



Board of Education

Bret E. Wier, President; Ronald L. Anderson Vice-President
Annie Lindsey, Secretary; Matthew E. Gonzales, Member; Nancy Hooker, Member
Adán Estrada, Superintendent

**Board of Education
Regular Meeting**

**Wednesday
July 17, 2019
6:30 pm**

**Cimarron High School
Media Center
165 N. Collison Avenue
Cimarron, NM 87714**

Vision

*To inspire our students to realize their
individual potential in an ever-changing world*

Mission

*Cimarron Municipal Schools will work hand-in-hand with our families
and community to provide our students the experience of a safe and
challenging educational environment through staff who know and nurture every child*

Cimarron School District is a PREMIER school



with familia at its core

CIMARRON MUNICIPAL SCHOOLS

125 N. COLLISON AVE., CIMARRON NM, 87714
(575) 376-2445 (575) 376-2442-FAX

CIMARRON MUNICIPAL SCHOOLS BOARD OF EDUCATION REGULAR MEETING

Cimarron High School
Media Center
Wednesday, July 17, 2019
6:30 pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider Approval of Agenda (Action)
- V. Consider Approval of Minutes (Action)
 - A. June 19, 2019 - Regular Board Meeting
- VI. Student and Staff Recognitions
- VII. Presentations
- VIII. Public Forum
- IX. Audit/Finance Committee Report
- X. NMSBA Policy Service Advisories 166 - 183 – 2nd Reading (Discussion/Action)
- XI. NMSBA Policy Service Advisory 184 – 1st Reading (Discussion)
- XII. Consider Approval of Consent Agenda Items (Discussion/Action)
 - A. Approval of the List of Warrants, Expenditure and Revenue Report, Budget Adjustments, Cash Transfers and Reconciliation, SB9, TECH Tax Report, Cash Report, Investment Report.
- XIII. School Board Report
- XIV. Consider Approval to purchase Chromebooks from SHI (Discussion/Action)
- XV. Superintendent's Report
 - A. Personnel Report

XVI. Executive Session

- A. Superintendent Evaluation
- B. Transfer of Real Property

XVII. Next Regular School Board Meeting Agenda Items

XVIII. Adjournment

The next Regular School Board Meeting is scheduled for Wednesday, August 21, 2019 at Eagle Nest Elementary/Middle School; Meeting Time – 6:30 pm

Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged. Public Comments and Observations regarding non-agenda items that fall within the purview of the Cimarron Board of Education are heard at this time. Comments regarding matters under litigation will not be allowed and no action will be taken on items presented but may be referred to staff or others. The School Board Members and Superintendent may travel together, however, no school business will be discussed or action taken.

This is an open meeting and the citizens of the Cimarron Municipal School District are invited to attend. Notice: Individuals with disabilities who need any form of auxiliary aid to attend or participate at this meeting are to contact the Superintendent at 575-376-2445 –Ext. 103 as soon as possible.

CIMARRON MUNICIPAL SCHOOLS

125 N. COLLISON AVE., CIMARRON NM, 87714
(575) 376-2445 (575) 376-2442-FAX

CIMARRON MUNICIPAL SCHOOLS BOARD OF EDUCATION REGULAR MEETING

Eagle Nest Elementary/Middle School
Wednesday, June 19, 2019
6:30 pm

- I. Call to Order
 - Mr. Wier called the meeting to order at 6:32 pm.
- II. Pledge of Allegiance
- III. Roll Call
 - Mr. Wier, President; Mrs. Lindsey, Secretary; Mrs. Hooker, Member were all present. Mr. Anderson, Vice-President and Matthew Gonzales, Member were absent. There is a quorum.
- IV. Consider Approval of Agenda (Action)
 - Mrs. Hooker makes a motion to approve the Agenda. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- V. Consider Approval of Minutes (Action)
 - A. May 15, 2019 - Regular Board Meeting
 - Mrs. Lindsey makes a motion to approve the May 15, 2019 Minutes. Mrs. Hooker seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- VI. Public Forum
- VII. NMSBA Policy Service Advisories 166 - 183 – 2nd Reading (Discussion)
 - Mrs. Hooker tables discussion pending discussion with NMSBA Policy Advisory Dr. Don Williams. Mrs. Lindsey seconds the motion. There was a Roll Call Vote: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- VIII. Consider Approval of a review of board policies governing special education, receive report from the Superintendent regarding administrative review of procedures, and adopt Assurance Statement that the District has in effect policies and procedures consistent with State policies and procedures established under IDEA-B regulations. (Discussion/Action)
 - Mrs. Hooker makes a motion to adopt the assurance statement as follows:

"A local education agency (LEA) is eligible for assistance under Part B of the Individuals with Disabilities Education Act (IDEA) for a fiscal year if the LEA submits a plan that provides assurances to the State Educational Agency that the LEA meets each of the conditions in 34 CFR §§300.201 through 300.213, including that it has in effect policies and procedures that are consistent with the State's policies and procedures established under §§ 300.101 through 300.163, and §§ 300.165 through 300.174. Authority: 20 U.S.C. 1413(a); 34 CFR § 300.200. The High Plains Regional Education Cooperative #3 assures that it has conducted its annual review of Board Policies and Procedures governing special education. The District assures that it has in effect policies and procedures that are consistent with the State's policies and procedures established under §§ 300.101 through 300.163, and §§ 300.165 through 300.174. The District further assures that throughout the period of the grant award, the District will comply with the requirements of the IDEA-B, Subpart C- Local Educational Agency Eligibility." Mrs. Lindsey seconds the motion. The Board was polled. Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.

- IX. Consider Approval of the 2019-2020 IDEA B Application. (Discussion/Action)
- Mrs. Lindsey makes a motion to approve the 2019-2020 IDEA B Application. Mrs. Hooker seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- X. Consider Approval for design of CHS Locker Rooms by Living Designs Group (Discussion/Action)
- Mrs. Hooker makes a motion to approve a contract for Living Designs Group to design Cimarron High School Locker Room Plan. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- XI. Consider Approval for contract for IT Services for 2019-2020 School Year (Discussion/Action)
- Mrs. Hooker makes a motion to approve a contract for School Tech Solutions dba Community Tech Solutions. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- XII. Consider Approval for purchase of Promethean Boards (Discussion/Action)
- Mrs. Lindsey makes a motion to approve the purchase of the Promethean Boards from CDWG a CES Vendor. Mrs. Hooker seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- XIII. Consider Approval of Consent Agenda Items (Discussion/Action)
- A. Approval of the List of Warrants, Expenditure and Revenue Report, Budget Adjustments, Cash Transfers and Reconciliation, SB9, TECH Tax Report, Cash Report, Investment Report.
- Mrs. Hooker makes a motion to approve the Consent Agenda Items. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.

XIV. School Board Report

- A. NMSBA 2019 School Law Conference, June 14-15, 2019 - Hotel Albuquerque
- B. NMSBA 2019 Leadership Retreat, July 12-13, 2019 – MC Elegante Hotel, Ruidoso, NM
- C. Retreat Dates & Places
 - June 27, 2019 – CHS Teacher Lounge - 9 am - 12 pm – 1 pm - 4 pm
 - August 13, 2019 – Eagle Nest Elementary/Middle School – 9 am – 12 pm – 1 pm – 4 pm

XV. Superintendent’s Report

- A. Election Information
- B. Personnel Report

XVI. Executive Session

- Mrs. Lindsey makes a motion to begin Executive Session. Mrs. Hooker seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- Executive Session begins at 8:35 pm.
- A. Superintendent Contract
 - Mrs. Hooker makes a motion to end Executive Session. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
 - Executive Session ends at 9:30 pm

XVII. Consider Approval of Superintendent’s Contract (Action)

- Mrs. Hooker makes a motion to amend the Superintendent’s Contract as follows:
- Paragraph 1 should reflect after the (260) insert “may be flexed”.
- Paragraph 9 should reflect that 20 days of leave can be rolled over but with a total not to exceed 40 days.
- Mrs. Lindsey seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.

XVIII. Next Regular School Board Meeting Agenda Items

- Policy Service Advisory

XIX. Adjournment

- Mrs. Lindsey makes a motion to adjourn meeting. Mrs. Hooker seconds the motion. The Board was polled: Mr. Wier, I; Mrs. Lindsey, I; Mrs. Hooker, I. The motion carries.
- Meeting was adjourned at 9:37 pm.

The next Regular School Board Meeting is scheduled for Wednesday, August 21, 2019 at Eagle Nest Elementary/Middle School; Meeting Time – 6:30 pm

Approval of Minutes:

Bret E. Wier
School Board President

Date

Annie J. Lindsey
School Board Secretary

Date

Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged. Public Comments and Observations regarding non-agenda items that fall within the purview of the Cimarron Board of Education are heard at this time. Comments regarding matters under litigation will not be allowed and no action will be taken on items presented but may be referred to staff or others. The School Board Members and Superintendent may travel together, however, no school business will be discussed or action taken.

This is an open meeting and the citizens of the Cimarron Municipal School District are invited to attend. Notice: Individuals with disabilities who need any form of auxiliary aid to attend or participate at this meeting are to contact the Superintendent at 575-376-2445 as soon as possible.

POLICY SERVICES

ADVISORY

**Volume 16, Number 1
2019**

May

CONTENTS

Policy Advisory No. 166 EBC - Emergencies
..... **EBC-RB - Emergencies**

Policy Advisory No. 167 GBEB - Staff Conduct

Policy Advisory No. 168 GCB - Professional Staff Contracts and Compensation

Policy Advisory No. 169 GCCF - Sabbatical Leave

Policy Advisory No. 170 GCF - Professional Staff Hiring

Policy Advisory No. 171 GDF - Support Staff Hiring

Policy Advisory No. 172 GCFC - Professional Staff Certification and Credentialing Requirements

Policy Advisory No. 173 GDFA - Support Staff Certification and Credentialing Requirements

Policy Advisory No. 174 GCMF - Professional Staff Duties and Responsibilities

Policy Advisory No. 175 GCO-R - Evaluation of Professional Staff Members

Policy Advisory No. 176GCQ - Professional Staff Termination of Employment

Policy Advisory No. 177 GCQC - Resignation of Professional Staff Members

Policy Advisory No. 178GCA - Professional Staff Positions

Policy Advisory No. 179 GDQF - Discipline, Suspension and Termination of Support Staff Members

Policy Advisory No. 180 GDB - Support Staff Contracts and Compensation

Policy Advisory No. 181GDQD - Discipline, Suspension, and Termination of Support Staff Members

Policy Advisory No. 182IJOC - School Volunteers

Policy Advisory No. 183IKF - Graduation Requirements

Policy Advisory Discussion

The following advisories are recommended for adoption by Policy Services to provide direction on the implementation of recently adopted and revised New Mexico Statutes Annotated (NMSA). The effective date for the NMSA changes indicated will be 90 days after the adjournment of the legislature enacting them, unless a later date is specified. Adjournment was March 16, 2019, and the effective date of most legislation will be Friday June 14. Policy Services has reviewed the bills that have been signed by the Governor and submits the following as the first group of advisories for your consideration. Several of the bills still require the Public Education Department (PED) to prepare regulatory documents. Those requiring PED action before Policy Services can prepare policy advisories are SB 48 on diabetes management, HB 129 on arming school security officers, SB 288 on bullying prevention, and SB 398 on screening for Dyslexia.

HB 236 on the new Attendance for Success Act, will require time for Policy Services to analyze the changes to multiple policies and procedures currently in place. SB 204 on allowing medical cannabis in schools, will also require further review before providing advice on implementation.

Policy Advisory No. 166 EBC - Emergencies. Senate Bill 147 related to safety establishes new requirements for school evacuation and active shooter drills. Policy EBC is modified to identify the active shooter response among the named threats. The list is not all inclusive. Types of emergency drills to be held, when held and how often, is modified by this bill. Those changes are incorporated in the regulation EBC-RB as direction to the staff.

Policy Advisory No. 167 GBEB - Staff Conduct. Among the several changes which are required by House Bill 431 clarifying terms and provisions of the personnel act are changes 22-10A-5 to require investigation and reporting of ethical misconduct by any employee and reporting of sexual assault or sexual abuse by employees, volunteers, contractors or contractor's employees to law enforcement.. To establish this as policy, the pertinent phraseology is added to policy GBEB on Staff Conduct along with the citation of the NMSA 22-10A-5.

Policy Advisory No. 168 GCB - Professional Staff Positions. Among the other changes which are required by House Bill 431 clarifying terms and provisions of the personnel act are the changes to 22-10A-21 defining employment contracts and their duration. The first change to section B indicates that the contract is between the Superintendent and the licensed school employee. The second change relates to three year contracts. Policy Services finds these changes to be confusing in light of the previous statutory statements that the contracts were between the school board and certificated employees and that they are now between the Superintendent and the licensed school employee. House Bill 431 goes on to state that a three year contract for licensed school employees is allowed at the discretion of the governing authority. Hopefully the Superintendent's role in the contractual issue will be interpreted by the courts to be as an agency role rather than as the contractor. Because it is Policy Services understanding that the governing authority of a school is the school board, as found in several education statutes and court interpretations of statute. These changes could result in some contentious contract disputes. Please note the change made to Policy GCB to establish the statutory modification..

Policy Advisory No. 169 GCCF - Sabbatical Leave. Another change in House Bill 431 affects the definition of sabbatical leave by removing local school board in 22-10A-2 (I), leaving governing authority as the approving body. The change to the policy GCCF is simply the addition of the statutory citation so that reference is made to the requirement that sabbatical leave study or travel approval must relate to the staff member's duties and be of direct benefit to the instructional program. This is a higher standard than some districts would apply. Please note that since this policy is not often implemented because of cost, it is maintained as a reference so that districts may review the law related to sabbatical leaves if this is needed.

Policy Advisory No. 170 GCF - Professional Staff Hiring. As a housekeeping matter, Policy Services noted that this general hiring policy did not reference the fingerprint requirement for criminal history background checks sometimes necessary for new employees. Therefore a bullet has been added that requires them as necessary. House Bill 431 makes a change to 22-10A- 23 that is very subtle, but unless noted by the school district could create problems with the notice, acceptance and rejection of employment contracts by licensed school employees. A section titled "Reemployment Contract" as a side heading bold type was added to clarify the change. The change in statute is that the reemployment or termination notice must be served on the employee fifteen (15) days before the end of the school year, rather than as formerly required by the end of the school year. The execution of the written contract is between the

Superintendent and the licensed school employees. The statute also gives notice that a binding employment contract between the Superintendent and the licensed school employee is created upon delivery of written acceptance of notice of reemployment from the employee. Refer to advisory 168 GCB for comments on this issue.

Policy Advisory No. 171 GDF - Support Staff Hiring. As with hiring of professional staff, Policy Services added a sentence requiring support staff to provide fingerprints in this policy to complete the general requirements for hiring.

Policy Advisory No. 172 GCFC - Professional Staff Certification and Credentialing Requirements. House Bill 431 modified 22-10A-5 to require the public school pay the cost of obtaining the criminal history records of all applicants, if offered employment, and makes a minor correction to where the requirement for others to be fingerprinted applies. This is noted in the minor changes to the first paragraph of policy GCFC.

Policy Advisory No. 173 GDFA - Support Staff Certification and Credentialing Requirements. House Bill 431 also modified 22-10A-5 to require that the public school pay for the criminal history report from fingerprinting an applicant offered employment as a support staff member. It further changes the requirement that a volunteer, contractor or contractor's employee is required to pay for a criminal history report by changing the "shall" to a "may". This means that the district may choose to absorb the cost for one or more of those categories of persons. If the district does decide to pay for the fingerprint report for one of these categories, please specify that all of that particular category will be covered by the directive.

Policy Advisory No. 174 GCMF - Professional Staff Duties and Responsibilities. The addition to this policy is a further housekeeping action to add the duties of a licensed employee to policy as found in House Bill 431 which amended 22-10A-3.

Policy Advisory No. 175 GCO-R - Evaluation of Professional Staff Members. House Bill 227 amended 22-10A-19 requiring the local Superintendent to adopt guidelines and procedures for the performance evaluation process. This must include the effect of the use of personal and sick leave in accord with district policy. This has been added in the procedural steps in the process of evaluation for licensed teachers in the Superintendent's regulation GCO-R.

Policy Advisory No. 176 GCQ - Professional Staff Termination of Employment. GCQ has been changed to reflect the amendment of 22-10a-22 by House Bill 431 with regard to the notice of termination of professional employees fifteen (15) working days prior to the last day of the school year rather than the previous "on or before the last day of the school year". To differentiate this policy from the discipline policy GCQF, Policy Services has subtitled it Notice.

Policy Advisory No. 177 GCQC - Resignation of Professional Staff Members. This policy is modified to indicate the amendment to 22-10A-23 by House Bill 431. The notice of termination

of professional employees is to be made fifteen (15) working days prior to the last day of the school year. This changes the previous wording "on or before the last day of the school year".

Policy Advisory No. 178 GCA - Professional Staff Positions. For purposes of separating policy nomenclature and applying titles to policy, it is necessary to identify the differences between Professional and Support staff. 22-1-2 defines "licensed school employee," for purpose of the school code as meaning teachers, school administrators and instructional support providers. 22-10A-2, as amended by House Bill 231, indicates in E; "instructional support provider" means a person who is employed to support the instructional program of a public school, including educational assistant, school counselor, social worker, school nurse, speech-language pathologist, psychologist, physical therapist, occupational therapist, recreational therapist, marriage and family therapist, interpreter for the deaf and diagnostician. Since the policies are divided between Professional and Support Staff it would appear that the best way to differentiate between these terms is to give the Professional determination to "licensed school employees" and the Support designation to non-licensed school employees. Policy Services has therefore concluded that the definition of a professional staff member needs to be included in Policy GCA both for the purpose of this policy and also for the purpose of establishing which employee is covered by the titled policies.

Policy Advisory No. 179 GCQF - Discipline, Suspension, Termination and Discharge of Professional Staff Members. Both House Bill 47 and 431 require changes to Policy GCQF. HB 431 revises sections 22-10A-2, 3, 5, 21, 22, 23, 26, 27, 28, and 29 of the act clarifying terms both in new and old definitions and processes in the School Personnel Act. The changes clarify the time when a licensed employee is to be considered to be employed for three consecutive years will be upon accepting in writing a notice of reemployment for a third consecutive year. The modified termination procedures for both licensed and non-licensed employees, changes some notice requirement dates and some periods. HB 47 revised section 22-10A-24 NMSA of the School Personnel Act and reduced the probationary period for nonlicensed school employees and licensed educational assistants to one year. These changes and some of the definition changes caused a number of minor modifications to Policy GCQF and GDQD.

Policy Advisory No. 180 GDB - Support Staff Contracts and Compensation. Policy Services made a minor modification to the definition of a support staff member as discussed in Advisory 178 on policy GCA. For explanation of the modification see Policy Advisory No. 178 GCA above.

Policy Advisory No. 181 GDQD - Discipline, Suspension, and Termination of Support Staff Members. The statutory changes of House Bill 47 and 431 apply equally in Policy GDQD as they do in GCQF to the termination of non-licensed staff. Additionally, Policy Service chose to omit the term 'Discharge' from the policy title GDQD since that term is defined as applicable only to licensed school employees (professional staff). See discussion of advisory 179 policy GCQF for additional information.

Policy Advisory No. 182 IJOC - School Volunteers. House Bill 431 amended 22-10A-5 of the School Personnel Act. This changes the requirement that the volunteer pay the cost of obtaining a background check. This allows the district to make the choice as to whether the fingerprint criminal record background check will be paid by the volunteer or the district. As noted in advisory 173 policy GDFA, districts should be consistent in application of the choice, that is critical to not being arbitrary and capricious at law.

Policy Advisory No. 183 IKF - Graduation Requirements. House Bill 664 amending 22-13-1.1 (J-1, 2, 3) allows public education department-approved work-based training or career and technical education courses that meets state academic content and performance standards in English, mathematics, or science to qualify as one of the requirements needed for graduation in each of these areas. It was added to the policy by noting its application to the particular units by use of three (3) asterisks (***) referencing an annotation below the listed requirements.

Materials of a legal nature in support of these advisories may be found below. If you have any questions or requests please call Policy Services at (505) 469-0193 or E-mail Dr. Donn Williams, Policy Services Director at [nmsbapolicy@cox.net].

This Material is written for information only and is not intended as legal advice. Please consult your attorney if legal explanations are needed.

RELEVANT STATUTES, RULES AND CITATIONS

The Bills that are referenced in the advisories above make up an additional 50 pages in PDF format. Policy Services has chosen to provide a reference to the New Mexico Legislature site where these bills can be found rather than include them in the text which the district will download. Please use the reference below in an internet browser to get to the site and then select the 2019 legislative session to be able to review any and all of the Bills sited in the advisories.

https://nmlegis.gov/Legislation/BillFinder/Governor_Actions

Advisory 166

EMERGENCIES

Disaster can strike at any time and cause wide-spread damage and injury.

Such disasters can be created by humans or the result of natural causes and can occur with little, if any, warning. Thus, it is the intent of the Board to create a systematic means to minimize the negative impact of any disaster on students, employees, visitors and others while on District property or at school-sponsored events. To this end, the Superintendent, with staff and community input, shall develop a tactical emergency response plan which will include, but not be limited to the threat of:

- Chemical, biological and nuclear incidents.
- Bomb threats.
- Building collapse.
- Hostage situations.
- Conditions of nature.
- Arson.
- Civil disturbances.
- Explosions.
- Vehicular accidents.
- Active Shooter.

A tactical emergency response plan is a safe school plan that details risk assessments and establishes the plans or procedures to manage an emergency event after it has occurred and includes, but is not limited to, emergency routes and staff assignments as they relate to immediate actions, delayed actions, mitigation actions, facility evacuations and facility reentry. The plan shall clearly outline the requirements and discretion afforded each school with regard to the administration of the plan. The plans will also designate specific emergency drills to be conducted. The plan shall be presented to the Board for approval but shall not be released to the public due to the student wellness and safety issues related to the information.

Adopted: date of manual adoption

LEGAL REF.: 22-13-14 NMSA
59A-52-1 NMSA
6.12.6.7 NMAC
6.12.6.8 NMAC
6.29.1.9 NMAC

CROSS REF.: JL - Student Wellness

REGULATION

REGULATION

EMERGENCIES

(Emergency Drills)

Emergency drills will be scheduled and conducted at least once each week during the first four (4) weeks of the school year ~~and at least once each month during the school year by the school administrator.~~ During the first four weeks of the school year, each school shall conduct one shelter in place drill that includes preparation to respond to an active shooter, one evacuation drill and two fire drills During the rest of the school year, each school shall conduct at least four more emergency drills, at least two of which shall be fire drills. The purpose of a drill is to train students, under staff direction, to move safely, quickly, and quietly from any location within the building to a designated position or location. ~~Two (2) drills shall be shelter in place drills, one (1) shall be an evacuation drill and the remainder shall be fire drills.~~

The following rules and procedures will be complied with in all schools:

- Evacuation routes will be posted in each room. These routes will indicate the primary and alternate exits and the evacuation area to which the student should proceed upon leaving the building. During the first week of the school year, rules for emergency evacuation will be discussed with each class using the room.
- A distinct alarm signal will be used for emergency drills only; another signal will be established by the principal for return to class.
- No student or staff member is to remain in the building during emergency drills.
- All persons should exit according to their posted evacuation routes and proceed to assigned locations a safe distance away from the building.
- It is each student's responsibility to move quickly, quietly, and in an orderly manner through the assigned exit to the assigned evacuation area.
- The teacher will be responsible for:
 - Maintaining order during the evacuation.
 - Taking the grade book and checking roll when the class is in the assigned evacuation area. The name of any student not accounted for will be reported immediately to the principal, who shall promptly notify the Superintendent.
- A report stating the date and time that the drill was conducted, and the time required to complete the evacuation will be made.

The fire department (if one [1] is maintained within the District boundaries) shall be requested to attend for instruction and constructive criticism.

Advisory 167

STAFF CONDUCT**(Standards of Professional Conduct)****Preamble**

We, licensed New Mexico educators acknowledge that ethical values in our schools cannot exist without ethical leadership. It is our ultimate goal to educate children so that they may become productive citizens; we understand that our guidance and ability to provide choices has a profound effect on reaching this goal. In affording students and each other choices, we agree to consider the consequence of each choice, the moral value best exemplified by the recommended choice, and our position on the choice if it were applied to us. These principles apply equally to all licensed educators in all schools except where they are uniquely applicable to public schools or where they conflict with principles of religious freedom.

Moral values are to ethical leadership what years of experience are to a successful educator. The former sets the stage for success of the latter. Abstract principles that espouse excellence do not easily equate into simple behavioral maxims. We are certain that some foundational concepts can be embraced because they truly celebrate desirable moral values. These concepts are: respect for one's self and others, honesty and openness, the delicate balance between absolute freedom and safety, the equally delicate balance between confidentiality and the right to know, equality of opportunity, fairness to all, and personal integrity.

In the final analysis it is our consistent ethical leadership that wins the most allies and produces the best results. Not only does this code highlight our professional responsibilities, but also it stimulates us to discuss the professional implications of our ethical choices and ethical recommendations, causes us to assess and reassess our application of moral values, and sets forth concrete behaviors appropriate for education professionals. We are committed to this code and understand that it provides minimally accepted standards of professional conduct in education.

Standard I – Duty to the student. We endeavor to stimulate students to think and to learn while at the same time we seek to protect them from any harm. Ethical leadership requires licensed educators to teach not only by use of pedagogical tools, but also by consistent and justifiable personal example. To satisfy this obligation, we:

- shall, in compliance with the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g, 34C.F.R. Part 99), the Individuals with Disabilities Education Act (20 U.S.C. Section 1401 *et seq.*, 34 C.F.R. Part 80), the Mental Health and Developmental Disabilities Code (Section 43-1-19, NMSA 1978), the Inspection of Public Records Act (Section 14-2-1

et seq., NMSA 1978), the Public School Code (Section 22-1-8, NMSA 1978), and the Children's Code (Sections 32A-2-32, 32A-4-3, NMSA 1978), withhold confidential student records or information about a student or his/her personal and family life unless release of information is allowed, permitted by the student's parent(s)/legal guardian, or required by law;

- shall not discriminate or permit students within our control, supervision or responsibility to discriminate against any other student on the basis of race, color, national origin, ethnicity, sex, sexual orientation, disability, religion, or serious medical condition;
- shall avoid using our positions as licensed school employees to exploit or unduly influence a student into engaging in an illegal act, immoral act, or any other behavior that would subject a licensed school employee or student to discipline for misconduct whether or not the student actually engages in the behavior;
- shall tutor students only in accordance with local board policies, if any, only after written permission from the student's parent(s)/legal guardian, and only at a place or time approved by the local school and/or the student's parent(s)/legal guardian;
- shall not give a gift to any one (1) student unless all students situated similarly receive or are offered gifts of equal value for the same reason;
- shall not lend a student money except in clear and occasional circumstances, such as where a student may go without food or beverage or be unable to participate in a school activity without financial assistance;
- shall not have inappropriate contact with any student, whether or not on school property, which includes but is not limited to:
 - all forms of sexual touching, sexual relations or romantic relations;
 - inappropriate touching which is any physical touching, embracing, petting, hand-holding, or kissing that is unwelcome by the student or is otherwise inappropriate given the age, sex and maturity of the student;
 - any open displays of affection toward mostly-boys or mostly-girls; and
 - offering or giving a ride to a student unless absolutely unavoidable as where a student has missed his/her usual transportation and is unable to make reasonable substitute arrangements;
- shall not interfere with a student's right to a public education by sexually harassing a student or permitting students within our control, supervision or responsibility to sexually harass any other student, which prohibited behavior includes:
 - making any sexual advances, requests for sexual favors, repeated sexual references, any name calling by means of sexual references or references directed at gender-specific students, any other verbal or physical conduct of a physical

nature with a student even where the licensed educator believes the student consents or the student actually initiates the activity, and any display/distribution of sexually oriented materials where students can see them; and

- creating an intimidating, hostile or offensive work/school environment by at a minimum engaging in any of the prohibited behaviors set forth at Paragraph (7) or Subparagraph (a) of Paragraph (8), Subsection B of 6.60.9.9 NMAC, above.

Standard II – Duty to the profession. The education profession has been vested by the public with an awesome trust and responsibility. To live up to that lofty expectation, we must continually engender public confidence in the integrity of our profession, and must strive consistently in educating the children of New Mexico, all of whom will one-day shape the future. To satisfy this obligation, we:

- shall not make a false or misleading statement or fail to disclose a material fact in any application for educational employment or licensure;
- shall not orally or in writing misrepresent our professional qualifications;
- shall not assist persons into educational employment whom we know to be unqualified in respect to their character, education, or employment history;
- shall not make a false or misleading statement concerning the qualifications of anyone in or desiring employment in education;
- shall not permit or assist unqualified or unauthorized persons to engage in teaching or other employment within a school;
- shall not disclose personal, medical, or other confidential information about other educational colleagues to anyone unless disclosure is required or authorized by law;
- shall not knowingly make false or derogatory personal comments about an educational colleague, although first amendment protected comments on or off campus are not prohibited;
- shall not accept any gratuity, gift, meal, discount, entertainment, hospitality, loan, forbearance, favor, or other item having monetary value whose market value exceeds one hundred dollars (\$100), excluding approved educational awards, honoraria, plaques, trophies, and prizes;
- shall avoid conduct connected with official duties that is unfair, improper, illegal or gives the appearance of being improper or illegal;
- shall not sexually harass any school employee, any school visitor or anyone else we might encounter in the course of our official duties, which includes:

- making any sexual advances, requests for sexual favors, repeated sexual references, and name calling by means of sexual references or references directed at any gender-specific individuals named above;
 - making any other verbal gesture or physical conduct with any of the above-named individuals even where the licensed educator believes they consent or they actually initiate the activity;
 - displaying or distributing any sexually oriented materials where the above-named individuals can see them; and
 - creating an intimidating, hostile, or offensive work/school environment by engaging in any of the prohibited behaviors set forth at Subparagraphs (a), (b) or (c), Paragraph (10), Subsection C of 6.60.9.9 NMAC, above;
- shall educate oneself at least annually about avoiding sexual harassment by either attending periodic training, reviewing sexual harassment literature or the Equal Employment Opportunity Commission (EEOC) guidelines found at Title 29 Code of Federal Regulations Part 1604 (29 C.F.R. Section 1604.1 *et seq.*) or contacting appropriate school human resources personnel;
 - shall not engage in inappropriate displays of affection, even with consenting adults, while on school property or during school events off campus;
 - shall not without permission of a supervisor use public school property to conduct personal business or our personal affairs;
 - shall use educational facilities and property only for educational purposes or purposes for which they are intended consistent with applicable policy, law and regulation;
 - shall not discriminate against any school employee, or any other person with whom we have any dealings or contact in the course of our official duties, on the basis of race, color, national origin, ethnicity, sex, sexual orientation, disability, religion, or serious medical condition;
 - shall not engage in any outside employment:
 - the performance of which conflicts with our public school duties, such as where a licensed educator takes a private job that would require performance in the very school district where he/she is employed;
 - where we use confidential/privileged information obtained from our public school employment as part or all of our private employment duties; and
 - that impairs our physical ability to perform our school duties;
 - shall not, with the intent to conceal/confuse a fact, change or alter any writing or encourage anyone else to change or alter any document:

- in connection with our official school duties;
- in connection with another licensed person's official school duties;
- in connection with any standardized or non-standardized testing;
- in connection with any school application or disclosure process; and
- in connection with any writing submitted to the public education department related to our initial or continued licensure, including endorsements;
- shall not in connection with any State Board-approved teacher test knowingly make any misrepresentations about one's identity, or engage in any false or deceptive acts of test-taking or test-registering;
- shall not engage in any conduct or make any statement:
 - that would breach the security of any standardized or non-standardized tests;
 - that would ignore administering portions or the entirety of any standardized or non-standardized testing instructions;
 - that would give students an unfair advantage in taking a standardized or non-standardized test;
 - that would give a particular school or a particular classroom an unfair advantage in taking a standardized or non-standardized test; and
 - that would assist students in obtaining services or benefits for which they do not qualify or are not entitled;
- shall not, when on school property or off campus while representing the school or attending a school function, engage in violent, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct which tends to disturb the peace.
- shall not hold, or continue to hold, employment for which educator licensure or certification is required when the individual knew, should have known or is informed by the State Public Education Department (PED), that the individual does not hold the required credentials; and
- shall not use school information technology equipment, hardware, software or internet access to view, download, display, store or print pornographic images or advertisements, nude images, or sexually explicit depictions or language;
- shall not engage in unprofessional conduct, which conduct shall include but not be limited to the following:
 - striking, assaulting or restraining a student for no valid reason;

- using any written or spoken words in public schools or at school events that are inflammatory, derogatory or otherwise demonstrate a bias against a person or group, on the basis of their race, religion, culture, ethnicity, sexual preference, sexuality or physical disability;
 - bringing firearms onto school property or possessing them on school property, except with proper authorization;
 - possessing or consuming alcohol beverages at school;
 - possessing or using illegal drugs;
 - being under the influence of alcohol or illegal drugs at school;
 - actively obstructing an investigation into the possible unethical or illegal conduct of a school employee; and
 - engaging in favoritism or preferential treatment toward any school employee or applicant in regards to that individual's hiring, discipline, terms of employment, working conditions or work performance due to that individual's familial relationship with the licensee;
- shall report any knowledge of inappropriate contact, as provided by Paragraph (7) of Subsection B of 6.60.9.9 NMAC with a student or other school employee to the local school authority within thirty (30) days of obtaining such knowledge.

Sanctions

The standards of professional conduct establish minimal standards of accepted professional conduct with which all educators and administrators are required to comply. Therefore, the Secretary of Education through the professional licensure unit ("licensure unit") of the public education department (PED), may revoke or suspend the licensure of any person, or may deny applications for licensure or relicensure to any person, who is within the scope of this regulation and who after hearing is found to have failed to comply with one (1) or more of the enumerated provisions of the standards of professional conduct set forth in Section 6.60.9.9 NMAC, exclusive of the preamble.

