



## Board of Education

Bret E. Wier, President; Ronald L. Anderson Vice-President  
Annie Lindsey, Secretary; Matthew E. Gonzales, Member; Nancy Hooker, Member  
Adán Estrada, Superintendent

**Board of Education  
Regular Meeting**

**Wednesday  
August 21, 2019  
6:30 pm**

**Eagle Nest Elementary/Middle School  
225 Lake Avenue  
Eagle Nest, NM 87718**

### **Vision**

*To inspire our students to realize their  
individual potential in an ever-changing world*

### **Mission**

*Cimarron Municipal Schools will work hand-in-hand with our families  
and community to provide our students the experience of a safe and  
challenging educational environment through staff who know and nurture every child*

**Cimarron School District is a PREMIER school**



**with familia at its core**

# CIMARRON MUNICIPAL SCHOOLS

125 N. COLLISON AVE., CIMARRON NM, 87714  
(575) 376-2445 (575) 376-2442-FAX

## CIMARRON MUNICIPAL SCHOOLS BOARD OF EDUCATION REGULAR MEETING

Eagle Nest Elementary/Middle School  
Wednesday, August 21, 2019  
6:30 pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider Approval of Agenda (Action)
- V. Consider Approval of Minutes (Action)
  - A. July 17, 2019 - Regular Board Meeting
  - B. July 24, 2019 – Special Board Meeting
  - C. August 2, 2019 – Special Board Meeting
- VI. Student and Staff Recognitions
- VII. Public Forum
- VIII. NMSBA-Policy-Advisory-185-197 – 1<sup>st</sup> Reading (Discussion)
- IX. Policy B-900 - Board Organizational Meeting – 1<sup>st</sup> Reading (Discussion)
- X. Policy C-0600 - CBI Evaluation of Superintendent – 1<sup>st</sup> Reading (Discussion)
- XI. NMSBA Policy Service Advisory 184 – 2<sup>nd</sup> Reading (Discussion/Action)
- XII. Consider Approval of the Title IX Assurances
- XIII. Consider Approval of Consent Agenda Items (Discussion/Action)
  - A. Approval of the List of Warrants, Expenditure and Revenue Report, Budget Adjustments, Cash Transfers and Reconciliation, SB9, TECH Tax Report, Cash Report, Investment Report.
- XIV. School Board Report
  - A. Region III Meeting, Monday, October 21, 2019 – West Las Vegas
  - B. 2019 – Annual Convention - December 5-7 2019, Embassy Suites, Albuquerque, NM
  - C. 2020 – Board Member Institute - January 23-25, 2020, Eldorado Hotel, Santa Fe, NM

XV. Superintendent's Report

A. Personnel

XVI. Next Regular School Board Meeting Agenda Items

XVII. Adjournment

The next Regular School Board Meeting is scheduled for Wednesday, September 18, 2019 at Moreno Valley High School; Meeting Time – 6:30 pm

Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged. Public Comments and Observations regarding non-agenda items that fall within the purview of the Cimarron Board of Education are heard at this time. Comments regarding matters under litigation will not be allowed and no action will be taken on items presented but may be referred to staff or others. The School Board Members and Superintendent may travel together, however, no school business will be discussed or action taken.

This is an open meeting and the citizens of the Cimarron Municipal School District are invited to attend. Notice: Individuals with disabilities who need any form of auxiliary aid to attend or participate at this meeting are to contact the Superintendent at 575-376-2445 as soon as possible.

# CIMARRON MUNICIPAL SCHOOLS

125 N. COLLISON AVE., CIMARRON NM, 87714  
(575) 376-2445 (575) 376-2442-FAX

## CIMARRON MUNICIPAL SCHOOLS BOARD OF EDUCATION REGULAR MEETING

Cimarron High School  
Media Center  
Wednesday, July 17, 2019  
6:30 pm

### I. Call to Order

- Mr. Anderson called the meeting to order at 6:34 pm

### II. Pledge of Allegiance

### III. Roll Call

- Mr. Anderson, Vice-President; Mrs. Lindsey, Secretary; Mr. Gonzales, Member; Mrs. Hooker, Member were all present. Mr. Wier, President was absent. There was a quorum.

### IV. Consider Approval of Agenda (Action)

- Mr. Gonzales makes a motion to skip Student and Staff Recognitions. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Anderson, I; Mrs. Lindsey, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.
- Mrs. Hooker made the motion to approve the amended agenda. Mr. Gonzales seconds the motion. The Board was polled: Mr. Anderson, I; Mrs. Lindsey, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.

### V. Consider Approval of Minutes (Action)

#### A. June 19, 2019 - Regular Board Meeting

- Mrs. Hooker makes a motion to approve the June 19, 2019 Minutes. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Anderson, I; Mrs. Lindsey, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.

### VI. Student and Staff Recognitions

### VII. Presentations

### VIII. Public Forum

### IX. Audit/Finance Committee Report

### X. NMSBA Policy Service Advisories 166 - 183 – 2<sup>nd</sup> Reading (Discussion/Action)

- Mr. Anderson opened the public meeting at 6:45 pm
- Mr. Anderson closed the public meeting at 6:46 pm

- Mrs. Hooker makes a motion to Adopt Policy Service Advisory – 166-183. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Anderson, I; Mrs. Lindsey, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.

XI. NMSBA Policy Service Advisory 184 – 1<sup>st</sup> Reading (Discussion)

XII. Consider Approval of Consent Agenda Items (Discussion/Action)

- A. Approval of the List of Warrants, Expenditure and Revenue Report, Budget Adjustments, Cash Transfers and Reconciliation, SB9, TECH Tax Report, Cash Report, Investment Report.
- Mr. Gonzales makes a motion to approve the Consent Agenda Items. Mrs. Hooker seconds the motion. The Board was polled: Mr. Anderson, I; Mrs. Lindsey, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.

XIII. School Board Report

XIV. Consider Approval to purchase Chromebooks from SHI (Discussion/Action)

- Mr. Gonzales makes a motion to approve the purchase of Chromebooks from SHI International without the three-year warranty. Mrs. Lindsey seconds the motion. The Board was polled: Mr. Anderson, I; Mrs. Lindsey, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.

XV. Superintendent's Report

A. Personnel Report

XVI. Executive Session

- Mr. Gonzales makes a motion to begin Executive Session. Mrs. Hooker seconds the motion. The Board was polled: Mr. Anderson, I; Mrs. Lindsey, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.
- Executive Session begins at 7:43 pm.

A. Superintendent Evaluation

B. Transfer of Real Property

- Mrs. Lindsey makes a motion to end Executive Session. Mrs. Hooker seconds the motion. The Board was polled: Mr. Anderson, I; Mrs. Lindsey, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.
- Executive Session ends at 9:09 pm

XVII. Next Regular School Board Meeting Agenda Items



# CIMARRON MUNICIPAL SCHOOLS

125 N. COLLISON AVE., CIMARRON NM, 87714  
(575) 376-2445 (575) 376-2442-FAX

CIMARRON MUNICIPAL SCHOOLS  
BOARD OF EDUCATION

## SPECIAL MEETING

Cimarron Administration  
Board Room  
Wednesday, July, 24, 2019  
1:00 pm

- I. Call to Order
  - Mr. Gonzales called meeting to order at 1:00 pm
- II. Pledge of Allegiance
- III. Roll Call
  - Mr. Anderson, Vice-President via telephone; Mr. Gonzales, Member; Mrs. Hooker, Member via telephone were all present. Mr. Wier, President and Mrs. Lindsey, Secretary were absent. There is a quorum.
- IV. Consider Approval of Agenda (Action)
  - Mrs. Hooker makes a motion to approve the agenda. Mr. Anderson seconds the motion. The Board was polled: Mr. Anderson, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.
- V. Consider Approval of 2019-2020 Occupational Therapy Services (Discussion/Action)
  - Mr. Anderson makes a motion to approve contract for Rhonda Lee-Hicks for 2019-2020 Occupational Therapy Services. The Board was polled: Mr. Anderson, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.
- VI. Consider Approval of 2019-2020 Physical Therapy Services (Discussion/Action)
  - Mrs. Hooker makes a motion to approve contract for Mannon Motion for 2019-2020 Physical Therapy Services. The Board was polled: Mr. Anderson, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.
- VII. Consider Approval of 2019-2020 Speech Therapy Services (Discussion/Action)
  - Mr. Anderson makes a motion to approve contract for Hurtado Speech for 2019-2020 Speech Therapy Services. The Board was polled: Mr. Anderson, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.
- VIII. Consider Approval of 2019-2020 TVI and O&M Services (Discussion/Action)
  - Mrs. Hooker makes a motion to approve contract for Matthew Bowers for 2019-2020 O&M Services. Mr. Anderson seconds the motion. The Board was polled: Mr. Anderson, I; Mr. Gonzales, I; Mrs. Hooker, I. The motion carries.





# CIMARRON MUNICIPAL SCHOOLS

125 N. COLLISON AVE., CIMARRON NM, 87714  
(575) 376-2445 (575) 376-2442-FAX

CIMARRON MUNICIPAL SCHOOLS  
BOARD OF EDUCATION

## SPECIAL MEETING MINUTES

Cimarron Administration  
Board Room  
Friday, August 2, 2019  
1:00 pm

- I. Call to Order
  - Mr. Wier called the meeting to order at 1:01 pm
- II. Pledge of Allegiance
- III. Roll Call
  - Mr. Wier, President – via telephone; Mr. Anderson, Vice-President – via telephone; Mr. Gonzales, Member – via telephone; were all present. Mrs. Lindsey, Secretary and Mrs. Hooker, Member were absent. There is a quorum.
- IV. Consider Approval of Agenda (Action)
  - Mr. Gonzales made a motion to approve the Agenda. Mr. Anderson seconds the motion. The Board was polled: Mr. Wier, I; Mr. Anderson, I; Mr. Gonzales, I. The motion carries.
- V. Consider Approval of Purchase & Installation of Camera Security System (Discussion/Action)
  - Mr. Gonzales made a motion to approve Baca Valley Telephone Company Inc. as the vendor to purchase & install camera security system. Mr. Anderson seconds the motion. The Board was polled: Mr. Wier, I; Mr. Anderson, I; Mr. Gonzales, I. The motion carries.
- VI. Consider Approval of Renovation to Outdoor Basketball Court at ENS (Discussion/Action)
  - Mr. Anderson made a motion to approve Nature Scapes Inc. as the vendor to renovate the Outdoor Basketball Court at ENS. Mr. Gonzales seconds the motion. The Board was polled: Mr. Wier, I; Mr. Anderson, I; Mr. Gonzales, I. The motion carries.

VII. Adjournment

- Mr. Gonzales made a motion to adjourn the meeting. Mr. Anderson seconds the motion. The Board was polled: Mr. Wier, I; Mr. Anderson, I; Mr. Gonzales, I. The motion carries.
- Meeting was adjourned at 1:17 pm.

The next Regular School Board Meeting is scheduled for Wednesday, August 21, 2019 at Eagle Nest Elementary/Middle School - 6:30 pm

Approval of Minutes:

---

Bret E. Wier  
School Board President

Date

---

Ronald Anderson  
School Board Vice-President

Date

Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged. Public Comments and Observations regarding non-agenda items that fall within the purview of the Cimarron Board of Education are heard at this time. Comments regarding matters under litigation will not be allowed and no action will be taken on items presented but may be referred to staff or others. The School Board Members and Superintendent may travel together, however, no school business will be discussed or action taken.

This is an open meeting and the citizens of the Cimarron Municipal School District are invited to attend. Notice: Individuals with disabilities who need any form of auxiliary aid to attend or participate at this meeting are to contact the Superintendent at 575-376-2445 as soon as possible.

# **POLICY SERVICES**

## ***ADVISORY***

Volume 16, Number 3

July 2019

### **CONTENTS**

**Policy Advisory No. 185** ..... IHBCA - Programs for Pregnant/  
Parenting Students

..... IHBCA-R - Programs for Pregnant/  
Parenting Students

**Policy Advisory No. 186** ..... IKEA - Make up Opportunities

..... IKEA-R - Make up Opportunities

**Policy Advisory No. 187** .....JE - Student Attendance

..... JE-R - Student Attendance

**Policy Advisory No. 188** .....JEA - Compulsory Attendance Ages

**Policy Advisory No. 189** ..... JEB - Entrance Age Requirements

**Policy Advisory No. 190** ..... JFAA - Admission of Resident Students

**Policy Advisory No. 191** .....JFAB - Tuition/Admission of  
Nonresident Students

**Policy Advisory No. 192** ..... JFC - Student Withdrawal from School/  
Dropouts

**Policy Advisory No. 193 .....JH - Student Absences and Excuses**  
**.....JH-R - Student Absences and Excuses**

**Policy Advisory No. 194 .....JHB - Truancy / Chronic Absence**  
**..... JHB-R - Truancy / Chronic Absence**  
**..... JHB-EA - Truancy / Chronic Absence**  
**..... JHB-EB - Truancy / Chronic Absence**  
**.....JHB-EC - Truancy / Chronic Absence**  
**..... JHB-ED - Truancy / Chronic Absence**

**Policy Advisory No. 195 .....JHCB - Released time for Religious Instruction**

**Policy Advisory No. 196 ..... JJJ - Extracurricular Activity Eligibility**

**Policy Advisory No. 197 ..... LF - Relations with State Education Agencies**

**Policy Advisory Discussion**

House Bill 236/a was enacted by the 2019 New Mexico Legislature as the "Attendance for Success Act" and is now compiled as 22-12A-1 et. seq. NMSA. The new law repeals and replaces the "Compulsory School Attendance Law" formerly 22-12-1 to 22-12-10 NMSA. The new law is currently in effect and requires local school boards to modify the policies and procedures by which attendance is enforced and records are maintained and reported. Due to the length and complexity of the new law, several policies and procedures were required to be modified. Normally Policy Services would simply provide the updated policies with a brief explanation of what the changes mean in terms of the educational practices necessary for their implementation. With an entirely new attendance law, Policy Services has chosen to provide an outline of what the new law, "Attendance for Success Act," will require for implementation as well as the policies and procedures. Districts will see that there are also modifications to how special subgroups within the school population are provided for by policy. The following steps, taken from the law, will provide an outline for districts to follow for compliance with the new attendance act.

**Know The Terminology**

- "School day" means a portion of the school day that is at least one-half of a student's approved program.
- "Absent" means not in attendance for a class or school day for any reason, whether excused or not, provided that "absent" does not apply to participation in interscholastic extracurricular activities.

- "Attendance improvement plan" means a tiered data-informed system for public schools and school districts to identify students who are chronically or excessively absent and to aid public schools in developing whole-school prevention strategies and targeted interventions.
- "Chronic absence rate" means the percentage of students, in the aggregate and disaggregated by the subgroups, required for reporting pursuant to the federal Every Student Succeeds Act, in a public school and a school district who have been enrolled for at least ten days and who have missed ten percent or more of school days since the beginning of the school year.
- "Chronically absent" or "chronic absenteeism" means that a student has been absent for ten percent or more of classes or school days for any reason, whether excused or not, when enrolled for more than ten days.
- "Excessively absent" or "excessive absenteeism" means a student who is identified as needing intensive support and has not responded to intervention efforts implemented by the public school.
- "Excused absence" means absence from a class or school day for a death in the family, medical absence, religious instruction or tribal obligations or any other allowable excuse pursuant to the policies of the local school board.
- "Medical absence" or "medically absent" means that a student is not in attendance for a class or a school day for a parent- or doctor-authorized medical reason or the student is a pregnant or parenting student.
- "Unexcused absence" means an absence from a class or school day for which the student does not have an allowable excuse pursuant to the Attendance for Success Act or policies of the local school board.

### **Know The Reporting Categories For Prevention Of Student Absence**

- "Whole school prevention" means universal, whole-school prevention strategies for all students, including students who have missed less than five percent of classes or school days for any reason.
- "Individualized prevention" means targeted prevention strategies for individual students who are missing five percent or more but less than ten percent of classes or school days for any reason.
- "Early intervention" means interventions for students who are missing ten percent or more but less than twenty percent of classes or school days for any reason.

- "Intensive support" means interventions for students who are missing twenty percent or more of classes or school days for any reason.

### **Begin Gathering Attendance Data**

- Gather attendance data from the last school year and assess based upon the reporting categories for prevention of student absence.
- Start gathering attendance data for the current school year based upon the reporting categories for prevention of student absence.

### **Know How To Aggregate And Disaggregate Attendance Data By Schools And Student Subgroups Into Reporting Categories**

- Assess chronic absences and divide school data into reporting categories required for reporting pursuant to the federal "Every Student Succeeds Act." This will include racial and ethnic identity and disability status, as well as homeless and foster care students who have been enrolled for at least ten days and who have missed ten percent or more of school days since the beginning of the school year.
- Differentiate the public schools based on their chronic absence rates into no fewer than four categories.
- Differentiate the student subgroups into no fewer than four categories based on their chronic absence rates.

### **Form An Attendance Team**

- Attendance team means a group of school-based administrators, teachers, staff, other school personnel and community members who collaborate to implement an attendance improvement plan.
- Attendance teams may be formed in whole or in part from preexisting groups or teams within a public school. The team may also be formed for the explicit purpose of improving school attendance. School districts shall reserve time for school personnel to collaborate as an attendance team.
- School districts shall provide support and guidance to attendance teams on transportation and school scheduling options when these are identified as barriers to school attendance.

### **The District Shall Develop An Attendance Improvement Plan Using The Reporting Categories To Include:**

- specific school district supports and resources available to public schools at each level to further the implementation of their attendance improvement plans;
- attendance improvement targets for public schools or subpopulations with chronic absence rates of ten percent or greater, developed in collaboration with each public school; and
- an attendance improvement target for school districts with chronic absence rates of ten percent or greater.

### **Reporting The Attendance Improvement Plan**

- Each school district shall report its attendance improvement plan to the department no later than forty-five days after the beginning of the school year.
- At the end of each school year, each school district shall report to the local school board and to the public on the school district's website, the progress made on its attendance improvement plan as follows:
  - a description of the supports and resources provided to public schools at each tier of the attendance improvement plan;
  - the extent to which public schools with chronic absence rates greater than ten percent achieved their attendance improvement targets;
  - the extent to which the school district achieved its attendance improvement targets;
  - barriers and challenges to reducing chronic absence rates, as reported by the public school and school district personnel;
  - effective school-based practices, as evidenced by decreased chronic absence rates; and
  - recommendations for improvement during the next school year at both the public school and school district level.

**THE FOLLOWING SET OF ADVISORIES MAY BE SUBJECT TO THE PUBLIC EDUCATION DEPARTMENT (PED) WRITING INTERPRETATIONS OR ADOPTING REGULATIONS (NMAC) IN THE FUTURE. HOWEVER, POLICY SERVICES FELT THAT THE "ATTENDANCE FOR SUCCESS ACT" NEEDED TO BE INTERPRETED AND POLICIES AVAILABLE PRIOR TO THE SCHOOL YEAR 2019-2020 TO ALLOW FOR THE ASSESSMENT OF DATA FROM PREVIOUS SCHOOL YEARS AND TO ESTABLISH NEW METHODS OF COLLECTION AND INTERPRETATION OF DATA . THEREFORE, POLICY SERVICES HAS WRITTEN THE ENCLOSED POLICIES, PROCEDURES AND SUGGESTED STEPS FOR IMPLEMENTATION BASED UPON THE 2019 LEGISLATIVE ENACTMENT,**

**HOUSE BILL 236. THE CONTENT OF THE BILL MAY BE ACCESSED BY COMPUTER USING THE WEB ADDRESS PROVIDED FOLLOWING THE POLICIES BELOW.**

**The policies that follow are recommended for adoption by policy services.**

**Policy Advisory No. 185 IHBCA - Programs for Pregnant/Parenting Students.** Changes to this policy include a further definition for a parenting student, indicating that the children must be under 13 years of age and needing care. With this definition of a parenting student, the law permits four (4) days of excused absence for child care with time for make up of school work for either student parent of a child under 13 years of age needing care. The policy also indicates the new law's provision of at least ten (10) days of approvable medical absence for the documented birth of a student's child and make up time for school work missed. The exhibit was modified to identify both pregnant and parenting students. No gender is noted in the statute for the student who provides documentation of the birth of the student's child. For this reason the medical absence and make up following the birth of a child should be extended to either the student father or mother or both.

**Policy Advisory No. 186 IKEA - Make up Opportunities.** Originally, the make up policy was optional. With the recognition of pregnant and parenting students and now the new attendance act, this policy has become required. It now reflects the reasons students may be excused as found in Policy JH, as revised. Districts should review the regulation to determine if it meets their requirements and the way they currently handle excused and unexcused absence make up work. Please keep in mind that the new act has as its intent the encouragement of not only attendance but completion of the work required for success in classes and for graduation. In light of this emphasis, consider carefully before reducing grades and preventing credit on make up assignments.

**Policy Advisory No. 187 JE - Student Attendance.** Student attendance is the policy chosen to be the copy of the overall "Attendance Policy" required to be provided to all parents of students in the school and published on the public schools web site per 22-12A-6 D NMSA. The regulation JE-RA reflects the change in record keeping needed to show compliance with the keeping of attendance and records on interventions initiated. New regulation JE-RB has been prepared to identify the newly required appointment of an attendance team. The composition of the team as required by law and the functions it is to provide are indicated therein.

One of the intervention strategies mentioned in the requirements for a student attendance policy and also in the charges to the Attendance Team is establishing partnerships between the public school and community organizations, such as civic, business and professional groups, organizations and recreational groups, social and out-of-school programs. Policy Services recognizes that this type of community school cooperation brings into play the Family Education Rights and Privacy Act. Rather than try to explain the relations that can be established, the privacy issues and under what circumstances these organizations can be



involved in the school interventions, Policy Services has included a reference to a guidance document from Family Policy Compliance Office U.S. Department of Education that explains these factors. You can find the WEB site address to download this document at the end of the advisories.

**Policy Advisory No. 188 JEA - Compulsory Attendance Ages.** There were some naming changes in the law governing this policy and some minor but important clarifications were made. A school age person has been further defined and the responsibility for attendance has been more clearly stated.

**Policy Advisory No. 189 JEB - Entrance Age Requirements.** The definition of the child that may be admitted to kindergarten has been clarified.

**Policy Advisory No. 190 JFAA - Admission of Resident Students.** The new law indicates that a school age person who is a client as defined in Section 43-1-3 NMSA in a state institution has a right to attend public schools in the district in which the institution is located if certain conditions are met. This has been added by citation rather than by explaining the conditions. Attendance is based upon either the districts appraisal and review or as a result of an appeal process through Special Education rules of the Public Education Department.

**Policy Advisory No. 191 JFAB - Tuition/Admission of Nonresident Students.** The new language added to this policy specifically authorizes the admission of any school-age person, not a resident, where there are sufficient school accommodations to provide for them. This language allows the admission of the children of staff who live outside of the district should your district wish to have that option.

**Policy Advisory No. 192 JFC - Student Withdrawal from School/Dropouts.** Added to withdrawals is the hardship waiver, attendance at private or home school, and the change based upon the Attendance for Success Act focusing on chronic absence rather than truancy.