In General

All employees of the District are expected to conduct themselves in a manner consistent with effective and orderly education and to protect students and District property. No employee shall, by action or inaction, interfere with or disrupt any District activity or encourage any such disruption. No employee, other than one who has obtained authorization from the appropriate school administrator, shall carry or possess a weapon on school grounds. All employees shall at all times attempt to maintain order, abide by the policies, rules, and regulations of the District, and carry out all applicable orders issued by the Superintendent.

Investigation and reporting of Alleged Ethical Misconduct

The superintendent shall investigate all allegations of ethical misconduct about any school employee who resigns, is being discharged or terminated or otherwise leaves employment after an allegation has been made. If the investigation results in a finding of ethical misconduct by a licensed school employee, the superintendent shall report the identity of the licensed school employee and attendant circumstances of the ethical misconduct on a standardized form to the department and the licensed school employee within thirty days following the separation from employment or immediately if knowledge of the ethical misconduct is sexual harassment or sexual abuse of an adult or child. Copies of that form shall not be maintained in the school employee's personnel file.

The superintendent shall also report allegations of sexual assault or sexual abuse involving any school employee, volunteer, contractor or a contractor's employee to the appropriate law enforcement agency.

No agreement between a departing school employee and the governing authority or superintendent shall diminish or eliminate the responsibility of investigating and reporting the alleged ethical misconduct to the department or, if legally mandated, to law enforcement, and any such agreement to the contrary is void.

A persons good faith reporting of conduct indicated above will not result in liability for civil damages. The person accused shall have the right to sue for any damages as a result of negligent or intentional reporting of inaccurate information or the disclosure of any information to unauthorized persons.

Adopted: date of manual adoption

LEGAL REF.: 22-5-4.4 NMSA (1978)
22-10A-5 NMSA (1978)
6.60.9.9 NMAC
6.68.2.1 NMAC *et seq.*
6.68.3.1 NMAC *et seq.*

CROSS REF.: GCF - Professional Staff Hiring
JIC - Student Conduct
JK - Student Discipline
KFA - Public Conduct on School Property

Advisory 168

**PROFESSIONAL STAFF
CONTRACTS AND COMPENSATION**

All employment contracts between ~~local school boards and certificated school personnel and between governing authorities of state agencies and certificated school instructors~~ superintendents and licensed school employees shall be in writing on forms approved by the department. These forms shall contain and specify the term of service, the salary to be paid, the method of payment, the causes for termination of the contract and other provisions required by the regulations of the Secretary of Public Education.

All employment contracts between ~~local school boards and certificated school personnel and between governing authorities of state agencies and certificated school instructors~~ superintendents and licensed school employees shall be for a period of one (1) school year except:

- contracts for less than one (1) school year are permitted to fill personnel vacancies which occur during the school year;
- contracts for the remainder of a school year are permitted to staff programs when the availability of funds for the programs is not known until after the beginning of the school year;
- contracts for less than one (1) school year are permitted to staff summer school programs and to staff federally funded programs in which the federally approved programs are specified to be conducted for less than one (1) school year;
- contracts not to exceed three (3) years are ~~permitted for administrators in public schools who are engaged in administrative functions for more than one half (1/2) of their employment time~~ allowed at the discretion of the governing authority for superintendents; and
- contracts not to exceed three (3) years are ~~permitted~~ allowed at the discretion of the ~~Local School Board for Certificated School Instructors in Public Schools~~ governing authority for licensed school employees in public schools who have been employed in the School District for three (3) consecutive school years.

Except as provided in Section 22-10A-22 NMSA 1978, a person employed by contract pursuant to this section has no legitimate objective expectancy of reemployment, and no contract

entered into pursuant to this section shall be construed as an implied promise of continued employment pursuant to a subsequent contract.

Salaries in the District will be differentiated in relationship to duties and responsibilities.

The Superintendent will provide recommendations on salaries and fringe benefits to the Board each year.

After receipt of the Superintendent's recommendations, the Board will annually establish the salaries and benefits for all employees within the budgetary constraints of the District.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-10 NMSA (1978)
22-10A-21 NMSA (1978)
22-10A-22 NMSA (1978)
6.66.2.8 NMAC
6.66.3.8 NMAC

Advisory 169

SABBATICAL LEAVE

Upon approval as a part of a compensation plan the Board may grant sabbatical leave to licensed teaching and administrative personnel for a maximum of one (1) year in accordance with 22-10A-2 (I), 22-10A-35 through 22-10A-38 NMSA 1978, and 6.66.4.8 NMAC

Adopted: date of manual adoption

LEGAL REF.: 22-10A-2 NMSA
22-10A-35 through 22-10A-38 NMSA (1978)
6.66.4.8 NMAC

Advisory 170

PROFESSIONAL STAFF HIRING

It shall be the policy of the District to employ and retain the best qualified personnel.

The Board adopts the following general criteria, which shall be utilized in the selection process for initial employment:

- There will be no discrimination in the hiring process due to race, color, religion, sex, sexual orientation, age, national origin, or disability of an otherwise qualified individual.
- A candidate for secondary school teaching should have a major, minor, or equivalent in the candidate's teaching field. An elementary school candidate should have a major or equivalent in elementary education or in the special area of assignment.
- Candidates for all teaching positions shall be able to deliver quality instruction.
- Each candidate shall provide evidence of meeting state requirements for certification. • Each candidate shall provide evidence of meeting state requirements for certification.
- Each candidate shall be required to provide fingerprint cards or electronic fingerprints upon being offered employment for purposes of obtaining a criminal history background record before finalization of employment.
- A "background investigation" - consisting of communication with the applicant's (or employee's) former employer that concerns education, training, experience, qualifications, and job performance for the purpose of evaluation for employment - shall be conducted on each individual to be considered for a recommendation of employment. Forms developed for this purpose are to be used.

Any employee's misstatement of fact that is material to qualifications for employment or the determination of salary shall be considered by the governing authority to constitute grounds for dismissal.

All offers of employment are contingent upon the satisfactory completion of background investigations.

Reemployment Contract

Each licensed teaching employee shall deliver an acceptance or rejection of reemployment to the Board within fifteen (15) days from the following:

- The date written notice of reemployment is served upon the person; or
- The last day of the school year when no written notice of reemployment or termination is served upon the licensed school employee on or before fifteen (15) working days prior to the last day of the school year.

Delivery of the written acceptance of reemployment by a licensed school employee creates a binding employment contract between the licensed school employee and the superintendent until the parties enter into a formal written employment contract. Written employment contracts between the superintendent and licensed school employees shall be executed by the parties not later than ten days before the first day of a school year.

A person not directly involved in the employment decision affecting the specific applicant shall not be permitted unauthorized access to criminal history record information or background information.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-5 NMSA (1978)
28-1-2 NMSA *et seq.*

Advisory 171

SUPPORT STAFF HIRING

It shall be the policy of the District to employ and retain the best qualified personnel. This will be accomplished by giving careful consideration to qualifications and by providing competitive salaries within the financial capabilities of the District, adequate facilities, and good working conditions. Volunteers are to have background checks in accord with this policy.

Recruitment of support staff personnel is the responsibility of the Superintendent. Other members of the administration and supervisory staff will assist as responsibilities are delegated by the Superintendent.

The Board adopts the following general criteria and procedures, which shall be utilized in the selection process for initial employment:

- There will be no discrimination in the hiring process due to race, color, religion, sex, sexual orientation, age, national origin, or disability of an otherwise qualified individual.
- Candidates for all positions shall be able to perform the duties of their position job descriptions.
- Each applicant shall be required to provide fingerprint cards or electronic fingerprints upon being offered employment for purposes of obtaining a criminal history background record before finalization of employment.
- Each candidate shall be requested to complete a consent-and-release form regarding conduct of a background investigation.
- A "background investigation" - consisting of communication with the applicant's (or employee's) former employer that concerns education, training, experience, qualifications, and job performance for the purpose of evaluation for employment - shall be conducted on each individual to be considered for a recommendation of employment. Forms developed for this purpose are to be used.

In addition to the requirements in this policy and those of the fingerprint policy which follows, the District shall follow 6.41.4.9 NMAC M through S for the purposes indicated below. That part of the New Mexico Administrative Code shall be incorporated in this policy by reference.

- Commercial Driver's License (CDL) pre-employment screening.

- Returning CDL pre-employment screening.
- School owned activity driver pre-employment screening.
- School bus assistant and substitute school bus assistant pre-employment screening.
- Continuing standards for drivers.
- Pre-employment documentation maintenance (records maintenance).

Any employee's misstatement of fact that is material to qualifications for employment or the determination of salary shall be considered to constitute grounds for termination.

All offers of employment are contingent upon the satisfactory completion of background investigations.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-5 NMSA (1978)
28-2-1 *et seq.* NMSA
6.41.4.9 NMAC

CROSS REF.: GBK - Staff Grievances
GDG - Part-Time and Substitute Support Staff Employment
IJOC - School Volunteers

Advisory 172

**PROFESSIONAL STAFF CERTIFICATION
AND CREDENTIALING REQUIREMENTS**

(Fingerprinting Requirements)

New Hires

All licensed personnel ~~to be hired~~ offered employment by the District, who have not been initially licensed within twenty-four (24) months of applying for employment, shall be required to provide fingerprint cards or electronic fingerprints for licensure in accord with state law, ~~and~~ The public school shall pay the cost of obtaining fingerprint or criminal history records for the licensed personnel. ~~An applicant offered employment,~~ a A contractor or contractor's employee, or a volunteer who will have unsupervised access to students on school premises shall also be required to provide fingerprint cards or electronic fingerprints and may be required to pay the cost of obtaining fingerprint or criminal history records.

The candidate's fingerprints shall be submitted, along with the form presented as an exhibit to this policy, immediately upon being selected as a finalist for possible employment. The form shall be considered a part of the application for employment. Convictions of felonies or misdemeanors involving moral turpitude if directly related to employment which are contained in the criminal history investigation record shall be used to deny, suspend or revoke employment in accordance with the Criminal Offender Employment Act. However, if the conviction does not directly relate to employment, completion of probation or parole supervision or expiration of a period of three years after final discharge or release from imprisonment without subsequent conviction shall create a presumption of sufficient rehabilitation. Other information contained in the investigation record, if supported by independent evidence, may also form the basis for the employment decisions for good and just cause. A candidate's conviction of trafficking in controlled substances, criminal sexual penetration or related sexual offenses or child abuse regardless of rehabilitation shall warrant denial, suspension or revocation of employment. Records of arrest not followed by conviction or misdemeanors NOT involving moral turpitude may not be used, distributed or disseminated regarding public employment.

A person who makes a false statement, representation, or certification in any application for employment with the School District may be denied employment or terminated.

Reasons for a decision not to employ an individual based upon conviction of any indicated crime or misdemeanor involving moral turpitude shall be provided to the candidate. An

appeal of denial, suspension or revocation of employment based upon the Criminal Offender Employment Act may be requested in accord with the grievance procedure provided in policy.

A person not directly involved in the employment decision affecting the specific applicant shall not be permitted unauthorized access to criminal history record information or background information. All fingerprint or criminal history records are to be confidential records and are to be maintained as personnel records in accord with the "Rights to inspect public records, exceptions".

The Superintendent shall report to the Public Education Department any known conviction of a felony or misdemeanor involving moral turpitude of a licensed school employee that results in any type of action against the employee.

Adopted: date of manual adoption

LEGAL REF.: 14-2-1 NMSA
22-10A-5 NMSA (1978)
28-2-1 *et seq.* NMSA
6.60.8.7 NMAC
6.60.8.8 NMAC
6.60.8.9 NMAC

CROSS REF.: GBK - Staff Grievances
GCF - Professional Staff Hiring
GCG - Part-Time and Substitute Professional Staff
Employment
IJOC - School Volunteers

Advisory 173

**SUPPORT STAFF CERTIFICATION AND
CREDENTIALING REQUIREMENTS**

(Fingerprinting Requirements)

An applicant offered employment and a contractor or contractor's employee, or a volunteer who will have unsupervised access to students on school premises shall be required to provide fingerprint cards or electronic fingerprints to obtain a federal bureau of investigation criminal history record. The public school shall pay the cost of applicants offered employment. A school volunteer, contractor or contractor's employee ~~and shall~~ may be required to pay the cost of obtaining criminal history records.

The candidate's fingerprints shall be submitted, along with the form required immediately upon being selected as a finalist for possible employment. The form shall be considered a part of the application for employment. Convictions of felonies or misdemeanor involving moral turpitude if directly related to employment which are contained in the criminal history investigation record shall be used to deny, suspend or revoke employment in accordance with the Criminal Offender Employment Act. However, if the conviction does not directly relate to employment, completion of probation or parole supervision or expiration of a period of three (3) years after final discharge or release from imprisonment without subsequent conviction shall create a presumption of sufficient rehabilitation. Other information contained in the investigation record, if supported by independent evidence, may also form the basis for the employment decisions for good and just cause. A candidate's conviction of trafficking in controlled substances, criminal sexual penetration or related sexual offenses or child abuse regardless of rehabilitation shall warrant denial, suspension or revocation of employment. Records of arrest not followed by conviction or misdemeanors NOT involving moral turpitude may not be used, distributed or disseminated regarding public employment.

A person who makes a false statement, representation, or certification in any application for employment with the School District may be denied employment or terminated.

Reasons for a decision not to employ an individual based upon conviction of any indicated crime or misdemeanor involving moral turpitude shall be provided to the candidate. An appeal of denial, suspension or revocation of employment based upon the Criminal Offender Employment Act may be requested in accord with the grievance procedure provided in policy.

The administration may also conduct a background investigation of current employees if it becomes aware of facts, circumstances, or conduct that indicate(s) an individualized reasonable

suspicion that undisclosed aspects of the employee's background might disqualify him or her to continue in employment with the District.

A person not directly involved in the employment decision affecting the specific applicant shall not be permitted unauthorized access to criminal history record information or background information. All fingerprint or criminal history records are to be confidential records and are to be maintained as personnel records in accord with the "Rights to inspect public records, exceptions".

Adopted: date of manual adoption

LEGAL REF.: 14-2-1 NMSA
22-10A-5 NMSA (1978)
28-2-1 NMSA *et seq.*
6.60.8.7 NMAC
6.60.8.8 NMAC
6.60.8.9 NMAC

CROSS REF.: GBK - Staff Grievances
GDF - Support Staff Hiring
GDG - Part-Time and Substitute Support Staff Employment
IJOC - School Volunteers

Advisory 174

**PROFESSIONAL STAFF DUTIES
AND RESPONSIBILITIES**

Each licensed school employee shall:

- enforce all laws and rules applicable to the employee's public school; if teaching, teach the prescribed courses of instruction;
- if teaching, teach the prescribed courses of instruction;
- exercise supervision over students on public school premises and while the students are under the control of the public school; and
- furnish reports as required.

A teacher shall not use sectarian or denominational books or teach any sectarian doctrines or conduct religious exercises.

Any person violating this prohibition by teaching sectarian doctrine in a public school shall be immediately discharged from further employment with a school district.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-3 NMSA
22-10A-27 through 22-10A-31 NMSA (1978)
22-13-15 NMSA (1978)

Advisory 175

REGULATION **REGULATION**

**EVALUATION OF PROFESSIONAL
STAFF MEMBERS**

Purpose

The purpose of evaluation shall be the improvement of performance. Such a process, to achieve the greater measure of success, shall be predicated on the assumption that the evaluation will be a cooperative procedure, with the evaluator and the evaluatee having full knowledge of the criteria, process, and results.

The following statements give more specific purposes for evaluation:

- Evaluations determine how well the objectives held by the school are being carried out. The success of the educational program is dependent upon the quality of classroom instruction, supervision, and administration.
- Evaluations provide the basis for motivation and for self-improvement, permitting personnel to be aware of their strengths and weaknesses in order to improve.
- Evaluations provide a basis for planning in-service training and supervisory activities. Such activities can be most effective when they are based upon clear evidence of need as shown by evaluation studies.
- Evaluations provide the basis for administrative decisions. Such decisions may include the employment of personnel, their assignment, promotion, demotion, or termination.
- Evaluations aid in determining satisfactory or unsatisfactory performance.

Evaluators

The Superintendent shall designate the evaluators. The evaluator shall be responsible for the final written and official statement of evaluation, which shall be in writing, and a copy shall be transmitted to the certificated teacher within five (5) days after completion of the evaluation.

The District is responsible for an in-service training program for evaluators. This program shall incorporate classroom observation techniques, conference skills, and growth planning. Evaluators shall attend a training program to improve their evaluation, administrative and instructional leadership skills at least every two (2) years.

Licensed Teacher Evaluation

Classroom visitations by evaluator. Formal observations shall be spaced and of sufficient duration (minimum of *thirty [30]* uninterrupted minutes) so as to ensure that the evaluators have an opportunity to grasp an overall concept of a person's performance over a full schedule.

Formal observations are prearranged through initiation by either the observer or the teacher. Formal observations shall be defined as those that are written and provide an opportunity for a pre-observation conference and follow-up conference.

Informal observations may be made at the discretion of the administrator.

Procedural steps in the process of evaluation:

- At the beginning of the school year, the principal shall assign a mentor for all Level one teachers whose responsibilities shall be defined in a program established by the District in accord with statute and submitted to the Public Education Department as required.
- At the beginning of the school year, the principal shall meet with the school's faculty for the purpose of orienting the teachers to the total evaluation plan. A teachers use of personal leave and up to ten days sick leave shall not affect that teachers performance evaluation if used in accord with district policy. A low attendance score may be reflected in the evaluation if the teacher is determined to have used sick leave inconsistently with district policy.
- A professional development plan shall be devised by each teacher and provided to the evaluator on a schedule as determined by the evaluator.
- Observations in the classroom shall be completed.
- An opportunity for a conference shall precede and follow each formal observation-visitation.
- A written record shall be made of each formal observation, with a copy to the observed.
- The official evaluation, consisting of a minimum of two (2) formal observations, shall be reduced to writing and signed by both the teacher and the evaluator. The teacher's signature shall not mean concurrence. The teacher shall be allowed ten (10) days to write and submit any comments, which shall be attached to the evaluation.
- A copy of the written evaluation shall be transmitted to the teacher within five (5) days after completion of the evaluation, and a copy shall be retained for the principal's file. A third copy shall be placed in the teacher's personnel file and made available to authorized District officers and employees.
- All evaluations shall remain confidential.

Frequency of written evaluations. Evaluations shall be made at least two (2) times per year for Level one (1) teachers, and at least once per year for Level two (2) and three (3) teachers.

Evaluation schedule:

- *Level one (1) licensing:*
 - During the week of orientation, evaluation procedures shall be reviewed at each school. Any teacher who is hired after orientation week shall be individually oriented by the evaluator.
 - Prior to January 10, the first evaluation, including observations, written evaluation, and conference shall be completed. If unsatisfactory work performance is indicated pursuant to the evaluation a conference will be conducted and a plan prepared to allow correction of the work performance. Such information will be recorded in writing, signed by all parties present and provided to the person evaluated. (see 6.69.2.8 (B)(2) for refusal to sign)
 - Prior to April 15, a second evaluation shall be completed. If unsatisfactory work performance is indicated pursuant to the evaluation a conference will be conducted and a plan prepared specifying the areas for correction of the work performance, while noting any areas of improvement if improvement is required. An employee whose performance continues to be unsatisfactory shall be given a notice of unsatisfactory performance. The notice shall specify the nature of the inadequacy with such particularity as to furnish the teacher an opportunity to correct the inadequacies and overcome the grounds for the charge of inadequacy of work performance.
 - Prior to the last day of the school year, the Board shall authorize, as necessary, and send notice to employees who will be terminated. A copy of any evaluation(s) pertinent to the charges not to reemploy will be included in the written notice of intention not to reemploy.
 - This written notice of termination shall be delivered personally or sent by registered or certified mail with delivery by a time certain at least fourteen (14) days prior to the last day of the school year, to the teacher's place of residence, as recorded in the District's records. Within ten (10) days of a request from the employee, the Superintendent shall provide the reason(s) for the decision to terminate.
- *Level two (2) and three (3) licensing:*
 - Level two (2) and three (3) licensed employees shall be evaluated at least once each year. During the week of orientation, evaluation procedures shall be reviewed at each school. Any teacher who is hired after orientation week shall be individually oriented by the evaluator.

- Prior to March 15, the evaluation shall be completed. If less than satisfactory work performance and competency is indicated pursuant to the evaluation a conference will be conducted and a plan prepared specifying the areas for correction of the work performance, while noting any areas of improvement if improvement is required. An employee whose performance continues to be unsatisfactory shall be given a notice of unsatisfactory performance. A second conference shall be held at the time the notice is given. The notice shall specify the nature of the inadequacy with such particularity as to furnish the teacher an opportunity to correct the inadequacies and overcome the grounds for the charge of inadequacy of work performance.

- The principal shall establish a mentoring and peer intervention program as is seen necessary. Persons used for mentoring or intervention may be trained as evaluators. If the employee is unable to demonstrate satisfactory performance and competency by the end of a period of sixty (60) calendar days, the peer interveners may make a recommendation to the supervising administrator which may be termination. If the teacher does not demonstrate essential competency in a given school year, the School District shall provide the teacher with additional professional development and peer intervention during the following school year. If by the end of that school year the teacher fails to demonstrate essential competency, the District may choose not to contract with the teacher to teach in the classroom (terminate).

- At least fourteen (14) days prior to the last day of the school year, the governing authority shall authorize, as necessary, and send notice to employees who will be terminated. A copy of any evaluation(s) pertinent to the charges not to reemploy will be included in the written notice of termination.

- This written notice of termination shall be delivered personally or sent by registered or certified mail with delivery by a time certain prior to the last day of the school year, to the teacher's place of residence, as recorded in the District's records.

- Subject to the provisions of NMSA the Superintendent shall offer to each Level two (2) and Level three (3) teacher under contract of employment with the District for the current year a contract renewal for the next ensuing school year unless the ~~Local School Board~~ governing authority gives notice to the teacher of the intent not to offer a contract and to terminate the teacher as provided in NMSA.

- All provisions of the New Mexico Revised Statutes shall be complied with in the dismissal of continuing teachers.

Evaluation program. The specific format for the teacher evaluation system will be developed in compliance with Policy GCO, this regulation, NMSA, and NMAC under the leadership of the Superintendent.

Compliance with Public Education Department (PED) Regulation 6.69.4, Performance Evaluation System Requirements for Teachers, will be completed as specified in the teacher performance evaluation for three (3)-tiered licensure.

Evaluation of Licensed Administrators and Other Licensed Non-Teaching Employees

Continuous evaluation of all aspects of the total educational program, including student progress, personnel, curriculum, and facilities, will include a formal process of evaluating all administrators and licensed non-teaching employees. The purpose of this evaluation shall be the improvement of the quality of the educational program in the District and improvement of the performance of each employee. The evaluation will be a cooperative procedure, with the evaluator and the evaluatee having full knowledge of the criteria, process, and results.

The following statements give more specific purposes for evaluation:

- Evaluations determine how well the objectives held by the school and District are being carried out. The success of the educational program is dependent upon many factors, which include the quality supervision, and administration.
- Evaluations provide the basis for motivation and for self-improvement, permitting administrative personnel to be aware of strengths and weaknesses in order to improve the operation of the District's programs.

Procedural steps in the process of evaluation:

The specific format for the evaluation system for licensed administrators and licensed non-teaching employees will be developed under the leadership of the Superintendent and shall involve all principals and supervisors of principals in the development of evaluation criteria and data collection procedures. One (1) component of the evaluation tool for school administrators shall be evaluation by other school employees.

- At the beginning of the school year, the licensed administrators and licensed non-teaching employees will be oriented to the total evaluation plan.
- A professional development plan shall be devised by each employee and provided to the evaluator on a schedule as determined by the evaluator.
- Observations and data gathering shall be completed.
- The official evaluation shall be reduced to writing and signed by both the employee and the evaluator. The employee's signature shall not mean concurrence. The employee

shall be allowed ten (10) days to write and submit any comments, which shall be attached to the evaluation.

- A copy of the written evaluation shall be transmitted to the administrator within five (5) days after completion of the evaluation, and a copy shall be retained for the employee's file. A third copy shall be placed in the employee's personnel file and made available to authorized District officers and employees.
- All evaluations shall remain confidential.

Advisory 176

**PROFESSIONAL STAFF
TERMINATION OF EMPLOYMENT**

(Notice)

A notice of termination shall be a notice of intention not to reemploy for the ensuing school year.

~~Prior to the end of the contract year the District shall provide notice of termination~~ On or before fifteen (15) working days prior to the last day of the school year, the superintendent shall serve written notice of termination if such notice is determined to be in the best interest of the District.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-22 NMSA (1978)
6.67.3.8 NMAC

CROSS REF.: DKA - Payroll Procedures/Schedules
GCQF - Discipline, Suspension, and Termination of Professional Staff
Members

Advisory 177

**RESIGNATION OF PROFESSIONAL
STAFF MEMBERS**

Professional employees shall give thirty (30) calendar days written notice of intention to resign or request a release from contract. A release from an uncompleted contract may be granted contingent upon the availability of a well-qualified, licensed teacher as a replacement.

Each licensed teaching employee shall deliver an acceptance or rejection of reemployment to the ~~Board~~ governing authority within fifteen (15) days from the following:

- The date written notice of reemployment is served upon the person; or
- The last day of the school year when no written notice of reemployment or termination is served upon the ~~person~~ licensed school employee on or before fifteen (15) working days prior to the last day of the school year.

A teacher who resigns contrary to this policy shall be deemed to have committed an unprofessional act and shall be subject to the penalty as provided under New Mexico statutes and Secretary of Public Education regulations.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-22 NMSA (1978)
 22-10A-23 NMSA (1978)
 6.60.9.9 NMAC
 6.66.2.8 NMAC
 6.66.3.8 NMAC

CROSS REF GCF- Professional Staff Hiring
 GCQ - Professional Staff Termination of Employment

Advisory 178

PROFESSIONAL STAFF POSITIONS

An employee must be a licensed school employee to be considered a professional staff member. Licensed school employee means teachers, school administrators and instructional support providers - a person who is employed to support the instructional program of a public school, including educational assistant, school counselor, social worker, school nurse, speech-language pathologist, psychologist, physical therapist, occupational therapist, recreational therapist, marriage and family therapist, interpreter for the deaf and diagnostician. This definition does not apply to a person performing the functions of a practice teacher or teaching intern.

The District will attempt to activate a sufficient number of positions to accomplish the District's goals and objectives.

Before establishment of any new position, the Superintendent will present a job description for the position that specifies the qualifications and the performance responsibilities.

The Superintendent will maintain a comprehensive and up-to-date set of job descriptions of all positions in the school system.

Adopted: date of manual adoption

LEGAL REF.: 22-1-2 NMSA
22-5-14 NMSA
22-10A-2 NMSA
22-10A-3 NMSA
6.20.2.12 NMAC
6.60.9.8 NMAC

CROSS REF.: CCB - Line and Staff Relations
GCQF - Discipline, Suspension, and Termination and Discharge of Professional Staff Members

Advisory 179

**DISCIPLINE, SUSPENSION, TERMINATION
AND DISCHARGE OF
PROFESSIONAL STAFF MEMBERS**

Unless limited by the provisions of a collective bargaining agreement or by other statutory provision, a public employer may:

- direct the work of, hire, promote, assign, transfer, demote, suspend, discharge or terminate public employees;
- determine qualifications for employment and the nature and content of personnel examinations;
- take actions as may be necessary to carry out the mission of the public employer in emergencies; and
- retain all rights not specifically limited by a collective bargaining agreement or by the Public Employee Bargaining Act.

For purposes of this policy:

- "Discharge" means the act of severing the employment relationship with a ~~certificated~~ licensed school employee prior to the expiration of the current employment contract.
- "Terminate" means, in the case of a ~~certificated~~ licensed school employee, the act of not reemploying an employee for the ensuing school year.
- "Working day" means every school calendar day, excluding Saturday, Sunday or legal holiday.
- "Just cause" means a reason that is rationally related to an employee's competence or turpitude or the proper performance of assigned duties and that is not in violation of the employee's civil or constitutional rights.
- "Administrative leave" means the assignment of an employee to the employee's home to await further instructions pending the outcome of an investigation or inquiry into the actions of the employee in order to avoid interference in the inquiry. The use of "administrative leave" is not a disciplinary action.

Categories of Misconduct

Licensed staff members may be disciplined for infractions that include, but are not limited to, the following categories:

- Engaging in unprofessional conduct.
- Committing fraud in securing appointment.
- Exhibiting incompetency in their work.
- Exhibiting inefficiency in their work.
- Exhibiting improper attitudes.
- Neglecting their duties.
- Engaging in acts of insubordination.
- Engaging in acts of child abuse or child molestation.
- Engaging in acts of dishonesty.
- Being under the influence of alcohol while on duty.
- Engaging in the use, possession, or distribution of narcotics or habit-forming drugs.
- Being absent without leave.
- Engaging in discourteous treatment of the public.
- Engaging in improper political activity.
- Engaging in willful disobedience.
- Being involved in misuse or unauthorized use of school property.
- Being involved in excessive absenteeism.
- Possessing alcohol on school-owned property.
- Carrying or possessing a weapon on school grounds unless they have obtained specific authorization from the appropriate school administrator.
- Engaging in ethical misconduct by inappropriate touching, sexual harassment, discrimination or intended behavior to induce a child into engaging in illegal, immoral or other prohibited behavior.

General Provisions for Discipline

General provisions for discipline are as follows:

- *Informal consultation.* Nothing contained herein will limit a supervising administrator's prerogative to engage in informal consultation with a licensed employee to discuss matters of concern related to the employee's performance, conduct, et cetera.
- *Persons authorized to impose discipline.* Any supervising licensed administrator who is the immediate or primary supervisor of a staff member is authorized to impose a penalty or penalties, short of termination.
- *Administrative discretion.* In adopting these policies/procedures, it is the intention of the District that they be interpreted and applied in a reasonable fashion. The policies are not intended to restrict or eliminate the discretion traditionally afforded to supervising administrators to determine whether discipline is appropriate. Administrators are therefore directed to continue to use reasonable discretion in determining whether a particular alleged violation merits discipline.
- *Right not to impose discipline.* The District reserves the right not to discipline a staff member for conduct that violates this policy.
- *Additional reasons for discipline.* A staff member may be disciplined for conduct that has occurred but that, at or near the time of misconduct, was not the subject of or identified as a reason for a specific proceeding under this policy.
- *Amendments.* The District reserves the right to amend this policy in any way at any time. Any amendment shall have prospective application only.
- *Severability.* If any provision of this policy is held to be invalid for any reason, such action shall not invalidate the remainder of this policy. If any provision of this policy conflicts with any provisions in any other policies adopted by the District, the provisions of this policy shall prevail.

Minor Discipline

Minor disciplinary action includes, without limitation thereto, removal from grounds, written warning, written reprimand, or suspension. Minor disciplinary action shall be imposed by the staff member's administrative supervisor upon informing the employee of any violations of state or federal statutes, policies, rules or the New Mexico code of ethics and offering a minimum due process hearing and opportunity to express the employee's side of the issue before implementing the disciplinary action. The disciplinary action shall be confirmed in writing to the employee. The discipline may only be appealed to the next level of administration. The hearing procedure shall be as follows.

Step 1 - Notice:

- Upon the supervising administrator's determination of the existence of cause to impose discipline, the supervising administrator shall notify the staff member of intent to impose discipline. The notice shall be in writing and shall be delivered in person or by first-class mail. The notice shall include the following:
 - The conduct or omission on the part of the staff member that constitutes the reason for discipline.
 - A scheduled meeting time between the supervising administrator and the staff member. Such meeting shall be scheduled not more than ten (10) working days after the date the licensed staff member receives the notice.
 - A statement of the disciplinary action the supervising administrator intends to impose.
 - Copies of any available relevant documentation, at the discretion of the supervising administrator.

Step 2 - Hearing:

- At the hearing, the supervising administrator shall discuss with the staff member the conduct that warrants disciplinary action and shall provide the staff member with any appropriate evidence and a copy of relevant documentation if not previously provided.
- The supervising administrator shall conduct the hearing in an informal manner, without adherence to the rules of evidence and procedure required in judicial proceedings.
- A record of the hearing shall be made by electronic recordation.

Step 3 - Decision (in writing):

- At the hearing, or within seven (7) working days following the hearing, the supervising administrator shall, in writing, inform the licensed staff member of the decision. If the decision is to impose discipline, written notice of the discipline shall be enclosed.

Appeal of Minor Discipline

A staff member who wishes to object to a minor disciplinary action shall submit a written complaint to the supervisor's superior within five (5) work days of receiving notice of the disciplinary action. Failure to request the hearing in the time frame indicated will be considered acceptance of the discipline imposed. The appeal shall specifically describe the part of the determination with which the staff member disagrees, such as:

- Determination was founded upon error of construction or application of any pertinent regulations or policies.
- Determination was unsupported by any evidence as disclosed by the entire record.
- Determination was materially affected by unlawful procedure.
- Determination was based on violation of any statutory or constitutional right.
- Determination was arbitrary and capricious.
- The penalty was excessive.

The appeal shall be based on the record of the hearing. The supervising administrator, the Superintendent, or, when appropriate, the ~~Board~~ governing authority may, at the conclusion of the appeal, uphold the discipline, modify the decision, or refer the matter back to the level from which it was appealed for rehearing and additional information. Such decision, along with specific direction as to the effective date of any discipline, shall be communicated to the staff member within a reasonable amount of time following the appeal, not to exceed seven (7) working days. The decision upon appeal is final for all minor disciplinary actions.