**Policy Advisory No. 193 JH - Student Absences and Excuses.** In the case of the new attendance law, the emphasis is on prevention of chronic absence and increasing attendance not on whether the student is excused or unexcused. Reasons for student absences to be excused or unexcused are more clearly spelled out in this revision. The requirement that allows a student to make up missed work is now in this policy. Included are the definitions for unexcused absence and excused absence. Note that per the law, Policy Services has chosen to include the school administrator being given the authority to approve reasons for absence based upon the circumstances. The law allows additional reasons for excused absences to be provided by policy.

**Policy Advisory No. 194 JHB - Truancy / Chronic Absence.** The name of this policy, regulation and exhibits has been altered to reflect the change from tracking only unexcused absences known as truancy to the new acts tracking of all chronic absences regardless of being excused

or unexcused. With the change from a Compulsory School Attendance Law to the Attendance for Success Act this title now reflects most of 22-12A-8, 11, 12 and 13 NMSA. The policy provides the directions for handling chronic and unexcused absences by indicating the intervention definitions, how interventions are to be implemented and what will result upon a lack of success with the interventions. The regulation indicates record keeping requirements for all absences and what parents may request in the way of attendance data with timelines.

The exhibits found in JHB include some of the interventions the district may use with absent or chronically absent students. A form letter that may be used to contact parents and a form for recording the actions to be taken with a student in cooperation with the parents or the legal guardian. Also found in an exhibit are instructions from the "Attendance for Success Act" on how to develop a school improvement plan and a whole school absence prevention strategy.

**Policy Advisory No. 195 JHCB - Released Time for Religious Instruction.** The changes to this policy were very minor but lead to the conclusion that religious instruction is given more deference in that it should not interfere with a student's normal schedule, rather than using the term "shall not." Allowing make up work in case of interference furthers this indication.

**Policy Advisory No. 196 JJJ - Extracurricular Activity Eligibility.** Specific language regarding grade point average, minimum length of grading periods, and when the academic record is applied relative to extracurricular activity eligibility were included in the Attendance for Success Act in Section 10. These were therefore added to this policy replacing the language from the New Mexico Activities Association Handbook Section. 6. Policy Services suspects this may be revisited in the future but the language was clearly stated in Section 10 of 22-12A NMSA.

**Policy Advisory No. 197 LF - Relations with State Education Agencies.** Also included in Section 10 of 22-12A NMSA was the waiver option for the maximum number of days of absence due to participation in state or national competition that is not an interscholastic extracurricular activity. This was placed with other waivers that may be obtained through the Secretary of Public Education as provided for in State law. A procedure for obtaining this waiver is to be developed by the Secretary.

## Notes

Several of the bills passed by the 2019 legislature still require the Public Education Department (PED) to prepare regulatory documents. Those requiring PED action before Policy Services can prepare policy advisories are SB 48 on diabetes management, HB 129 on arming school security officers, SB 288 on bullying prevention, and SB 398 on screening for Dyslexia.

Policy Services is currently experiencing difficulty with the web links for statutory citations from the on line policy manual documents. This is due to the New Mexico Compilation Commission assuming responsibility for providing free access to all New Mexico laws. In doing so they changed the format and web location Policy Services was using. Policy Services is in the

process of arranging for the updating of all statutory links in school district web policy manuals. This may take a month or so. Your patience would be appreciated during the transition period. In the meantime any person wishing access to New Mexico Statutes can obtain this by using the following address in their computer web browser:  
<https://www.nmcompcomm.us/search-laws/>

**Materials of a legal nature in support of these advisories may be found below.** If you have any questions or requests please call Policy Services at (505) 469-0193 or E-mail Dr. Donn Williams, Policy Services Director at [nmsbapolicy@cox.net].

**This Material is written for information only and is not intended as legal advice. Please consult your attorney if legal explanations are needed.**

# Advisory 185

**PROGRAMS FOR PREGNANT /  
PARENTING STUDENTS**

Pregnant and parenting students should have the same educational opportunities as their peers. Such students may also need additional counseling and health services that are available through the public schools.

Pregnant students may elect to remain in the regular school program and shall not be involuntarily excluded from any part of the school program, provided, however, that reasonable safeguards are maintained both for the school's and the student's best interests.

Pregnant students shall notify school authorities of their status as soon as it is ascertained. At least ten (10) days of medical absence may be approved for a student who provides documentation of the birth of the student's child and time shall be provided for the student to make up the work.

Pregnant and parenting students of children under thirteen (13) shall be permitted additional four (4) days of excused absences for a child needing care such purposes upon proper documentation in accord with policy and statute. Time shall be provided for the student to make up the school work missed during the absence. The Superintendent will establish procedures as necessary to implement this policy.

Parenting students shall not bring their children to school during the regular school day. Student's children will only be permitted in specified classes when requested by an instructor with the approval of the building administration. They are not to be in any other area of the school campus.

*Adopted:* date of manual adoption

LEGAL REF.: ~~22-12-2 NMSA (1978)~~  
~~22-12-8 NMSA (1978)~~  
~~22-12-3.1 NMSA (1978)~~  
22-12A-9 NMSA

CROSS REF.: AD - Educational Philosophy/School District Mission  
 IHBF - Homebound Instruction  
IKEA - Make Up Opportunities  
 JIE - Pregnant / Parenting Student

## REGULATION

## REGULATION

PROGRAMS FOR PREGNANT /  
PARENTING STUDENTS

The District affirms the right of a pregnant/parenting student to continue ~~her~~ participation in the public school program.

As soon as the pregnancy is medically confirmed, the student shall consult with a member of the counseling staff or the principal for the purpose of planning ~~her~~ an educational program.

The pregnant student may remain in ~~her~~ the present school program with modifications as necessary, until the birth of ~~her~~ a baby is imminent or until ~~her~~ the physician states that continued participation would be detrimental to ~~her~~ the student's health.

Efforts will be made to see that ~~the~~ educational programs of the students ~~is~~ are disrupted as little as possible; that ~~she~~ they receive information on available health and counseling services, as well as instruction; and that ~~she is~~ they are encouraged to return to school after delivery or following the child's needed care.

# Advisory 186

**MAKE UP OPPORTUNITIES**

The Superintendent shall develop and implement standards that shall apply to requirements for student make up assignments ~~during~~ because of absence for appropriate reasons. Among those reasons are parent or doctor authorized medical absences, pregnancy, care for a child under 13, religious instruction, tribal obligations, injury, bereavement of a family member, other family emergencies, and observance of major religious holidays of the family's faith.

School administrators are authorized to excuse students from school for necessary and justifiable reasons as determined from the circumstances surrounding the cause of the absence.

*Adopted:* date of manual adoption

LEGAL REF.: 22-12A-9 NMSA.

CROSS REF.: EBAA - Reporting of Hazards/Warning Systems  
IHBCA - Programs for Pregnant / Parenting Students  
JH - Student Absences and Excuses



**REGULATION****REGULATION****MAKE UP OPPORTUNITIES**

The following standards shall apply in the District for make up work due to student absence. Adjustments may be made when it is in the best interest of the student(s).

- It will be the student's responsibility to ask for make up work and to arrange for a time to make up tests when the student returns from an absence.
- ~~If the teacher is unable to supply the student with a make up assignment, the student will not be held responsible for that make up assignment.~~
- The student has the responsibility to work with the teacher to develop a plan for making up homework and tests.
- If work is not turned in by the time the make up assignment is due, and the student fails to provide an acceptable explanation of the extenuating circumstances that would merit an extension, the teacher may reduce the grade on the assignment, ~~or withhold credit on the assignment.~~
- When a student has been absent for illness, ample time will be given for make up work once the student returns to school.
- In situations where the student will be absent for more than three (3) days, due to illness (i.e., chicken pox, measles, etc.), or when the parent notifies the office that the student will be absent more than one (1) week for other reasons ~~(e.g., vacation)~~, teachers may provide required assignments in advance or send assignments to the student.

# **Advisory 187**

## STUDENT ATTENDANCE

Any parent, guardian or person having custody and control of a "school-age person" is responsible for the school attendance of that person until that person has reached at least eighteen years of age unless the person has graduated from high school, received a school equivalency credential or withdrawn on a hardship waiver. The school age person has the right to attend public school within the school district of residence. The school-age person shall attend school for at least the length of time of the school year that is established in the school district in which the child is a resident or enrolled, A "school-age person" means a person is at least five (5) years of age prior to 12:01 a.m. on September 1 of the then current school year.

Pregnant and parenting students must have the same educational opportunities as their peers.

The regular school attendance of a child of school age is required by state law. Regular school attendance is essential for success in school; therefore, absences shall be excused only for necessary and important reasons. Such reasons include but are not limited to, illness, injury, bereavement of a family member, other family emergencies, and observance of major religious holidays of the family's faith or religious instruction and tribal obligations. For religious instruction and tribal obligations written consent of a parent and approval of the principal are required. A student may be excused for authorized reasons and time shall be provided for the student to make up the work.

An unexcused absence means an absence from a class or school day (half of the students approved program) for which the student does not have an allowable excuse.

Absent means not in attendance for a class or school day for any reason, excused or not except for interscholastic extracurricular activities.

In the event of a necessary absence known in advance, the parent is expected to inform the school. If the absence is caused by emergency, such as illness, or injury the parent is expected to telephone the school office, if possible. When a student returns to school following an absence, a note of explanation from the parent is required, unless the parent notified the school in advance of the absence.

School administrators are authorized to excuse students from school for necessary and justifiable reasons as determined from the circumstances surrounding the cause of the absence.

The district shall provide interventions for students who are missing school, depending on the number of absences.

Intervention is called for if a student misses 5% or more of classes or days of school.

A public school shall provide interventions to students who are absent or chronically absent, which may include:

- assessing student and family needs and matching those needs with appropriate public or private providers, including civic and corporate sponsors;
- making referrals to health care and social service providers;
- collaborating and coordinating with health and social service agencies and organizations through school-based and off-site delivery systems;
- recruiting service providers and business, community and civic organizations to provide needed services and goods that are not otherwise available to a student or the student's family;
- establishing partnerships between the public school and community organizations, such as civic, business and professional groups and organizations and recreational, social and out-of-school programs;
- identifying and coordinating age-appropriate resources for students in need of:
  - counseling, training and placement for employment;.
  - drug and alcohol abuse counseling;
  - family crisis counseling; and
  - mental health counseling;
- promoting family support and parent education programs; and
- seeking out other services or goods that a student or the student's family needs to assist the student to stay in school and succeed.

The attendance team may be convened to establish;

- a specific intervention plan for the student,
- weekly progress monitoring, and
- a contract for attendance.

If a student misses 20% or more of the classes or days of school. The attendance team shall:

- notify the parent in writing by mail or personal service,
- providing the date, time and place for a meeting to be held with the parent, principal of the school and the attendance team for the purpose of;
  - establishing nonpunitive consequences for the student at the school level,
  - Identifying appropriate specialized supports needed to help the student address the underlying causes of excessive absenteeism, and
  - apprising the student and the parent of the consequences of further absences.

Student-teacher incompatibility, if alleged, will require consultation with the teacher and a meeting initiated by the principal with the student, parent and teacher.

If a student does not respond to intensive support as implemented above but continues displaying excessive absenteeism, the school board shall consult with the superintendent in executive session on the issue and shall cause the student to be reported to the probation services office of the appropriate judicial district for the purpose of an investigation as to whether the student should be considered a neglected child or a child in a family in need of family services, subjecting the the child to provisions of the Children's code.

The records supporting such action shall be provided to the juvenile probation services office by the superintendent within ten (10) days of the identification of the student excessively absent.

Consequences shall not include out-of-school suspension or expulsion, but should focus on intervention and fostering retention of students in the educational setting.

Only after exhaustion of intervention strategies may the District consider withdrawal of the student from membership in the school. Consulting with the juvenile probation services office or the caseworker for child services should be accomplished before such action.