Termination Pursuant to 22-10A-24 NMSA (1978)

The following procedures will be used to impose any termination permitted under 22-10A-24 NMSA (1978) except that it does not apply to:

- A ~~certificated instructor~~ licensed school employee employed to fill the position of a ~~certificated licensed school instructor~~ employee entering military service;
- A ~~person~~ licensed school administrator who is employed as a ~~certificated licensed school administrator~~; ~~or~~
- An ~~non-certificated unlicensed~~ school employee employed to perform primarily District-wide management functions; ~~or~~
- A person who does not hold a valid license or has not submitted a complete application for licensure within the first three months from beginning employment duties.

Step 1 - Notice:

- Upon the Superintendent's determination of the existence of cause to terminate, and ~~not later than fourteen (14) days~~ on or before fifteen (15) working days prior to the last day of the school year, the Superintendent shall notify the staff member of intent to terminate. The notice shall be in writing and shall be delivered in person or by

first-class mail to the last address provided for personnel records. The notice shall include the following:

- The statement that the employee has the right to request written reasons for the decision to terminate and such reasons shall be provided within ~~ten (10)~~ five (5) working days of such request.
- The reasons shall not be publicly disclosed by the administration or ~~Board~~ governing authority. *For a ~~n~~ licensed employee who has not been offered and accepted a third-year contract for services and licensed educational assistants with less than one year of employment ~~of less than three (3) consecutive years of service~~ the decision to terminate is not contestable under the School Personnel Act.*
 - For licensed employees who have been offered and accepted a third-year contract for ~~with three (3) or more years of service~~ and licensed educational assistants employed for more than one year the following appeal procedure shall apply. ~~(consult your attorney to determine what constitutes three (3) or more years of service under New Mexico law.)~~

Step 2-4 - Appeal Requirements and Content:

- Termination may be appealed to the ~~Board~~ governing authority by a professional staff employee who has been employed for more than two consecutive years ~~with three (3) or more consecutive years of service~~ and licensed educational assistants employed for more than one year by making a request to the Superintendent within five (5) working days of the date of receipt of the notice of termination requesting a meeting with the ~~Board~~ governing authority.
 - The appeal shall be granted if the employee responds to the Superintendent in writing within ten (10) working days of receiving the reasons for termination with the following information:
 - ▲ A statement of contention that the employee believes the decision is without just cause.
 - ▲ A brief statement of the reason(s) why the staff member believes the decision is without just cause.
 - ▲ A statement of the facts that the employee believes support this contention.

Step 5 - Appeal Procedure:

- The ~~Board~~ governing authority shall meet to hear the employee's statement in no less than five (5) or more than fifteen (15) working days after receipt of the statement.
- The hearing shall be conducted informally in accordance with the provisions of the Open Meeting Act.
 - Hearing Procedure:
 - ▲ The employee and the Superintendent may each be accompanied by a person of their choice.
 - ▲ The Superintendent shall present the factual basis for determination that just cause exists for the termination, limited to the reasons provided to the employee.
 - ▲ The employee shall present contentions, limited to the reason(s) why the licensed staff member believes the decision is without just cause.
 - ▲ Rebuttal to the employee's presentation may be presented as deemed relevant by the ~~Board~~ governing authority.
 - ▲ Witnesses called may be questioned by the ~~Board~~ governing authority, the Superintendent or an appointed representative, and the employee or an appointed representative.
 - ▲ The ~~Board~~ governing authority may consider only such evidence as is presented at the hearing and need consider only such evidence as it considers reliable.
 - ▲ No record shall be made of the hearing.
 - The ~~Board~~ governing authority shall take such action as is necessary in accordance with the Open Meeting Act to uphold or deny the recommendation to terminate. The ~~Board~~ governing authority shall notify the employee and the Superintendent of its decision in writing within five (5) working days from the conclusion of the meeting.

Termination - Arbitration Appeal Pursuant to 22-10A-25 NMSA (1978)

An employee still aggrieved by a decision of the ~~Board~~ governing authority may appeal the decision to an arbitrator by doing the following:

- Submitting a written appeal to the Superintendent within five (5) working days from receipt of the ~~Board~~ governing authority's written decision or refusal to grant a hearing on the issue of termination.
- Accompanying the written appeal shall be a statement of particulars specifying the grounds on which it is contended that the decision was impermissible pursuant to subsection E of Section 22-10A-24 NMSA (1978).
- Including in the contentions a statement of facts supporting the contentions.

Failure of the employee to submit a timely appeal or a statement of particulars with the appeal shall disqualify the employee for any appeal and render the ~~Board~~ governing authority's decision on termination final.

If the arbitration appeal is timely and complete, the ~~Board~~ governing authority and the employee shall meet within ten (10) working days from the receipt of the request for an appeal and select an independent arbitrator, qualified in accord with the applicable statute, to conduct the appeal. If the parties fail to agree on an arbitrator, they shall request the presiding judge in the judicial district in which the employee's public school is located to select an independent arbitrator within five (5) working days of the date of the request.

A de novo (new) hearing shall be conducted within thirty (30) working days of selection of the independent arbitrator. The arbitrator shall give written notice of the date, time and place of the hearing, sending such notice to the employee and ~~Board~~ governing authority.

The parties shall be provided a copy of the relevant portion of this policy which shall include:

- Discovery shall be limited to depositions and requests for production of documents on a time schedule to be established by the arbitrator.
- The arbitrator may issue subpoenas for the attendance of witnesses and to produce books, records, documents and other evidence at the request of either party and has the power to administer oaths. Subpoenas issued shall be served and enforced in the manner provided by law for the service and enforcement of subpoenas in a civil action or in the manner provided by the American Arbitration Association's voluntary labor arbitration rules if that entity is used by the parties.
- The ~~Board~~ governing authority shall be required to prove by a preponderance of the evidence that just cause to discharge the employee existed at the time of the notice of intent to discharge the employee by the administration.
- Hearing Procedure:
 - The employee and the ~~Board~~ governing authority may each be accompanied by counsel.

- The ~~Board~~ governing authority shall present the basis for determination that just cause exists for the discharge.
 - The employee shall present reason(s) why the recommendation is without just cause.
 - Either party shall be permitted to call witnesses and to introduce documentary evidence.
 - Witnesses called may be questioned by the ~~Board~~ governing authority or a representative, and the employee or a representative.
 - Technical rules of evidence shall not apply, but, in ruling on the admissibility of evidence, the independent arbitrator may require reasonable substantiation of the statements or records tendered, the accuracy of truth of which is in reasonable doubt.
 - A record shall be made of the hearing and each party may order the record at the expense of the party.
- The arbitrator shall notify the employee and the ~~Board~~ governing authority of the decision in writing within ten (10) working days from the conclusion of the arbitration hearing. The decision shall contain findings of fact and conclusions of law affirming or reversing the action of the ~~Board~~ governing authority.

The parties shall be guided by the statute and arbitrator as to the conduct of the hearing, each party bearing its own costs. The arbiter's fees and other expenses in the conduct of the arbitration shall be assigned at the discretion of the independent arbitrator.

No official record shall be made of the proceeding but the party desiring a record may arrange for a record, paying the expense.

Discharge per 22-10A-27 NMSA (1978)

A ~~certificated~~ licensed school employee may be discharged only for just cause following procedures as indicated below:

Notice:

- Upon the Superintendent's determination of the existence of cause to discharge, the Superintendent shall notify the licensed staff member of intent to recommend discharge. The notice shall state the cause for the recommendation and shall advise the employee of a right to a discharge hearing before the ~~Board~~ governing authority.

- The notice shall be in writing and shall be provided in accordance with the law for service of process in civil actions.
- If the licensed school employee does not exercise that right to hearing, the superintendent shall discharge the licensed school employee.

Employee's Request for Hearing:

- An employee who receives notice of intent to recommend discharge may exercise the right to a hearing before the ~~Board~~ governing authority by giving the Superintendent written notice of that election within ~~five (5)~~ ten (10) working days of receipt of the notice of ~~intent to recommendation~~ discharge.
- The ~~Board~~ governing authority shall hold a discharge hearing no less than twenty (20) and no more than forty (40) working days after the receipt of the staff member's election of a hearing.

Preliminary Information

- At least ten (10) days written notice of the date, time and place of the discharge hearing shall be provided to the employee with such notice in the same form as used in civil proceedings. The notice shall indicate the following:
 - Both the Superintendent and the ~~certificated~~ licensed school employee may be accompanied by a person of their choice.
 - Each party is to complete and respond to discovery by deposition and production of documents prior to the hearing date established.
 - The ~~Board~~ governing authority may issue subpoenas for the attendance of witnesses and to produce books, records, documents and other evidence at the request of either party and has the power to administer oaths.
 - The ~~administration~~ Superintendent shall be required to prove by preponderance of the evidence that just cause to discharge the ~~certificated~~ licensed school employee existed at the time of the notice of intent to discharge.
 - Procedure for the conduct of the hearing shall be as follows:
 - ▲ The Superintendent shall present the factual basis for determination that just cause exists for the termination based upon information available at the time the employee was given notice of the intent to discharge.

- ▲ The employee shall present reason(s) why the recommendation is without just cause.
 - ▲ Either party shall be permitted to call witnesses and to introduce documentary evidence.
 - ▲ Witnesses called may be questioned by the Superintendent or an appointed representative, and the employee or an appointed representative.
 - ▲ The ~~Board~~ governing authority may consider only such evidence as is presented at the hearing and need consider only such evidence as it considers reliable.
 - ▲ A record shall be made of the hearing and each party may have one (1) copy of the record at the expense of the ~~Board~~ governing authority.
- The ~~Board~~ governing authority shall notify the employee and the Superintendent of its decision in writing within twenty (20) days from the conclusion of the hearing. The ~~Board~~ governing authority shall take such action as is necessary in accordance with the Open Meeting Act.

**Discharge -Arbitration Appeal Pursuant
to 22-10A-287 NMSA (1978)**

An employee aggrieved by a decision of the ~~Board~~ governing authority to discharge may appeal the decision to an arbitrator by doing the following: Submitting a written appeal to the ~~Superintendent~~ governing authority within ~~five (5)~~ ten (10) calendar working days from receipt of the ~~notice of discharge~~ written decision by the Board to the employee of the governing authority.

The ~~Board~~ governing authority may delegate responsibility for the arbitration to the superintendent.

If the arbitration appeal is timely the ~~Board~~ governing authority (or superintendent as delegee) and the employee shall meet within ten (10) working days from the receipt of the request for an appeal and select an independent arbitrator, qualified in accord with the applicable statute, to conduct the appeal. If the parties fail to agree on an arbitrator, they shall request the presiding judge in the judicial district in which the ~~employee's~~ public school is located to select an independent arbitrator within five (5) working days ~~of~~ from the date of the request.

The hearing shall be conducted within thirty (30) working days of selection of the independent arbitrator. The arbitrator shall give written notice of the date, time and place of the hearing, sending such notice to the employee and ~~Board~~ governing authority.

The parties shall be provided a copy of the relevant portion of this policy which shall include:

- Discovery shall be limited to depositions and requests for production of documents on a time schedule to be established by the arbitrator.
- The arbitrator may issue subpoenas for the attendance of witnesses and to produce books, records, documents and other evidence at the request of either party and has the power to administer oaths. Subpoenas issued shall be served and enforced in the manner provided by law for the service and enforcement of subpoenas in a civil action or in the manner provided by the American Arbitration Association's voluntary labor arbitration rules if that entity is used by the parties.
- The ~~Board~~ governing authority shall be required to prove by preponderance of the evidence that just cause to discharge the certificated employee existed at the time of the notice of intent to discharge the employee by the administration.
- Hearing Procedure:
 - The employee and the ~~Board~~ governing authority may each be accompanied by counsel.
 - The ~~Board~~ governing authority shall present the basis for determination that just cause exists for the discharge.
 - The employee shall present reason(s) why the recommendation is without just cause.
 - Either party shall be permitted to call witnesses and to introduce documentary evidence.
 - Witnesses called may be questioned by the ~~Board~~ governing authority or a representative, and the employee or a representative.
 - Technical rules of evidence shall not apply, but, in ruling on the admissibility of evidence, the independent arbitrator may require reasonable substantiation of the statements or records tendered, the accuracy of truth of which is in reasonable doubt.
 - A record shall be made of the hearing and each party may order the record at the expense of the party.
- The arbitrator shall notify the employee and the ~~Board~~ governing authority of the decision in writing within thirty (30) working days from the conclusion of the arbitration hearing. The decision shall contain findings of fact and conclusions of law affirming or reversing the action of the ~~Board~~ governing authority.

Each party shall bear its own costs and expenses.

Additional Provisions and Conditions

During the pendency of any hearing, neither the licensed staff member nor the supervising administrator shall contact the Superintendent or a ~~Board~~ governing authority member to discuss the merits of the supervising administrator's recommendation except as provided by this policy.

This policy addresses only discipline, termination or discharge and has no application to any of the following:

- Letters or memorandums directed to a licensed staff member containing directives or instructions for future conduct.
- Counseling of a licensed staff member concerning expectations of future conduct.
- Placing an employee on administrative leave with pay and assignment of the employee to home during work hours in order to conclude a review of the employee's actions or activities pending an administrative recommendation.

The ~~Board~~ governing authority shall file annually a record with the Secretary of Education of all terminations and discharges and all actions arising from terminations and discharges.

Adopted: date of manual adoption

LEGAL REF.: 10-7E-1 to 10-7E-26 NMSA (1978) Public Employee
Bargaining Act
10-15-1 NMSA (1978) Open Meeting Act
22-10A-5 NMSA (1978)
22-10A-24 NMSA (1978)
22-10A-25 NMSA (1978)
22-10A-26 NMSA (1978)
22-10A-27 NMSA (1978) Discharge hearing; procedures
22-10A-28 NMSA (1978) Appeals; independent arbitrator;
qualifications; procedure; binding decision
22-10A-29 NMSA (1978) Compensation payments to
discharged personnel
22-10A-30 NMSA (1978) Supervision and correction
procedures
22-10A-31 NMSA (1978) Denial, suspension and revocation
of licenses
22-10A-32 NMSA (1978) Licensed school employees; required
training program

6.60.9.9 NMAC Standards of Professional Conduct
6.60.9.12 NMAC Reporting Requirements
6.67.2.8 NMAC Notice of reemployment or termination of
licensed personnel

CROSS REF.: DKA - Payroll Procedures/Schedules
GBEB - Staff Conduct
GCA - Professional Staff Positions

Advisory 180

**SUPPORT STAFF CONTRACTS
AND COMPENSATION**

Support staff members are all employees of the District who are not required by state law or by a District policy, regulation, or job description to possess ~~teaching~~ a license or certificates from the New Mexico Public Education Department for the purpose of performing their jobs, unless they are expressly designated as professional staff members in notices of employment or contracts executed by the Board.

Compensation

The Superintendent will provide to the Board recommendations on the salaries and benefits of support staff employees in conjunction with the development of the District's annual budget. The Board will determine salaries and benefits of support staff employees annually, differentiated on the basis of duties and responsibilities.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-39 NMSA (1978).

CROSS REF.: GDQB - Resignation of Support Staff Members

Advisory 181

**DISCIPLINE, SUSPENSION, AND TERMINATION
OF SUPPORT STAFF MEMBERS**

Unless limited by the provisions of a collective bargaining agreement or by other statutory provision, a public employer may:

- direct the work of, hire, promote, assign, transfer, demote, suspend, discharge or terminate public employees;
- determine qualifications for employment and the nature and content of personnel examinations;
- take actions as may be necessary to carry out the mission of the public employer in emergencies; and
- retain all rights not specifically limited by a collective bargaining agreement or by the Public Employee Bargaining Act.

For purposes of this policy:

- "Terminate" means, in the case of a noncertificated school employee, the act of severing the employment relationship with the employee.
- "Working day" means every calendar day, excluding Saturday, Sunday or legal holiday.
- "Administrative leave" means the assignment of an employee to the employee's home to await further instructions pending the outcome of an investigation or inquiry into the actions of the employee in order to avoid interference in the inquiry. The use of "administrative leave" is not a disciplinary action.

Categories of Misconduct

Staff members may be disciplined for infractions that include, but are not limited to, the following categories:

- | | |
|---|--|
| • Absence without leave | • Insubordination |
| • Abuse of leave | • Neglect of duty |
| • Alcohol or drug impairment | • Unauthorized possession of a
weapon on school grounds |
| • Child abuse or molestation | • Unauthorized use of school
property |
| • Discourteous treatment of the
public | • Unlawful conduct |
| • Dishonesty | |

- Excessive absenteeism
- Fraud in securing employment
- Improper attitude
- Incompetence or inefficiency
- Use of illegal drugs
- Violation of a directive of a supervisor
- Violation of a District policy or regulation

General Provisions for Discipline are as follows:

- *Informal consultation.* Nothing contained herein will limit a supervising administrator's prerogative to engage in informal consultation with an employee to discuss matters of concern related to the employee's performance, conduct, etc.
- *Persons authorized to impose discipline.* Any supervising licensed administrator who is the immediate or primary supervisor of a staff member is authorized to impose a penalty or penalties, short of termination.
- *Administrative discretion.* In adopting these policies/procedures, it is the intention of the District that they be interpreted and applied in a reasonable fashion. The policies are not intended to restrict or eliminate the discretion traditionally afforded to supervising administrators to determine whether discipline is appropriate. Administrators are therefore directed to continue to use reasonable discretion in determining whether a particular alleged violation merits discipline.
- *Right not to impose discipline.* The District reserves the right not to discipline a staff member for conduct that violates this policy.
- *Additional reasons for discipline.* A staff member may be disciplined for conduct that has occurred but that, at or near the time of misconduct, was not the subject of or identified as a reason for a specific proceeding under this policy.
- *Amendments.* The District reserves the right to amend this policy in any way at any time. Any amendment shall have prospective application only.
- *Severability.* If any provision of this policy is held to be invalid for any reason, such action shall not invalidate the remainder of this policy. If any provision of this policy conflicts with any provisions in any other policies adopted by the District, the provisions of this policy shall prevail.

Minor Discipline

Minor disciplinary action includes, without limitation thereto, removal from the grounds, written warning, written reprimand, or suspension. Minor disciplinary action shall be imposed by the staff member's administrative supervisor upon informing the employee of any violations of state or federal statutes, policies, rules or the New Mexico code of ethics and offering a hearing and opportunity to express the employee's side of the issue before implementing the disciplinary action. The disciplinary action shall be confirmed in writing to the employee. The discipline may only be appealed to the next level of administration. The hearing procedure shall be as follows.

Step 1 - Notice and Hearing:

- Upon the supervising administrator's determination of the existence of cause to impose discipline, the supervising administrator shall notify the staff member of intent to impose discipline, the conduct or omission on the part of the staff member that constitutes the reason for discipline, and provide the employee an opportunity to explain the employee's side of the issue. A reasonable effort to determine the circumstances of the incident will be made. The discipline may be imposed immediately or following any further investigation.

Step 2- Decision (in writing):

- At the hearing, or within seven (7) working days following the hearing, the supervising administrator shall inform the employee in writing of the disciplinary action, if imposed and summarize the discussion at the hearing.

Appeal of Minor Discipline

A staff member who wishes to object to a minor disciplinary action shall submit a written appeal request to the supervisor's superior within five (5) work days of receiving notice of the disciplinary action. Failure to request the appeal in the time frame indicated will be considered acceptance of the discipline imposed. The discipline shall be suspended if the appeal is timely made. The appeal shall specifically describe the part of the determination with which the staff member disagrees, such as:

- Determination was founded upon error of construction or application of any pertinent regulations or policies.
- Determination was unsupported by any evidence as disclosed by the entire record.
- Determination was materially affected by unlawful procedure.
- Determination was based on violation of any statutory or constitutional right.
- Determination was arbitrary and capricious.
- The penalty was excessive.

The appeal shall be based on the staff member's submission as listed above and the summary of the hearing made by the supervisor. The supervising administrator, the Superintendent, or, when appropriate, the Board may, at the conclusion of the appeal, uphold the discipline, modify the decision, or refer the matter back to the level from which it was appealed for rehearing and additional information. Such decision, along with specific direction as to the effective date of any discipline, shall be communicated to the staff member within a reasonable

amount of time following the appeal, not to exceed seven (7) working days. The decision upon appeal is final for all minor disciplinary actions.

Termination Pursuant to 22-10A-24 NMSA (1978)

The following procedures will be used to impose any termination permitted under 22-10A-24 NMSA (1978) except that it does not apply to:

- A noncertificated school employee employed to perform primarily District-wide management. (22-10A-26 NMSA)

Step 1 - Notice:

- Upon the Superintendent's determination of the existence of cause to terminate, the Superintendent shall notify the staff member of intent to terminate. The notice shall be in writing and shall be delivered in person or by first-class mail. The notice shall include the following:
 - The statement that the employee has the right to request written reasons for the decision to terminate and such reasons shall be provided within ~~ten (10)~~ five (5) working days of such request.
 - The reasons shall not be publicly disclosed by the administration or Board. ~~For an A local Board may terminate a nonlicensed school employee of with less than one (1) three (3) consecutive years of service-employment the decision to terminate is not contestable under the School Personnel Act upon for any reason it deems sufficient by the Board.~~
 - For a nonlicensed school employee who has been employed for more than one year ~~employees with three (3) or more years of service~~ the following appeal procedure shall apply. ~~(consult your attorney to determine what constitutes three (3) or more years of service under New Mexico law.)~~

Step 2-3 Appeal Requirements and Content:

- Termination may be appealed to the Board by ~~an employee with three (3) consecutive years of service~~ a nonlicensed school employee who has been employed for more than one year by making a request to the Superintendent within five (5) working days of the date of receipt of the notice of termination requesting reasons for the termination decision and a meeting with the Board.
 - The appeal shall be granted if the employee responds to the Superintendent in writing within ten (10) working days of receiving the reasons for termination with the following information:

- ▲ A statement of contention that the employee believes the decision is without just cause.
- ▲ A brief statement of the reason(s) why the staff member believes the decision is without just cause.
- ▲ A statement of the facts that the employee believes support this contention.

Step 4 - Appeal Procedure:

- The ~~Board~~ governing authority shall meet to hear the employee's statement in no less than five (5) or more than fifteen (15) working days after receipt of the statement.
- The hearing shall be conducted informally in accordance with the provisions of the Open Meeting Act.
 - Hearing Procedure:
 - ▲ The employee and the Superintendent may each be accompanied by a person of their choice.
 - ▲ The Superintendent shall present the factual basis for determination that just cause exists for the termination, limited to the reasons provided to the employee.
 - ▲ The employee shall present contentions, limited to the reason(s) why the staff member believes the decision is without just cause.
 - ▲ Rebuttal to the employee's presentation may be presented as deemed relevant by the Board.
 - ▲ Witnesses called may be questioned by the ~~Board~~ governing authority, the Superintendent or an appointed representative, and the employee or an appointed representative.
 - ▲ The ~~Board~~ governing authority may consider only such evidence as is presented at the hearing and need consider only such evidence as it considers reliable.
 - ▲ No record shall be made of the hearing.
 - The governing authority shall take such action as is necessary in accordance with the Open Meeting Act to uphold or deny the recommendation to terminate. The

~~Board governing authority~~ shall notify the employee and the Superintendent of its decision in writing within five (5) working days from the conclusion of the meeting.

~~The Board shall take such action as is necessary in accordance with the Open Meeting Act to uphold or deny the recommendation to terminate. Such decision, shall be communicated to the staff member within a reasonable amount of time following the appeal, not to exceed five (5) working days.~~

Termination - Arbitration Appeal Pursuant to 22-10A-25 NMSA (1978)

An employee still aggrieved by a decision of the ~~Board~~ Board governing authority may appeal the decision to an arbitrator by doing the following:

- Submitting a written appeal to the Superintendent within five (5) working days from receipt of the ~~Board~~ Board governing authority's written decision or refusal to grant a hearing on the issue of termination.
- Accompanying the written appeal shall be a statement of particulars specifying the grounds on which it is contended that the decision was impermissible pursuant to subsection E of Section 22-10A-24 NMSA (1978).
- Including in the contentions a statement of facts supporting the contentions.

Failure of the employee to submit a timely appeal or a statement of particulars with the appeal shall disqualify the employee for any appeal and render the ~~Board~~ Board governing authority's decision on termination final.

If the arbitration appeal request is timely and complete, the ~~Board~~ Board governing authority and the employee shall meet within ten (10) working days from the receipt of the request for an appeal and select an independent arbitrator, qualified in accord with the applicable statute, to conduct the appeal. If the parties fail to agree on an arbitrator, they shall request the presiding judge in the judicial district in which the employee's public school is located to select an independent arbitrator within five (5) working days of the date of the request.

A de novo (new) hearing shall be conducted within thirty (30) working days of selection of the independent arbitrator. The arbitrator shall give written notice of the date, time and place of the hearing, sending such notice to the employee and ~~Board~~ Board governing authority.

The parties shall be provided a copy of the relevant portion of this policy which shall include:

- Discovery shall be limited to depositions and requests for production of documents on a time schedule to be established by the arbitrator.

- The arbitrator may issue subpoenas for the attendance of witnesses and to produce books, records, documents and other evidence at the request of either party and has the power to administer oaths. Subpoenas issued shall be served and enforced in the manner provided by law for the service and enforcement of subpoenas in a civil action or in the manner provided by the American Arbitration Association's voluntary labor arbitration rules if that entity is used by the parties.
- The ~~Board~~ governing authority shall be required to prove by a preponderance of the evidence that just cause to discharge the employee existed at the time of the notice of intent to discharge the employee by the administration.
- Hearing Procedure:
 - The employee and the Board may each be accompanied by counsel.
 - The ~~Board~~ governing authority shall present the basis for determination that just cause exists for the discharge.
 - The employee shall present reason(s) why the recommendation is without just cause.
 - Either party shall be permitted to call witnesses and to introduce documentary evidence.
 - Witnesses called may be questioned by, the ~~Board~~ governing authority or a representative, and the employee or a representative.
 - Technical rules of evidence shall not apply, but, in ruling on the admissibility of evidence, the independent arbitrator may require reasonable substantiation of the statements or records tendered, the accuracy of truth of which is in reasonable doubt.
 - A record shall be made of the hearing and each party may order the record at the expense of the party.
- The arbitrator shall notify the employee and the ~~Board~~ governing authority of the decision in writing within ten (10) working days from the conclusion of the arbitration hearing. The decision shall contain findings of fact and conclusions of law affirming or reversing the action of the ~~Board~~ governing authority.

The parties shall be guided by the statute and arbitrator as to the conduct of the hearing, each bearing their own costs. The arbiter's fees and other expenses in the conduct of the arbitration shall be assigned at the discretion of the independent arbitrator.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-24 NMSA (1978)
22-10A-25 NMSA (1978)
22-10A-26 NMSA (1978)

CROSS REF.: DKA - Payroll Procedures/Schedules

Advisory 182

SCHOOL VOLUNTEERS

Volunteers can make many valuable contributions to the students and educational programs of the District. A volunteer program is approved subject to suitable rules, safeguards, and regulations as developed by the Superintendent.

In order to protect the safety and security of children and school staff, any volunteer given access to students without the presence (line of site view) of a licensed staff member shall have a background and criminal history check, with the results received prior to allowing the volunteer such access. The volunteer may be required to pay the cost of obtaining criminal history records. Volunteer applicants must submit to a background investigation by completing an application form and background consent form in accord with current District policy. If a background check conducted from these criteria fails to return all necessary information, a background check using fingerprints may be conducted.

Volunteers are to be made aware of and comply with all District policies and procedures relevant to the performance of volunteer duties including but not limited to conduct, privacy, discipline, supervision and ethics. Each volunteer will be provided with a job description of duties, time requirements and qualifications, and be provided training, supervision and evaluation.

This policy shall not apply to:

- adults who visit a school but have no ongoing individualized interaction with a student or students, including, but not limited to, adults who have been invited to speak to a class or assembly, to judge academic competitions, to give a musical performance, or to participate in a sponsored program;
- a parent or legal guardian who is accompanying his or her child's class on a one (1)-day field trip or on another type of occasional extra-curricular activity that does not involve an overnight stay.

Adopted: date of manual adoption

LEGAL REF.: 22-10A-5 NMSA (1978)
6.50.18 NMAC

CROSS REF.: GBEB - Staff Conduct
GCF - Professional Staff Hiring

GDF - Support Staff Hiring

GCFC - Professional Staff Certification and Credentialing
Requirements (fingerprinting requirements)

GDFA - Support Staff Qualifications and Requirements
(fingerprinting requirements)

Advisory 183

GRADUATION REQUIREMENTS

Regular Education

Ninth grade class of 2009-2010 and after. A minimum of twenty four (24) units of credit aligned to the state academic content and performance standards as listed below are required for graduation for those beginning with the ninth (9th) grade class of 2009-2010. A student may receive a high school diploma of excellence after having demonstrated accomplishment of the standards or a portfolio of standards based indicators in mathematics, reading and language arts, writing, social studies, and science adopted by the Secretary of Public Education. A student may also receive the Seal of Bilingual-Biliteracy on the diploma of excellence and have it noted on the school transcript by studying and attaining proficiency in a language other than English. If a student exits from the school system at the end of grade twelve (12) without having satisfied the above requirements, the student shall receive an appropriate state certificate indicating the number of credits earned and the grade completed. If within five (5) years after a student exits from the school system, the student satisfies the requirements listed, the student may receive a high school diploma of excellence. Graduation requirements shall not be changed for a student entering the ninth grade from the requirements specified in law at the time the student enrolled in the ninth (9th) grade.

Graduation requirements may be met as follows:

- By successful completion of subject area course requirements.
- By mastery of the standards or a portfolio of standards based indicators adopted by the Secretary of Public Education in accordance with 6.19.7 NMAC and other competency requirements for the subject as determined by the Board.
- By earning credits through correspondence courses that meet graduation requirements and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board.

Graduation requirements are:

For students entering as ninth graders in 2009-2010 at least one (1) unit of the following twenty four (24) units must be earned in an advanced placement or honors program, a dual-credit course or distance learning course.

***English (grammar, nonfiction writing and literature emphasis).....	4.0 units
* ***Math (one [1] equal to algebra II or higher unless parents sign off and a financial literacy course may meet one of the required units).....	4.0 units
* ***Science (two [2] with a laboratory component)	3.0 units
United States History and Geography, World History and Geography, and Government and Economics and one-half (1/2) unit of New Mexico History	3.5 units
Physical Education or marching band or Jr. ROTC or NMAA sanctioned interscholastic sports	1.0 unit
Career cluster course, workplace readiness or language	1.0 unit
**Electives including student service learning.....	<u>7.5 units</u>
Total	<u>24.0 units</u>

*For students entering the ninth (9th) grade in the 2017-2018 school year and after, a course in computer science may satisfy either a unit of mathematics or science, but not both, if taken after competency is determined in the subject for which the unit is applied.

**For students entering the eighth (8th) grade in the 2012-2013 school year and after, a course in health education is required prior to graduation.

***A department-approved work-based training or career and technical education course that meets state academic content and performance standards in English, mathematics, or science shall qualify as one of the requirements needed for graduation in each of these areas.

A student shall develop and file an updated final next-step plan during the senior year and prior to graduation that conforms with the requirements for a student curriculum plan pursuant to 22-13-1.1 NMSA 1978. The plan shall explain any differences from previous interim next-step plans; shall be filed with the principal of the student's high school and shall be signed by the student, the student's parent or guardian and the student's guidance counselor or other school official charged with coursework planning for the student. An individualized education program (IEP) filed with the principal that meets the applicable transition and procedural requirements of the federal Individuals with Disabilities in Education Act for qualified students shall satisfy the next-step requirements for that student.

Final examinations shall be administered to all students in all classes offered for credit.

Parents are to be notified in writing not later than the conclusion of the third (3rd) nine (9)-weeks grading period of their students senior year if the student is at risk of not meeting all

graduation requirements. Progress reports are to be provided to parents and students at each grading period.

A high school student required to transfer to an out-of-state school by the transfer of the student's parents, who are members of the New Mexico National Guard or the armed forces of the United States, may request that a diploma be issued by the New Mexico high school of transfer. The student must meet the guidelines and comply with the requirements of the New Mexico Statutes Annotated regarding military dependent transfers and their courses and grades must meet or exceed New Mexico's requirements for graduation as determined by the School District.

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma or diploma of excellence. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student.

Adopted: date of manual adoption

LEGAL REF.: 22-13-1.1 NMSA (1978)
22-13-1.4 NMSA (1978)
6.19.7 NMAC
6.29.1.9 NMAC

CROSS REF.: IGD - Curriculum Adoption
IGE - Curriculum Guides and Course Outlines
IHA - Basic Instructional Program
IIE - Student Schedules and Course Loads
IKA - Grading/Assessment Systems
JFABC - Admission of Transfer Students
JG - Assignment of Students to Classes

RELEVANT STATUTES, RULES AND CITATIONS

The Bills that are referenced in the advisories above make up an additional 50 pages in PDF format. Policy Services has chosen to provide a reference to the New Mexico Legislature site where these bills can be found rather than include them in the text which the district will download. Please use the reference below in an internet browser to get to the site and then select the 2019 legislative session to be able to review any and all of the Bills sited in the advisories.

https://nmlegis.gov/Legislation/BillFinder/Governor_Actions

POLICY SERVICES

ADVISORY

Volume 16, Number 2
2019

July

CONTENTS

Policy Advisory No. 183 **JLCD Administering Medicines to Students**

..... **JLCD-R Administering Medicines to Students**

..... **JLCD-EA Administering Medicines to Students**

..... **JLCD-EB Administering Medicines to Students**

Policy Advisory Discussion

Policy Advisory 183- JLCD Administering Medicines to Students. Senate Bill 204 and 406 passed in the 2019 Legislative Session enacted a new section of the Public School Code amending a section of the Lynn and Erin Compassionate Use Act and authorizing the possession, storage and administration of medical cannabis by required policy in certain school settings. Districts should be aware that there are prohibitions and provisions in the bill not included in this policy, regulation, or exhibit. Policy Services has concluded that it is not necessary to include these as they are in other policies recommended by Policy Services. They are: no self administration; administration of cannabis will not disturb the school setting; no discrimination in authorized cannabis administration. Many rules regarding drugs/medicines and their administration in schools are already in policies on conduct, tobacco use, administering and drug use. See the cross references at the bottom of the policy for this type of information. Districts are encouraged to have administration and staff read the content of the Senate Bill 204 and Senate Bill 406 so they make no errors on implementing or as they

06/28/2019

*New Mexico
Policy Services*

conclude their obligations and requirements. Senate Bill 204 and Senate Bill 406 have many of the same provisions but 204 is more specific regarding schools.

The immediate issue raised by this legislation is the conflict with Federal legislation such as 21 CFR 1308.11-15 defining Marijuana (Cannabis) as a prohibited hallucinogenic drug and 34 CFR 85.630 regarding the statement of assurances that federal fund grantees must make, assuring that they maintain a Drug Free Workplace. Policy Services does not have a definitive observation of the result of considering these legal issues but will provide some overview. For informational purposes the pharmacological listings can be found on the Drug Enforcement Administration website, at: <https://www.deadiversion.usdoj.gov/pubs/manuals/pharm2/index.html> .

The federal government continues to classify marijuana as a schedule I controlled substance. Drugs listed in schedule I have no currently accepted medical use in treatment and may not be prescribed, administered, or dispensed for medical use. Therefore, under federal law, no individuals, including pharmacists, can legally dispense medical marijuana, even in those states that have passed medical marijuana legislation.

Policy Services can say that there is some legislation at the Federal Level that prohibits the Department of Justice from spending funds to interfere with the implementation of state medical cannabis laws. Such a law is the Rohrbacher Farr amendment effective to September 30, 2019. Also the recently enacted 2018 Farm Bill which removed hemp (a specific cannabis plant) from the Controlled Substances Act and placed it as an agriculture product under the Department of Agriculture. As an agriculture product the production and manufacture of hemp will be controlled. These laws, however, would not prevent the U.S Department of Education from taking action as a grantor to rescind educational funding under the Drug Free Workplace, but no action of this nature has been observed in the recent past.

Most districts are using standard procedures for the acceptance and administration of medications in school. Those using the recommended policies and procedures of the New Mexico Policy Services will find that those documents discourage student possession and use of any and all medications unless they are to be self administered in accord with statutory authorization. What Administering Medicines to Students does as a policy and procedure is to provide the ground work for control of all medications coming into a school setting as a means of preventing the possession, sale or use of illicit drugs or medicines. Upon review of the new laws on cannabis administration in schools, policy services determined that with a few modifications the current policies and procedures would serve the purposes indicated in those new laws.

Having said this, Policy Services has made several revisions to policy regarding Administering Medicines to Students, added an exhibit and made some minor corrections in terminology and

regulation. Policy Services has placed medical cannabis in the same category as prescription medications, recognizing that no pharmacy can provide medical cannabis (it is unclear regarding CBD oils produced from Hemp at this time). Some of the changes are housekeeping and others are to facilitate the administration of medical cannabis if such is determined to be necessary in a New Mexico public school.

A change from the title Physician to a more generic health care professional was made to extend the persons who have authority to prescribe medications as this has occurred in recent years. The specified requirements in this policy as applied to cannabis includes a clause that circumscribes the parent's right to administer medical cannabis during school hours with additional requirements applicable to cannabis in the Exhibit JLDC-EB.

The medication protocol in JLCD-R was modified to recognize the parent provided documents that will be required in order to allow medical cannabis to be administered by school personnel. Also changed was the category of the employee that can be designated to administer medications. This was changed from a school employee to a "licensed school employee" per 22-1-2 NMSA which states "'licensed school employee" means teachers, school administrators and instructional support providers". That is further defined in part A of 22-10A-3 NMSA which was recently changed by House Bill 431 to say;

" Except as otherwise provided in this subsection, any person teaching, supervising an instructional program or providing instructional support services in a public school; any person administering in a public school; and any person providing health care and administering medications or performing medical procedures in a public school shall hold a valid license or certificate from the department authorizing the person to perform that function."

This definition could be interpreted to mean that only those persons medically licensed or certificated by the Public Education Department can administer medications in a school setting. Districts must be made aware that should this limitation be placed on administering medications there are some implications that need to be reviewed. Districts could be prohibited from administering medications to students if no properly licensed or certificated personnel are available whether this is prescription medication, medical cannabis or over the counter medication should the definition above be interpreted in the manner discussed. This could mean that those districts with health aids and those who may be administering health care and medication by other than a licensed or certificated employees may need to make adjustments in their practices.

JLCD-EB Administering Medical Cannabis to Students was added to provide the guidance for school personnel in procuring the required permissions, certifications and releases per Senate Bill 204 and 406.

06/28/2019

*New Mexico
Policy Services*

Exception

Senate Bill 204 provides that school districts do not have to adopt policies and procedures to authorize cannabis possession, storage and administration of medical cannabis if the district reasonably determines that it would lose, or has lost, federal funding as a result of implementing these provisions. It is suggested that Districts consult their legal counsel if they intend to take this approach to the medical marijuana policy issue.

Materials of a legal nature in support of this advisory may be found following the text of the policies. If you have any questions, or requests call Policy Services at (505) 469-0193 or E-mail Dr. Donn Williams, Policy Services Director at [nmsbapolicy@cox.net].

This Material is written for information only and is not intended as legal advice. Please consult your attorney if legal explanations are needed.

Advisory 184

06/28/2019

*New Mexico
Policy Services*

ADMINISTERING MEDICINES TO STUDENTS

Under certain circumstances, when it is necessary for a student to take medicine during school hours, the District will cooperate with the ~~family physician~~ health care professional and the parents if the following requirements are met:

- For prescription medication and medical cannabis ~~There~~ there must be a written order from the ~~physician~~ authorized health care professional stating the name of the medicine, the dosage, and the time it is to be given.
- Any order or plan for administering medications shall only be valid during the school year provided and while the student is enrolled.
- There must be written permission from the parent to allow the school or the student to administer the prescription medication, cannabis or over the counter medicine. Appropriate forms are available from the school office.
- The medicine must come to the school office in the prescription container or, if it is over-the-counter medication or cannabis, in the original container with all warnings and directions intact.
- A student should not carry medication to and from school unless authorized by the district to self-administer.
- Any and all medications left at the end of the current school year must be inventoried and picked up by the parents within the week following the end of school or they will be destroyed. Clean-up and witnessed destruction of any medical spillage or destruction must be accomplished within the same day in which destruction, spillage or waste occurs.

A responsible adult should bring medications to the school office if necessary. If medications are necessary for emergency use during transportation a written health management plan shall

be prepared in consultation with the parents and school authorities indicating where the medication will be located during transportation and who will administer the medication.

In the case of medical cannabis, should there be no licensed school employee who is willing upon designation or licensed to administer medication, a written health management plan shall be prepared in consultation with the parents and school authorities indicating the conditions under which the parent may be present to administer the medication. This will include directions on where and how as well as when the medication may be administered.

The District reserves the right, in accordance with procedures established by the Superintendent, to circumscribe or disallow the use or administration of any medication on school premises if the threat of abuse or misuse of the medicine may pose a risk of harm to a member or members of the student population.

This policy and any related policies or amendments to such policies shall be forwarded to the District liability insurance carrier for review.

Adopted: date of manual adoption

LEGAL REF.: 22-1-2 NMSA
 22-5-4.3 NMSA
 26-2B-1 et seq NMSA
 22-10A-3 NMSA
 6.12.2.9 NMAC
 6.12.10.1 et seq NMAC
 6.41.4.9 NMAC

CROSS REF.: EBC-RC - Emergencies (First Aid)
 EEAB - Special Education Student Transportation (Students with Special
 Transportation Needs)
 GBEC - Drug Free Workplace
 GBECA - Non Medical Use or Abuse of Drugs or Alcohol
 JICG - Tobacco Use by Students JICG
 JIC - Student Conduct
 KI - Visitors to Schools

**ADMINISTERING MEDICINES
TO STUDENTS**

(Medication Procedures)

Prescription Drugs And Medical Cannabis

For occasions when it is necessary for a student to receive a prescription drug or medical cannabis during the school day, the following procedure has been established to ensure the protection of the school and the student and to assure compliance with existing rules and regulations:

Administration by school personnel:

- The medication must be prescribed by ~~a physician~~ an authorized health care professional.
- The parent or guardian must provide written permission to administer the medicine to the student (additionally, for medical cannabis a written treatment plan, a copy of written certification for use of cannabis, and a signed release of school liability). Appropriate forms or directions are available from the school office.
- The medication must come to the school office in the ~~prescription~~ original container as put up by the pharmacist or provider. Written directions from the ~~physician~~ authorized health care professional or pharmacist must state the name of the patient, the name of the medicine, the dosage, the time it is to be given and in the case of asthma, ~~or anaphylaxis episodes,~~ or cannabis, a written treatment plan for management ~~ing asthma or anaphylaxis episodes of the student~~ student's medications to or from school or school-sponsored activities.
- An administrator may designate and train a licensed school employee to administer, possess and store the medication.
- Each administration of ~~prescription drugs~~ medications must be documented, making a record of the student having received the medication, the time and dosage administered.

- Drugs must be kept in their original containers in a locked medicine cabinet with access limited to administratively designated personnel.

Self-administration:

- When the ~~physician~~ authorized health care professional feels it is necessary for the student to carry and self-administer the medication, the physician shall provide written recommendations, to be attached to the signed parent permission form (not available for cannabis).
- The parent or guardian must provide written permission for the student to self-administer and carry the medication. Appropriate forms are available from the school office.
- The child must demonstrate the ability to self administer to the medication provider and school nurse or other school personnel.
- The medication must come in the prescription container as put up by the pharmacist.

Asthma medication and emergency anaphylaxis self administration:

- When the physician feels it is necessary for the student to carry and self-administer either of these medications, the physician shall provide written recommendations, to be attached to the signed parent permission form, including a written treatment plan for managing asthma or anaphylaxis episodes; and
- Backup medication may be provided by the parent. Such medication must come in the prescription container as prepared by the pharmacist with a written permission to administer on an emergency basis from a parent and shall be kept in a locked area in the office.

Over-the-Counter Medication

When it is necessary for a student to receive a medicine that does not require a prescription order but is sold, offered, promoted, and advertised to the general public, the following procedure has been established to ensure the protection of the school and the student:

Administration by school personnel:

- Written permission must be provided by the parent or guardian for the administration of specific over-the-counter ~~drugs~~ medication .

06/28/2019

- Any over-the-counter ~~drug or~~ medicine sent by the parent to be administered to a student must come to the school office in the original manufacturer's packaging with all directions, dosages, compound contents, and proportions clearly marked.
- An administrator may designate a licensed school employee to administer a specific over-the-counter ~~drug~~ medication.
- Each instance of administration of an over-the-counter ~~drugs~~ medication must be documented in the daily log.
- Over-the-counter ~~drugs~~ medication must be kept in their original containers in a locked medicine cabinet.

Self-administration:

- Written permission must be provided by the parent or guardian for the administration of specific over-the-counter ~~drugs~~ medication by the student.
- Over-the-counter ~~drugs or~~ medicine sent by the parent to be administered by the student must be kept by the student in the original manufacturer's packaging, with all directions, dosages, compound contents, and proportions clearly marked.
- *Necessity* for self-administration of an over-the-counter ~~drug or~~ medicine shall be determined by the student's physician and must be verified by a signed physician's statement attached to the parent or guardian permission form, indicating the specific ~~drug or~~ medicine.

Protection of Students

Use or administration of medication on school premises may be disallowed or strictly limited if it is determined by the Superintendent, in consultation with medical personnel, that a threat of abuse or misuse of the medicine may pose a risk of harm to a member of the student population.

The student shall take extraordinary precautions to keep secure any medication or drug, and under no circumstances shall make available, provide, or give the item to another person. The student shall immediately report the loss or theft of any medication brought onto school campus. Violation of this regulation may subject the student to disciplinary action.

EXHIBIT **EXHIBIT**

**ADMINISTERING MEDICINE
TO STUDENTS**

REQUEST FOR GIVING MEDICINE AT SCHOOL

Name _____ Grade _____

Teacher _____ School _____

Medication _____

Diagnosis/reason for giving _____

Time to be given _____ a.m. Time to be given _____ p.m.

Dates from _____ to _____

Prescription medication must be in the original container as prepared by a pharmacist and labeled, including the patient name, name of medication, dosage, and time to be given. An over-the-counter medication must be in the original packaging, with all directions, dosages, compound contents, and proportions clearly marked. Student misuse of medication being self-administered may result in seizure and disciplinary action.

Parent's or Guardian's Signature

Date

A signed physician's statement indicating the necessity must accompany any request for self-administration of medicine, whether it is prescription or over-the-counter medicine.

06/28/2019

EXHIBIT **EXHIBIT**

**ADMINISTERING MEDICAL
CANNABIS TO STUDENTS**

REQUEST FOR GIVING MEDICAL CANNABIS AT SCHOOL

Student Name _____ Grade _____

Teacher or Counselor _____ School _____

Specific Medication Name _____

(Must be non-aerosol, cannot be smoked or inhaled as a vapor or by burning)

Time to be given _____ a.m. Time to be given _____ p.m.

Dates from _____ to _____

Medication must be in the original packaging, with all directions, dosages, compound contents, and proportions clearly marked.

Attached to this request must be:

- a copy of the qualified student's written certification for use of medical cannabis pursuant to the Lynn and Erin Compassionate Use Act
- a written treatment plan for administration of medical cannabis agreed to and signed by the school principal, qualified student's parent or legal guardian and certifying medical professional.
- a written statement from the qualified student's parents or legal guardian releasing the school and personnel from liability as follows:
- releases from civil liability the following persons and entities for acting in accordance with the provisions of Chapter 261, Laws of 2019 and this rule, as well as the Lynn and Erin Compassionate Use Act and applicable department of health rules:

- school districts, school district personnel and volunteers, schools, school personnel and volunteers, local school boards, and local school board members;
- charter schools, charter school personnel and volunteers, governing bodies of charter schools, and governing body members;
- releases the persons and entities from any liability and reimbursement claims for costs associated with accidental spillage or waste of medical cannabis;
- acknowledge that the qualified student shall not be entitled to the implementation of the provisions of Chapter 261, Laws of 2019 and this rule, as well as the Lynn and Erin Compassionate Use Act and applicable department of health rules, outside of this state

Parent's or Guardian's Signature Date

Parent's or Guardian's Printed Name

RELEVANT STATUTES, RULES AND CITATIONS

The referenced Senate Bills can be found by entering the following web addresses into the Browser search line in your preferred search engine.

SENATE BILL 406 CAN BE FOUND AT THE FOLLOWING WEB LOCATION

<http://sos.state.nm.us/uploads/files/CH261-SB204-2019.pdf>

SENATE BILL 204 CAN BE FOUND AT THE FOLLOWING WEB LOCATION

<http://sos.state.nm.us/uploads/files/CH261-SB204-2019.pdf>

PROPOSED PUBLIC EDUCATION DEPARTMENT RULE 6.12.10 NMAC, Medical Cannabis in Schools

Copies of the proposed new rule may be accessed through the page titled "Rule Notification" on the PED's website at <http://webnew.ped.state.nm.us/bureaus/policy-innovation-measurement/rule-notification/>, or may be obtained from the Policy Division at (505) 827-7889 during regular business hours.

8000 DISTRICT

8033 CES

8034 CHS

8036 CMS

8047 ENES

8048 ENMS

Cimarron Municipal Schools

Disbursement Detail Listing

Date Range:06/01/2019-06/30/2019

ACTIVITIES BANK ACCOUNT

10990	06/06/2019	1920	CIMARRON MUNICIPAL SCHOOLS	RAM BUS - 5/28/19	23440.1000.55817.1010.008000.0000	BUS TO GRAVEL PITS FOR END OF YEAR CELEBRATION	\$138.09
						Check Total:	\$138.09
10991	06/06/2019	1920	NORTHERN NEW MEXICO COLLEGE	6/7-6/9/19	23403.1000.53711.1010.008000.0000	GIRLS BASKETBALL CAMP	\$300.00
						Check Total:	\$300.00
10992	06/06/2019	1920	PENASCO INDEPENDENT SCHOOL DISTRICT	6/7-6/8/18	23403.1000.53711.1010.008000.0000	BOYS BASKETBALL CAMP FEE	\$150.00
						Check Total:	\$150.00
10993	06/06/2019	1920	THE PORCH	5/29/19	23410.1000.56118.1010.008000.0000	COOKIES FOR AWARD	\$48.00
						Check Total:	\$48.00
10994	06/06/2019	1920	ZEBS RESTAURANT	5/28/19	23434.1000.53711.1010.008000.0000	ZEBS 8TH GRADE DINNER MAY 28TH	\$300.00
						Check Total:	\$300.00
10995	06/11/2019	1922	AMAZON.COM CREDIT PLAN	76596496689	23450.1000.56118.1010.008000.0000	AMAZON GIFT CARD	\$33.81
10995	06/11/2019	1922	AMAZON.COM CREDIT PLAN	869463786554	23450.1000.56118.1010.008000.0000	AMAZON GIFT CARD	\$15.54
						Check Total:	\$49.35
10996	06/11/2019	1922	ENTOURAGE YEARBOOKS	1035641002	23400.1000.56118.1010.008000.0000	YEARBOOKS	\$816.30
						Check Total:	\$816.30
10997	06/11/2019	1922	FREDDY'S FROZEN CUSTARD & STEAKBURGERS	6/7/19 - 10127	23403.1000.56118.1010.008000.0000	MEALS FOR GIRLS BASKETBALL CAMP	\$89.68
10997	06/11/2019	1922	FREDDY'S FROZEN CUSTARD & STEAKBURGERS	6/8/19 - 20097	23403.1000.56118.1010.008000.0000	MEALS FOR GIRLS BASKETBALL CAMP	\$81.13
						Check Total:	\$170.81
10999	06/11/2019	1922	THE PORCH	4/4/19 - BASEBALL	23403.1000.56118.1010.008000.0000	MEALS FOR BASEBALL SANTA ROSA TOURNAMENT	\$160.00
						Check Total:	\$160.00
11000	06/20/2019	1926	CHARLIE'S BAKERY & CAFE	5/21/19	23421.1000.56118.1010.008000.0000	MEALS FOR SENIOR TRIP	\$185.48
						Check Total:	\$185.48

11001	06/20/2019	1926	KIT CARSON ELECTRIC COOPERATIVE INC	4/16-5/18/19.	23426.1000.53711.1010.008000.0000	ELECTRIC BILL – FEBRUARY 2019 – JUNE 2019	\$37.13
						Check Total:	\$37.13
11002	06/20/2019	1926	NORTHERN NEW MEXICO COLLEGE	6/20-6/23/19	23403.1000.53711.1010.008000.0000	BOYS BASKETBALL TEAM CAMP FEE	\$250.00
						Check Total:	\$250.00
11003	06/20/2019	1926	WEX BANK	59526057	23407.1000.55817.1010.008000.0000	FLEET FUEL	\$95.60
11003	06/20/2019	1926	WEX BANK	59526057	23421.1000.55817.1010.008000.0000	FLEET FUEL	\$140.70
11003	06/20/2019	1926	WEX BANK	59526057	23465.1000.53711.1010.008000.0000	FLEET FUEL	\$16.87
						Check Total:	\$253.17
						Bank Total:	\$2,858.33
						Voided Checks	
10998	06/11/2019	1922	POJOAQUE ATHLETICS	VOID	23403.0000.21011.0000.000000.0000	VOID: BASKETBALL TEAM DID	\$200.00
						Check Total:	\$200.00
						Voided Checks Total:	\$200.00

OPERATIONAL ACCOUNT

41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	439994757385	24106.1000.56118.1010.008000.0000	BARRON'S 500 FLASH CARDS OF AMERICAN SIGN	\$21.37
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	448969843693	31900.4000.56118.0000.008000.0000	HP CHROMEBOOK 14 G4 REPLACEMENT LAPTOP LCD	\$39.03
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	574994887959	13000.2700.56118.0000.008000.0000	BROTHER FAX-2840 -	\$23.12
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	5869995859397	24106.1000.56118.1010.008000.0000	#1 BEST SPIKY MASSAGE BALLS REFLEXOLOGY AND	\$16.98
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	594864438347	13000.2700.56118.0000.008000.0000	DRY ERASE WALL CALENDAR	\$89.99
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	594864438347	13000.2700.56118.0000.008000.0000	TONER CARTRIDGE	\$74.59
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	594864438347	13000.2700.56118.0000.008000.0000	POLKA DOT MAGNETIC	\$99.90
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	594864438347	13000.2700.56118.0000.008000.0000	BREAKROOM ORGANIZER	\$48.94
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	594864438347	13000.2700.56118.0000.008000.0000	EXTENDABLE LONG	\$180.79
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	655839574694	26156.1000.56118.1010.008000.0000	TAB DIVIDERS	\$35.76
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	655839574694	26156.1000.56118.1010.008000.0000	3 RING BINDERS	\$77.32
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	693953346649	13000.2700.56118.0000.008000.0000	BROTHER FAX-2840	\$179.35
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	TEXT1 84PLUS	\$579.95
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	25 PACK FIDGET TOYS SET	\$29.98
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	HEMINGWEIGH NATURAL HIMALAYAN SALT LAMP	\$25.99
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	MAKEDO CARDBOARD CONSTRUCTION SCRU	\$12.50
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	TIME TIMER ORIGINAL 12 INCH TO MINUTE VISUAL	\$0.27
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	TEACHER CREATED RESORCES SMALL SAND	\$2.01
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	LEARNING ADVANTAGE SAND TIMERS 1 MINUTE RED	\$11.65
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	SENSORY SOLUTIONS WIGGLE BAND BOUNCY	\$9.99
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	1 IN THE OFFICE RULED PAPER GRAPH PAD	\$77.94
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	ISCHOLAR INDEX CARDS ASSORTED	\$6.13

41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	AVERY ECONOMY CLEAR SHEET PROTECTOR	\$97.90
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	845663635759	24106.1000.56118.1010.008000.0000	NATURES MARK MINI MEDITATION ZEN GARDEN	\$29.98
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	9366737374637	13000.2700.56118.0000.008000.0000	COPY PAPER 8.5X11	\$107.16
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	938793369698	13000.2700.56118.0000.008000.0000	SCHOOL BUS PARKING ONLY	\$209.93
41821	06/06/2019	1921	AMAZON.COM CREDIT PLAN	968898768389	24106.1000.56118.1010.008000.0000	CANUO BASIC CALCULATOR 8 DIGIT DESKTOP	\$13.98
						Check Total:	\$2,102.50
41822	06/06/2019	1921	ARCHWAY	106471	14000.1000.56107.1010.008048.0000	READY GEN READER'S & WRITER'S JOURNAL	\$314.06
						Check Total:	\$314.06
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19	11000.2600.54416.0000.008000.0000	2018-2019 - LONG DISTANCE AND LOCAL	\$32.59
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19	11000.2600.54416.0000.008033.0000	2018-2019 - LONG DISTANCE AND LOCAL	\$15.60
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19	11000.2600.54416.0000.008036.0000	2018-2019 - LONG DISTANCE AND LOCAL	\$15.59
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19	13000.2700.54416.0000.008000.0000	2018-2019 - LONG DISTANCE AND LOCAL	\$140.39
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19	31701.4000.54315.0000.008000.0000	FIRE ALARM EQUIPMENT	\$61.22
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19.	11000.2600.54416.0000.008000.0000	2018-2019 INTERNET - ADMINISTRATION	\$272.52
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19.	11000.2600.54416.0000.008033.0000	2018-2019 INTERNET - CES	\$272.52
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19.	11000.2600.54416.0000.008034.0000	2018-2019 INTERNET - CHS	\$272.52
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19.	11000.2600.54416.0000.008036.0000	2018-2019 INTERNET -	\$272.52
41823	06/06/2019	1921	BACA VALLEY TELEPHONE CO INC	6/1-6/30/19.	13000.2700.54416.0000.008000.0000	2018-2019 INTERNET - TRANSPORTATION	\$272.51
						Check Total:	\$1,627.98
41824	06/06/2019	1921	BOB'S YARD INC	70244	31701.4000.54315.0000.008034.0000	PORTA POTTY FOR BASEBALL FIELD	\$250.00
41824	06/06/2019	1921	BOB'S YARD INC	70361	31701.4000.54315.0000.008034.0000	PORTA POTTY FOR BASEBALL FIELD	\$250.00
						Check Total:	\$500.00
41825	06/06/2019	1921	BURCO CHEMICAL & SUPPLY INC	20400	24183.3100.56118.0000.008000.0000	RANGE 36" 6 OPEN BURNERS - NATURAL GAS	\$10,896.00
41825	06/06/2019	1921	BURCO CHEMICAL & SUPPLY	20400	24183.3100.56118.0000.008000.0000	RANGE 36" 6 OPEN BURNER	\$3,632.00

41825	06/06/2019	1921	BURCO CHEMICAL & SUPPLY INC	20400	24183.3100.57331.0000.008000.0000		DISHWASHER – MODEL AFC–3D–S	\$6,300.00
41825	06/06/2019	1921	BURCO CHEMICAL & SUPPLY INC	20400	31701.4000.54315.0000.008000.0000		RANGE 36" – 6 OPEN BURNERS – NATURAL GAS	\$0.20
							Check Total:	\$20,828.20
41826	06/06/2019	1921	JIVE COMMUNICATIONS, INC	IN6000249894	11000.2600.54416.0000.008000.0000		2018–2019 – VOIP SERVICE – ADMIN	\$150.00
41826	06/06/2019	1921	JIVE COMMUNICATIONS, INC	IN6000249894	11000.2600.54416.0000.008033.0000		2018–2019 – VOIP SERVICE – CES	\$158.93
41826	06/06/2019	1921	JIVE COMMUNICATIONS, INC	IN6000249894	11000.2600.54416.0000.008034.0000		2018–2019 – VOIP SERVICE – CHS	\$158.93
41826	06/06/2019	1921	JIVE COMMUNICATIONS, INC	IN6000249894	11000.2600.54416.0000.008034.0000		2018–2019 – VOIP SERVICE – CMS	\$150.00
41826	06/06/2019	1921	JIVE COMMUNICATIONS, INC	IN6000249894	11000.2600.54416.0000.008047.0000		2018–2019 – VOIP SERVICE – ENES	\$258.93
41826	06/06/2019	1921	JIVE COMMUNICATIONS, INC	IN6000249894	11000.2600.54416.0000.008048.0000		2018–2019 – VOIP SERVICE – ENMS	\$258.93
							Check Total:	\$1,135.72
41827	06/06/2019	1921	MARIE SALAS	5/29-5/31/19	24154.1000.53330.1010.008000.0000		MEAL REIMBURSEMENT – INSPIRE 2019 –	\$29.55
41827	06/06/2019	1921	MARIE SALAS	5/29-5/31/19	24154.1000.53330.1010.008000.0000		PARTIAL DAY PER DIEM	\$12.00
							Check Total:	\$41.55
41828	06/06/2019	1921	NATURE SCAPES INC	18205	31701.4000.54315.0000.008034.0000		2017–2018 – JANITORIAL CONTRACT CIMARRON	\$1,870.06
41828	06/06/2019	1921	NATURE SCAPES INC	18205	31701.4000.54315.0000.008034.0000		GRT @ 8.1458%	\$152.33
41828	06/06/2019	1921	NATURE SCAPES INC	18206	31701.4000.54315.0000.008033.0000		2018–2019 – JANITORIAL CONTRACT CIMARRON	\$993.47
41828	06/06/2019	1921	NATURE SCAPES INC	18206	31701.4000.54315.0000.008033.0000		GRT @ 8.1458%	\$80.93
41828	06/06/2019	1921	NATURE SCAPES INC	18206	31701.4000.54315.0000.008036.0000		GRT @ 8.1458%	\$80.92
41828	06/06/2019	1921	NATURE SCAPES INC	18206	31701.4000.54315.0000.008036.0000		2018–2019 – JANITORIAL CONTRACT CIMARRON	\$993.46
41828	06/06/2019	1921	NATURE SCAPES INC	18207	31701.4000.54315.0000.008047.0000		INCREASE PURCHASE ORDER TO COMPENSATE FOR	\$1,294.86
41828	06/06/2019	1921	NATURE SCAPES INC	18207	31701.4000.54315.0000.008048.0000		INCREASE PURCHASE ORDER TO COMPENSATE FOR	\$1,294.86

41828	06/06/2019	1921	NATURE SCAPES INC	18208	31701.4000.54315.0000.008000.0000	2018-2019 - JANITORIAL CONTRACT CIMARRON	\$177.33
41828	06/06/2019	1921	NATURE SCAPES INC	18208	31701.4000.54315.0000.008000.0000	GRT @ 8.1458%	\$14.44
						Check Total:	\$6,952.66
41829	06/06/2019	1921	PREMIER HOSPITALITY, LLC	6/9-6/11/19	11000.1000.55819.1010.008000.0000	ALBERTA MARTINEZ - 6/9-6/11/19 -	\$210.52
41829	06/06/2019	1921	PREMIER HOSPITALITY, LLC	6/9-6/11/19	11000.1000.55819.1010.008000.0000	MARY LLOYD - 6/9-6/11/19 -	\$210.52
						Check Total:	\$421.04
41830	06/06/2019	1921	REALLY GREAT READING	19566	14000.1000.56111.1010.008047.0000	BLAST FOUNDATIONS PRIMARY STUDENT	\$425.60
41830	06/06/2019	1921	REALLY GREAT READING	19568	14000.1000.56111.1010.008047.0000	PHONICS BOOST ORAL READING PASSAGES BOOK 1	\$250.00
41830	06/06/2019	1921	REALLY GREAT READING	19568	14000.1000.56111.1010.008047.0000	PHONICS BOOST ORAL READING PASSAGES BOOK 2	\$310.00
						Check Total:	\$985.60
41831	06/06/2019	1921	RECORDS ACE HARDWARE	299251	31701.4000.54315.0000.008000.0000	(2018-2019) CIMARRON EQUIPMENT	\$700.84
41831	06/06/2019	1921	RECORDS ACE HARDWARE	299314	31701.4000.54315.0000.008000.0000	(2018-2019) CIMARRON EQUIPMENT	\$90.44
						Check Total:	\$791.28
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	CRANKCASE	\$426.51
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	LATCH, BUS BODY	\$228.56
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	WHEEL, DISC	\$485.76
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	WHEEL	\$347.00
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	IC HI-BA	\$317.75
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	COVER - 39 INCH SEAT	\$108.65
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	BASE AIR STOP	\$826.30
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	BLADE, HI INT	\$586.90
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	FILTER, AIR	\$501.72
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	MIRRORHEAD, FLAT	\$1,017.76
41832	06/06/2019	1921	ROBERTS TRUCK CENTER	8143041	13000.2700.56118.0000.008000.0000	MIRRORHEAD, CONV	\$1,017.76
						Check Total:	\$5,864.67
41833	06/06/2019	1921	SCHOOL TECH SOLUTIONS	05-19 CMSD	31900.4000.53414.0000.008000.0000	ADDITIONAL TECH SERVICES	\$2,323.32
						Check Total:	\$2,323.32
41834	06/06/2019	1921	TASCOSA OFFICE MACHINES INC	127511	11000.2300.56118.0000.008000.0000	WRITE ON FLAGS	\$16.00
41834	06/06/2019	1921	TASCOSA OFFICE MACHINES	127511	11000.2300.56118.0000.008000.0000	FLAG MARKERS	\$7.00

INC

41834	06/06/2019	1921	TASCOSA OFFICE MACHINES INC	127511	11000.2300.56118.0000.008000.0000	EXPANDABLE FILE FOLDER POCKETS	\$15.00
41834	06/06/2019	1921	TASCOSA OFFICE MACHINES INC	127511	11000.2300.56118.0000.008000.0000	DRAWER STORAGE BOX – 6	\$130.00
41834	06/06/2019	1921	TASCOSA OFFICE MACHINES INC	127511	11000.2300.56118.0000.008000.0000	BANKER BOXES – 4	\$21.00
						Check Total:	\$189.00
41835	06/06/2019	1921	TILLERY CHEVROLET GMC INC	5043419	31701.4000.54315.0000.008000.0000	PURCHASE AND REPLACE SEATBELT IN SUBURBAN #1	\$176.06
						Check Total:	\$176.06
41836	06/06/2019	1921	VILLAGE OF CIMARRON	5/14-5/31/19	11000.2600.54415.0000.008033.0000	(2018–2019) CES WATER	\$113.69
41836	06/06/2019	1921	VILLAGE OF CIMARRON	5/14-5/31/19	11000.2600.54415.0000.008034.0000	(2018–2019) CHS WATER	\$246.72
41836	06/06/2019	1921	VILLAGE OF CIMARRON	5/14-5/31/19	11000.2600.54415.0000.008036.0000	(2018–2019) CMS WATER	\$113.70
41836	06/06/2019	1921	VILLAGE OF CIMARRON	5/14-5/31/19	13000.2700.54415.0000.008000.0000	(2018–2019) TRANSPORTATION	\$154.94
41836	06/06/2019	1921	VILLAGE OF CIMARRON	5/14-5/31/19	31701.4000.54315.0000.008000.0000	(2018–2019) ADMIN SOLID WASTE	\$78.12
41836	06/06/2019	1921	VILLAGE OF CIMARRON	5/14-5/31/19	31701.4000.54315.0000.008033.0000	(2018–2019) CES SOLID WASTE	\$78.12
41836	06/06/2019	1921	VILLAGE OF CIMARRON	5/14-5/31/19	31701.4000.54315.0000.008034.0000	(2018–2019) CHS SOLID WASTE	\$78.12
41836	06/06/2019	1921	VILLAGE OF CIMARRON	5/14-5/31/19	31701.4000.54315.0000.008036.0000	(2018–2019) CMS SOLID WASTE	\$78.12
						Check Total:	\$941.53
41837	06/11/2019	1923	A'VIANDS, LLC	INV1900023069	21000.3100.53414.0000.008000.0000	2018–2019 – FOOD SERVICES CONTRACT	\$8,099.86
						Check Total:	\$8,099.86
41838	06/11/2019	1923	BENNETT'S LLC	19-C37194	31701.4000.54315.0000.008000.0000	(2018–2019) MONTHLY CYLINDER RENTAL	\$21.65
						Check Total:	\$21.65
41839	06/11/2019	1923	INSTITUTE FOR TEACHING AND LEADING INC	1054	31900.4000.53414.0000.008000.0000	2018–2019 – STRATEGIC PLANNING, GRANT	\$1,625.00
						Check Total:	\$1,625.00
41840	06/11/2019	1923	M.C. ELECTRIC INC	2259	31701.4000.54315.0000.008000.0000	ACCESS CONTROL CARDS	\$616.43
						Check Total:	\$616.43
41841	06/11/2019	1923	PAUL'S PEST CONTROL	5/31/19	31701.4000.54315.0000.008000.0000	2018–2019 – PEST CONTROL SERVICES FOR	\$519.10
						Check Total:	\$519.10
41842	06/11/2019	1923	PITNEY BOWES GLOBAL FINANCIAL SERVICES	3308931646	31701.4000.54315.0000.008000.0000	2018 –2019 – POSTAGE MACHINE LEASE	\$57.48
						Check Total:	\$57.48