Upon a written request by a parent for attendance data the school shall provide the following information within five (5) days:

- absence data,
- preventive measures,
- resources to address the causes, and
- a corrective action plan and interventions including follow-up procedures.

*Adopted:* date of manual adoption

LEGAL REF.: 22-12A-1 et. seq. NMSA  
6.10.4.9 NMAC  
6.10.8.7 NMAC  
6.10.8.8 NMAC  
6.10.8.9 NMAC  
6.10.8.10 NMAC  
6.11.2.9 NMAC  
42 U.S.C. 11301, McKinney-Vento Homeless Assistance  
Act of 2001, as amended by the Every Student  
Succeeds Act (ESSA) of 2015  
New Mexico Activities Association Handbook Sec. 6

CROSS REF.: IHBCA - Programs for Pregnant/Parenting Students  
IKEA - Make up Opportunities  
JE - Student Attendance  
JEA - Compulsory Attendance Ages  
JFAA - Admission of Resident Students  
JFAB - Tuition/Admission of Nonresident Students  
JFC - Student Withdrawal from School/Dropouts  
JH - Student Absences and Excuses  
JHB - Truancy / Chronic Absence  
JHCB - Released time for Religious Instruction  
JJJ - Extracurricular Activity Eligibility  
LF - Relations with State Education Agencies

## STUDENT ATTENDANCE

**Attendance Records**

Each time a class meets, the teacher shall check and formally record the attendance of all students assigned to the class or program for that period of instruction. The name of any absent student shall be entered on the prescribed attendance/absence report and be submitted to the office.

A master list of student absences will be prepared daily from attendance reports received in the office.

The school administrator is accountable for assuring that accurate and timely daily records of student membership and attendance are maintained and reported.

**Record Keeping and Reports**

The following records shall be kept for each student with absences exceeding the individual prevention level of 5% or more who have been enrolled for 10 days or more identified as habitually truant:

- Attempts to notify the parent of student ~~unexcused~~ absences on any given day,
- Attempts to improve attendance by a talk with parent,
- Attempts to meet with the parents to discuss intervention strategies, and
- Intervention strategies implemented to support keeping the student in ~~school~~ an educational setting.

**REGULATION****REGULATION****STUDENT ATTENDANCE**

An attendance team shall be established at each school in the district comprised of administrators, teachers, staff and community members whose responsibilities will include:

- Recommending evidence-based metrics to provide early identification of students at risk of chronic or excessive absenteeism.
- Developing and implementing an attendance improvement plan that;
  - keeps students in an educational setting.
  - assists a student's family to remove barriers to the student's regular school attendance or attendance in another educational setting.
  - provides additional educational opportunities to student's who are struggling with attendance.
- Establishing intervention efforts to keep students in the educational setting which will permit withdrawal, suspension or expulsion only after exhaustion of these efforts for absence related actions.
- Examining for accuracy class attendance records, absence reports, and documentation required for chronically or excessively absent students and any other absence reports required by the Public Education Department per the Attendance for Success Act.
- Assessing community-based organizations that may provide services to students in the way of support and intervention regarding attendance issues and encouraging school sharing of compliant data in accord with the Family Educational Rights and Privacy Act exceptions.



# **Advisory 188**

### COMPULSORY ATTENDANCE AGES

A "school-age person" means a person who is at least five (5) years of age prior to 12:01 a.m. on September 1 of the then current school year and who has not received a high school diploma or its equivalent and who has not reached the person's twenty-second birthday on the first day of the school year and meets other criteria provided in the Public School Finance Act.

Any parent, guardian or person having custody and control of a person subject to the provisions of the ~~Compulsory School Attendance Law~~ Attendance for Success Act is responsible for the school attendance of that person until that person has reached at least eighteen years of age unless the person has graduated from high school, ~~or~~ received a ~~general educational development certificate~~ school equivalency credential or withdrawn on a hardship waiver.

A person shall be excused from this requirement if, with the written signed permission of the parent, guardian or person having custody and control of the person to be excused, the person is excused from the provisions of this section by the Superintendent of schools for a hardship.

The school-age person shall attend school for at least the length of time of the school year that is established in the school district ~~or charter school~~ in which the child is a resident or enrolled and the school district ~~or charter school~~ shall not excuse a student from attending school except as provided in the ~~Compulsory School Attendance Law~~ Attendance for Success Act or for parent-authorized medical reasons.

*Adopted:* date of manual adoption

LEGAL REF.: 22-1-2 NMSA  
~~22-12-2 NMSA~~  
22-12A-4 NMSA

CROSS REF.: JE - Student Attendance  
 JH - Student Absences and Excuses  
 JHB - Truancy

# Advisory 189

## ENTRANCE AGE REQUIREMENTS

### Special Preschool

A child evaluated and recommended for special services for a disability in accord with statute, and who is at least three (3) years of age at any time during the school year, may be admitted to preschool.

### Kindergarten

~~A "school-age person" means a person who is~~ A child who has reached at least five (5) years of age prior to 12:01 a.m. on September 1 of the then current school year may be admitted to kindergarten.

### High School

A person who has not received a high school diploma or its equivalent and qualifies on the basis of standards and qualifying examinations may enter high school.

*Adopted:* date of manual adoption

LEGAL REF.: 22-1-2 NMSA (1978)  
~~22-12-1 NMSA (1978) et seq.~~  
22-12A-1 et seq NMSA

CROSS REF.: JHD - Exclusions and Exemptions from School Attendance  
 JLC - Student Health Services and Requirements

# Advisory 190

**ADMISSION OF  
RESIDENT STUDENTS**

A student who is a resident of the District and who meets the applicable requirements established by state law shall be admitted without payment of tuition to the school in the attendance area in which the student resides and may be admitted as a resident transfer student to another school in the District in accordance with the District's open enrollment policy.

- A student who is in the legal custody of a natural or adoptive parent or other person to whom custody has been granted by a court order and who resides with the parent or other person in the District.
- A student who is an emancipated minor and whose place of residence is in the District. When determining whether a minor is emancipated, the Superintendent will consider such factors as whether the student is married, financially independent, and residing away from the family domicile with parental consent.
- A student who is seventeen (17) years of age or older and whose place of residence is in the District.
- A student who is homeless, and who attended a school in the District at the time of becoming homeless.
- A school age person institutionalized per 43-1-3 NMSA and recommended for placement in public schools..

The residency of a student, natural or adoptive parent, or other person to whom custody of the student has been granted by court order shall be based upon evidence of the individual's physical presence and intent to remain in the District. Such evidence of residency may include, without limitation, landlord-tenant agreements, rent receipts, and receipts for utility payments.

A student found to have an invalid enrollment shall be disenrolled from school in accordance with the procedure set forth in Section 6.10.4.9 NMAC.

*Adopted:*    date of manual adoption

LEGAL REF.: 22-12A-3 NMSA  
43-1-3 NMSA (1978)  
6.10.4.9 NMAC  
42 U.S.C. 11301, McKinney-Vento Homeless Assistance  
Act of 2001, as amended by the Every Student  
Succeeds Act (ESSA) of 2015

CROSS REF.: IKEB - Acceleration  
JFAB - Admission of Nonresident Students  
JFABD - Admission of Homeless Students  
JFB - Open Enrollment  
JG - Assignment of Students to Classes and Grade Levels  
JLCB - Immunizations of Students  
JR - Student Records  
JRCA - Request for Transfer of Records

# Advisory 191



**TUITION / ADMISSION OF  
NONRESIDENT STUDENTS**

The Board may admit as students school-age persons who do not live within the school district to the schools when there are sufficient school accommodations to provide for them.

For purposes of open enrollment a "nonresident pupil" means a student who resides in this state and who is enrolled in or is seeking enrollment in a school district other than the school district in which the student resides. A student who is not a resident of the District but is a resident of New Mexico who meets the age and other requirements for open enrollment established by state law and District policy may be admitted to a school without payment of tuition.

Out-of-state school age persons may be admitted when there are sufficient school accommodations to provide for them and tuition may be charged. The tuition shall not exceed the amount generated by the public school fund for school-age persons similarly situated within the district for the current year. The amount of the tuition payable for the school year may be reduced by the District average ad valorem tax per pupil as determined by the ad valorem tax credit utilized in calculating state equalization guarantee distribution if the parent or guardian for the student pays an ad valorem property tax for school purposes within the District.

*Adopted:* date of manual adoption

LEGAL REF.: ~~22-12-5 NMSA (1978)~~  
22-12A-7 NMSA  
42 U.S.C. 11301, McKinney-Vento Homeless Assistance  
Act of 2001, as amended by the Every Student  
Succeeds Act (ESSA) of 2015

CROSS REF.: IKEB - Acceleration  
JFABD - Admission of Homeless Students  
JFB - Open Enrollment  
JG - Assignment of Students to Classes and Grade Levels  
JLCB - Immunizations of Students  
JR - Student Records  
JRCA - Request for Transfer of Records

# Advisory 192

### STUDENT WITHDRAWAL FROM SCHOOL / DROPOUTS

A withdrawal form shall be presented to the parent or legal guardian of a student who may or must withdraw from school. The withdrawal form shall include space for the reason for withdrawal and the signature of an official of the school from which the student has withdrawn.

Reasons for withdrawal may include:

- Parents or legal guardians moving from the District or to an area served by another school.
- A request from a student who has reached eighteen (18) years of age.
- An approved hardship waiver for a student who is between sixteen and eighteen (18) years of age.
- Absence of more than ten (10) consecutive days; provided that withdrawals do not include ~~truants and habitual truants~~ children that the school district is required to intervene with and keep in an educational setting as provided in ~~Section 22-12-9 NMSA 1978~~ the Attendance for Success Act.
- Attendance in a private school or home school.
- Expulsion or long-term suspension.

Upon withdrawal, the student shall check in all books and other District property through the office of the school that was attended.

*Adopted:* date of manual adoption

LEGAL REF.: 22-8-2 NMSA (1978)  
~~22-12-2 NMSA (1978)~~  
~~22-12-9 NMSA (1978)~~  
22-12A-1 et seq NMSA

CROSS REF.: JF - Student Admissions

# Advisory 193

## STUDENT ABSENCES AND EXCUSES

The regular school attendance of a child of school age is required by state law. Regular school attendance is essential for success in school; therefore, absences shall be excused only for necessary and important reasons. Such reasons include but are not limited to ~~those reasons approved by the school administration such as~~, illness, injury, bereavement of a family member, other family emergencies, and observance of major religious holidays of the family's faith or religious instruction and tribal obligations. For religious instruction and tribal obligations, written consent of a parent and approval of the principal are required. A student may be excused for parent or doctor authorized medical reasons. Time shall be provided for the student to make up the work.

An unexcused absence means an absence from a class or school day (half of the students approved program) for which the student does not have an allowable excuse.

Absent means not in attendance for a class or school day for any reason, excused or not excused except for interscholastic extracurricular activities.

In the event of a necessary absence known in advance, the parent is expected to inform the school; if the absence is caused by emergency, such as illness, or injury the parent is expected to telephone the school office, if possible. When a student returns to school following an absence, a note of explanation from the parent is required, unless the parent notified the school in advance of the absence.

School administrators are authorized to excuse students from school for necessary and justifiable reasons as determined from the circumstances surrounding the cause of the absence.

*Adopted:* date of manual adoption

LEGAL REF.:       ~~22-12-2 NMSA (1978)~~  
                       ~~22-12-8 NMSA (1978)~~  
                       22-12A-6 NMSA  
                       22-12A-9 NMSA

CROSS REF.:       JE - Student Attendance  
                       JHB - Truancy/Chronic Absence

## STUDENT ABSENCES AND EXCUSES

**When Absent from School**

If the parent(s)/guardian(s) have a telephone and provide the contact number to the school, the school may make a reasonable effort to give notification of absence within three (3) hours of the beginning of the school day if the school has not received confirmation of the student's absence. No right of being informed is established by this direction to staff.