41843	06/11/2019	1923	TASCOSA OFFICE MACHINES INC	128493	31701.4000.54315.0000.008000.0000	(2018-2019) CONTRACT YEAR (08/01/18-07/31/19)	\$865.08
						Check Total:	\$865.08
41844	06/11/2019	1923	VILLAGE OF CIMARRON	FINAL TRACK-6/11/19	11000.2600.54415.0000.008034.0000	(2018-2019) CHS WATER	\$41.72
						Check Total:	\$41.72
41845	06/11/2019	1923	VILLAGE OF EAGLE NEST	4/25-5/29/19	11000.2600.54415.0000.008047.0000	(2018-2019) ENES WATER	\$363.34
41845	06/11/2019	1923	VILLAGE OF EAGLE NEST	4/25-5/29/19	11000.2600.54415.0000.008048.0000	(2018-2019) ENMS WATER	\$363.34
						Check Total:	\$726.68
41846	06/11/2019	1923	WHITTEN CONSTRUCTION	1490	31701.4000.54315.0000.008033.0000	PUMP OUT GREASE TRAP AT CEMS	\$135.18
41846	06/11/2019	1923	WHITTEN CONSTRUCTION	1490	31701.4000.54315.0000.008036.0000	PUMP OUT GREASE TRAP AT CEMS	\$135.19
						Check Total:	\$270.37
41847	06/11/2019	1923	ZIA NATURAL GAS COMPANY	4/30-5/31/19	11000.2600.54412.0000.008033.0000	(2018-2019) CES NATURAL GAS	\$500.40
41847	06/11/2019	1923	ZIA NATURAL GAS COMPANY	4/30-5/31/19	11000.2600.54412.0000.008034.0000	(2018-2019) CHS NATURAL GAS	\$1,065.50
41847	06/11/2019	1923	ZIA NATURAL GAS COMPANY	4/30-5/31/19	11000.2600.54412.0000.008036.0000	(2018-2019) CMS NATURAL GAS	\$500.39
41847	06/11/2019	1923	ZIA NATURAL GAS COMPANY	4/30-5/31/19	13000.2700.54412.0000.008000.0000	(2018-2019) TRANSPORTATION NATURAL	\$117.13
						Check Total:	\$2,183.42
41854	06/12/2019		MORENO VALLEY HIGH SCHOOL	2018-19 24106	24106.2500.55912.0000.008000.0000	FLOWTHROUGH GRANTS TO CHARTERS	\$11,702.00
						Check Total:	\$11,702.00
41855	06/20/2019	1927	AP EXAMS	6/11/2019	11000.2100.56118.0000.008000.0000	AP EXAMS	\$1,047.00
						Check Total:	\$1,047.00
41856	06/20/2019	1927	APRIL YATES	5/29-5/31/19	24154.1000.53330.1010.008000.0000	MEAL REIBMURSEMENT - INSPIRE 2019 -	\$29.15
41856	06/20/2019	1927	APRIL YATES	5/29-5/31/19	24154.1000.53330.1010.008000.0000	PARITAL DAY PER DIEM	\$12.00
						Check Total:	\$41.15
41857	06/20/2019	1927	BACA VALLEY TELEPHONE CO INC	2019609	13000.2700.56118.0000.008000.0000	PURCHASE & INSTALL CAMERAS ON ROUTE BUSES	\$4,468.80
41857	06/20/2019	1927	BACA VALLEY TELEPHONE CO INC	PO 1820284	24189.1000.53711.1010.008000.0000	INSTALLATION OF KAJEET WIFI ROUTERS	\$2,068.80
						Check Total:	\$6,537.60
41858	06/20/2019	1927	COOPERATIVE EDUCATIONAL SERVICES	111218	11000.2100.53215.2000.008000.0000	2018-2019 - SOCIAL WORK SUPERVISION	\$1,250.00
41858	06/20/2019	1927	COOPERATIVE EDUCATIONAL SERVICES	24-089884	31100.4000.54500.0000.008034.0000	FREIGHT TO BOND	\$102.51

41858	06/20/2019	1927	COOPERATIVE EDUCATIONAL SERVICES	24-089884	31701.4000.54315.0000.008034.0000	M.C. ELECTRIC INC - REMOVAL AND	\$8,524.95
41858	06/20/2019	1927	COOPERATIVE EDUCATIONAL SERVICES	36-030376	11000.2100.53211.2000.008000.0000	ANCILLARY: DIAGNOSTICIAN -	\$1,054.86
						Check Total:	\$10,932.32
41859	06/20/2019	1927	CRISTINA CISNEROS	10	11000.2100.53218.2000.008033.0000	2018-2019 - TVI SERVICES	\$2,419.92
						Check Total:	\$2,419.92
41860	06/20/2019	1927	DAELENA POTTER	6/13-6/15/19	11000.2300.53330.0000.008000.0000	MEAL REIMBURSEMENT - NMSBA LAW CONFERENCE -	\$33.73
41860	06/20/2019	1927	DAELENA POTTER	6/13-6/15/19	11000.2300.53330.0000.008000.0000	PARTIAL DAY PER DIEM	\$12.00
						Check Total:	\$45.73
41861	06/20/2019	1927	GINA JASSMANN	6/9-6/11/19	11000.1000.53330.1010.008000.0000	MEAL REIMBURSEMENT - WHOLE BRAIN TEACHING -	\$24.35
41861	06/20/2019	1927	GINA JASSMANN	6/9-6/11/19	11000.1000.53330.1010.008000.0000	COMFORT INN - CONFIRMATION	\$212.80
41861	06/20/2019	1927	GINA JASSMANN	6/9-6/11/19	11000.1000.53330.1010.008000.0000	PARTIAL DAY PER DIEM	\$12.00
						Check Total:	\$249.15
41862	06/20/2019	1927	HIGH PLAINS REC	FOURTH QUARTER	11000.2100.53215.2000.008000.0000	TRANSITIONS/REHAB COUNCELOR	\$5,113.00
41862	06/20/2019	1927	HIGH PLAINS REC	FOURTH QUARTER	11000.2100.53215.2000.008000.0000	SOCIAL WORK	\$9,910.70
						Check Total:	\$15,023.70
41863	06/20/2019	1927	HURTADO SPEECH THERAPY LLC	2010	11000.2100.53212.2000.008000.0000	2018-2019 - SPEECH THERAPY SERVICES	\$4,450.46
						Check Total:	\$4,450.46
41864	06/20/2019	1927	INTERSTATE GROUP, LLC	6-22-19	13000.2700.56118.0000.008000.0000	8.5 X 18 - UTILITY TRAILER	\$4,149.00
						Check Total:	\$4,149.00
41865	06/20/2019	1927	JODY MARTINEZ	6/13-6/15/19	11000.2300.53330.0000.008000.0000	MEAL REIMBURSEMENT - NMSBA LAW CONFERENCE -	\$33.86
						Check Total:	\$33.86
41866	06/20/2019	1927	KAJEET, INC	INV7771	24189.1000.56118.1010.008000.0000	MOBILE ROUTER FOR ACTIVITY BUSES	\$2,609.91
41866	06/20/2019	1927	KAJEET, INC	INV7771	24189.1000.56118.1010.008000.0000	5GB DATA PLAN	\$395.64
41866	06/20/2019	1927	KAJEET, INC	INV7771	24189.1000.56118.1010.008000.0000	5GB DATA PLAN - SHARED DATA POOL	\$1,618.92
41866	06/20/2019	1927	KAJEET, INC	INV7771	24189.1000.56118.1010.008000.0000	INSTALLATION KITS	\$878.92
						Check Total:	\$5,503.39
41867	06/20/2019	1927	KIT CARSON ELECTRIC COOPERATIVE INC	4/16-5/18/19	11000.2600.54411.0000.008047.0000	(2018-2019) ENES ELECTRICITY	\$34.04

41867	06/20/2019	1927	KIT CARSON ELECTRIC COOPERATIVE INC	4/16-5/18/19	11000.2600.54411.0000.008048.0000	(2018-2019) ENMS ELECTRICITY	\$34.05	
							Check Total:	\$68.09
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18414	14000.1000.56111.1010.008033.0000	LETTERS - NUMBERS	\$93.50	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18414	14000.1000.56111.1010.008033.0000	CURSIVE WRITING	\$46.75	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18414	14000.1000.56111.1010.008033.0000	BUILDING WRITERS D	\$59.40	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18414	14000.1000.56111.1010.008033.0000	WRITING JOURNAL A	\$36.96	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18414	14000.1000.56111.1010.008033.0000	WRITING JOURNAL B	\$30.80	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18414	14000.1000.56111.1010.008033.0000	WRITING JOURNAL C	\$36.96	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18414	14000.1000.56111.1010.008033.0000	WRITING JOURNAL D	\$12.32	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18414	14000.1000.56111.1010.008033.0000	CURSIVE SUCCESS	\$102.85	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18523	31900.4000.56118.0000.008033.0000	KEY FOR ME	\$69.60	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18523	31900.4000.56118.0000.008033.0000	MY KEY	\$69.60	
41868	06/20/2019	1927	LEARNING WITHOUT TEARS	INV18523	31900.4000.56118.0000.008033.0000	KEY POWER KEYBOARDING	\$69.60	
							Check Total:	\$628.34
41869	06/20/2019	1927	MARY K. LLOYD	5/29-5/31/19	24154.1000.53330.1010.008000.0000	MEAL REIMBURSEMENT - INSPIRE 2019 -	\$35.31	
41869	06/20/2019	1927	MARY K. LLOYD	5/29-5/31/19	24154.1000.53330.1010.008000.0000	PARTIAL DAY PER DIEM	\$12.00	
41869	06/20/2019	1927	MARY K. LLOYD	6/9-6/11/19	11000.1000.55819.1010.008000.0000	MEAL REIMBURSEMENT - WHOL BRAIN TEACHING	\$41.30	
41869	06/20/2019	1927	MARY K. LLOYD	6/9-6/11/19	11000.1000.55819.1010.008000.0000	PARTIAL DAY PER DIEM	\$12.00	
41869	06/20/2019	1927	MARY K. LLOYD	RED 524	24154.1000.53330.1010.008000.0000	CHILD/ADOLESCENT LITERATURE IN THE	\$400.00	
							Check Total:	\$500.61
41870	06/20/2019	1927	NATURE SCAPES INC	18209	31701.4000.54315.0000.008034.0000	2017-2018 - JANITORIAL CONTRACT CIMARRON	\$9,809.42	
41870	06/20/2019	1927	NATURE SCAPES INC	18209	31701.4000.54315.0000.008034.0000	GRT @ 8.1458%	\$799.05	
41870	06/20/2019	1927	NATURE SCAPES INC	18210	31701.4000.54315.0000.008033.0000	GRT @ 8.1458%	\$428.90	
41870	06/20/2019	1927	NATURE SCAPES INC	18210	31701.4000.54315.0000.008033.0000	2018-2019 - JANITORIAL CONTRACT CIMARRON	\$5,265.37	
41870	06/20/2019	1927	NATURE SCAPES INC	18210	31701.4000.54315.0000.008036.0000	2018-2019 - JANITORIAL CONTRACT CIMARRON	\$5,265.36	
41870	06/20/2019	1927	NATURE SCAPES INC	18210	31701.4000.54315.0000.008036.0000	GRT @ 8.1458%	\$428.91	
41870	06/20/2019	1927	NATURE SCAPES INC	18211	31701.4000.54315.0000.008047.0000	INCREASE PURCHASE ORDER TO COMPENSATE FOR	\$1,931.50	
41870	06/20/2019	1927	NATURE SCAPES INC	18211	31701.4000.54315.0000.008048.0000	INCREASE PURCHASE ORDER TO COMPENSATE FOR	\$1,931.50	
							Check Total:	\$25,860.01

41871	06/20/2019	1927	NEW MEXICO SCHOOL BOARDS ASSOCIATION	19565	11000.2300.53330.0000.008000.0000	JODY MARTINEZ – FRIDAY LUNCH	\$175.00
41871	06/20/2019	1927	NEW MEXICO SCHOOL BOARDS ASSOCIATION	19565	11000.2300.53330.0000.008000.0000	ADAN ESTRADA – FRIDAY LUNCH	\$175.00
41871	06/20/2019	1927	NEW MEXICO SCHOOL BOARDS ASSOCIATION	19565	11000.2300.53330.0000.008000.0000	DAELENA POTTER – FRIDAY LUNCH	\$175.00
41871	06/20/2019	1927	NEW MEXICO SCHOOL BOARDS ASSOCIATION	19565	11000.2300.55812.0000.008000.0000	MATTHEW GONZALES – FRIDAY LUNCH	\$175.00
41871	06/20/2019	1927	NEW MEXICO SCHOOL BOARDS ASSOCIATION	19565	11000.2300.55812.0000.008000.0000	ANNIE LINDSEY – FRIDAY LUNCH	\$175.00
41871	06/20/2019	1927	NEW MEXICO SCHOOL BOARDS ASSOCIATION	19565	11000.2300.55812.0000.008000.0000	NANCY HOOKER – FRIDAY LUNCH	\$175.00
						Check Total:	\$1,050.00
41872	06/20/2019	1927	NEW MEXICO STATE FFA ASSOCIATION	4812	11000.1000.53330.1010.008000.0000	NMAETA SUMMER CONFERENCE & DUES –	\$150.00
						Check Total:	\$150.00
41873	06/20/2019	1927	NORTHERN NEW MEXICO GAS COMPANY-AF	1385	11000.2600.54413.0000.008047.0000	2018–2019 PROPANE FOR EAGLE NEST	\$199.64
41873	06/20/2019	1927	NORTHERN NEW MEXICO GAS COMPANY-AF	1385	11000.2600.54413.0000.008048.0000	2018–2019 PROPANE FOR EAGLE NEST	\$199.64
41873	06/20/2019	1927	NORTHERN NEW MEXICO GAS COMPANY-AF	1386	11000.2600.54413.0000.008047.0000	2018–2019 PROPANE FOR EAGLE NEST	\$207.13
41873	06/20/2019	1927	NORTHERN NEW MEXICO GAS COMPANY-AF	1386	11000.2600.54413.0000.008048.0000	2018–2019 PROPANE FOR EAGLE NEST	\$207.13
						Check Total:	\$813.54
41874	06/20/2019	1927	ORTIZ & ZAMORA ATTORNEYS AT LAW LLC	6897	11000.2300.53413.0000.008000.0000	INCREASE PURCHASE ORDER AMOUNT	\$195.19
						Check Total:	\$195.19
41875	06/20/2019	1927	PHOENIX MECHANICAL, LLC	7068803	31701.4000.54315.0000.008036.0000	PERFORM PREVENTIVE MAINTENANCE ON BOILER	\$258.05
41875	06/20/2019	1927	PHOENIX MECHANICAL, LLC	7068804	31701.4000.54315.0000.008047.0000	PERFORM PREVENTIVE MAINTENANCE ON BOILER	\$194.66
41875	06/20/2019	1927	PHOENIX MECHANICAL, LLC	7068804	31701.4000.54315.0000.008048.0000	PERFORM PREVENTIVE MAINTENANCE ON BOILER	\$194.66
						Check Total:	\$647.37
41876	06/20/2019	1927	PITTMAN, MARLENE	6/9-6/11/19	24154.1000.53330.1010.008000.0000	MEAL REIMBURSEMENT – WHOLE BRAIN TEACHING SW	\$20.00
41876	06/20/2019	1927	PITTMAN, MARLENE	6/9-6/11/19	24154.1000.53330.1010.008000.0000	CHOICE HOTEL CONFIRMATION –	\$202.16

41876	06/20/2019	1927	PITTMAN, MARLENE	6/9-6/11/19	24154.1000.53330.1010.008000.0000	FULL DAY PER DIEM	\$12.00
						Check Total:	\$234.16
41877	06/20/2019	1927	REALLY GREAT READING	19567	14000.1000.56111.1010.008047.0000	PHONICS BOOST STUDENT WORKBOOK 1	\$180.00
41877	06/20/2019	1927	REALLY GREAT READING	19567	14000.1000.56111.1010.008047.0000	PHONICS BOOST STUDENT WORKBOOK 2	\$223.20
						Check Total:	\$403.20
41878	06/20/2019	1927	RECORDS ACE HARDWARE	299955	31701.4000.54315.0000.008000.0000	(2018-2019) CIMARRON EQUIPMENT	\$410.94
						Check Total:	\$410.94
41879	06/20/2019	1927	RHONDA J LEE-HICKS	30	11000.2100.53213.2000.008000.0000	2018-2019 - OCCUPATIONAL THERAPY	\$5,037.50
						Check Total:	\$5,037.50
41880	06/20/2019	1927	SPRINGER ELECTRIC COOPERATIVE INC	34603	11000.2600.54411.0000.008033.0000	(2018-2019) CES ELECTRICITY	\$976.17
41880	06/20/2019	1927	SPRINGER ELECTRIC COOPERATIVE INC	34603	11000.2600.54411.0000.008034.0000	(2018-2019) CHS ELECTRICITY	\$1,914.06
41880	06/20/2019	1927	SPRINGER ELECTRIC COOPERATIVE INC	34603	11000.2600.54411.0000.008036.0000	(2018-2019) CMS ELECTRICITY	\$976.17
41880	06/20/2019	1927	SPRINGER ELECTRIC COOPERATIVE INC	34603	13000.2700.54411.0000.008000.0000	(2018-2019) TRANSPORTATION DEPT	\$177.84
						Check Total:	\$4,044.24
41881	06/20/2019	1927	V2 VENTURES, LLC	509200	31900.4000.56118.0000.008000.0000	SATELLITE INTERNET CHARGES - PRO-RATED FOR	\$34.40
41881	06/20/2019	1927	V2 VENTURES, LLC	509202	31900.4000.56118.0000.008000.0000	SATELLITE INTERNET CHARGES - CMS & ENS	\$34.40
						Check Total:	\$68.80
41882	06/20/2019	1927	WEX BANK	59526057.	11000.1000.55817.9000.008034.0000	FLEET FUEL	\$182.30
41882	06/20/2019	1927	WEX BANK	59526057.	11000.1000.55819.1010.008000.0000	FLEET FUEL	\$45.59
41882	06/20/2019	1927	WEX BANK	59526057.	11000.2100.55813.0000.008000.0000	FLEET FUEL	\$94.36
41882	06/20/2019	1927	WEX BANK	59526057.	11000.2300.55813.0000.008000.0000	FLEET FUEL	\$56.25
41882	06/20/2019	1927	WEX BANK	59526057.	11000.2600.55813.0000.008000.0000	FLEET FUEL	\$141.67
41882	06/20/2019	1927	WEX BANK	59526057.	11000.2600.55813.0000.008047.0000	FLEET FUEL	\$6.46
41882	06/20/2019	1927	WEX BANK	59526057.	13000.2700.55813.0000.008000.0000	FLEET FUEL	\$77.11
41882	06/20/2019	1927	WEX BANK	59526057.	13000.2700.56212.0000.008000.0000	FLEET FUEL	\$58.01
41882	06/20/2019	1927	WEX BANK	59526057.	21000.3100.53711.0000.008000.0000	FLEET FUEL	\$39.89
41882	06/20/2019	1927	WEX BANK	59526057.	26156.1000.55817.1010.008000.0000	FLEET FUEL	\$10.53
41882	06/20/2019	1927	WEX BANK	59526057.	29102.1000.53711.1010.008047.0000	FLEET FUEL	\$217.75
						Check Total:	\$929.92
41883	06/21/2019		MORENO VALLEY HIGH SCHOOLMVHS 18-19		24154.1000.53330.1010.008000.0000	PROFESSIONAL	\$1,933.21
						Check Total:	\$1,933.21

41892	06/27/2019		MORENO VALLEY HIGH SCHOOL	JUNE SEG	11000.0000.21100.0000.000000.0000	INTERGOVERNMENTAL	\$68,697.63
						ACCOUNTS PAYABLE	
						Check Total:	\$68,697.63
41893	06/27/2019	1928	ALPINE LUMBER	52177076	31701.4000.54315.0000.008047.0000	(2018-2019) MAINTENANCE	\$40.47
41893	06/27/2019	1928	ALPINE LUMBER	52177076	31701.4000.54315.0000.008048.0000	(2018-2019) MAINTENANCE	\$40.48
						Check Total:	\$80.95
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	HOW THE BRAIN	\$16.99
						INFLUENCES BEHAVIOR:	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	RELATIONSHIP,	\$26.06
						RESPONSIBIITY &	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	FOSTERING RESILIENT	\$19.07
						LEARNERS: STRATEGIES FOR	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	MY MOUTH IS A VOLCANO	\$8.45
						ACTIVITY & IDEA BOOK	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	HACKING SCHOOL	\$16.99
						DISCIPLINE: 9 WAYS TO	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	BETTER THAN CARROTS OR	\$12.88
						STICKS: RESTORATIVE	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	TRANSFORMING	\$11.00
						COMMUNITIES: HOW	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	STUDY GUIDE FOR HELP FOR	\$24.95
						BILLY	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	HAND IN HAND: A MANUAL	\$27.71
						FOR CREATING	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	HELP FOR BILLY: A BEYOND	\$15.07
						CONSEQUENCES APPROACH	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	113-7312605-5817065	24132.1000.53330.1010.008000.0000	THE TRAUMA-INFORM	\$86.37
						SCHOOL: A STEP-BY-STEP	
41894	06/27/2019	1928	AMAZON.COM CREDIT PLAN	589577795897	24132.1000.53330.1010.008000.0000	STRENGTHS FINDER 2.0	\$460.20
						Check Total:	\$725.74
41895	06/27/2019	1928	BLU DRAGONFLY BREWING & SMOKEHOUSE	6/27/19	11000.2300.55812.0000.008000.0000	BOARD RETREAT LUNCHEON	\$75.17
						Check Total:	\$75.17
41896	06/27/2019	1928	COOPERATIVE EDUCATIONAL SERVICES	24-090195	31701.4000.54500.0000.008034.0000	LONE MOUNTAIN	\$113,012.36
						CONTRACTING, INC. -	
						Check Total:	\$113,012.36
41897	06/27/2019	1928	FAIRFIELD INN (ALBUQUERQUE)	432X500021830	11000.2300.53330.0000.008000.0000	ADAN ESTRADA -	\$179.92
						CONFIRMATION #98065028	

41897	06/27/2019	1928	FAIRFIELD INN (ALBUQUERQUE)432X500021831		11000.2300.53330.0000.008000.0000	JODY MARTINEZ - CONFIRMATION #97936581	\$179.92
41897	06/27/2019	1928	FAIRFIELD INN (ALBUQUERQUE)432X500021831		11000.2300.53330.0000.008000.0000	DAELENA POTTER - CONFIRMATION #98604863	\$179.92
41897	06/27/2019	1928	FAIRFIELD INN (ALBUQUERQUE)432X500021831		11000.2300.55811.0000.008000.0000	NANCY HOOKER - CONFIRMATION #87562991	\$179.92
						Check Total:	\$719.68
41898	06/27/2019	1928	MARY JOY GUTHRIDGE	EDCIT570	24154.1000.53330.1010.008000.0000	INTRO TO INNOVATIVE DIGITAL INSTRUCTION	\$400.00
						Check Total:	\$400.00
41899	06/27/2019	1928	MOUNTAIN SUPPLY	1906-139738	31701.4000.54315.0000.008047.0000	2018-2019 -	\$95.46
41899	06/27/2019	1928	MOUNTAIN SUPPLY	1906-139738	31701.4000.54315.0000.008048.0000	2018-2019 -	\$95.46
						Check Total:	\$190.92
41900	06/27/2019	1928	NATURE SCAPES INC	18212	31701.4000.54315.0000.008000.0000	2018-2019 - JANITORIAL CONTRACT CIMARRON	\$469.99
41900	06/27/2019	1928	NATURE SCAPES INC	18212	31701.4000.54315.0000.008000.0000	GRT @ 8.1458%	\$38.28
						Check Total:	\$508.27
41901	06/27/2019	1928	NEW MEXICO STATE FFA ASSOCIATION	4611	11000.1000.53330.1010.008000.0000	CURRICULUM FOR AGRICULTURAL SCIENCE	\$300.00
						Check Total:	\$300.00
41902	06/27/2019	1928	OLD GUARD LLC	6814	31701.4000.54315.0000.008034.0000	2018-2019 - FIRE SPRINKLER SYSTEM -	\$539.38
						Check Total:	\$539.38
41903	06/27/2019	1928	PERGOLA KITS USA INC.	43620	26156.1000.56118.1010.008000.0000	PERGOLA KIT - 20X15	\$4,795.00
41903	06/27/2019	1928	PERGOLA KITS USA INC.	43620	26156.1000.56118.1010.008000.0000	8 X 8 POST - 8 FOOT TALL	\$1,000.00
41903	06/27/2019	1928	PERGOLA KITS USA INC.	43620	26156.1000.56118.1010.008000.0000	SHOP APPLIED STAIN	\$695.00
41903	06/27/2019	1928	PERGOLA KITS USA INC.	43620	26156.1000.56118.1010.008000.0000	ENGINEERED DRAWING	\$1,947.00
						Check Total:	\$8,437.00
41904	06/27/2019	1928	RUSSELL'S ONE STOP	6/26/19	11000.2300.55812.0000.008000.0000	BOARD RETREAT SNACKS	\$36.16
						Check Total:	\$36.16
41905	06/27/2019	1929	INTERNATIONAL BANK-NMPSIA RISK	6/27/19	11000.2600.55200.0000.008000.0000	INSURANCE	\$57,270.00
						Check Total:	\$57,270.00
						Bank Total:	\$416,325.62

Manual Checks Recap

41854	06/12/2019	11433	MORENO VALLEY HIGH SCHOOL	MANUAL	24106.2500.55912.0000.008000.0000	FLOWTHROUGH GRANTS TO	\$11,702.00
						Check Total:	\$11,702.00
41883	06/21/2019	11434	MORENO VALLEY HIGH SCHOOL	MANUAL	24154.1000.53330.1010.008000.0000	PROFESSIONAL	\$1,933.21
						Check Total:	\$1,933.21

41892	06/27/2019	11435	MORENO VALLEY HIGH SCHOOL	MANUAL	11000.0000.21100.0000.000000.0000	INTERGOVERNMENTAL	\$68,697.63
						Check Total:	\$68,697.63
						Manual Checks Total:	\$82,332.84
Voiced Checks							
41819	06/06/2019	1921	ACORN PETROLEUM INC.	VOID	13000.0000.21011.0000.000000.0000	VOID: PRINTED RECEIPT ON	\$1,207.78
						Check Total:	\$1,207.78
41820	06/06/2019	1921	ALPINE LUMBER	VOID	31701.0000.21011.0000.000000.0000	VOID: PRINTED VEHICLE USE	\$878.34
						Check Total:	\$878.34
						Voiced Checks Total:	\$2,086.12

<u>Fund</u>	<u>Amount</u>
11000	\$170,642.39
13000	\$16,494.17
14000	\$2,122.40
21000	\$8,139.75
23400	\$816.30
23403	\$1,030.81
23407	\$95.60
23410	\$48.00
23421	\$326.18
23426	\$37.13
23434	\$300.00
23440	\$138.09
23450	\$49.35
23465	\$16.87
24106	\$12,638.62
24132	\$725.74
24154	\$3,097.38
24183	\$20,828.00
24189	\$7,572.19
26156	\$8,560.61
29102	\$217.75
31100	\$102.51
31701	\$160,919.16
31900	\$4,264.95
Fund Totals:	\$419,183.95

End of Report

Disbursements Grand Total: \$419,183.95

Cimarron Municipal Schools

Deposit Listing

Date:06/01/2019-06/30/2019

ACTIVITIES BANK ACCOUNT

Deposit Number	Date	Memo	Cash/Other	Checks/Credit	Deposit Total	Cleared?	Clear Date
363035206	06/03/2019	ENEMS - YEARBOOK SALES	\$28.00	\$188.00	\$216.00		06/30/2019
363035207	06/05/2019	CEMS - PLANT SALES	\$172.00	\$351.00	\$523.00		06/30/2019
363035208	06/05/2019	CEMS - CANDY SALES	\$8.00	\$120.00	\$128.00		06/30/2019
363035209	06/07/2019	CHS - WEIGHT ROOM FEE	\$30.00	\$0.00	\$30.00		06/30/2019
363035210	06/06/2019	SPRINGER MUNICIPAL SCHOOLS - TRANSFERRING DISTRICT	\$0.00	\$3,776.00	\$3,776.00		06/30/2019
363035211	06/18/2019	AVIAND'S - DONATION TO ENEMS	\$0.00	\$200.00	\$200.00		06/30/2019
363035212	06/18/2019	ANGEL FIRE COMMUNITY FOUNDATION - DONATION TO BARN	\$0.00	\$9,000.00	\$9,000.00		06/30/2019
363035213	06/18/2019	LIFETOUCH - DONATION TO ENEMS	\$0.00	\$255.20	\$255.20		06/30/2019
363035214	06/11/2019	VILLAGE OF CIMARRON - BEAUTIFICATION PROJECT	\$0.00	\$1,100.00	\$1,100.00		06/30/2019
363035215	06/13/2019	MASONIC CHARITY FOUNDATION OF NM - SCHOLARSHIPS	\$0.00	\$1,000.00	\$1,000.00		06/30/2019
363035216	06/25/2019	CHS - VOLLEYBALL CAMP FUNDRAISER	\$250.00	\$30.00	\$280.00		06/30/2019
363035219	06/05/2019	CEMS - YEARBOOK SALES	\$0.00	\$10.00	\$10.00		06/30/2019
Total Deposits for Bank:		12	Total Amount:	\$488.00	\$16,030.20		\$16,518.20

OPERATIONAL ACCOUNT

Deposit Number	Date	Memo	Cash/Other	Checks/Credit	Deposit Total	Cleared?	Clear Date
363035096	06/06/2019	USDA - APRIL 2019	\$0.00	\$23,469.78	\$23,469.78		06/30/2019
363035072	06/04/2019	UNITED STATES POSTAL SERVICE - JUNE RENT	\$0.00	\$459.17	\$459.17		06/30/2019
363035073	06/04/2019	CEMS - CAFETERIA	\$0.00	\$209.00	\$209.00		06/30/2019
363035074	06/05/2019	NMPED - 24154 - TITLE II	\$0.00	\$451.90	\$451.90		06/30/2019
363035075	06/06/2019	SPRINGER MUNICIPAL SCHOOLS - BUS DRIVER TRAINING	\$0.00	\$80.00	\$80.00		06/30/2019
363035076	06/07/2019	CIMARRON MUNICIPAL SCHOOLS - COMP & PROPANE	\$0.00	\$138.09	\$138.09		06/30/2019
363035077	06/06/2019	CHS - TRACK FEE	\$0.00	\$200.00	\$200.00		06/30/2019
363035078	06/18/2019	HPREC - 25153 - MEDICAID - APRIL & MAY	\$0.00	\$5,717.74	\$5,717.74		06/30/2019
363035080	06/07/2019	NMPED - 27149 - PRE-K INITIATIVE	\$0.00	\$7,389.01	\$7,389.01		06/30/2019

363035081	06/06/2019	NMPED - 27103 - DUAL CREDIT	\$0.00	\$1,021.00	\$1,021.00	06/30/2019
363035082	06/06/2019	NMPED - 27155 - BREAKFAST AFTER THE BELL	\$0.00	\$1,026.03	\$1,026.03	06/30/2019
363035083	06/11/2019	NMPED - 24106 - IDEA B ENTITLEMENT	\$0.00	\$20,543.45	\$20,543.45	06/30/2019
363035084	06/11/2019	NMPED 0 24101 - TITLE I	\$0.00	\$5,289.46	\$5,289.46	06/30/2019
363035085	06/07/2019	NMPED - TRANSPORTATION - MAY 2019	\$0.00	\$37,565.00	\$37,565.00	06/30/2019
363035086	06/19/2019	COLFAX COUNTY TREASURER - MAY 2019 DISTRIBUTION	\$0.00	\$334,339.30	\$334,339.30	06/30/2019
363035087	06/19/2019	MORA INDEPENDENT SCHOOLS - MEAL & INTERNET CHARGES	\$0.00	\$565.10	\$565.10	06/30/2019
363035088	06/20/2019	NMPED - 24109 - PRE-SCHOOL IDEA B	\$0.00	\$991.16	\$991.16	06/30/2019
363035089	06/25/2019	MORENO VALLEY HIGH SCHOOL - EDGENUITY FEE	\$0.00	\$600.00	\$600.00	06/30/2019
363035090	06/25/2019	HPREC - MEDICAID - JUNE 2019	\$0.00	\$4,584.84	\$4,584.84	06/30/2019
363035091	06/26/2019	SEG - OPERATIONAL - JUNE 2019	\$0.00	\$411,157.89	\$411,157.89	06/30/2019
363035092	06/27/2019	NMPED - 25233 - G5 REAP	\$0.00	\$4,386.03	\$4,386.03	06/30/2019
Total Deposits for Bank:		21	Total Amount:	\$0.00	\$860,183.95	\$860,183.95
Total Deposits :		33	Total Amount:	\$488.00	\$876,214.15	\$876,702.15