State law mandates that parents are responsible for children to be in attendance during the period when school is in session. Therefore, when a student is absent, the parent shall call the school on or before the day of the absence in order to advise the school as to the reason for the absence if a telephone is available. When it is impossible to call on the day of the absence, the school should be notified on the morning the student returns by signed parental note, in time for the student to obtain an admission approval prior to class time. All absences not verified by parental or administrative authorization will be considered unexcused.

If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes.

For absences greater than one (1) day in length, the school should be notified each day of the absence.

If a student is absent for three (3) or more successive school days, the school shall contact the student's parents, legal guardian or custodian by telephone, if possible, no later than the close of school on the school day next succeeding the three-day period. A written notice shall be dispatched if telephone contact has not been made. The provisions of this section do not apply to any absence if the parent, legal guardian or custodian, prior to the end of the three-day period, has contacted the school to explain the absence.

All personnel will solicit cooperation from parents in the matter of school attendance and punctuality, particularly in regard to the following:

- The scheduling of medical and dental appointments after school hours except in cases of emergency.
- The scheduling of family vacations during school vacation and recess periods.

The school may require an appointment card or a letter from a hospital or clinic when the parent has not notified the school of an appointment of a medical or dental nature.

# Advisory 194



**TRUANCY / CHRONIC ABSENCE****Interventions for Student Absences**

Chronic absence differs from truancy in that it tracks both excused and unexcused absences.

The district shall provide interventions for students who are missing school, depending on the number of absences.

Individual prevention is called for if a student misses 5% or more but less than 10% of classes or days of school. For elementary school absences the parent is to be contacted by the attendance team for discussion, middle school and high school absence discussions by the attendance team are to be with the parent and student. The discussions shall inform them of;

- the student's attendance history,
- interventions or services available to the student or family, and
- consequences of further absences which may include referral to the children, youth and families department for excessive absenteeism,

Early Intervention is called for if a student misses 10% or more but less than 20% of classes or days of school. The attendance team shall;

- notify the parent in writing by mail or personal service,
- providing the date, time and place for a meeting to be held for the purpose of developing intervention strategies to keep the student in an educational setting.

The attendance team shall be convened to establish;

- a specific intervention plan for the student,
- weekly progress monitoring, and
- a contract for attendance.

Intensive Support is called for if a student misses 20% or more of the classes or days of school. The attendance team shall;

- notify the parent in writing by mail or personal service,
- providing the date, time and place for a meeting to be held with the parent, principal of the school and the attendance team for the purpose of;
  - establishing nonpunitive consequences for the student at the school level,
  - Identifying appropriate specialized supports needed to help the student address the underlying causes of excessive absenteeism, and
  - apprise the student and the parent of the consequences of further absences.

Student-teacher incompatibility, if alleged, will require consultation with the teacher and a meeting initiated by the principal with the student, parent and teacher.

If a student does not respond to intensive support as implemented above by continued absence (excessive absenteeism), the school board shall consult with the superintendent in executive session on the issue and shall cause the student to be reported to the probation services office of the appropriate judicial district for the purpose of an investigation as to whether the student should be considered a neglected child or a child in a family in need of family services, subjecting the the child to provisions of the Children's code.

The records supporting such action shall be provided to the juvenile probation services office by the superintendent within ten (10) days of the identification of the student excessively absent.

~~A student with five (5) unexcused absentees within a school year is a a student in need of early intervention and one with ten (10) or more unexcused absences within a school year is "habitually truant." The Superintendent will establish procedures to identify and intervene with students in need of early intervention, beginning with contacting parents and requesting an opportunity to discuss interventions. Discipline Consequences shall not include out-of-school suspension or expulsion, but should focus on intervention and fostering retention of students in the educational setting.~~

~~Parents of "habitually truant" students are to receive notice of such which shall include a specific date, time and place for the "habitually truant" student's parent to meet with school personnel to develop intervention strategies for keeping the student in an educational setting. Only after exhaustion of intervention strategies may the District consider withdrawal of the student from membership in the school. Consulting with the juvenile probation services office or the caseworker for child services should be accomplished before such action.~~

~~An excused absence shall be as determined in Policy JH but statutes and regulations relative to notice and intervention do not apply to any absence if the parent has contacted the school to explain the absence.~~

*Adopted:* date of manual adoption

LEGAL REF.        22-8-2 NMSA (1978)  
                      ~~22-12-7 NMSA (1978)~~  
                      ~~22-12-8 NMSA (1978)~~  
                      ~~22-12-9 NMSA (1978)~~  
                      22-12A-9 NMSA  
                      22-12A-11 NMSA  
                      22-12A-12 NMSA  
                      6.10.8.7 NMAC  
                      6.10.8.8 NMAC  
                      6.10.8.9 NMAC  
                      6.10.8.10 NMAC

CROSS REF.:        JE - Student Attendance  
                          JEA - Compulsory Attendance Ages  
                          JH - Student Absences and Excuses

**REGULATION****REGULATION****TRUANCY / CHRONIC ABSENCE****Interventions for Student Absences****~~Parental Involvement~~**

~~Upon a student's fifth (5th) unexcused absence within a school year parent(s)/guardian(s) shall be contacted to inform them of the absences and to meet and establish a cooperative arrangement to prevent future absences by identifying:~~

Upon a written request by a parent for attendance data the school shall provide the following information within five (5) days:

- ~~the cause(s)~~ absence data,
- preventive measures,
- resources to address the causes, and
- a corrective action plan and interventions including follow-up procedures.

~~The parental meeting notice shall be respectful and the meeting shall be held in a language and manner understandable to the parent(s)/guardian(s).~~

**~~Notice of Habitual Truancy~~**

~~Upon a student's tenth (10th) unexcused absence within a school year, written notice of the habitual truancy shall be given by regular mail to or by personal service on the parent of the student subject to and in noncompliance with the provisions of the Compulsory School Attendance Law. The notice shall include the date, time and place for the parent to meet with a district representative to develop intervention strategies focused on keeping the student in school.~~

~~Should an additional unexcused absence occur after delivery of a written notice of habitual truancy, the probation services office of the district where the student resides shall be notified within seven (7) days.~~

~~Follow up with the probation office shall be accomplished within a reasonable time to determine the disposition of the violation of the Compulsory School Attendance Law, and may, if no referral was made to the children's court, include contact with the children's court attorney to determine what action is to be taken. If the probation office determined that the~~

~~parent or guardian may have caused the habitual truancy and no charges have been filed, the school district may contact the district attorney's office to determine what action will be taken.~~

### **Record Keeping**

The following records shall be kept for each student with absences exceeding the individual prevention level of 5% or more but less than 10% of classes or days of school ~~identified as habitually truant:~~

- Attempts to notify the parent of student ~~unexcused~~ absences on any given day,
- Attempts to improve attendance by a talk with parent,
- Attempts to meet with the parents to discuss intervention strategies, and
- Intervention strategies implemented to support keeping the student in ~~school~~ an educational setting.

### **Reporting**

The following shall be reported as required by PED

- The total number of days each student
  - has missed for excused and unexcused absences, and
  - was enrolled by school .
- Within which tier of the Attendance For Success Act did each absent student fall, and
  - what were the student's demographics.
- The number of students, by school, referred to children, youth and families department for
  - excessive absences, and by
  - aggregated and disaggregated subgroups.

## TRUANCY / CHRONIC ABSENCE

### Interventions for Student Absences

A public school shall provide interventions to students who are absent or chronically absent, which may include:

- \_\_\_\_\_ • assessing student and family needs and matching those needs with appropriate public or private providers, including civic and corporate sponsors;
- \_\_\_\_\_ • making referrals to health care and social service providers;
- \_\_\_\_\_ • collaborating and coordinating with health and social service agencies and organizations through school-based and off-site delivery systems;
- \_\_\_\_\_ • recruiting service providers and business, community and civic organizations to provide needed services and goods that are not otherwise available to a student or the student's family;
- \_\_\_\_\_ • establishing partnerships between the public school and community organizations, such as civic, business and professional groups and organizations and recreational, social and out-of-school programs;
- \_\_\_\_\_ • identifying and coordinating age-appropriate resources for students in need of:
  - \_\_\_\_\_ ▪ counseling, training and placement for employment;
  - \_\_\_\_\_ ▪ drug and alcohol abuse counseling;
  - \_\_\_\_\_ ▪ family crisis counseling; and
  - \_\_\_\_\_ ▪ mental health counseling.
- \_\_\_\_\_ • promoting family support and parent education programs; and
- \_\_\_\_\_ • seeking out other services or goods that a student or the student's family needs to assist the student to stay in school and succeed.

**EXHIBIT** **EXHIBIT**

**TRUANCY / CHRONIC ABSENCE**

**Interventions for Student Absences**

The following letter may be used for the students in need of intervention

Dear \_\_\_\_\_ :

This letter is to inform you that the School District has noted absences on the part of (student name) \_\_\_\_\_ that exceed established guidelines for school attendance.

Your child has missed a minimum of 10% of the the classes or days of school and is in need of establishing conditions under which missing school can be remedied.

A representative of the school will meet with you to discuss methods of preventing future absences and to identify interventions that may ensure that your child will continue to receive an appropriate public education. Please make the time to attend the meeting. The following date and time has been established for the meeting. Please contact us by telephone or return mail to confirm your attendance at the time and location noted.

Date \_\_\_\_\_ Time \_\_\_\_\_

Location \_\_\_\_\_

If you have any questions, please contact me at \_\_\_\_\_.

Sincerely,

## TRUANCY / CHRONIC ABSENCE

### DEVELOPING A SCHOOL IMPROVEMENT AND ATTENDANCE IMPROVEMENT PLAN

#### School Improvement Plan

School districts shall differentiate public schools based on their chronic absence rates into no fewer than four categories.

School districts shall differentiate student subpopulations based on their chronic absence rates into no fewer than four categories.

Using the differentiation scheme pursuant to Attendance for Success Act, a school district shall develop attendance improvement plans that include the following elements:

- \_\_\_\_\_ • specific school district supports and resources available to public schools at each level to further the implementation of their attendance improvement plans;
- \_\_\_\_\_ • attendance improvement targets for public schools or subpopulations with chronic absence rates of ten percent or greater, developed in collaboration with each public school; and
- \_\_\_\_\_ • an attendance improvement target for the school district with chronic absence rates of ten percent or greater.

Each school district shall report its attendance improvement plan to the department no later than forty-five days after the beginning of the school year. The department may allow a school district to report its attendance improvement plan as part of the educational plan for student success.

At the end of each school year, each school district shall report to the local school board and to the public on the school district's website, the progress made on its attendance improvement plan, to include:

- \_\_\_\_\_ • a description of the supports and resources provided to public schools at each tier of absence of the attendance improvement plan;
- \_\_\_\_\_ • the extent to which public schools with chronic absence rates greater than ten percent achieved their attendance improvement targets;
- \_\_\_\_\_ • the extent to which the school district achieved its attendance improvement targets;
- \_\_\_\_\_ • barriers and challenges to reducing chronic absence rates, as reported



by the public school and school district personnel;

\_\_\_\_\_ • effective school-based practices, as evidenced by decreased chronic absence rates; and

\_\_\_\_\_ • recommendations for improvement during the next school year at both the public school and school district level.

### **Attendance Improvement Plan**

A public school shall initiate the enforcement of the provisions of the Attendance for Success Act for its enrolled students. The enforcement policies of a public school shall focus on prevention and intervention.

Beginning in the 2020-2021 school year, a public school with five percent or greater of students with a chronic absence rate during the prior school year, or with five percent or greater of one or more subpopulations of students with a chronic absence rate during the prior school year, shall develop an attendance improvement plan no later than thirty days after the beginning of each new school year, and again no later than thirty days after the beginning of the spring semester, to be submitted to the department and may be part of the public school's educational plan for student success.

A public school, regardless of its chronic absence rate, shall develop and implement a whole-school absence prevention strategy to be reported to the department as part of the public school's educational plan for student success.

An attendance improvement plan shall include:

\_\_\_\_\_ • attendance data for each of the preceding two school years and the current school year, including:

- \_\_\_\_\_ ■ the public school's overall absence rate;
- \_\_\_\_\_ ■ chronic absence rates disaggregated by student subpopulation;
- \_\_\_\_\_ ■ chronic absence rates disaggregated by grade level; and
- \_\_\_\_\_ ■ student attendance for every day of the school year;

\_\_\_\_\_ • school-wide identification of potential root causes of chronic and excessive absenteeism through one or more of the following:

- \_\_\_\_\_ ■ national or local research;
- \_\_\_\_\_ ■ analysis of supportive factors and barriers;
- \_\_\_\_\_ ■ student surveys or focus groups;
- \_\_\_\_\_ ■ youth participatory research; or
- \_\_\_\_\_ ■ other appropriate school-based research methods;

\_\_\_\_\_ • identification of strategies for each tier of the attendance improvement plan;

\_\_\_\_\_ • identification of performance measures for each strategy; and

\_\_\_\_\_ • a data-collection plan for performance measures.



\_\_\_\_\_ 7.

\_\_\_\_\_ 8. Student agrees to attend classes and commits to cooperating with the planned interventions.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/guardian agrees to contact the school for absences during the school year and to cooperate with the planned interventions.

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

Approved: \_\_\_\_\_  
Principal's signature

Annual review of Action Plan:

\_\_\_ Number of excused absences      \_\_\_ Number of unexcused absences       Transcripts and attendance records

For the \_\_\_\_\_ school year,  should /  should not be continued on an intervention plan.

\_\_\_\_\_  
School representative signature

\_\_\_\_\_  
Parent's signature

\_\_\_\_\_  
Date

# Advisory 195

**RELEASED TIME FOR  
RELIGIOUS INSTRUCTION**

Students at the school may be granted released time to attend religion classes near the school campus under the following conditions and guidelines:

- The person who has custody of the student has given written consent.
- Any religious instruction or exercise takes place at a suitable place away from school property designated by a church or religious denomination or group.
- Released time ~~shall~~ should not interfere with the student's normal schedule.
- ~~Any tardiness related to religious instruction will be unexcused~~ Time shall be provided for the student to make up the school work if missed during the absence.
- School credit will not be given for religion classes, nor will the course title be placed on the permanent record of the student.
- Discipline problems, reporting to parents, and attendance and other procedures necessary to religion class operation shall be the responsibility of the religion class instructors or supervisors.

*Adopted:*    date of manual adoption

LEGAL REF.:     ~~22-12-3 NMSA (1978)~~  
                      22-12A-9 NMSA

# Advisory 196

## EXTRACURRICULAR ACTIVITY ELIGIBILITY

All interscholastic extracurricular activities in grades nine (9) through twelve (12) that are of a competitive nature and involve more than one (1) school where a championship, winner, or rating is determined shall be conducted under the provisions of this policy. Such activities will be established and designed to offer students worthwhile athletic and leisure-time interests, wholesome recreational and social activity, and an opportunity to develop skills in democratic and cooperative management for these activities.

All such activities conducted under the auspices of the District shall be under the direct supervision of the licensed individual responsible for the activity.

It is necessary to have the interscholastic extracurricular activities function within a realistic framework of control. In order that overenthusiastic students do not place a social or athletic function on a higher plane than the academic program, the following policy will be adhered to:

- All classwork counted for eligibility must be acceptable for graduation.
- The student must be enrolled in more than half of the school's regular class schedule.
- Regular attendance must be maintained and no more than fifteen (15) days or the same class more than fifteen (15) times may be missed each semester due to interscholastic extracurricular activities.
- The eligibility criterion for interscholastic participation shall be in accord with ~~Section 6.2 on Scholarship of the New Mexico Athletic Association handbook~~ the following:
  - ~~Fall 2018 eligibility will be based on the 2nd semester grades from 2017-2018 school year and must be~~ A public school student shall have at least a grade average of 2.0 on a 4.0 scale adjusted for honors points with no F's or failures either cumulatively or for the grading period immediately preceding participation to be able to participate in any interscholastic extracurricular activity. A grading period shall be not less than six (6) weeks; ~~Eligibility will be determined by semester grades.~~
  - Eligibility may be reestablished following each ~~semester~~ grading period; and ~~using the grades from the next grading period within the semester.~~ A student may

~~participate immediately with a 2.0 on a 4.0 scale adjusted for honors points with no F's or Failures. If an additional grading period (six [6] week periods) falls within the semester, eligibility will be checked at that point also.~~

- ~~The cumulative period eligibility for participation shall be applied beginning with the student's academic record in the may only be used at the beginning of a semester and must include all high school semester grades beginning with the ninth (9th) grade year. This provision may be used if the student has no more than one (1) F grade at the immediate past semester.~~
- If the student does not meet the eligibility requirements the penalty will be removal from participation in any athletic team or extracurricular performances or travel. A student that demonstrates academic progress toward eligibility may practice with the team or group.
- The responsibility for notification of students and parents of these requirements and for enforcement of the above rule rests with the Superintendent.
- The student and the parents or guardian shall be notified of ineligibility in a manner such that confidentiality is maintained when:
  - Ineligibility is pending, and
  - Ineligibility is determined to be necessary.
- Support services may be made available to students who become ineligible for extracurricular programs as well as to students notified of pending ineligibility depending upon resources available.
- Students whose behavior presents a problem or jeopardizes school discipline may be ineligible for participation in extracurricular activities until such time as their behavior warrants reinstatement.

~~Students whose behavior presents a problem or jeopardizes school discipline may be ineligible for participation in extracurricular activities until such time as their behavior warrants reinstatement.~~

The same general standards shall apply for special education students except that such eligibility shall be determined on a case-by-case basis in relationship to the respective student's individual education programs for those receiving C and D level services.

The Superintendent shall establish regulations to ensure that:

- Necessary documents in support of this policy are maintained.
- Necessary data related to ineligible students are collected and reported as required.



- The cultural traditions of students are considered when establishing or enforcing rules related to participation in extracurricular activities.
- The requirements of this policy are met.

The Superintendent may develop additional rules or procedures for the proper conduct of extracurricular programs and the implementation of the provisions of this policy.

*Adopted:* date of manual adoption

LEGAL REF.: ~~22-12-2.1 NMSA (1978)~~  
22-12A-10 NMSA  
6.11.2.9 NMAC  
New Mexico Activities Association Handbook Sec. 6

CROSS REF.: JJIB - Interscholastic Sports

# **Advisory 197**

**RELATIONS WITH STATE  
EDUCATION AGENCIES**

It shall be the policy of the District to cooperate with the state educational agencies in the attainment of educational goals and objectives.

**Waiver from The New Mexico  
Administrative Code**

A waiver from specific administrative rules may be requested, in accord with 22-2-2.1 and 22-5-14, by submitting such request to the Secretary of Education for approval. Such requests from the Board may include:

- The graduation requirement as provided in Section 22-2-8.4 NMSA 1978 [recompiled];
- Evaluation standards for school personnel; and
- Other requirements of the Public School Code [Chapter 22 NMSA 1978] that impede innovation in education, if the waiver request is supported by the teachers at the requesting school and the requesting school's local school board.

Waivers granted pursuant to 22-2-2.1 shall begin in the school year following that in which a public school exceeds educational standards and may remain in effect as long as the school continues to exceed educational standards.

The Secretary shall only waive requirements that do not conflict with the federal No Child Left Behind Act of 2001 or rules adopted pursuant to that act.

The superintendent may apply to the Secretary for a waiver of the following provisions of the Public School Code:

- The length of the school day,
- Staffing patterns,
- Subject areas,
- The purchase of instructional materials for the purpose of implementing a collaborative school improvement program for an individual public school; and

- The number of absences for participation in any state or national competition that is not an interscholastic extracurricular activity.

*Adopted:* date of manual adoption

LEGAL REF.: 22-2-2.1 NMSA (1978)  
22-5-14 NMSA (1978)  
22-12A-10 NMSA (1978)  
6.29.1.10 NMAC

## **RELEVANT STATUTES, RULES AND CITATIONS**

The Bills and materials that are referenced in the advisories above make up an additional 44 pages in PDF format. Policy Services has chosen to provide a reference to the WEB site where these documents can be found rather than include them in the text which the district will download. Please use the references below starting with https in an internet browser to get to the sites indicated.

**House Bill 236 "Attendance for Success Act" 29 pages-**  
**<https://www.nmlegis.gov/Sessions/19%20Regular/final/HB0236.pdf>**

**The Family Educational Rights and Privacy Act Guidance on Sharing Information with  
Community-Based Organizations 15 pages-**  
**[https://studentprivacy.ed.gov/sites/default/files/resource\\_document/file/ferpa-and-community-based-orgs.pdf](https://studentprivacy.ed.gov/sites/default/files/resource_document/file/ferpa-and-community-based-orgs.pdf)**



**B-0900 © BDA**

**BOARD ORGANIZATIONAL MEETING**

The officers of the Board shall consist of a president, vice president and secretary, all of whom shall hold office for one (1) year or until their successors are elected and have been qualified. For the purpose of organization of the Board, the Board shall at its first regular meeting in March administer the oath of office to newly elected members and elect from its membership a President, vice-president, and secretary.

The meeting shall be called to order by the President of the Board for the preceding year. If that person is not a member of the Board, a temporary president shall be elected and the meeting shall be called to order by the temporary president. The person calling the meeting to order shall

preside until a successor is chosen.

The Board shall use the following procedure to elect various officers:

The floor shall be opened to nominations for the office to be voted upon. At this time, the names

of possible appointees shall be put forward by the members and debated. When the debate ends, the President shall call the roll of the members, and each member shall cast his vote. The votes

shall not be tallied until all members have voted.

The nominee who receives the highest number of votes shall be appointed to the office of nomination.

The new President of the Board shall take office upon election. Election for the vice-president shall then take place and following that the election of the secretary. Each officer shall take office upon election to that position.

Whenever there is a vacancy in a Board office, the Board shall elect a new officer to fill the vacancy during the unexpired term of office.

*Adopted:* date of manual adoption

LEGAL REF.: [22-5-7 NMSA](#)

[22-5-8 NMSA](#)

[22-5-9 NMSA](#)

[22-5-9.1 NMSA](#)

CROSS REF.: [BDB](#) - Board Officers

[BE](#) - School Board Meetings

[BEC](#) - Executive Sessions/Open Meetings

[BEDA](#) - Notification of Board Meetings

# Cimarron Municipal Schools Superintendent Evaluation

## Summative Assessment by the Board of the Performance of the Superintendent

**This form is Exhibit C-0631 referenced the Cimarron Municipal Schools Superintendent Evaluation Policy C-0600**

1. Board Relations: The superintendent provides leadership to accomplish the Board's goals and actively communicates progress on those goals to all members of the Board. The superintendent works effectively with the Board to formulate district policy, defining mutual expectations of performance with the Board and demonstrates good school governance to the Board. The superintendent works effectively with the Board to administer all policies established by the Board.

	Very good	Good	Fair	Poor	No opportunity to observe
Effectively communicates with all members of the Board.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Anticipates events which may require Board awareness and attention.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectively works with the Board at all Board meetings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recommends appropriate policy issues to the Board for their consideration.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectively shares governance of the school district with the Board following the partition of responsibilities described by state law and district policy.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectively and appropriately responds to school-board input and requests.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:



2. Staff Relations: The superintendent works effectively with staff to develop a strong district team. The superintendent is visible and accessible to staff and communicates effectively with them. The superintendent demonstrates respect for all levels of staff within the district and works to support the development of all members of the district team. The superintendent delegates and holds administrators accountable for decisions, progress of students, or lack thereof with appropriate consequences in accord with applicable legal/procedural due process standards.