End of Report

**Cimarron Municipal Schools
July 2019 Board Meeting
Budget Adjustment Request(BAR) Approvals/Cash Transfers**

<u>TYPE OF BAR</u>	<u>BAR#</u>	<u>ACCOUNT</u>	<u>JUSTIFICATION</u>
NONE			

PLEASE SEE ATTACHED BARS FOR DETAILED INFORMATION

Bar Increases/Decreases:

*****REQUEST PERMISSION TO PROCESS BARS FOR 2017-18
CARRYOVER FUNDS OR ANY FUND UPON RECEIPT OF PED NOTIFICATION
OR ANY BAR APPROVED BY SUPERINTENDENT**

Cimarron Municipal Schools

Fund Balances
Fiscal Year: 2018-2019

Month: June
Year: 2019
Fund Type:
Include Cash Balance
FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
11000	OPERATIONAL	\$255,751.94	\$4,474,784.99	(\$4,468,660.07)	\$261,174.00	\$523,050.86	\$440,505.86	\$82,545.00
13000	PUPIL TRANSPORTATION	\$4.35	\$413,235.00	(\$413,224.76)	\$0.00	\$14.59	\$14.59	\$0.00
14000	INSTRUCTIONAL MATERIALS	\$42,040.76	\$12,964.42	(\$9,166.12)	\$0.00	\$45,839.06	\$45,839.06	\$0.00
21000	FOOD SERVICES	\$47,630.75	\$215,374.31	(\$233,968.66)	\$0.00	\$29,036.40	\$29,036.40	\$0.00
22000	ATHLETICS	\$21,378.95	\$14,443.46	(\$3,105.62)	\$0.00	\$32,716.79	\$32,716.79	\$0.00
23100	CHS E-STORE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23200	ZANE CD SCHOLARSHIP	\$12,162.61	\$281.91	\$0.00	\$0.00	\$12,444.52	\$12,444.52	\$0.00
23201	CARDWELL SCHOLARSHIP CD	\$0.00	\$10,000.00	(\$10,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
23202	MASONIC SCHOLARSHIP	\$9,384.37	\$1,438.27	(\$684.20)	\$0.00	\$10,138.44	\$10,754.07	(\$615.63)
23400	CHS ANNUAL YEARBOOK	\$581.54	\$965.00	(\$916.30)	\$0.00	\$630.24	\$630.24	\$0.00
23401	ACTIVITY INTEREST	\$1,478.46	\$3,367.22	(\$172.05)	\$0.00	\$4,673.63	\$4,673.63	\$0.00
23402	CHS ART	\$1,651.69	\$0.00	\$0.00	\$0.00	\$1,651.69	\$1,651.69	\$0.00
23403	CHS RAM PRIDE BOOSTER CLUB	\$25,572.39	\$32,943.18	(\$36,494.80)	\$0.00	\$22,020.77	\$22,020.77	\$0.00
23404	JOHN/BEVERLY CARDWELL SCHOLARSHIP FUND	\$36,495.84	(\$6,718.96)	\$8,888.52	\$0.00	\$38,665.40	\$46,802.18	(\$8,136.78)
23405	JUAN MARTINEZ SCHOLARSHIP FUND	\$20,088.63	\$0.00	(\$2,000.00)	\$0.00	\$18,088.63	\$18,088.63	\$0.00
23406	CHS CHEERLEADERS	\$540.30	\$0.00	\$0.00	\$0.00	\$540.30	\$540.30	\$0.00
23407	FAMILY GROUP 6-8	\$2,676.25	\$3,760.50	(\$3,612.57)	\$0.00	\$2,824.18	\$2,824.18	\$0.00
23408	CEMOP	\$2,663.24	\$786.00	(\$355.08)	\$0.00	\$3,094.16	\$3,094.16	\$0.00
23409	CEMS YEARBOOK	\$1,288.12	\$550.00	(\$890.50)	\$0.00	\$947.62	\$947.62	\$0.00
23410	CEMS ACTIVITY	\$1,079.72	\$3,787.44	(\$3,507.19)	\$0.00	\$1,359.97	\$1,359.97	\$0.00
23411	CEMS ART	\$25.47	\$415.50	(\$292.69)	\$0.00	\$148.28	\$148.28	\$0.00
23412	CES PEEWEE BB	\$5.04	\$0.00	\$0.00	\$0.00	\$5.04	\$5.04	\$0.00
23413	CES 3-4 SCIENCE TEACHERS	\$65.90	\$0.00	\$0.00	\$0.00	\$65.90	\$65.90	\$0.00
23415	CHS CLASS OF 2022	\$0.56	\$0.00	\$0.00	\$0.00	\$0.56	\$0.56	\$0.00
23416	DISTRICT NURSE	\$1,842.01	\$500.00	(\$276.84)	\$0.00	\$2,065.17	\$2,065.17	\$0.00
23417	CHS CLASS OF 2020	\$4,811.78	\$2,544.70	(\$2,398.71)	\$0.00	\$4,957.77	\$4,957.77	\$0.00
23419	CHS CLASS OF 2021	\$137.00	\$3,603.25	(\$1,559.80)	\$0.00	\$2,180.45	\$2,180.45	\$0.00
23420	CHS CLASS OF 2018	\$146.44	\$0.00	\$0.00	\$0.00	\$146.44	\$146.44	\$0.00
23421	CHS CLASS OF 2019	\$1,774.12	\$4,010.00	(\$4,958.83)	\$0.00	\$825.29	\$825.29	\$0.00
23424	CMS STUDENT COUNCIL	\$178.46	\$609.00	(\$118.95)	\$0.00	\$668.51	\$668.51	\$0.00
23425	CMS 8TH GRADE DANCE	\$68.31	\$224.96	(\$78.67)	\$0.00	\$214.60	\$214.60	\$0.00

Cimarron Municipal Schools

Fund Balances

Fiscal Year: 2018-2019

Month: June
 Year: 2019
 Fund Type:

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
23426	ENEMS ACTIVITY	\$6,743.96	\$5,642.39	(\$1,945.89)	\$0.00	\$10,440.46	\$10,440.46	\$0.00
23427	ENEMS STAFF	\$142.98	\$0.00	(\$62.59)	\$0.00	\$80.39	\$80.39	\$0.00
23428	ENMS BARN FUND	\$7,648.15	\$12,770.00	(\$1,710.56)	\$0.00	\$18,707.59	\$18,707.59	\$0.00
23429	EN AQUAPONICS	\$35.18	\$0.00	\$0.00	\$0.00	\$35.18	\$35.18	\$0.00
23430	ENEMS ART PROGRAM	\$13.15	\$696.25	(\$453.76)	\$0.00	\$255.64	\$255.64	\$0.00
23431	ENEMS YEARBOOK	\$2,290.35	\$942.00	(\$1,340.68)	\$0.00	\$1,891.67	\$1,891.67	\$0.00
23432	EN VOCATIONAL ED	\$42.00	\$0.00	(\$39.54)	\$0.00	\$2.46	\$2.46	\$0.00
23433	TRAILS END RANCH	\$1,000.00	\$100.00	\$0.00	\$0.00	\$1,100.00	\$1,100.00	\$0.00
23434	ENMS STUDENT COUNCIL	\$1,182.86	\$825.00	(\$300.00)	\$0.00	\$1,707.86	\$1,707.86	\$0.00
23435	EN PBIS COMMITTEE	\$422.21	\$557.25	(\$459.48)	\$0.00	\$519.98	\$519.98	\$0.00
23436	SNOW INDUSTRIES	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00
23440	CHS ACTIVITY	\$1,372.11	\$1,821.79	(\$1,398.78)	\$0.00	\$1,795.12	\$1,795.12	\$0.00
23442	CHS STUDENT COUNCIL	\$482.84	\$0.00	(\$151.95)	\$0.00	\$330.89	\$330.89	\$0.00
23445	CHS TEACHERS	\$471.64	\$0.00	\$0.00	\$0.00	\$471.64	\$471.64	\$0.00
23446	BAND-MUSIC PROGRAM	\$6,142.45	\$18,959.00	(\$15,630.62)	\$0.00	\$9,470.83	\$9,470.83	\$0.00
23448	SKI CLUB	\$0.00	\$649.00	(\$622.07)	\$0.00	\$26.93	\$26.93	\$0.00
23449	FFA	\$739.26	\$8,406.72	(\$8,578.57)	\$0.00	\$567.41	\$567.41	\$0.00
23450	CHS NATIONAL HONOR SOCIETY	\$553.46	\$0.00	(\$255.55)	\$0.00	\$297.91	\$297.91	\$0.00
23451	CHS RAMSHORN	\$1.25	\$0.00	\$0.00	\$0.00	\$1.25	\$1.25	\$0.00
23452	CHS RHOR	\$473.33	\$0.00	\$0.00	\$0.00	\$473.33	\$473.33	\$0.00
23454	CHS SHOP	\$5,908.30	\$933.25	\$0.00	\$0.00	\$6,841.55	\$6,841.55	\$0.00
23455	CHS LASER SHOP/BUSINESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23456	CHS DRAMA CLUB	\$345.75	\$2,691.50	(\$1,742.38)	\$0.00	\$1,294.87	\$1,294.87	\$0.00
23457	CHS SNACK PANTRY	\$86.90	\$0.00	\$0.00	\$0.00	\$86.90	\$86.90	\$0.00
23458	CEMS HALOS	\$1,859.20	\$339.00	(\$2,198.20)	\$0.00	\$0.00	\$0.00	\$0.00
23460	ZANE SCHOLARSHIP	\$606.87	\$0.00	\$0.00	\$0.00	\$606.87	\$606.87	\$0.00
23461	STAFF EVENT DONATION	\$252.98	\$0.00	\$0.00	\$0.00	\$252.98	\$252.98	\$0.00
23463	ENEMS LIBRARY	\$770.14	\$24.51	\$0.00	\$0.00	\$794.65	\$794.65	\$0.00
23464	ENES K-2 TEACHERS	\$3,570.30	\$3,554.32	(\$3,905.27)	\$0.00	\$3,219.35	\$3,219.35	\$0.00
23465	ENES 3-5 TEACHERS	\$6,212.40	\$11,922.00	(\$8,580.81)	\$0.00	\$9,553.59	\$9,553.59	\$0.00
23466	ENEMS HOOF BEATS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Cimarron Municipal Schools

Fund Balances

Fiscal Year: 2018-2019

Month: June
 Year: 2019
 Fund Type:

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
23470	EN TUTORING PROGRAM	\$2,130.22	\$0.00	\$0.00	\$0.00	\$2,130.22	\$2,130.22	\$0.00
23471	ENEMS CENTURY LINK	\$3,500.00	\$0.00	(\$3,295.00)	\$0.00	\$205.00	\$205.00	\$0.00
23479	CHS GRAPHIC ARTS	\$215.30	\$0.00	\$0.00	\$0.00	\$215.30	\$215.30	\$0.00
23481	CHS RAMS E-STORE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23482	CHS BROADCAST	\$395.75	\$0.00	\$0.00	\$0.00	\$395.75	\$395.75	\$0.00
23483	CHS DESIGN	\$7,412.32	\$35.00	(\$638.31)	\$0.00	\$6,809.01	\$6,809.01	\$0.00
23485	ENMS JUNIOR CHAMBER	\$1,795.82	\$0.00	\$0.00	\$0.00	\$1,795.82	\$1,795.82	\$0.00
23486	DISTRICT SAMS REWARDS	\$102.30	\$0.00	\$0.00	\$0.00	\$102.30	\$102.30	\$0.00
23487	WERC ENVIRONMENTAL DESIGN	\$230.83	\$0.00	\$0.00	\$0.00	\$230.83	\$230.83	\$0.00
23488	DISTRICT ATHLETICS	\$0.00	\$3,776.00	\$0.00	\$0.00	\$3,776.00	\$3,776.00	\$0.00
24101	TITLE I - IASA	\$23,091.89	\$62,252.17	(\$66,712.24)	\$0.00	\$18,631.82	\$18,631.82	\$0.00
24106	ENTITLEMENT IDEA-B	(\$45,515.02)	\$119,071.42	(\$119,722.94)	(\$1,196.00)	(\$47,362.54)	(\$1,851.54)	(\$45,511.00)
24109	PRESCHOOL IDEA-B	(\$3,198.58)	\$11,618.31	(\$11,883.51)	\$261.00	(\$3,202.78)	(\$2.78)	(\$3,200.00)
24118	FRESH FRUIT AND VEGETABLE	(\$892.34)	\$892.34	\$0.00	(\$895.00)	(\$895.00)	\$0.00	(\$895.00)
24120	IDEA-B RISK POOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24132	IDEA-B RESULTS PLAN	(\$19,562.52)	\$44,109.52	(\$50,296.89)	\$5,412.00	(\$20,337.89)	(\$772.89)	(\$19,565.00)
24154	TEACHER/PRINCIPAL TRAINING & RECRUITING	(\$3,142.44)	\$11,000.35	(\$18,594.83)	\$7,583.00	(\$3,153.92)	(\$8.92)	(\$3,145.00)
24183	USDA SCHOOL EQUIPMENT	\$0.00	\$0.00	(\$20,828.00)	\$20,828.00	\$0.00	\$0.00	\$0.00
24189	TITLE IV	\$0.00	\$0.00	(\$28,010.83)	\$28,011.00	\$0.17	\$0.17	\$0.00
25153	TITLE XIX MEDICAID 3/21 YEARS	\$0.00	\$27,199.47	(\$27,199.47)	\$0.00	\$0.00	\$0.00	\$0.00
25214	TEACHER QUALITY ENHANCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25233	RURAL EDUCATION ACHIEVEMENT PROGRAM	\$0.00	\$63,382.22	(\$63,382.22)	\$0.00	\$0.00	\$0.00	\$0.00
25250	SEG - FEDERAL STIMULUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26156	TURNER FOUNDATION	\$16,773.72	\$18,000.00	(\$17,669.81)	\$0.00	\$17,103.91	\$17,103.91	\$0.00
26179	A PLUS FOR ENERGY	\$870.56	\$0.00	\$0.00	\$0.00	\$870.56	\$870.56	\$0.00
27103	2009 DUAL CREDIT IM/HB2	(\$129.00)	\$1,150.00	(\$1,021.00)	(\$129.00)	(\$129.00)	\$0.00	(\$129.00)
27106	2010 GO BONDS STUDENT LIBRARY FUND SB1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27107	2012 GO BOND	\$0.00	\$0.00	(\$5,100.20)	\$5,101.00	\$0.80	\$0.80	\$0.00
27114	CENTER FOR TEACHER EXCELLENCE PED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27125	EXCELLENCE IN TEACHING	\$0.00	\$16,091.76	(\$16,091.76)	\$0.00	\$0.00	\$0.00	\$0.00
27138	INCENTIVES FOR SCHOOL IMPR ACT PED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Cimarron Municipal Schools

Fund Balances
Fiscal Year: 2018-2019

Month: June
Year: 2019
Fund Type:

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
27149	PREK INITIATIVE	(\$9,995.52)	\$41,513.83	(\$44,886.00)	\$1,144.00	(\$12,223.69)	(\$2,123.69)	(\$10,100.00)
27155	BREAKFAST FOR ELEM STUDENTS	\$0.00	\$7,625.00	(\$7,625.00)	\$0.00	\$0.00	\$0.00	\$0.00
27171	2010 GOB IM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27181	"STEM" TEACHER INITIATIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27183	NM GROWN FVV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27195	TEACHERS HARD TO STAFF STIPEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28178	GEAR-UP CHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29102	PRIVATE DIR GRANTS (CATEGORICAL)	\$41,853.17	\$39,000.00	(\$16,012.95)	\$0.00	\$64,840.22	\$64,840.22	\$0.00
31100	BOND BUILDING	\$1,364,953.72	\$2,741.12	(\$1,367,694.84)	\$0.00	\$0.00	\$0.00	\$0.00
31600	HB 33	\$1,677.40	\$310.30	(\$3.10)	\$0.00	\$1,984.60	\$1,984.60	\$0.00
31700	STATE MATCH SB-9	\$0.00	\$0.00	(\$26,963.00)	\$29,963.00	\$3,000.00	\$3,000.00	\$0.00
31701	CAPITAL IMPROVEMENTS SB-9	\$1,452,888.10	\$759,244.87	(\$1,247,420.30)	\$0.00	\$964,712.67	\$964,712.67	\$0.00
31900	ED. TECHNOLOGY EQUIPMENT ACT	\$912,477.41	\$511,131.10	(\$329,283.25)	\$0.00	\$1,094,325.26	\$1,136,565.26	(\$42,240.00)
41000	DEBT SERVICES	\$669,413.01	\$520,472.67	(\$664,026.87)	\$0.00	\$525,858.81	\$525,858.81	\$0.00
43000	TOTAL ED. TECH. DEBT SERVICE SUBFUND	\$430,950.81	\$536,157.25	(\$304,498.69)	\$0.00	\$662,609.37	\$620,369.37	\$42,240.00
Grand Total:		\$5,389,191.93	\$8,061,678.83	(\$9,695,791.60)	\$357,257.00	\$4,112,336.16	\$4,121,088.57	(\$8,752.41)

End of Report

CIMARRON MUNICIPAL SCHOOLS

To: Board Members
From: Lawana Whitten
Date: July 1, 2019
Re: Variance explanations for June, 2019

11000 Operational	Intra-Fund Loans paid that crossed fiscal years	\$82,545.00
23202 Masonic Scholarship	Interest Posted from 18-19	(\$615.63)
23404 STEM Scholarship	Interest Posted from 18-19	(\$8,136.78)
24106 Entitlement IDEA B	Intra-Fund Loans paid that crossed fiscal years	(\$45,511.00)
24109 Preschool IDEA B	Intra-Fund Loans paid that crossed fiscal years	(\$3,200.00)
24118 Fresh Fruits & Veg	Intra-Fund Loans paid that crossed fiscal years	(\$895.00)
24132 IDEA-B	Intra-Fund Loans paid that crossed fiscal years	(\$19,565.00)
24154 Title II	Intra-Fund Loans paid that crossed fiscal years	(\$3,145.00)
27103 Dual Credit	Intra-Fund Loans paid that crossed fiscal years	(\$129.00)
27149 PRE K	Intra-Fund Loans paid that crossed fiscal years	(\$10,100.00)
31900 ED Tech	Permanent Transfer	(\$42,240.00)
43000 Debt Service	Permanent Transfer	\$42,240.00

Intra-fund Loans are loans from Operational to Federal and State & Local to be paid back once request for reimbursement (RFR) have been received.

Loans will be paid in full in this fiscal year (18-19) for last year (17-18) as RFR's were received in August.

It will show as a variance until the new year.

11000.2100.53218.0000.000000.0000	SPECIALISTS-CONTRACTED	\$6,000.00	\$28,173.00	\$34,173.00	\$2,419.92	\$34,172.58	\$0.42	\$0.00	\$0.42	0.00%
11000.2100.55813.0000.000000.0000	EMPLOYEE TRAVEL - NON-TEACHERS	\$1,500.00	\$0.00	\$1,500.00	\$94.36	\$996.50	\$503.50	\$0.00	\$503.50	33.57%
11000.2100.55915.0000.000000.0000	OTHER CONTRACT SERVICES	\$6,500.00	(\$6,105.00)	\$395.00	\$0.00	\$394.72	\$0.28	\$0.00	\$0.28	0.07%
11000.2100.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$10,000.00	(\$8,238.00)	\$1,762.00	\$1,047.00	\$1,761.52	\$0.48	\$0.00	\$0.48	0.03%
FUNCTION: SUPPORT SERVICES-STUDENTS - 2100		\$606,253.00	(\$3,228.00)	\$603,025.00	\$93,720.74	\$575,471.23	\$27,553.77	\$0.00	\$27,553.77	4.57%
11000.2200.51100.0000.000000.0000	SALARIES EXPENSE	\$20,531.00	\$100.00	\$20,631.00	\$1,822.99	\$16,626.04	\$4,004.96	\$0.00	\$4,004.96	19.41%
11000.2200.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$2,854.00	\$100.00	\$2,954.00	\$253.42	\$2,311.18	\$642.82	\$0.00	\$642.82	21.76%
11000.2200.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$411.00	\$0.00	\$411.00	\$36.48	\$332.58	\$78.42	\$0.00	\$78.42	19.08%
11000.2200.52210.0000.000000.0000	FICA PAYMENTS	\$1,273.00	\$0.00	\$1,273.00	\$112.24	\$888.18	\$384.82	\$0.00	\$384.82	30.23%
11000.2200.52220.0000.000000.0000	MEDICARE PAYMENTS	\$298.00	\$0.00	\$298.00	\$26.24	\$207.62	\$90.38	\$0.00	\$90.38	30.33%
11000.2200.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$7,523.00	\$0.00	\$7,523.00	\$0.00	\$3,244.28	\$4,278.72	\$0.00	\$4,278.72	56.88%
11000.2200.52312.0000.000000.0000	LIFE	\$42.00	\$20.00	\$62.00	\$7.04	\$45.76	\$16.24	\$0.00	\$16.24	26.19%
11000.2200.52313.0000.000000.0000	DENTAL	\$440.00	\$0.00	\$440.00	\$30.64	\$201.84	\$238.16	\$0.00	\$238.16	54.13%
11000.2200.52314.0000.000000.0000	VISION	\$77.00	\$20.00	\$97.00	\$7.04	\$59.28	\$37.72	\$0.00	\$37.72	38.89%
11000.2200.52710.0000.000000.0000	WORKERS COMPENSATION PREMIUM	\$285.00	\$0.00	\$285.00	\$0.00	\$285.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2200.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$400.00	\$200.00	\$600.00	\$0.00	\$16.10	\$583.90	\$0.00	\$583.90	97.32%
11000.2200.53711.0000.000000.0000	OTHER CHARGES	\$3,300.00	\$0.00	\$3,300.00	\$0.00	\$3,025.00	\$275.00	\$0.00	\$275.00	8.33%
FUNCTION: SUPPORT SERVICES-INSTRUCTION - 2200		\$37,434.00	\$440.00	\$37,874.00	\$2,296.09	\$27,242.86	\$10,631.14	\$0.00	\$10,631.14	28.07%
11000.2300.51100.0000.000000.0000	SALARIES EXPENSE	\$105,285.00	\$0.00	\$105,285.00	\$7,985.88	\$103,709.10	\$1,575.90	\$0.00	\$1,575.90	1.50%
11000.2300.51300.0000.000000.0000	ADDITIONAL COMPENSATION	\$37,740.00	\$2,500.00	\$40,240.00	\$9,643.26	\$40,240.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2300.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$14,635.00	\$7,000.00	\$21,635.00	\$2,450.47	\$20,009.08	\$1,625.92	\$0.00	\$1,625.92	7.52%
11000.2300.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$2,106.00	\$1,000.00	\$3,106.00	\$352.60	\$2,879.20	\$226.80	\$0.00	\$226.80	7.30%
11000.2300.52210.0000.000000.0000	FICA PAYMENTS	\$6,528.00	\$2,000.00	\$8,528.00	\$1,021.80	\$8,290.63	\$237.37	\$0.00	\$237.37	2.78%
11000.2300.52220.0000.000000.0000	MEDICARE PAYMENTS	\$1,527.00	\$1,000.00	\$2,527.00	\$238.96	\$1,938.83	\$588.17	\$0.00	\$588.17	23.28%
11000.2300.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$12,935.00	\$0.00	\$12,935.00	\$1,076.62	\$12,854.20	\$80.80	\$0.00	\$80.80	0.62%
11000.2300.52312.0000.000000.0000	LIFE	\$91.00	\$200.00	\$291.00	\$7.52	\$90.24	\$200.76	\$0.00	\$200.76	68.99%
11000.2300.52313.0000.000000.0000	DENTAL	\$780.00	\$100.00	\$880.00	\$53.80	\$645.60	\$234.40	\$0.00	\$234.40	26.64%
11000.2300.52314.0000.000000.0000	VISION	\$57.00	\$50.00	\$107.00	\$2.82	\$33.84	\$73.16	\$0.00	\$73.16	68.37%
11000.2300.52315.0000.000000.0000	DISABILITY	\$130.00	\$200.00	\$330.00	\$13.00	\$156.00	\$174.00	\$0.00	\$174.00	52.73%
11000.2300.52710.0000.000000.0000	WORKERS COMPENSATION PREMIUM	\$1,548.00	\$0.00	\$1,548.00	\$0.00	\$1,548.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2300.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$300.00	\$100.00	\$400.00	\$0.00	\$26.44	\$373.56	\$0.00	\$373.56	93.39%
11000.2300.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$5,000.00	(\$2,000.00)	\$3,000.00	\$1,144.35	\$2,807.84	\$192.16	\$0.00	\$192.16	6.41%
11000.2300.53411.0000.000000.0000	AUDITING	\$30,000.00	(\$3,359.00)	\$26,641.00	\$0.00	\$26,640.63	\$0.37	\$0.00	\$0.37	0.00%
11000.2300.53412.0000.000000.0000	BOND/BOARD ELECTIONS	\$3,500.00	(\$3,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2300.53413.0000.000000.0000	LEGAL	\$8,000.00	(\$300.00)	\$7,700.00	\$195.19	\$7,693.65	\$6.35	\$0.00	\$6.35	0.08%
11000.2300.53414.0000.000000.0000	OTHER SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$180.06	\$1,319.94	\$0.00	\$1,319.94	88.00%
11000.2300.53711.0000.000000.0000	OTHER CHARGES	\$20,000.00	(\$10,408.00)	\$9,592.00	\$60.00	\$9,651.17	(\$59.17)	\$0.00	(\$59.17)	-0.62%
11000.2300.53712.0000.000000.0000	COUNTY TAX COLLECTION COSTS	\$1,585.00	\$500.00	\$2,085.00	\$283.67	\$1,556.55	\$528.45	\$0.00	\$528.45	25.35%
11000.2300.55811.0000.000000.0000	BOARD TRAVEL	\$3,500.00	\$0.00	\$3,500.00	\$179.92	\$1,667.76	\$1,832.24	\$0.00	\$1,832.24	52.35%
11000.2300.55812.0000.000000.0000	BOARD TRAINING	\$2,000.00	\$1,000.00	\$3,000.00	\$636.33	\$2,866.33	\$133.67	\$0.00	\$133.67	4.46%
11000.2300.55813.0000.000000.0000	EMPLOYEE TRAVEL - NON-TEACHERS	\$4,000.00	\$0.00	\$4,000.00	\$56.25	\$3,179.62	\$820.38	\$0.00	\$820.38	20.51%
11000.2300.55915.0000.000000.0000	OTHER CONTRACT SERVICES	\$15,000.00	(\$6,500.00)	\$8,500.00	\$0.00	\$8,385.81	\$114.19	\$0.00	\$114.19	1.34%
11000.2300.56115.0000.000000.0000	BOARD EXPENSES	\$1,000.00	\$1,000.00	\$2,000.00	\$0.00	\$224.43	\$1,775.57	\$0.00	\$1,775.57	88.78%
11000.2300.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$4,000.00	\$4,000.00	\$8,000.00	\$189.60	\$7,892.05	\$107.95	\$0.00	\$107.95	1.35%
FUNCTION: SUPPORT SERVICES-GENERAL ADMINISTRATION - 2300		\$282,747.00	(\$5,417.00)	\$277,330.00	\$25,592.04	\$265,167.06	\$12,162.94	\$0.00	\$12,162.94	4.39%

11000.2400.51100.0000.000000.0000	SALARIES EXPENSE	\$189,153.00	(\$18,672.00)	\$170,481.00	\$28,166.36	\$170,481.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2400.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$26,292.00	\$0.00	\$26,292.00	\$3,915.15	\$23,697.01	\$2,594.99	\$0.00	\$2,594.99	9.87%
11000.2400.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$3,783.00	\$750.00	\$4,533.00	\$563.36	\$3,409.61	\$1,123.39	\$0.00	\$1,123.39	24.78%
11000.2400.52210.0000.000000.0000	FICA PAYMENTS	\$11,727.00	\$0.00	\$11,727.00	\$1,569.19	\$9,545.07	\$2,181.93	\$0.00	\$2,181.93	18.61%
11000.2400.52220.0000.000000.0000	MEDICARE PAYMENTS	\$2,743.00	\$0.00	\$2,743.00	\$367.00	\$2,232.42	\$510.58	\$0.00	\$510.58	18.61%
11000.2400.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$28,013.00	(\$5,000.00)	\$23,013.00	\$3,675.88	\$21,857.07	\$1,155.93	\$0.00	\$1,155.93	5.02%
11000.2400.52312.0000.000000.0000	LIFE	\$134.00	\$150.00	\$284.00	\$22.16	\$147.06	\$136.94	\$0.00	\$136.94	48.22%
11000.2400.52313.0000.000000.0000	DENTAL	\$1,243.00	\$0.00	\$1,243.00	\$171.12	\$934.50	\$308.50	\$0.00	\$308.50	24.82%
11000.2400.52314.0000.000000.0000	VISION	\$221.00	\$100.00	\$321.00	\$35.60	\$211.56	\$109.44	\$0.00	\$109.44	34.09%
11000.2400.52315.0000.000000.0000	DISABILITY	\$151.00	\$200.00	\$351.00	\$50.68	\$260.29	\$90.71	\$0.00	\$90.71	25.84%
11000.2400.52710.0000.000000.0000	WORKERS COMPENSATION PREMIUM	\$2,781.00	\$0.00	\$2,781.00	\$0.00	\$2,781.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2400.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$200.00	\$200.00	\$400.00	\$0.00	\$39.64	\$360.36	\$0.00	\$360.36	90.09%
FUNCTION: SUPPORT SERVICES-SCHOOL ADMINISTRATION - 2400		\$266,441.00	(\$22,272.00)	\$244,169.00	\$38,536.50	\$235,596.23	\$8,572.77	\$0.00	\$8,572.77	3.51%
11000.2500.51100.0000.000000.0000	SALARIES EXPENSE	\$83,368.00	(\$7,767.00)	\$75,601.00	(\$162.35)	\$75,601.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2500.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$11,588.00	\$500.00	\$12,088.00	\$1,057.03	\$11,588.05	\$499.95	\$0.00	\$499.95	4.14%
11000.2500.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$1,667.00	\$1,000.00	\$2,667.00	\$152.08	\$1,667.24	\$999.76	\$0.00	\$999.76	37.49%
11000.2500.52210.0000.000000.0000	FICA PAYMENTS	\$5,169.00	\$0.00	\$5,169.00	\$432.34	\$4,545.48	\$623.52	\$0.00	\$623.52	12.06%
11000.2500.52220.0000.000000.0000	MEDICARE PAYMENTS	\$1,209.00	\$0.00	\$1,209.00	\$101.12	\$1,063.10	\$145.90	\$0.00	\$145.90	12.07%
11000.2500.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$11,893.00	\$1,500.00	\$13,393.00	\$1,078.09	\$12,854.27	\$538.73	\$0.00	\$538.73	4.02%
11000.2500.52312.0000.000000.0000	LIFE	\$140.00	\$200.00	\$340.00	\$10.27	\$102.95	\$237.05	\$0.00	\$237.05	69.72%
11000.2500.52313.0000.000000.0000	DENTAL	\$695.00	\$300.00	\$995.00	\$57.88	\$694.56	\$300.44	\$0.00	\$300.44	30.19%
11000.2500.52314.0000.000000.0000	VISION	\$129.00	\$200.00	\$329.00	\$10.72	\$128.64	\$200.36	\$0.00	\$200.36	60.90%
11000.2500.52315.0000.000000.0000	DISABILITY	\$50.00	\$200.00	\$250.00	\$6.98	\$76.26	\$173.74	\$0.00	\$173.74	69.50%
11000.2500.52710.0000.000000.0000	WORKERS COMPENSATION PREMIUM	\$1,226.00	\$0.00	\$1,226.00	\$0.00	\$1,226.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2500.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$333.00	\$0.00	\$333.00	\$0.00	\$31.32	\$301.68	\$0.00	\$301.68	90.59%
FUNCTION: CENTRAL SERVICES - 2500		\$117,467.00	(\$3,867.00)	\$113,600.00	\$2,744.16	\$109,578.87	\$4,021.13	\$0.00	\$4,021.13	3.54%
11000.2600.51100.0000.000000.0000	SALARIES EXPENSE	\$126,560.00	\$1,900.00	\$128,460.00	\$12,457.50	\$128,460.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2600.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$18,996.00	\$0.00	\$18,996.00	\$1,467.51	\$17,592.03	\$1,403.97	\$0.00	\$1,403.97	7.39%
11000.2600.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$2,541.00	\$0.00	\$2,541.00	\$211.14	\$2,531.06	\$9.94	\$0.00	\$9.94	0.39%
11000.2600.52210.0000.000000.0000	FICA PAYMENTS	\$7,878.00	\$0.00	\$7,878.00	\$725.80	\$7,365.35	\$512.65	\$0.00	\$512.65	6.51%
11000.2600.52220.0000.000000.0000	MEDICARE PAYMENTS	\$1,842.00	\$0.00	\$1,842.00	\$169.72	\$1,722.36	\$119.64	\$0.00	\$119.64	6.50%
11000.2600.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$15,583.00	\$0.00	\$15,583.00	\$1,192.90	\$14,246.48	\$1,336.52	\$0.00	\$1,336.52	8.58%
11000.2600.52312.0000.000000.0000	LIFE	\$228.00	\$0.00	\$228.00	\$18.10	\$217.20	\$10.80	\$0.00	\$10.80	4.74%
11000.2600.52313.0000.000000.0000	DENTAL	\$784.00	\$0.00	\$784.00	\$65.22	\$782.64	\$1.36	\$0.00	\$1.36	0.17%
11000.2600.52314.0000.000000.0000	VISION	\$148.00	\$0.00	\$148.00	\$12.24	\$146.88	\$1.12	\$0.00	\$1.12	0.76%
11000.2600.52315.0000.000000.0000	DISABILITY	\$55.00	\$25.00	\$80.00	\$4.80	\$56.50	\$23.50	\$0.00	\$23.50	29.38%
11000.2600.52710.0000.000000.0000	WORKERS COMPENSATION PREMIUM	\$1,868.00	\$0.00	\$1,868.00	\$0.00	\$1,868.00	\$0.00	\$0.00	\$0.00	0.00%
11000.2600.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$270.00	\$0.00	\$270.00	\$8.60	\$74.84	\$195.16	\$0.00	\$195.16	72.28%
11000.2600.54411.0000.000000.0000	ELECTRICITY	\$75,000.00	\$0.00	\$75,000.00	\$3,934.49	\$70,671.72	\$4,328.28	\$0.00	\$4,328.28	5.77%
11000.2600.54412.0000.000000.0000	NATURAL GAS/BUILDING HEAT	\$35,000.00	\$0.00	\$35,000.00	\$2,066.29	\$34,094.66	\$905.34	\$0.00	\$905.34	2.59%
11000.2600.54413.0000.000000.0000	PROPANE/BUTANE/BUILDING HEAT	\$35,000.00	\$1,050.00	\$36,050.00	\$813.54	\$36,049.33	\$0.67	\$0.00	\$0.67	0.00%
11000.2600.54415.0000.000000.0000	WATER/SEWAGE	\$30,000.00	\$0.00	\$30,000.00	\$1,242.51	\$20,842.11	\$9,157.89	\$0.00	\$9,157.89	30.53%
11000.2600.54416.0000.000000.0000	COMMUNICATIONS	\$30,000.00	\$9,935.00	\$39,935.00	\$2,213.97	\$33,349.60	\$6,585.40	\$0.00	\$6,585.40	16.49%
11000.2600.55200.0000.000000.0000	INSURANCE (OTHER THAN EMPLOYEE BENEFITS)	\$195,954.00	(\$21,836.00)	\$174,118.00	\$57,270.00	\$157,203.20	\$16,914.80	\$0.00	\$16,914.80	9.71%
11000.2600.55813.0000.000000.0000	EMPLOYEE TRAVEL - NON-TEACHERS	\$4,000.00	\$0.00	\$4,000.00	\$148.13	\$1,935.16	\$2,064.84	\$0.00	\$2,064.84	51.62%
FUNCTION: OPERATION AND MAINTENANCE OF PLANT - 2600		\$581,707.00	(\$8,926.00)	\$572,781.00	\$84,022.46	\$529,209.12	\$43,571.88	\$0.00	\$43,571.88	7.61%