	Very good	Good	Fair	Poor	No opportunity to observe
Knows and interacts with staff members who serve the district in a variety of roles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Visits staff work spaces while staff are engaged in work on a regular basis.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Meets with staff regularly formally and informally.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Values and solicits staff input prior to making decisions affecting staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Supports professional development for all staff.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fosters pride in our district and high morale among faculty and staff.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments

3. Communications: The superintendent demonstrates and utilizes the skills necessary to establish effective two-way communications with students, staff, parents, and the community as a whole including beneficial relationships with the media. The superintendent responds appropriately to community feedback and builds community support for the district.

	Very good	Good	Fair	Poor	No opportunity to observe
Develops formal and informal techniques to gain external perceptions of district	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates effective communication skills (written, verbal and non-verbal contexts, formal and informal settings, large and small group and one-on-one environments).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Promotes and invites involvement of all stakeholders to fully participate in the process of schooling.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Understands the role of media in shaping and forming opinions as well as how to work with the media.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Seeks and values input from a wide range of sources.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

4. Community Relations: The superintendent is an educational leader who promotes the success of all students by collaborating with staff, students, families and community members to respond to diverse community interests and needs. The superintendent promotes the success of all students by understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

	Very good	Good	Fair	Poor	No opportunity to observe
Provides leadership for improving parent/student/community involvement in the schools.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Establishes effective school/community relations, school/business partnerships and public service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Formulates and implements plans for external communication, including communication of the school district priorities to the community and media.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides community service and leadership for developing a positive rapport between the school and the community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates respect for the diversity in the community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

5. Instructional Leadership: The superintendent promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by all members of the school community. The superintendent supports the success of all students by advocating, nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional development.

	Very good	Good	Fair	Poor	No opportunity to observe
Sets priorities in the context of improving student achievement.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Very good	Good	Fair	Poor	No opportunity to observe
Articulates and promotes high expectations for teaching and student learning.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develops, communicates, and implements a collective vision of comprehensive school improvement through the Cimarron Municipal Schools Strategic Plan.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Formulates procedures for gathering, analyzing and using district data for decision-making.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Encourages various staffing patterns, student grouping plans, class scheduling plans, school organizational structures, and facilities design processes to support various teaching strategies and desired student outcomes.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collaboratively develops, implements, and monitors change process to improve student and adult learning.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectively champions the district's overarching goals.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comments:					

6. Organizational Management: The superintendent gathers and analyzes data for decision making and for making recommendations to the Board on the operations of the district. The superintendent ensures efficient and effective use of district financial resources. The superintendent demonstrates the skills necessary to meet internal and external customer expectations and to effectively allocate resources to maintain a clean, safe, and healthy working environment for staff and students.

	Very good	Good	Fair	Poor	No opportunity to observe
Demonstrates budget management including financial forecasting, planning, cash flow management, account auditing and monitoring, purchasing, and budget development.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develops and monitors long range plans for school and district technology and information systems making informed decisions about computer hardware and software and staff development and training needs.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates knowledge of school facilities and develops a process that builds internal and public support for facility needs, including bond issues.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Establishes procedures and practices for dealing with emergencies such as weather, threats to the school, student violence and trauma.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectively manages subordinates.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

7. Values and Ethics: The superintendent is an educational leader who promotes the success of all students by acting consistently with integrity and fairness. The superintendent understands and models an appropriate value system, ethical behavior, and moral leadership. The superintendent exhibits multi-cultural and ethnic understanding and coordinates with social agencies and human services to help all students grow and develop as caring, informed citizens.

	Very good	Good	Fair	Poor	No opportunity to observe
Models a high standard of moral and ethical behavior in all interactions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates integrity in all actions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manifest a professional code of ethics.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Explores and develops ways to find common ground in dealing with difficult and divisive issues.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Promotes the value that moral and ethical practices are established and practiced in every classroom and throughout the district.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

8. Superintendent's Goals: The Superintendent's Annual Goals would be placed below for each Board member to assess.

Very good progress on goal	Good progress on goal	Fair progress on goal	Poor or no progress on goal	No opportunity to observe
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

9. Are there any other comments you wish to offer which will help the Superintendent improve his performance?

10. Evaluator:

Name

# POLICY SERVICES

## ADVISORY

Volume 16, Number 2  
2019

July

### CONTENTS

**Policy Advisory No. 183** ..... **JLCD Administering Medicines to Students**

..... **JLCD-R Administering Medicines to Students**

..... **JLCD-EA Administering Medicines to Students**

..... **JLCD-EB Administering Medicines to Students**

### Policy Advisory Discussion

**Policy Advisory 183- JLCD Administering Medicines to Students.** Senate Bill 204 and 406 passed in the 2019 Legislative Session enacted a new section of the Public School Code amending a section of the Lynn and Erin Compassionate Use Act and authorizing the possession, storage and administration of medical cannabis by required policy in certain school settings. Districts should be aware that there are prohibitions and provisions in the bill not included in this policy, regulation, or exhibit. Policy Services has concluded that it is not necessary to include these as they are in other policies recommended by Policy Services. They are: no self administration; administration of cannabis will not disturb the school setting; no discrimination in authorized cannabis administration. Many rules regarding drugs/medicines and their administration in schools are already in policies on conduct, tobacco use, administering and drug use. See the cross references at the bottom of the policy for this type of information. Districts are encouraged to have administration and staff read the content of the Senate Bill 204 and Senate Bill 406 so they make no errors on implementing or as they

06/28/2019

*New Mexico  
Policy Services*



conclude their obligations and requirements. Senate Bill 204 and Senate Bill 406 have many of the same provisions but 204 is more specific regarding schools.

The immediate issue raised by this legislation is the conflict with Federal legislation such as 21 CFR 1308.11-15 defining Marijuana (Cannabis) as a prohibited hallucinogenic drug and 34 CFR 85.630 regarding the statement of assurances that federal fund grantees must make, assuring that they maintain a Drug Free Workplace. Policy Services does not have a definitive observation of the result of considering these legal issues but will provide some overview. For informational purposes the pharmacological listings can be found on the Drug Enforcement Administration website, at: <https://www.deadiversion.usdoj.gov/pubs/manuals/pharm2/index.html> .

The federal government continues to classify marijuana as a schedule I controlled substance. Drugs listed in schedule I have no currently accepted medical use in treatment and may not be prescribed, administered, or dispensed for medical use. Therefore, under federal law, no individuals, including pharmacists, can legally dispense medical marijuana, even in those states that have passed medical marijuana legislation.

Policy Services can say that there is some legislation at the Federal Level that prohibits the Department of Justice from spending funds to interfere with the implementation of state medical cannabis laws. Such a law is the Rohrbacher Farr amendment effective to September 30, 2019. Also the recently enacted 2018 Farm Bill which removed hemp (a specific cannabis plant) from the Controlled Substances Act and placed it as an agriculture product under the Department of Agriculture. As an agriculture product the production and manufacture of hemp will be controlled. These laws, however, would not prevent the U.S Department of Education from taking action as a grantor to rescind educational funding under the Drug Free Workplace, but no action of this nature has been observed in the recent past.

Most districts are using standard procedures for the acceptance and administration of medications in school. Those using the recommended policies and procedures of the New Mexico Policy Services will find that those documents discourage student possession and use of any and all medications unless they are to be self administered in accord with statutory authorization. What Administering Medicines to Students does as a policy and procedure is to provide the ground work for control of all medications coming into a school setting as a means of preventing the possession, sale or use of illicit drugs or medicines. Upon review of the new laws on cannabis administration in schools, policy services determined that with a few modifications the current policies and procedures would serve the purposes indicated in those new laws.

Having said this, Policy Services has made several revisions to policy regarding Administering Medicines to Students, added an exhibit and made some minor corrections in terminology and

regulation. Policy Services has placed medical cannabis in the same category as prescription medications, recognizing that no pharmacy can provide medical cannabis (it is unclear regarding CBD oils produced from Hemp at this time). Some of the changes are housekeeping and others are to facilitate the administration of medical cannabis if such is determined to be necessary in a New Mexico public school.

A change from the title Physician to a more generic health care professional was made to extend the persons who have authority to prescribe medications as this has occurred in recent years. The specified requirements in this policy as applied to cannabis includes a clause that circumscribes the parent's right to administer medical cannabis during school hours with additional requirements applicable to cannabis in the Exhibit JLDC-EB.

The medication protocol in JLCD-R was modified to recognize the parent provided documents that will be required in order to allow medical cannabis to be administered by school personnel. Also changed was the category of the employee that can be designated to administer medications. This was changed from a school employee to a "licensed school employee" per 22-1-2 NMSA which states "'licensed school employee" means teachers, school administrators and instructional support providers". That is further defined in part A of 22-10A-3 NMSA which was recently changed by House Bill 431 to say;

" Except as otherwise provided in this subsection, any person teaching, supervising an instructional program or providing instructional support services in a public school; any person administering in a public school; and any person providing health care and administering medications or performing medical procedures in a public school shall hold a valid license or certificate from the department authorizing the person to perform that function."

This definition could be interpreted to mean that only those persons medically licensed or certificated by the Public Education Department can administer medications in a school setting. Districts must be made aware that should this limitation be placed on administering medications there are some implications that need to be reviewed. Districts could be prohibited from administering medications to students if no properly licensed or certificated personnel are available whether this is prescription medication, medical cannabis or over the counter medication should the definition above be interpreted in the manner discussed. This could mean that those districts with health aids and those who may be administering health care and medication by other than a licensed or certificated employees may need to make adjustments in their practices.

JLCD-EB Administering Medical Cannabis to Students was added to provide the guidance for school personnel in procuring the required permissions, certifications and releases per Senate Bill 204 and 406.

06/28/2019

*New Mexico  
Policy Services*

## Exception

Senate Bill 204 provides that school districts do not have to adopt policies and procedures to authorize cannabis possession, storage and administration of medical cannabis if the district reasonably determines that it would lose, or has lost, federal funding as a result of implementing these provisions. It is suggested that Districts consult their legal counsel if they intend to take this approach to the medical marijuana policy issue.

**Materials of a legal nature in support of this advisory may be found following the text of the policies.** If you have any questions, or requests call Policy Services at (505) 469-0193 or E-mail Dr. Donn Williams, Policy Services Director at [nmsbapolicy@cox.net].

**This Material is written for information only and is not intended as legal advice. Please consult your attorney if legal explanations are needed.**

---

# Advisory 184

06/28/2019

*New Mexico  
Policy Services*

### ADMINISTERING MEDICINES TO STUDENTS

Under certain circumstances, when it is necessary for a student to take medicine during school hours, the District will cooperate with the ~~family physician~~ health care professional and the parents if the following requirements are met:

- For prescription medication and medical cannabis ~~There~~ there must be a written order from the ~~physician~~ authorized health care professional stating the name of the medicine, the dosage, and the time it is to be given.
- Any order or plan for administering medications shall only be valid during the school year provided and while the student is enrolled.
- There must be written permission from the parent to allow the school or the student to administer the prescription medication, cannabis or over the counter medicine. Appropriate forms are available from the school office.
- The medicine must come to the school office in the prescription container or, if it is over-the-counter medication or cannabis, in the original container with all warnings and directions intact.
- A student should not carry medication to and from school unless authorized by the district to self-administer.
- Any and all medications left at the end of the current school year must be inventoried and picked up by the parents within the week following the end of school or they will be destroyed. Clean-up and witnessed destruction of any medical spillage or destruction must be accomplished within the same day in which destruction, spillage or waste occurs.