11000.2900.58218.0000.000000.0000	75% JUNE CREDIT	\$17,019.00	\$0.00	\$17,019.00	\$0.00	\$0.00	\$17,019.00	\$0.00	\$17,019.00	100.00%
	FUNCTION: OTHER SUPPORT SERVICES - 2900	\$17,019.00	\$0.00	\$17,019.00	\$0.00	\$0.00	\$17,019.00	\$0.00	\$17,019.00	100.00%
	FUND: OPERATIONAL - 11000	\$4,706,461.00	(\$43,770.00)	\$4,662,691.00	\$762,935.71	\$4,468,374.71	\$194,316.29	\$0.00	\$194,316.29	4.17%
13000.2700.51100.0000.000000.0000	SALARIES EXPENSE	\$223,188.00	\$4,869.00	\$228,057.00	\$37,778.89	\$228,056.25	\$0.75	\$0.00	\$0.75	0.00%
13000.2700.51300.0000.000000.0000	ADDITIONAL COMPENSATION	\$10,000.00	\$2,416.00	\$12,416.00	\$876.34	\$12,415.93	\$0.07	\$0.00	\$0.07	0.00%
13000.2700.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$31,023.00	(\$554.00)	\$30,469.00	\$4,260.02	\$30,468.54	\$0.46	\$0.00	\$0.46	0.00%
13000.2700.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$4,464.00	(\$293.00)	\$4,171.00	\$612.96	\$4,170.64	\$0.36	\$0.00	\$0.36	0.01%
13000.2700.52210.0000.000000.0000	FICA PAYMENTS	\$13,838.00	\$36.00	\$13,874.00	\$1,834.81	\$13,873.93	\$0.07	\$0.00	\$0.07	0.00%
13000.2700.52220.0000.000000.0000	MEDICARE PAYMENTS	\$3,236.00	\$9.00	\$3,245.00	\$429.13	\$3,244.81	\$0.19	\$0.00	\$0.19	0.01%
13000.2700.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$5,306.00	\$11,676.00	\$16,982.00	\$2,723.17	\$16,981.15	\$0.85	\$0.00	\$0.85	0.01%
13000.2700.52312.0000.000000.0000	LIFE	\$210.00	\$286.00	\$496.00	\$88.53	\$495.90	\$0.10	\$0.00	\$0.10	0.02%
13000.2700.52313.0000.000000.0000	DENTAL	\$405.00	\$547.00	\$952.00	\$159.39	\$951.04	\$0.96	\$0.00	\$0.96	0.10%
13000.2700.52314.0000.000000.0000	VISION	\$71.00	\$72.00	\$143.00	\$23.69	\$142.80	\$0.20	\$0.00	\$0.20	0.14%
13000.2700.52315.0000.000000.0000	DISABILITY	\$3.00	\$78.00	\$81.00	\$10.10	\$80.39	\$0.61	\$0.00	\$0.61	0.75%
13000.2700.52500.0000.000000.0000	UNEMPLOYMENT COMPENSATION	\$468.00	(\$468.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52710.0000.000000.0000	WORKERS COMPENSATION PREMIUM	\$4,159.00	\$0.00	\$4,159.00	\$0.00	\$4,159.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$154.00	\$26.00	\$180.00	\$0.00	\$179.62	\$0.38	\$0.00	\$0.38	0.21%
13000.2700.53711.0000.000000.0000	OTHER CHARGES	\$4,500.00	(\$4,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.54314.0000.000000.0000	MAINTENANCE & REPAIR - BUSES	\$12,884.00	(\$8,482.00)	\$4,402.00	\$0.00	\$4,401.49	\$0.51	\$0.00	\$0.51	0.01%
13000.2700.54411.0000.000000.0000	ELECTRICITY	\$6,000.00	(\$3,211.00)	\$2,789.00	\$177.84	\$2,788.87	\$0.13	\$0.00	\$0.13	0.00%
13000.2700.54412.0000.000000.0000	NATURAL GAS/BUILDING HEAT	\$6,000.00	(\$3,870.00)	\$2,130.00	\$117.13	\$2,129.28	\$0.72	\$0.00	\$0.72	0.03%
13000.2700.54415.0000.000000.0000	WATER/SEWAGE	\$1,500.00	\$268.00	\$1,768.00	\$154.94	\$1,767.41	\$0.59	\$0.00	\$0.59	0.03%
13000.2700.54416.0000.000000.0000	COMMUNICATIONS	\$2,700.00	\$3,112.00	\$5,812.00	\$538.04	\$5,811.87	\$0.13	\$0.00	\$0.13	0.00%
13000.2700.54610.0000.000000.0000	RENTING LAND AND BUILDINGS	\$0.00	\$4,200.00	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.55200.0000.000000.0000	INSURANCE (OTHER THAN EMPLOYEE BENEFITS)	\$9,626.00	\$0.00	\$9,626.00	\$0.00	\$9,626.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.55813.0000.000000.0000	EMPLOYEE TRAVEL - NON-TEACHERS	\$0.00	\$1,152.00	\$1,152.00	\$77.11	\$1,151.50	\$0.50	\$0.00	\$0.50	0.04%
13000.2700.55816.0000.000000.0000	BUS DRIVER IN-SERVICE TRAINING	\$1,000.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.55916.0000.000000.0000	BUS INSPECTIONS	\$1,500.00	(\$46.00)	\$1,454.00	\$0.00	\$1,453.48	\$0.52	\$0.00	\$0.52	0.04%
13000.2700.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$10,000.00	\$7,391.00	\$17,391.00	\$15,416.24	\$17,390.36	\$0.64	\$0.00	\$0.64	0.00%
13000.2700.56211.0000.000000.0000	GASOLINE	\$5,000.00	(\$5,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.56212.0000.000000.0000	DIESEL FUEL	\$35,000.00	(\$1,441.00)	\$33,559.00	\$58.01	\$33,558.75	\$0.25	\$0.00	\$0.25	0.00%
13000.2700.56214.0000.000000.0000	LUBRICANTS ANTI FREEZE	\$6,000.00	(\$3,691.00)	\$2,309.00	\$0.00	\$2,308.42	\$0.58	\$0.00	\$0.58	0.03%
13000.2700.56215.0000.000000.0000	TIRES TUBES	\$15,000.00	(\$3,582.00)	\$11,418.00	\$0.00	\$11,417.33	\$0.67	\$0.00	\$0.67	0.01%
	FUNCTION: STUDENT TRANSPORTATION - 2700	\$413,235.00	\$0.00	\$413,235.00	\$65,336.34	\$413,224.76	\$10.24	\$0.00	\$10.24	0.00%
	FUND: PUPIL TRANSPORTATION - 13000	\$413,235.00	\$0.00	\$413,235.00	\$65,336.34	\$413,224.76	\$10.24	\$0.00	\$10.24	0.00%
14000.1000.56107.0000.000000.0000	INSTRUCTIONAL MATERIALS CREDIT - 70% TEXTBOOKS	\$22,000.00	\$14,863.00	\$36,863.00	\$314.06	\$657.48	\$36,205.52	\$0.00	\$36,205.52	98.22%
14000.1000.56111.0000.000000.0000	INSTRUCTIONAL MATERIALS CASH - 30% TEXTBOOKS	\$18,143.00	\$0.00	\$18,143.00	\$1,808.34	\$8,508.64	\$9,634.36	\$0.00	\$9,634.36	53.10%
	FUNCTION: INSTRUCTION - 1000	\$40,143.00	\$14,863.00	\$55,006.00	\$2,122.40	\$9,166.12	\$45,839.88	\$0.00	\$45,839.88	83.34%
	FUND: INSTRUCTIONAL MATERIALS - 14000	\$40,143.00	\$14,863.00	\$55,006.00	\$2,122.40	\$9,166.12	\$45,839.88	\$0.00	\$45,839.88	83.34%
21000.3100.51100.0000.000000.0000	SALARIES EXPENSE	\$23,370.00	(\$99.00)	\$23,271.00	\$3,810.03	\$23,271.00	\$0.00	\$0.00	\$0.00	0.00%
21000.3100.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$3,248.00	\$100.00	\$3,348.00	\$529.57	\$3,334.47	\$13.53	\$0.00	\$13.53	0.40%
21000.3100.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$467.00	\$100.00	\$567.00	\$76.19	\$527.94	\$39.06	\$0.00	\$39.06	6.89%
21000.3100.52210.0000.000000.0000	FICA PAYMENTS	\$1,449.00	(\$200.00)	\$1,249.00	\$180.88	\$1,158.33	\$90.67	\$0.00	\$90.67	7.26%
21000.3100.52220.0000.000000.0000	MEDICARE PAYMENTS	\$339.00	\$0.00	\$339.00	\$42.32	\$271.01	\$67.99	\$0.00	\$67.99	20.06%

21000.3100.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$11,675.00	\$755.00	\$12,430.00	\$2,496.80	\$12,429.81	\$0.19	\$0.00	\$0.19	0.00%
21000.3100.52312.0000.000000.0000	LIFE	\$71.00	\$0.00	\$71.00	\$12.93	\$70.56	\$0.44	\$0.00	\$0.44	0.62%
21000.3100.52313.0000.000000.0000	DENTAL	\$485.00	\$75.00	\$560.00	\$101.33	\$515.76	\$44.24	\$0.00	\$44.24	7.90%
21000.3100.52314.0000.000000.0000	VISION	\$145.00	\$0.00	\$145.00	\$20.59	\$105.60	\$39.40	\$0.00	\$39.40	27.17%
21000.3100.52710.0000.000000.0000	WORKERS COMPENSATION PREMIUM	\$344.00	\$0.00	\$344.00	\$0.00	\$344.00	\$0.00	\$0.00	\$0.00	0.00%
21000.3100.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$68.00	\$0.00	\$68.00	\$0.00	\$21.20	\$46.80	\$0.00	\$46.80	68.82%
21000.3100.53414.0000.000000.0000	OTHER SERVICES	\$221,000.00	\$9,248.00	\$230,248.00	\$8,099.86	\$191,171.87	\$39,076.13	\$0.00	\$39,076.13	16.97%
21000.3100.53711.0000.000000.0000	OTHER CHARGES	\$1,110.00	(\$80.00)	\$1,030.00	\$39.89	\$668.07	\$361.93	\$0.00	\$361.93	35.14%
21000.3100.55813.0000.000000.0000	EMPLOYEE TRAVEL - NON-TEACHERS	\$0.00	\$45.00	\$45.00	\$0.00	\$44.04	\$0.96	\$0.00	\$0.96	2.13%
21000.3100.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$962.00	(\$696.00)	\$266.00	\$0.00	\$35.00	\$231.00	\$0.00	\$231.00	86.84%
FUNCTION: FOOD SERVICES OPERATIONS - 3100		\$264,733.00	\$9,248.00	\$273,981.00	\$15,410.39	\$233,968.66	\$40,012.34	\$0.00	\$40,012.34	14.60%
FUND: FOOD SERVICES - 21000		\$264,733.00	\$9,248.00	\$273,981.00	\$15,410.39	\$233,968.66	\$40,012.34	\$0.00	\$40,012.34	14.60%
22000.1000.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$1,524.14	\$1,475.86	\$0.00	\$1,475.86	49.20%
22000.1000.53711.0000.000000.0000	OTHER CHARGES	\$8,488.00	\$0.00	\$8,488.00	\$0.00	\$1,581.48	\$6,906.52	\$0.00	\$6,906.52	81.37%
22000.1000.55817.0000.000000.0000	STUDENT TRAVEL	\$13,000.00	(\$1,109.00)	\$11,891.00	\$0.00	\$0.00	\$11,891.00	\$0.00	\$11,891.00	100.00%
22000.1000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$14,000.00	100.00%
FUNCTION: INSTRUCTION - 1000		\$38,488.00	(\$1,109.00)	\$37,379.00	\$0.00	\$3,105.62	\$34,273.38	\$0.00	\$34,273.38	91.69%
FUND: ATHLETICS - 22000		\$38,488.00	(\$1,109.00)	\$37,379.00	\$0.00	\$3,105.62	\$34,273.38	\$0.00	\$34,273.38	91.69%
24101.1000.51100.0000.000000.0000	SALARIES EXPENSE	\$11,995.00	\$0.00	\$11,995.00	\$2,498.75	\$11,994.00	\$1.00	\$0.00	\$1.00	0.01%
24101.1000.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$1,881.00	(\$150.00)	\$1,731.00	\$347.31	\$1,667.05	\$63.95	\$0.00	\$63.95	3.69%
24101.1000.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$600.00	(\$300.00)	\$300.00	\$50.00	\$240.00	\$60.00	\$0.00	\$60.00	20.00%
24101.1000.52210.0000.000000.0000	FICA PAYMENTS	\$800.00	(\$175.00)	\$625.00	\$121.05	\$581.28	\$43.72	\$0.00	\$43.72	7.00%
24101.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$900.00	(\$600.00)	\$300.00	\$28.30	\$135.90	\$164.10	\$0.00	\$164.10	54.70%
24101.1000.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$4,100.00	(\$300.00)	\$3,800.00	\$772.30	\$3,701.10	\$98.90	\$0.00	\$98.90	2.60%
24101.1000.52312.0000.000000.0000	LIFE	\$225.00	(\$150.00)	\$75.00	\$3.90	\$18.72	\$56.28	\$0.00	\$56.28	75.04%
24101.1000.52313.0000.000000.0000	DENTAL	\$240.00	\$0.00	\$240.00	\$40.75	\$195.60	\$44.40	\$0.00	\$44.40	18.50%
24101.1000.52314.0000.000000.0000	VISION	\$37.00	\$0.00	\$37.00	\$7.05	\$33.84	\$3.16	\$0.00	\$3.16	8.54%
24101.1000.52315.0000.000000.0000	DISABILITY	\$20.00	\$0.00	\$20.00	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	100.00%
24101.1000.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$50.00	\$0.00	\$50.00	\$0.00	\$5.72	\$44.28	\$0.00	\$44.28	88.56%
24101.1000.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$1,000.00	(\$900.00)	\$100.00	\$0.00	\$12.00	\$88.00	\$0.00	\$88.00	88.00%
24101.1000.53414.0000.000000.0000	OTHER SERVICES	\$510.00	(\$500.00)	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00	100.00%
24101.1000.53711.0000.000000.0000	OTHER CHARGES	\$500.00	\$3,075.00	\$3,575.00	\$0.00	\$3,514.40	\$60.60	\$0.00	\$60.60	1.70%
FUNCTION: INSTRUCTION - 1000		\$22,858.00	\$0.00	\$22,858.00	\$3,869.41	\$22,099.61	\$758.39	\$0.00	\$758.39	3.32%
24101.2200.51100.0000.000000.0000	SALARIES EXPENSE	\$39,945.00	\$0.00	\$39,945.00	\$5,009.92	\$30,323.00	\$9,622.00	\$0.00	\$9,622.00	24.09%
24101.2200.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$6,127.00	\$0.00	\$6,127.00	\$696.37	\$4,214.82	\$1,912.18	\$0.00	\$1,912.18	31.21%
24101.2200.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$886.00	\$0.00	\$886.00	\$100.20	\$606.47	\$279.53	\$0.00	\$279.53	31.55%
24101.2200.52210.0000.000000.0000	FICA PAYMENTS	\$2,365.00	\$0.00	\$2,365.00	\$279.36	\$1,694.15	\$670.85	\$0.00	\$670.85	28.37%
24101.2200.52220.0000.000000.0000	MEDICARE PAYMENTS	\$555.00	\$0.00	\$555.00	\$65.32	\$396.14	\$158.86	\$0.00	\$158.86	28.62%
24101.2200.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$6,423.00	\$0.00	\$6,423.00	\$662.00	\$3,959.26	\$2,463.74	\$0.00	\$2,463.74	38.36%
24101.2200.52312.0000.000000.0000	LIFE	\$93.00	\$0.00	\$93.00	\$9.40	\$56.40	\$36.60	\$0.00	\$36.60	39.35%
24101.2200.52313.0000.000000.0000	DENTAL	\$357.00	\$0.00	\$357.00	\$32.68	\$196.08	\$160.92	\$0.00	\$160.92	45.08%
24101.2200.52314.0000.000000.0000	VISION	\$196.00	\$0.00	\$196.00	\$7.52	\$45.12	\$150.88	\$0.00	\$150.88	76.98%
24101.2200.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$348.00	\$0.00	\$348.00	\$0.00	\$17.20	\$330.80	\$0.00	\$330.80	95.06%
24101.2200.53711.0000.000000.0000	OTHER CHARGES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
FUNCTION: SUPPORT SERVICES-INSTRUCTION - 2200		\$57,795.00	\$0.00	\$57,795.00	\$6,862.77	\$41,508.64	\$16,286.36	\$0.00	\$16,286.36	28.18%

24101.2400.51100.0000.000000.0000	SALARIES EXPENSE	\$2,525.00	\$0.00	\$2,525.00	\$0.00	\$2,525.00	\$0.00	\$0.00	\$0.00	0.00%
24101.2400.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$451.00	\$0.00	\$451.00	\$0.00	\$351.00	\$100.00	\$0.00	\$100.00	22.17%
24101.2400.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$74.00	\$0.00	\$74.00	\$0.00	\$50.57	\$23.43	\$0.00	\$23.43	31.66%
24101.2400.52210.0000.000000.0000	FICA PAYMENTS	\$145.00	\$0.00	\$145.00	\$0.00	\$143.38	\$1.62	\$0.00	\$1.62	1.12%
24101.2400.52220.0000.000000.0000	MEDICARE PAYMENTS	\$36.00	\$0.00	\$36.00	\$0.00	\$33.43	\$2.57	\$0.00	\$2.57	7.14%
24101.2400.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$20.00	\$0.00	\$20.00	\$0.00	\$0.61	\$19.39	\$0.00	\$19.39	96.95%
FUNCTION: SUPPORT SERVICES-SCHOOL ADMINISTRATION - 2400		\$3,251.00	\$0.00	\$3,251.00	\$0.00	\$3,103.99	\$147.01	\$0.00	\$147.01	4.52%
FUND: TITLE I - IASA - 24101		\$83,904.00	\$0.00	\$83,904.00	\$10,732.18	\$66,712.24	\$17,191.76	\$0.00	\$17,191.76	20.49%
24106.1000.51100.0000.000000.0000	SALARIES EXPENSE	\$0.00	\$64,742.00	\$64,742.00	\$13,523.89	\$64,452.57	\$289.43	\$0.00	\$289.43	0.45%
24106.1000.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$0.00	\$9,025.00	\$9,025.00	\$1,879.79	\$8,958.77	\$66.23	\$0.00	\$66.23	0.73%
24106.1000.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$0.00	\$1,340.00	\$1,340.00	\$270.46	\$1,288.92	\$51.08	\$0.00	\$51.08	3.81%
24106.1000.52210.0000.000000.0000	FICA PAYMENTS	\$0.00	\$3,467.00	\$3,467.00	\$717.24	\$3,417.56	\$49.44	\$0.00	\$49.44	1.43%
24106.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$0.00	\$825.00	\$825.00	\$167.76	\$799.35	\$25.65	\$0.00	\$25.65	3.11%
24106.1000.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$0.00	\$8,345.00	\$8,345.00	\$1,737.55	\$8,326.87	\$18.13	\$0.00	\$18.13	0.22%
24106.1000.52312.0000.000000.0000	LIFE	\$0.00	\$150.00	\$150.00	\$30.55	\$137.24	\$12.76	\$0.00	\$12.76	8.51%
24106.1000.52313.0000.000000.0000	DENTAL	\$0.00	\$380.00	\$380.00	\$77.80	\$373.44	\$6.56	\$0.00	\$6.56	1.73%
24106.1000.52314.0000.000000.0000	VISION	\$0.00	\$100.00	\$100.00	\$15.70	\$75.36	\$24.64	\$0.00	\$24.64	24.64%
24106.1000.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$0.00	\$65.00	\$65.00	\$0.00	\$44.24	\$20.76	\$0.00	\$20.76	31.94%
24106.1000.55819.0000.000000.0000	TEACHER TRAVEL	\$0.00	\$110.00	\$110.00	\$0.00	\$77.02	\$32.98	\$0.00	\$32.98	29.98%
24106.1000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$0.00	\$1,727.00	\$1,727.00	\$936.62	\$1,651.61	\$75.39	\$0.00	\$75.39	4.37%
FUNCTION: INSTRUCTION - 1000		\$0.00	\$90,276.00	\$90,276.00	\$19,357.36	\$89,602.95	\$673.05	\$0.00	\$673.05	0.75%
24106.2100.51100.0000.000000.0000	SALARIES EXPENSE	\$0.00	\$14,284.00	\$14,284.00	\$2,357.90	\$14,272.00	\$12.00	\$0.00	\$12.00	0.08%
24106.2100.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$0.00	\$2,070.00	\$2,070.00	\$327.75	\$1,988.50	\$81.50	\$0.00	\$81.50	3.94%
24106.2100.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$0.00	\$302.00	\$302.00	\$47.16	\$285.44	\$16.56	\$0.00	\$16.56	5.48%
24106.2100.52210.0000.000000.0000	FICA PAYMENTS	\$0.00	\$930.00	\$930.00	\$146.19	\$884.88	\$45.12	\$0.00	\$45.12	4.85%
24106.2100.52220.0000.000000.0000	MEDICARE PAYMENTS	\$0.00	\$220.00	\$220.00	\$34.19	\$206.99	\$13.01	\$0.00	\$13.01	5.91%
24106.2100.52312.0000.000000.0000	LIFE	\$0.00	\$40.00	\$40.00	\$6.00	\$36.00	\$4.00	\$0.00	\$4.00	10.00%
24106.2100.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$0.00	\$100.00	\$100.00	\$0.00	\$11.00	\$89.00	\$0.00	\$89.00	89.00%
24106.2100.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$733.18	\$266.82	\$0.00	\$266.82	26.68%
FUNCTION: SUPPORT SERVICES-STUDENTS - 2100		\$0.00	\$18,946.00	\$18,946.00	\$2,919.19	\$18,417.99	\$528.01	\$0.00	\$528.01	2.79%
24106.2500.55912.0000.000000.0000	FLOWTHROUGH GRANTS TO CHARTERS	\$0.00	\$11,702.00	\$11,702.00	\$11,702.00	\$11,702.00	\$0.00	\$0.00	\$0.00	0.00%
FUNCTION: CENTRAL SERVICES - 2500		\$0.00	\$11,702.00	\$11,702.00	\$11,702.00	\$11,702.00	\$0.00	\$0.00	\$0.00	0.00%
FUND: ENTITLEMENT IDEA-B - 24106		\$0.00	\$120,924.00	\$120,924.00	\$33,978.55	\$119,722.94	\$1,201.06	\$0.00	\$1,201.06	0.99%
24109.1000.51100.0000.000000.0000	SALARIES EXPENSE	\$0.00	\$10,331.00	\$10,331.00	\$1,998.78	\$9,594.60	\$736.40	\$0.00	\$736.40	7.13%
24109.1000.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$0.00	\$1,348.00	\$1,348.00	\$277.83	\$1,333.66	\$14.34	\$0.00	\$14.34	1.06%
24109.1000.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$0.00	\$292.00	\$292.00	\$39.99	\$191.99	\$100.01	\$0.00	\$100.01	34.25%
24109.1000.52210.0000.000000.0000	FICA PAYMENTS	\$0.00	\$700.00	\$700.00	\$123.94	\$594.95	\$105.05	\$0.00	\$105.05	15.01%
24109.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$0.00	\$160.00	\$160.00	\$28.99	\$139.19	\$20.81	\$0.00	\$20.81	13.01%
24109.1000.52312.0000.000000.0000	LIFE	\$0.00	\$55.00	\$55.00	\$4.70	\$22.56	\$32.44	\$0.00	\$32.44	58.98%
24109.1000.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$0.00	\$30.00	\$30.00	\$0.00	\$6.56	\$23.44	\$0.00	\$23.44	78.13%
FUNCTION: INSTRUCTION - 1000		\$0.00	\$12,916.00	\$12,916.00	\$2,474.23	\$11,883.51	\$1,032.49	\$0.00	\$1,032.49	7.99%
FUND: PRESCHOOL IDEA-B - 24109		\$0.00	\$12,916.00	\$12,916.00	\$2,474.23	\$11,883.51	\$1,032.49	\$0.00	\$1,032.49	7.99%
24132.1000.51100.0000.000000.0000	SALARIES EXPENSE	\$0.00	\$31,670.00	\$31,670.00	\$6,433.96	\$31,670.00	\$0.00	\$0.00	\$0.00	0.00%
24132.1000.51300.0000.000000.0000	ADDITIONAL COMPENSATION	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
24132.1000.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$0.00	\$4,686.00	\$4,686.00	\$894.25	\$4,679.78	\$6.22	\$0.00	\$6.22	0.13%

24132.1000.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$0.00	\$679.00	\$679.00	\$128.65	\$673.24	\$5.76	\$0.00	\$5.76	0.85%
24132.1000.52210.0000.000000.0000	FICA PAYMENTS	\$0.00	\$1,984.00	\$1,984.00	\$371.14	\$1,983.65	\$0.35	\$0.00	\$0.35	0.02%
24132.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$0.00	\$464.00	\$464.00	\$86.75	\$463.78	\$0.22	\$0.00	\$0.22	0.05%
24132.1000.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$0.00	\$2,537.00	\$2,537.00	\$745.88	\$2,536.04	\$0.96	\$0.00	\$0.96	0.04%
24132.1000.52312.0000.000000.0000	LIFE	\$0.00	\$78.00	\$78.00	\$15.85	\$78.00	\$0.00	\$0.00	\$0.00	0.00%
24132.1000.52313.0000.000000.0000	DENTAL	\$0.00	\$237.00	\$237.00	\$57.25	\$236.51	\$0.49	\$0.00	\$0.49	0.21%
24132.1000.52314.0000.000000.0000	VISION	\$0.00	\$55.00	\$55.00	\$13.20	\$54.53	\$0.47	\$0.00	\$0.47	0.85%
24132.1000.52315.0000.000000.0000	DISABILITY	\$0.00	\$33.00	\$33.00	\$6.45	\$32.37	\$0.63	\$0.00	\$0.63	1.91%
24132.1000.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$0.00	\$40.00	\$40.00	\$0.00	\$24.33	\$15.67	\$0.00	\$15.67	39.18%
24132.1000.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$0.00	\$7,537.00	\$7,537.00	\$725.74	\$5,864.66	\$1,672.34	\$0.00	\$1,672.34	22.19%
	FUNCTION: INSTRUCTION - 1000	\$0.00	\$52,000.00	\$52,000.00	\$9,479.12	\$50,296.89	\$1,703.11	\$0.00	\$1,703.11	3.28%
	FUND: IDEA-B RESULTS PLAN - 24132	\$0.00	\$52,000.00	\$52,000.00	\$9,479.12	\$50,296.89	\$1,703.11	\$0.00	\$1,703.11	3.28%
24154.1000.51100.0000.000000.0000	SALARIES EXPENSE	\$0.00	\$7,000.00	\$7,000.00	\$607.68	\$5,542.35	\$1,457.65	\$0.00	\$1,457.65	20.82%
24154.1000.51300.0000.000000.0000	ADDITIONAL COMPENSATION	\$0.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$0.00	\$0.00	\$0.00	0.00%
24154.1000.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$0.00	\$1,382.00	\$1,382.00	\$696.05	\$1,381.85	\$0.15	\$0.00	\$0.15	0.01%
24154.1000.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$0.00	\$225.00	\$225.00	\$100.12	\$198.70	\$26.30	\$0.00	\$26.30	11.69%
24154.1000.52210.0000.000000.0000	FICA PAYMENTS	\$0.00	\$578.00	\$578.00	\$318.38	\$577.16	\$0.84	\$0.00	\$0.84	0.15%
24154.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$0.00	\$136.00	\$136.00	\$74.46	\$135.09	\$0.91	\$0.00	\$0.91	0.67%
24154.1000.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$1,081.52	\$1,418.48	\$0.00	\$1,418.48	56.74%
24154.1000.52312.0000.000000.0000	LIFE	\$0.00	\$25.00	\$25.00	\$2.36	\$15.34	\$9.66	\$0.00	\$9.66	38.64%
24154.1000.52313.0000.000000.0000	DENTAL	\$0.00	\$150.00	\$150.00	\$10.20	\$67.32	\$82.68	\$0.00	\$82.68	55.12%
24154.1000.52314.0000.000000.0000	VISION	\$0.00	\$50.00	\$50.00	\$2.36	\$19.80	\$30.20	\$0.00	\$30.20	60.40%
24154.1000.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$0.00	\$80.00	\$80.00	\$0.00	\$5.40	\$74.60	\$0.00	\$74.60	93.25%
24154.1000.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$0.00	\$13,409.00	\$13,409.00	\$3,097.38	\$5,170.30	\$8,238.70	\$0.00	\$8,238.70	61.44%
	FUNCTION: INSTRUCTION - 1000	\$0.00	\$29,935.00	\$29,935.00	\$9,308.99	\$18,594.83	\$11,340.17	\$0.00	\$11,340.17	37.88%
	FUND: TEACHER/PRINCIPAL TRAINING & RECRUITING - 24154	\$0.00	\$29,935.00	\$29,935.00	\$9,308.99	\$18,594.83	\$11,340.17	\$0.00	\$11,340.17	37.88%
24189.1000.53711.0000.000000.0000	OTHER CHARGES	\$0.00	\$20,000.00	\$20,000.00	\$2,068.80	\$16,754.08	\$3,245.92	\$0.00	\$3,245.92	16.23%
24189.1000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$0.00	\$19,870.00	\$19,870.00	\$5,503.39	\$11,256.75	\$8,613.25	\$0.00	\$8,613.25	43.35%
	FUNCTION: INSTRUCTION - 1000	\$0.00	\$39,870.00	\$39,870.00	\$7,572.19	\$28,010.83	\$11,859.17	\$0.00	\$11,859.17	29.74%
	FUND: TITLE IV - 24189	\$0.00	\$39,870.00	\$39,870.00	\$7,572.19	\$28,010.83	\$11,859.17	\$0.00	\$11,859.17	29.74%
25153.2100.51100.0000.000000.0000	SALARIES EXPENSE	\$8,844.00	\$0.00	\$8,844.00	\$1,842.50	\$8,844.00	\$0.00	\$0.00	\$0.00	0.00%
25153.2100.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$1,250.00	(\$10.00)	\$1,240.00	\$256.10	\$1,229.28	\$10.72	\$0.00	\$10.72	0.86%
25153.2100.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$200.00	(\$13.00)	\$187.00	\$36.85	\$176.88	\$10.12	\$0.00	\$10.12	5.41%
25153.2100.52210.0000.000000.0000	FICA PAYMENTS	\$472.00	\$10.00	\$482.00	\$101.93	\$477.66	\$4.34	\$0.00	\$4.34	0.90%
25153.2100.52220.0000.000000.0000	MEDICARE PAYMENTS	\$111.00	\$10.00	\$121.00	\$23.82	\$111.63	\$9.37	\$0.00	\$9.37	7.74%
25153.2100.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$2,827.00	(\$1,315.00)	\$1,512.00	\$250.20	\$1,436.24	\$75.76	\$0.00	\$75.76	5.01%
25153.2100.52312.0000.000000.0000	LIFE	\$32.00	\$0.00	\$32.00	\$1.68	\$9.66	\$22.34	\$0.00	\$22.34	69.81%
25153.2100.52313.0000.000000.0000	DENTAL	\$68.00	\$0.00	\$68.00	\$11.20	\$64.40	\$3.60	\$0.00	\$3.60	5.29%
25153.2100.52314.0000.000000.0000	VISION	\$16.00	\$0.00	\$16.00	\$2.28	\$13.11	\$2.89	\$0.00	\$2.89	18.06%
25153.2100.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$50.00	(\$30.00)	\$20.00	\$0.00	\$3.08	\$16.92	\$0.00	\$16.92	84.60%
25153.2100.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$0.00	\$2,548.00	\$2,548.00	\$0.00	\$2,381.17	\$166.83	\$0.00	\$166.83	6.55%
	FUNCTION: SUPPORT SERVICES-STUDENTS - 2100	\$13,870.00	\$1,200.00	\$15,070.00	\$2,526.56	\$14,747.11	\$322.89	\$0.00	\$322.89	2.14%
25153.2400.51100.0000.000000.0000	SALARIES EXPENSE	\$9,180.00	\$0.00	\$9,180.00	\$1,516.77	\$9,180.00	\$0.00	\$0.00	\$0.00	0.00%

25153.2400.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$1,288.00	\$0.00	\$1,288.00	\$210.81	\$1,275.91	\$12.09	\$0.00	\$12.09	0.94%
25153.2400.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$150.00	\$100.00	\$250.00	\$30.32	\$183.52	\$66.48	\$0.00	\$66.48	26.59%
25153.2400.52210.0000.000000.0000	FICA PAYMENTS	\$404.00	\$200.00	\$604.00	\$86.13	\$522.80	\$81.20	\$0.00	\$81.20	13.44%
25153.2400.52220.0000.000000.0000	MEDICARE PAYMENTS	\$106.00	\$100.00	\$206.00	\$20.16	\$122.36	\$83.64	\$0.00	\$83.64	40.60%
25153.2400.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$3,138.00	(\$1,600.00)	\$1,538.00	\$185.29	\$1,112.33	\$425.67	\$0.00	\$425.67	27.68%
25153.2400.52312.0000.000000.0000	LIFE	\$25.00	\$0.00	\$25.00	\$1.44	\$8.64	\$16.36	\$0.00	\$16.36	65.44%
25153.2400.52313.0000.000000.0000	DENTAL	\$50.00	\$0.00	\$50.00	\$4.80	\$28.80	\$21.20	\$0.00	\$21.20	42.40%
25153.2400.52314.0000.000000.0000	VISION	\$25.00	\$0.00	\$25.00	\$2.56	\$15.36	\$9.64	\$0.00	\$9.64	38.56%
25153.2400.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$14.00	\$0.00	\$14.00	\$0.00	\$2.64	\$11.36	\$0.00	\$11.36	81.14%
FUNCTION: SUPPORT SERVICES-SCHOOL ADMINISTRATION - 2400		\$14,380.00	(\$1,200.00)	\$13,180.00	\$2,058.28	\$12,452.36	\$727.64	\$0.00	\$727.64	5.52%
FUND: TITLE XIX MEDICAID 3/21 YEARS - 25153		\$28,250.00	\$0.00	\$28,250.00	\$4,584.84	\$27,199.47	\$1,050.53	\$0.00	\$1,050.53	3.72%
25233.1000.51300.0000.000000.0000	ADDITIONAL COMPENSATION	\$7,100.00	\$1,325.00	\$8,425.00	\$3,550.00	\$8,425.00	\$0.00	\$0.00	\$0.00	0.00%
25233.1000.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$700.00	\$472.00	\$1,172.00	\$493.45	\$1,171.05	\$0.95	\$0.00	\$0.95	0.08%
25233.1000.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$500.00	(\$331.00)	\$169.00	\$71.00	\$168.50	\$0.50	\$0.00	\$0.50	0.30%
25233.1000.52210.0000.000000.0000	FICA PAYMENTS	\$500.00	\$2.00	\$502.00	\$220.10	\$501.07	\$0.93	\$0.00	\$0.93	0.19%
25233.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$385.00	(\$267.00)	\$118.00	\$51.48	\$117.18	\$0.82	\$0.00	\$0.82	0.69%
25233.1000.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$0.00	\$200.00	\$200.00	\$0.00	\$154.25	\$45.75	\$0.00	\$45.75	22.88%
25233.1000.52312.0000.000000.0000	LIFE	\$484.00	(\$400.00)	\$84.00	\$0.00	\$1.04	\$82.96	\$0.00	\$82.96	98.76%
25233.1000.52313.0000.000000.0000	DENTAL	\$0.00	\$50.00	\$50.00	\$0.00	\$6.91	\$43.09	\$0.00	\$43.09	86.18%
25233.1000.52314.0000.000000.0000	VISION	\$254.00	(\$200.00)	\$54.00	\$0.00	\$1.39	\$52.61	\$0.00	\$52.61	97.43%
25233.1000.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$25.00	\$250.00	\$275.00	\$0.00	\$0.35	\$274.65	\$0.00	\$274.65	99.87%
25233.1000.53711.0000.000000.0000	OTHER CHARGES	\$1,109.00	(\$1,000.00)	\$109.00	\$0.00	\$0.00	\$109.00	\$0.00	\$109.00	100.00%
25233.1000.55915.0000.000000.0000	OTHER CONTRACT SERVICES	\$0.00	\$16,560.00	\$16,560.00	\$0.00	\$16,560.00	\$0.00	\$0.00	\$0.00	0.00%
25233.1000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$0.00	\$35,273.00	\$35,273.00	\$0.00	\$33,343.54	\$1,929.46	\$0.00	\$1,929.46	5.47%
FUNCTION: INSTRUCTION - 1000		\$11,057.00	\$51,934.00	\$62,991.00	\$4,386.03	\$60,450.28	\$2,540.72	\$0.00	\$2,540.72	4.03%
25233.2100.51300.0000.000000.0000	ADDITIONAL COMPENSATION	\$2,000.00	\$250.00	\$2,250.00	\$0.00	\$2,250.00	\$0.00	\$0.00	\$0.00	0.00%
25233.2100.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$900.00	(\$228.00)	\$672.00	\$0.00	\$312.74	\$359.26	\$0.00	\$359.26	53.46%
25233.2100.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$45.02	\$954.98	\$0.00	\$954.98	95.50%
25233.2100.52210.0000.000000.0000	FICA PAYMENTS	\$550.00	(\$430.00)	\$120.00	\$0.00	\$119.74	\$0.26	\$0.00	\$0.26	0.22%
25233.2100.52220.0000.000000.0000	MEDICARE PAYMENTS	\$500.00	(\$472.00)	\$28.00	\$0.00	\$27.98	\$0.02	\$0.00	\$0.02	0.07%
25233.2100.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$0.00	\$163.00	\$163.00	\$0.00	\$162.68	\$0.32	\$0.00	\$0.32	0.20%
25233.2100.52312.0000.000000.0000	LIFE	\$0.00	\$2.00	\$2.00	\$0.00	\$1.30	\$0.70	\$0.00	\$0.70	35.00%
25233.2100.52313.0000.000000.0000	DENTAL	\$0.00	\$10.00	\$10.00	\$0.00	\$9.38	\$0.62	\$0.00	\$0.62	6.20%
25233.2100.52314.0000.000000.0000	VISION	\$0.00	\$2.00	\$2.00	\$0.00	\$1.90	\$0.10	\$0.00	\$0.10	5.00%
25233.2100.52315.0000.000000.0000	DISABILITY	\$0.00	\$2.00	\$2.00	\$0.00	\$1.20	\$0.80	\$0.00	\$0.80	40.00%
25233.2100.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$300.00	(\$300.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
25233.2100.53711.0000.000000.0000	OTHER CHARGES	\$3,952.00	(\$3,952.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUNCTION: SUPPORT SERVICES-STUDENTS - 2100		\$9,202.00	(\$4,953.00)	\$4,249.00	\$0.00	\$2,931.94	\$1,317.06	\$0.00	\$1,317.06	31.00%
FUND: RURAL EDUCATION ACHIEVEMENT PROGRAM - 25233		\$20,259.00	\$46,981.00	\$67,240.00	\$4,386.03	\$63,382.22	\$3,857.78	\$0.00	\$3,857.78	5.74%
26156.1000.53330.0000.000000.0000	PROFESSIONAL DEVELOPMENT	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
26156.1000.53711.0000.000000.0000	OTHER CHARGES	\$2,500.00	\$5,000.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
26156.1000.55817.0000.000000.0000	STUDENT TRAVEL	\$5,000.00	\$0.00	\$5,000.00	\$10.53	\$92.13	\$4,907.87	\$0.00	\$4,907.87	98.16%
26156.1000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$10,565.00	\$10,709.00	\$21,274.00	\$8,550.08	\$17,577.68	\$3,696.32	\$0.00	\$3,696.32	17.37%
FUNCTION: INSTRUCTION - 1000		\$19,065.00	\$15,709.00	\$34,774.00	\$8,560.61	\$17,669.81	\$17,104.19	\$0.00	\$17,104.19	49.19%
FUND: TURNER FOUNDATION - 26156		\$19,065.00	\$15,709.00	\$34,774.00	\$8,560.61	\$17,669.81	\$17,104.19	\$0.00	\$17,104.19	49.19%

26179.1000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$870.00	\$0.00	\$870.00	\$0.00	\$0.00	\$870.00	\$0.00	\$870.00	100.00%
	FUNCTION: INSTRUCTION - 1000	\$870.00	\$0.00	\$870.00	\$0.00	\$0.00	\$870.00	\$0.00	\$870.00	100.00%
	FUND: A PLUS FOR ENERGY - 26179	\$870.00	\$0.00	\$870.00	\$0.00	\$0.00	\$870.00	\$0.00	\$870.00	100.00%
27103.1000.56112.0000.000000.0000	OTHER TEXTBOOKS	\$0.00	\$1,021.00	\$1,021.00	\$0.00	\$1,021.00	\$0.00	\$0.00	\$0.00	0.00%
	FUNCTION: INSTRUCTION - 1000	\$0.00	\$1,021.00	\$1,021.00	\$0.00	\$1,021.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: 2009 DUAL CREDIT IM/HB2 - 27103	\$0.00	\$1,021.00	\$1,021.00	\$0.00	\$1,021.00	\$0.00	\$0.00	\$0.00	0.00%
27107.2200.56114.0000.000000.0000	LIBRARY AND AUDIO-VISUAL	\$11,488.00	\$0.00	\$11,488.00	\$0.00	\$5,100.20	\$6,387.80	\$0.00	\$6,387.80	55.60%
	FUNCTION: SUPPORT SERVICES-INSTRUCTION - 2200	\$11,488.00	\$0.00	\$11,488.00	\$0.00	\$5,100.20	\$6,387.80	\$0.00	\$6,387.80	55.60%
	FUND: 2012 GO BOND - 27107	\$11,488.00	\$0.00	\$11,488.00	\$0.00	\$5,100.20	\$6,387.80	\$0.00	\$6,387.80	55.60%
27125.1000.51300.0000.000000.0000	ADDITIONAL COMPENSATION	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	0.00%
27125.1000.52210.0000.000000.0000	FICA PAYMENTS	\$0.00	\$930.00	\$930.00	\$0.00	\$884.83	\$45.17	\$0.00	\$45.17	4.86%
27125.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$0.00	\$218.00	\$218.00	\$0.00	\$206.93	\$11.07	\$0.00	\$11.07	5.08%
	FUNCTION: INSTRUCTION - 1000	\$0.00	\$16,148.00	\$16,148.00	\$0.00	\$16,091.76	\$56.24	\$0.00	\$56.24	0.35%
	FUND: EXCELLENCE IN TEACHING - 27125	\$0.00	\$16,148.00	\$16,148.00	\$0.00	\$16,091.76	\$56.24	\$0.00	\$56.24	0.35%
27149.1000.51100.0000.000000.0000	SALARIES EXPENSE	\$30,006.00	(\$2,100.00)	\$27,906.00	\$5,855.19	\$27,906.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$4,074.00	\$0.00	\$4,074.00	\$1,008.89	\$4,074.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$468.00	\$50.00	\$518.00	\$93.29	\$518.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52210.0000.000000.0000	FICA PAYMENTS	\$1,404.00	\$0.00	\$1,404.00	\$350.22	\$1,404.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$329.00	\$0.00	\$329.00	\$82.57	\$329.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52311.0000.000000.0000	HEALTH AND MEDICAL PREMIUMS	\$7,884.00	\$2,050.00	\$9,934.00	\$2,077.29	\$9,934.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52312.0000.000000.0000	LIFE	\$62.00	\$0.00	\$62.00	\$20.58	\$62.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52313.0000.000000.0000	DENTAL	\$510.00	\$0.00	\$510.00	\$110.81	\$510.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52314.0000.000000.0000	VISION	\$109.00	\$0.00	\$109.00	\$37.18	\$109.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52315.0000.000000.0000	DISABILITY	\$15.00	\$0.00	\$15.00	\$7.45	\$15.00	\$0.00	\$0.00	\$0.00	0.00%
27149.1000.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$25.00	\$0.00	\$25.00	\$9.04	\$25.00	\$0.00	\$0.00	\$0.00	0.00%
	FUNCTION: INSTRUCTION - 1000	\$44,886.00	\$0.00	\$44,886.00	\$9,652.51	\$44,886.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: PREK INITIATIVE - 27149	\$44,886.00	\$0.00	\$44,886.00	\$9,652.51	\$44,886.00	\$0.00	\$0.00	\$0.00	0.00%
27155.3100.56116.0000.000000.0000	FOOD - INSTRUCTIONAL PROGRAMS	\$0.00	\$7,625.00	\$7,625.00	\$0.00	\$7,625.00	\$0.00	\$0.00	\$0.00	0.00%
	FUNCTION: FOOD SERVICES OPERATIONS - 3100	\$0.00	\$7,625.00	\$7,625.00	\$0.00	\$7,625.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: BREAKFAST FOR ELEM STUDENTS - 27155	\$0.00	\$7,625.00	\$7,625.00	\$0.00	\$7,625.00	\$0.00	\$0.00	\$0.00	0.00%
29102.1000.51300.0000.000000.0000	ADDITIONAL COMPENSATION	\$0.00	\$7,034.00	\$7,034.00	\$0.00	\$3,250.00	\$3,784.00	\$0.00	\$3,784.00	53.80%
29102.1000.52111.0000.000000.0000	EDUCATIONAL RETIREMENT	\$0.00	\$640.00	\$640.00	\$0.00	\$451.75	\$188.25	\$0.00	\$188.25	29.41%
29102.1000.52112.0000.000000.0000	ERA - RETIREE HEALTH	\$0.00	\$1,350.00	\$1,350.00	\$0.00	\$65.03	\$1,284.97	\$0.00	\$1,284.97	95.18%
29102.1000.52210.0000.000000.0000	FICA PAYMENTS	\$0.00	\$694.00	\$694.00	\$0.00	\$179.71	\$514.29	\$0.00	\$514.29	74.11%
29102.1000.52220.0000.000000.0000	MEDICARE PAYMENTS	\$0.00	\$778.00	\$778.00	\$0.00	\$42.03	\$735.97	\$0.00	\$735.97	94.60%
29102.1000.52720.0000.000000.0000	WORKERS COMPENSATION EMPLOYERS FEE	\$0.00	\$50.00	\$50.00	\$0.00	\$0.31	\$49.69	\$0.00	\$49.69	99.38%
29102.1000.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$0.00	\$13,493.00	\$13,493.00	\$0.00	\$500.00	\$12,993.00	\$0.00	\$12,993.00	96.29%
29102.1000.53711.0000.000000.0000	OTHER CHARGES	\$0.00	\$6,930.00	\$6,930.00	\$217.75	\$1,998.13	\$4,931.87	\$0.00	\$4,931.87	71.17%
29102.1000.55817.0000.000000.0000	STUDENT TRAVEL	\$36,390.00	(\$25,957.00)	\$10,433.00	\$0.00	\$0.00	\$10,433.00	\$0.00	\$10,433.00	100.00%
29102.1000.55915.0000.000000.0000	OTHER CONTRACT SERVICES	\$0.00	\$1,326.00	\$1,326.00	\$0.00	\$0.00	\$1,326.00	\$0.00	\$1,326.00	100.00%
29102.1000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$0.00	\$12,632.00	\$12,632.00	\$0.00	\$934.23	\$11,697.77	\$0.00	\$11,697.77	92.60%
	FUNCTION: INSTRUCTION - 1000	\$36,390.00	\$18,970.00	\$55,360.00	\$217.75	\$7,421.19	\$47,938.81	\$0.00	\$47,938.81	86.59%
29102.2300.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$0.00	\$1,493.00	\$1,493.00	\$0.00	\$0.00	\$1,493.00	\$0.00	\$1,493.00	100.00%

29102.2300.53711.0000.000000.0000	OTHER CHARGES	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$6,297.94	\$5,702.06	\$0.00	\$5,702.06	47.52%
29102.2300.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$2,293.82	\$9,706.18	\$0.00	\$9,706.18	80.88%
FUNCTION: SUPPORT SERVICES-GENERAL ADMINISTRATION - 2300		\$0.00	\$25,493.00	\$25,493.00	\$0.00	\$8,591.76	\$16,901.24	\$0.00	\$16,901.24	66.30%
FUND: PRIVATE DIR GRANTS (CATEGORICAL) - 29102		\$36,390.00	\$44,463.00	\$80,853.00	\$217.75	\$16,012.95	\$64,840.05	\$0.00	\$64,840.05	80.19%
31100.4000.53414.0000.000000.0000	OTHER SERVICES	\$20,000.00	\$1,413.00	\$21,413.00	\$0.00	\$21,412.87	\$0.13	\$0.00	\$0.13	0.00%
31100.4000.54500.0000.000000.0000	CONSTRUCTION SERVICES	\$1,260,000.00	\$86,283.00	\$1,346,283.00	\$102.51	\$1,346,281.97	\$1.03	\$0.00	\$1.03	0.00%
FUNCTION: FACILITIES ACQUISITION AND CONSTRUCTION - 4000		\$1,280,000.00	\$87,696.00	\$1,367,696.00	\$102.51	\$1,367,694.84	\$1.16	\$0.00	\$1.16	0.00%
FUND: BOND BUILDING - 31100		\$1,280,000.00	\$87,696.00	\$1,367,696.00	\$102.51	\$1,367,694.84	\$1.16	\$0.00	\$1.16	0.00%
31600.2300.53712.0000.000000.0000	COUNTY TAX COLLECTION COSTS	\$216.00	\$0.00	\$216.00	\$0.00	\$3.10	\$212.90	\$0.00	\$212.90	98.56%
FUNCTION: SUPPORT SERVICES-GENERAL ADMINISTRATION - 2300		\$216.00	\$0.00	\$216.00	\$0.00	\$3.10	\$212.90	\$0.00	\$212.90	98.56%
31600.4000.54500.0000.000000.0000	CONSTRUCTION SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
FUNCTION: FACILITIES ACQUISITION AND CONSTRUCTION - 4000		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
FUND: HB 33 - 31600		\$1,216.00	\$0.00	\$1,216.00	\$0.00	\$3.10	\$1,212.90	\$0.00	\$1,212.90	99.75%
31700.4000.54315.0000.000000.0000	MAINTENANCE & REPAIR - BLDGS/GRNDS/EQUIPMENT	\$0.00	\$26,963.00	\$26,963.00	\$0.00	\$26,963.00	\$0.00	\$0.00	\$0.00	0.00%
FUNCTION: FACILITIES ACQUISITION AND CONSTRUCTION - 4000		\$0.00	\$26,963.00	\$26,963.00	\$0.00	\$26,963.00	\$0.00	\$0.00	\$0.00	0.00%
FUND: STATE MATCH SB-9 - 31700		\$0.00	\$26,963.00	\$26,963.00	\$0.00	\$26,963.00	\$0.00	\$0.00	\$0.00	0.00%
31701.2300.53712.0000.000000.0000	COUNTY TAX COLLECTION COSTS	\$8,098.00	\$0.00	\$8,098.00	\$1,247.31	\$6,950.52	\$1,147.48	\$0.00	\$1,147.48	14.17%
FUNCTION: SUPPORT SERVICES-GENERAL ADMINISTRATION - 2300		\$8,098.00	\$0.00	\$8,098.00	\$1,247.31	\$6,950.52	\$1,147.48	\$0.00	\$1,147.48	14.17%
31701.4000.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$65.00	\$2,435.00	\$0.00	\$2,435.00	97.40%
31701.4000.54315.0000.000000.0000	MAINTENANCE & REPAIR - BLDGS/GRNDS/EQUIPMENT	\$711,800.00	(\$23,887.00)	\$687,913.00	\$47,906.80	\$335,063.17	\$352,849.83	\$0.00	\$352,849.83	51.29%
31701.4000.54500.0000.000000.0000	CONSTRUCTION SERVICES	\$730,000.00	\$0.00	\$730,000.00	\$113,012.36	\$580,254.81	\$149,745.19	\$0.00	\$149,745.19	20.51%
31701.4000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$95,168.06	\$204,831.94	\$0.00	\$204,831.94	68.28%
31701.4000.57111.0000.000000.0000	LAND	\$0.00	\$9,030.00	\$9,030.00	\$0.00	\$9,030.00	\$0.00	\$0.00	\$0.00	0.00%
31701.4000.57112.0000.000000.0000	LAND IMPROVEMENTS	\$0.00	\$14,857.00	\$14,857.00	\$0.00	\$14,856.59	\$0.41	\$0.00	\$0.41	0.00%
31701.4000.57312.0000.000000.0000	BUSES	\$200,000.00	(\$200,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31701.4000.57331.0000.000000.0000	FIXED ASSETS (MORE THAN \$5,000)	\$187,491.00	\$200,000.00	\$387,491.00	\$0.00	\$206,032.15	\$181,458.85	\$0.00	\$181,458.85	46.83%
FUNCTION: FACILITIES ACQUISITION AND CONSTRUCTION - 4000		\$2,131,791.00	\$0.00	\$2,131,791.00	\$160,919.16	\$1,240,469.78	\$891,321.22	\$0.00	\$891,321.22	41.81%
FUND: CAPITAL IMPROVEMENTS SB-9 - 31701		\$2,139,889.00	\$0.00	\$2,139,889.00	\$162,166.47	\$1,247,420.30	\$892,468.70	\$0.00	\$892,468.70	41.71%
31900.4000.53330.0000.000000.0000	PROFESSIONAL DEVELOPEMENT	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
31900.4000.53414.0000.000000.0000	OTHER SERVICES	\$103,589.00	\$267,240.00	\$370,829.00	\$3,348.32	\$191,405.15	\$179,423.85	\$0.00	\$179,423.85	48.38%
31900.4000.54416.0000.000000.0000	COMMUNICATIONS	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$10,287.95	\$14,712.05	\$0.00	\$14,712.05	58.85%
31900.4000.56113.0000.000000.0000	SOFTWARE	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
31900.4000.56118.0000.000000.0000	GENERAL SUPPLIES AND MATERIALS	\$138,000.00	\$175,000.00	\$313,000.00	\$316.63	\$127,590.15	\$185,409.85	\$0.00	\$185,409.85	59.24%
31900.4000.57331.0000.000000.0000	FIXED ASSETS (MORE THAN \$5,000)	\$30,000.00	\$36,244.00	\$66,244.00	\$0.00	\$0.00	\$66,244.00	\$0.00	\$66,244.00	100.00%
FUNCTION: FACILITIES ACQUISITION AND CONSTRUCTION - 4000		\$306,589.00	\$478,484.00	\$785,073.00	\$3,664.95	\$329,283.25	\$455,789.75	\$0.00	\$455,789.75	58.06%
FUND: ED. TECHNOLOGY EQUIPMENT ACT - 31900		\$306,589.00	\$478,484.00	\$785,073.00	\$3,664.95	\$329,283.25	\$455,789.75	\$0.00	\$455,789.75	58.06%
41000.2300.53712.0000.000000.0000	COUNTY TAX COLLECTION COSTS	\$6,126.00	\$0.00	\$6,126.00	\$854.00	\$4,825.34	\$1,300.66	\$0.00	\$1,300.66	21.23%
FUNCTION: SUPPORT SERVICES-GENERAL ADMINISTRATION - 2300		\$6,126.00	\$0.00	\$6,126.00	\$854.00	\$4,825.34	\$1,300.66	\$0.00	\$1,300.66	21.23%

41000.5000.53414.0000.000000.0000	OTHER SERVICES	\$500.00	\$500.00	\$1,000.00	\$0.00	\$539.36	\$460.64	\$0.00	\$460.64	46.06%
41000.5000.58214.0000.000000.0000	DEBT SERVICE RESERVE	\$510,645.00	(\$600.00)	\$510,045.00	\$0.00	\$0.00	\$510,045.00	\$0.00	\$510,045.00	100.00%
41000.5000.58311.0000.000000.0000	BOND PRINCIPAL PAYMENT	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00	0.00%
41000.5000.58322.0000.000000.0000	BOND INTEREST PAYMENT	\$108,662.00	\$100.00	\$108,762.00	\$0.00	\$108,662.17	\$99.83	\$0.00	\$99.83	0.09%
	FUNCTION: DEBT SERVICE - 5000	\$1,169,807.00	\$0.00	\$1,169,807.00	\$0.00	\$659,201.53	\$510,605.47	\$0.00	\$510,605.47	43.65%
	FUND: DEBT SERVICES - 41000	\$1,175,933.00	\$0.00	\$1,175,933.00	\$854.00	\$664,026.87	\$511,906.13	\$0.00	\$511,906.13	43.53%
43000.2300.53712.0000.000000.0000	COUNTY TAX COLLECTION COSTS	\$2,693.00	\$2,337.00	\$5,030.00	\$917.36	\$5,029.47	\$0.53	\$0.00	\$0.53	0.01%
	FUNCTION: SUPPORT SERVICES-GENERAL ADMINISTRATION - 2300	\$2,693.00	\$2,337.00	\$5,030.00	\$917.36	\$5,029.47	\$0.53	\$0.00	\$0.53	0.01%
43000.5000.53414.0000.000000.0000	OTHER SERVICES	\$500.00	\$2,163.00	\$2,663.00	\$0.00	\$269.22	\$2,393.78	\$0.00	\$2,393.78	89.89%
43000.5000.58214.0000.000000.0000	DEBT SERVICE RESERVE	\$513,443.00	(\$4,500.00)	\$508,943.00	\$0.00	\$0.00	\$508,943.00	\$0.00	\$508,943.00	100.00%
43000.5000.58311.0000.000000.0000	BOND PRINCIPAL PAYMENT	\$280,000.00	\$0.00	\$280,000.00	\$0.00	\$280,000.00	\$0.00	\$0.00	\$0.00	0.00%
43000.5000.58322.0000.000000.0000	BOND INTEREST PAYMENT	\$19,200.00	\$0.00	\$19,200.00	\$0.00	\$19,200.00	\$0.00	\$0.00	\$0.00	0.00%
	FUNCTION: DEBT SERVICE - 5000	\$813,143.00	(\$2,337.00)	\$810,806.00	\$0.00	\$299,469.22	\$511,336.78	\$0.00	\$511,336.78	63.07%
	FUND: TOTAL ED. TECH. DEBT SERVICE SUBFUND - 43000	\$815,836.00	\$0.00	\$815,836.00	\$917.36	\$304,498.69	\$511,337.31	\$0.00	\$511,337.31	62.68%
Grand Total:		\$11,427,635.00	\$959,967.00	\$12,387,602.00	\$1,114,457.13	\$9,561,939.57	\$2,825,662.43	\$0.00	\$2,825,662.43	22.81%

End of Report

NM State Treasurer's Office Investment Pool - LGIP

July 2019

6/3/2019	2.303
6/4/2019	2.425
6/5/2019	2.422
6/6/2019	2.424
6/7/2019	2.411
6/10/2019	2.394
6/12/2019	2.402
6/13/2019	2.393
6/14/2019	2.391
6/17/2019	2.404
6/18/2019	2.403
6/19/2019	2.388
6/20/2019	2.379
6/21/2019	2.276
6/24/2019	2.376
6/25/2019	2.389
6/26/2019	2.386
6/27/2019	2.375
6/28/2019	2.707

Average

2.403

2.41

REQUISITION/RECORD OF QUOTATION

CHECK APPROPRIATE PRICE OR SOURCE ON ALL PURCHASE REQUESTS

Small Purchases with Direct Purchase Order for products and nonprofessional services.

PURCHASE PRICE:

- 1. \$0 TO \$5,000
- 2. \$5,001 to \$10,000
- 3. \$10,001 to \$20,000
- 4. Sole Source:
- 5. CES

REQUIRED ACTION:

- Requires purchase at best obtainable price. (Complete Section B. only)
- Requires three (3) oral, telephoned, or written quotations. (Complete section A)
- Requires three (3) written quotations. Enter in section A. below and attach quotations.
- Requires documentation that a good faith review of available source has been conducted.
- Cooperative Educational Services Purchase. (No quotations required, go to Section B.)

NOTE: If number 2, 3, or 4 was checked the required information must be entered in section (A.) below.

Construction or tangible property Sealed Bids:

- * Under \$25,000, considered small purchase follow above
- * Over \$25,000, requires formal sealed bids

Professional Services (requires a license):

- * Under \$30,000, best obtainable price (BOP)
- * Over \$30,000, required bid

Fixed Assets/Inventory:

- * Capitalized items over \$5,000

(A) IN COMPLIANCE WITH POLICY THE FOLLOWING QUOTES WERE OBTAINED

Date	Name of Vendor	Phone Number	Person Contacted	Price Quoted
7/9/19	SNI - CES Vendor	732-652-7669	Dani Flaherty	\$22,441.60
7/9/19	COSG - CES Vendor	877-635-6440	Kevin O'Connor	\$23,350.00

Recommended Vendor: SNI Reason: Best Price

Signature: _____ Date: _____

(B) REQUISITION INFORMATION

Quantity	Catalog Number	Description of item-Name,Model,No.,Etc.	Color	Unit Price	Total Price
1.		Chromebooks			\$1537.20
2.		OS Management Console			1895.20
3.		3 Year Warranty			519.20
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				Shipping & Handling	

ACCOUNT/FUND 31900

GRAND TOTAL \$ 22,441.60

Vendor: _____

Approved/Principal or Director _____ Date _____

PHONE # _____

Approved/Superintendent _____ Date _____

FAX# _____

District Bookkeeper _____ Date _____

Requested By: _____

Date: _____

Line Item _____



Pricing Proposal
 Quotation #: 17395495
 Created On: 7/8/2019
 Valid Until: 7/31/2019

Cimarron Municipal Schools School District

anita padilla

125 N. COLLISION AVE.
 CIMARRON, NM
 United States
 Phone: (575) 376-2445 x 103
 Fax:
 Email: apadilla@cimarronschools.org

Inside Account Executive

Danielle Flaherty

290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 732-652-7669
 Fax: 732-564-3099
 Email: Danielle_Flaherty@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Acer Chromebook 11 N7 C731-C118 - Celeron N3060 / 1.6 GHz - Chrome OS - 4 GB RAM - 32 GB eMMC - 11.6" TN 1366 x 768 (HD) - HD Graphics 400 - Wi-Fi, Bluetooth - gray - kbd: QWERTY US Acer - Part#: NX.GM8AA.006 Contract Name: Cooperative Educational Services (CES) Contract #: 17-03N-C2013-ALL Coverage Term: 10/25/2013 – 12/25/2013	80	\$191.84	\$15,347.20
2 Chrome OS Management Console - License - academic Google - Part#: CROSSWDISEDU Contract Name: Cooperative Educational Services (CES) Contract #: 17-03N-C2013-ALL	80	\$23.69	\$1,895.20
		Subtotal	\$17,242.40
		Total	\$17,242.40

Additional Optional Items

3YR SHI Complete Care Warranty + Unlimited Accidental + Battery Support + Case STAYMOBILE VENTURE LLC - Part#: 3YR-81-0003009-LC Contract Name: Cooperative Educational Services (CES) Contract #: 17-03N-C2013-ALL	80	\$64.99	\$5,199.20
--	----	---------	------------

Additional Comments

Please note: Google has a zero returns policy.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

QUOTE CONFIRMATION



DEAR ANITA PADILLA,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KSMH176	7/9/2019	KSMH176	0946903	\$23,300.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Acer Chromebook 11 N7 C731-C118 - 11.6" - Celeron N3060 - 4 GB RAM - 32 GB</u> Mfg. Part#: NX.GM8AA.006 UNSPSC: 43211503 Contract: New Mexico CES-Chromebooks Only (18-015AN-A101-ALL)	80	5363336	\$193.51	\$15,480.80
<u>Google Chrome Management Console License - Education</u> Mfg. Part#: CROSSWDISEDU UNSPSC: 43232804 Electronic distribution - NO MEDIA Contract: New Mexico CES (18-015AN-A101-ALL)	80	3577022	\$26.02	\$2,081.60
<u>Safeware Extended Service Plan with Accidental Damage coverage - extended s</u> Mfg. Part#: CDWCHRM200STAD36D UNSPSC: 81112307 Contract: New Mexico CES (18-015AN-A101-ALL)	80	4618085	\$71.72	\$5,737.60

PURCHASER BILLING INFO		SUBTOTAL	\$23,300.00
Billing Address: CIMARRON MUNICIPAL SCHOOLS BUSINESS OFFICE 125 N COLLISON AVE CIMARRON, NM 87714-8505 Phone: (575) 376-2445 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$23,300.00
		DELIVER TO Shipping Address: CIMARRON MUNICIPAL SCHOOLS BUSINESS OFFICE 125 N COLLISON AVE CIMARRON, NM 87714-8505 Phone: (575) 376-2445 Shipping Method: UPS Ground	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Kevin O'Connor (CDWG)

(877) 635-6440

kevocon@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