A responsible adult should bring medications to the school office if necessary. If medications are necessary for emergency use during transportation a written health management plan shall

be prepared in consultation with the parents and school authorities indicating where the medication will be located during transportation and who will administer the medication.

In the case of medical cannabis, should there be no licensed school employee who is willing upon designation or licensed to administer medication, a written health management plan shall be prepared in consultation with the parents and school authorities indicating the conditions under which the parent may be present to administer the medication. This will include directions on where and how as well as when the medication may be administered.

The District reserves the right, in accordance with procedures established by the Superintendent, to circumscribe or disallow the use or administration of any medication on school premises if the threat of abuse or misuse of the medicine may pose a risk of harm to a member or members of the student population.

This policy and any related policies or amendments to such policies shall be forwarded to the District liability insurance carrier for review.

*Adopted:* date of manual adoption

LEGAL REF.: 22-1-2 NMSA  
22-5-4.3 NMSA  
26-2B-1 et seq NMSA  
22-10A-3 NMSA  
6.12.2.9 NMAC  
6.12.10.1 et seq NMAC  
6.41.4.9 NMAC

CROSS REF.: EBC-RC - Emergencies (First Aid)  
EEAB - Special Education Student Transportation (Students with Special Transportation Needs)  
GBEC - Drug Free Workplace  
GBECA - Non Medical Use or Abuse of Drugs or Alcohol  
JICG - Tobacco Use by Students  
JIC - Student Conduct  
KI - Visitors to Schools

**ADMINISTERING MEDICINES  
TO STUDENTS**

**(Medication Procedures)**

**Prescription Drugs And Medical Cannabis**

For occasions when it is necessary for a student to receive a prescription drug or medical cannabis during the school day, the following procedure has been established to ensure the protection of the school and the student and to assure compliance with existing rules and regulations:

***Administration by school personnel:***

- The medication must be prescribed by ~~a physician~~ an authorized health care professional.
- The parent or guardian must provide written permission to administer the medicine to the student (additionally, for medical cannabis a written treatment plan, a copy of written certification for use of cannabis, and a signed release of school liability). Appropriate forms or directions are available from the school office.
- The medication must come to the school office in the ~~prescription~~ original container as put up by the pharmacist or provider. Written directions from the ~~physician~~ authorized health care professional or pharmacist must state the name of the patient, the name of the medicine, the dosage, the time it is to be given and in the case of asthma, ~~or anaphylaxis episodes,~~ or cannabis, a written treatment plan for management ~~ing asthma or anaphylaxis episodes of the student~~ student's medications to or from school or school-sponsored activities.
- An administrator may designate and train a licensed school employee to administer, possess and store the medication.
- Each administration of ~~prescription drugs~~ medications must be documented, making a record of the student having received the medication, the time and dosage administered.

- Drugs must be kept in their original containers in a locked medicine cabinet with access limited to administratively designated personnel.

***Self-administration:***

- When the ~~physician~~ authorized health care professional feels it is necessary for the student to carry and self-administer the medication, the physician shall provide written recommendations, to be attached to the signed parent permission form (not available for cannabis).
- The parent or guardian must provide written permission for the student to self-administer and carry the medication. Appropriate forms are available from the school office.
- The child must demonstrate the ability to self administer to the medication provider and school nurse or other school personnel.
- The medication must come in the prescription container as put up by the pharmacist.

***Asthma medication and emergency anaphylaxis self administration:***

- When the physician feels it is necessary for the student to carry and self-administer either of these medications, the physician shall provide written recommendations, to be attached to the signed parent permission form, including a written treatment plan for managing asthma or anaphylaxis episodes; and
- Backup medication may be provided by the parent. Such medication must come in the prescription container as prepared by the pharmacist with a written permission to administer on an emergency basis from a parent and shall be kept in a locked area in the office.

**Over-the-Counter Medication**

When it is necessary for a student to receive a medicine that does not require a prescription order but is sold, offered, promoted, and advertised to the general public, the following procedure has been established to ensure the protection of the school and the student:

***Administration by school personnel:***

- Written permission must be provided by the parent or guardian for the administration of specific over-the-counter ~~drugs~~ medication .



- Any over-the-counter ~~drug or~~ medicine sent by the parent to be administered to a student must come to the school office in the original manufacturer's packaging with all directions, dosages, compound contents, and proportions clearly marked.
- An administrator may designate a licensed school employee to administer a specific over-the-counter ~~drug~~ medication.
- Each instance of administration of an over-the-counter ~~drugs~~ medication must be documented in the daily log.
- Over-the-counter ~~drugs~~ medication must be kept in their original containers in a locked medicine cabinet.

***Self-administration:***

- Written permission must be provided by the parent or guardian for the administration of specific over-the-counter ~~drugs~~ medication by the student.
- Over-the-counter ~~drugs or~~ medicine sent by the parent to be administered by the student must be kept by the student in the original manufacturer's packaging, with all directions, dosages, compound contents, and proportions clearly marked.
- *Necessity* for self-administration of an over-the-counter ~~drug or~~ medicine shall be determined by the student's physician and must be verified by a signed physician's statement attached to the parent or guardian permission form, indicating the specific ~~drug or~~ medicine.

**Protection of Students**

Use or administration of medication on school premises may be disallowed or strictly limited if it is determined by the Superintendent, in consultation with medical personnel, that a threat of abuse or misuse of the medicine may pose a risk of harm to a member of the student population.

The student shall take extraordinary precautions to keep secure any medication or drug, and under no circumstances shall make available, provide, or give the item to another person. The student shall immediately report the loss or theft of any medication brought onto school campus. Violation of this regulation may subject the student to disciplinary action.

<p>06/28/2019</p>
-------------------

**EXHIBIT** **EXHIBIT**

**ADMINISTERING MEDICINE  
TO STUDENTS**

REQUEST FOR GIVING MEDICINE AT SCHOOL

Name \_\_\_\_\_ Grade \_\_\_\_\_

Teacher \_\_\_\_\_ School \_\_\_\_\_

Medication \_\_\_\_\_

Diagnosis/reason for giving \_\_\_\_\_

Time to be given \_\_\_\_\_ a.m. Time to be given \_\_\_\_\_ p.m.

Dates from \_\_\_\_\_ to \_\_\_\_\_

Prescription medication must be in the original container as prepared by a pharmacist and labeled, including the patient name, name of medication, dosage, and time to be given. An over-the-counter medication must be in the original packaging, with all directions, dosages, compound contents, and proportions clearly marked. Student misuse of medication being self-administered may result in seizure and disciplinary action.

\_\_\_\_\_  
Parent's or Guardian's Signature

\_\_\_\_\_  
Date

A signed physician's statement indicating the necessity must accompany any request for self-administration of medicine, whether it is prescription or over-the-counter medicine.

06/28/2019

**EXHIBIT** **EXHIBIT**

**ADMINISTERING MEDICAL  
CANNABIS TO STUDENTS**

REQUEST FOR GIVING MEDICAL CANNABIS AT SCHOOL

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Teacher or Counselor \_\_\_\_\_ School \_\_\_\_\_

Specific Medication Name \_\_\_\_\_

(Must be non-aerosol, cannot be smoked or inhaled as a vapor or by burning)

Time to be given \_\_\_\_\_ a.m. Time to be given \_\_\_\_\_ p.m.

Dates from \_\_\_\_\_ to \_\_\_\_\_

Medication must be in the original packaging, with all directions, dosages, compound contents, and proportions clearly marked.

Attached to this request must be:

- a copy of the qualified student's written certification for use of medical cannabis pursuant to the Lynn and Erin Compassionate Use Act
- a written treatment plan for administration of medical cannabis agreed to and signed by the school principal, qualified student's parent or legal guardian and certifying medical professional.
- a written statement from the qualified student's parents or legal guardian releasing the school and personnel from liability as follows:
- releases from civil liability the following persons and entities for acting in accordance with the provisions of Chapter 261, Laws of 2019 and this rule, as well as the Lynn and Erin Compassionate Use Act and applicable department of health rules:

- school districts, school district personnel and volunteers, schools, school personnel and volunteers, local school boards, and local school board members;
- charter schools, charter school personnel and volunteers, governing bodies of charter schools, and governing body members;
- releases the persons and entities from any liability and reimbursement claims for costs associated with accidental spillage or waste of medical cannabis;
- acknowledge that the qualified student shall not be entitled to the implementation of the provisions of Chapter 261, Laws of 2019 and this rule, as well as the Lynn and Erin Compassionate Use Act and applicable department of health rules, outside of this state

---

Parent's or Guardian's Signature Date

---



---

Parent's or Guardian's Printed Name

---

06/28/2019

## RELEVANT STATUTES, RULES AND CITATIONS

The referenced Senate Bills can be found by entering the following web addresses into the Browser search line in your preferred search engine.

SENATE BILL 406 CAN BE FOUND AT THE FOLLOWING WEB LOCATION

<http://sos.state.nm.us/uploads/files/CH261-SB204-2019.pdf>

SENATE BILL 204 CAN BE FOUND AT THE FOLLOWING WEB LOCATION


<http://sos.state.nm.us/uploads/files/CH261-SB204-2019.pdf>

### **PROPOSED PUBLIC EDUCATION DEPARTMENT RULE 6.12.10 NMAC, Medical Cannabis in Schools**

Copies of the proposed new rule may be accessed through the page titled "Rule Notification" on the PED's website at <http://webnew.ped.state.nm.us/bureaus/policy-innovation-measurement/rule-notification/>, or may be obtained from the Policy Division at (505) 827-7889 during regular business hours.

New Mexico Public Education Department (NMPED)  
**Public Schools with Athletic Programs in Grades 7–12: Title 9 Assurance to School Board or  
Governing Body**

Instructions: Complete the form and save on your computer. Sign, scan and upload on WebEPSS.

School District: Cimarron	State Charter:
School(s): Cimarron Middle School; Eagle Nest Middle School and Cimarron High School	
Name of Superintendent or Charter Administrator: Adán Estrada	Signature: 

I assure that the school named above is in compliance with the following 10 Key Areas of Title IX (check each box that applies):

- [Access to Higher Education](#)
- [Athletics Under Title IX](#)
- [Career Education](#)
- [Education for Pregnant and Parenting Students](#)
- [Employment](#)
- [Learning Environment](#)
- [Math and Science](#)
- [Sexual Harassment Education](#)
- [Standardized Testing](#)
- [Technology](#)

**Explanation of Why Assurance Must Be Provided**

The “School Athletics Equity Act,” Section 22-31-1 to 22-31-6 NMSA 1978, generally applies to schools with an athletics program for grades 7–12, although certain provisions apply only to grades 9-12. The Act implements state monitoring and district data reporting provisions related to the federal Public Law 92-318, Title 9 of the Education Amendments of 1972 which is codified at [20 U.S.C. 1681](#).

8000 DISTRICT

8033 CES

8034 CHS

8036 CMS

8047 ENES

8048 ENMS

### Cimarron Municipal Schools

#### Disbursement Detail Listing

07/01/2019-07/31/2019

#### ACTIVITIES BANK ACCOUNT

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11004	07/10/2019	2000	ALAMOSA LODGING, LLC	7/11-7/13/19	23403.1000.53711.1010.008000.0000	VOLLEYBALL CAMP – ADAMS STATE	\$1,195.32
Check Total:							\$1,195.32
Bank Total:							\$1,195.32

#### OPERATIONAL ACCOUNT

41915	07/10/2019	2001	ALPINE LUMBER	52178182	31701.4000.54315.0000.008000.0000	2019–2020 –	\$1,378.86
Check Total:							\$1,378.86
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	5457-7/2019	11000.2600.54416.0000.008000.0000	2019–2020 INTERNET – ADMINISTRATION	\$237.91
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	5457-7/2019	11000.2600.54416.0000.008033.0000	2019–2020 INTERNET – CES	\$237.91
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	5457-7/2019	11000.2600.54416.0000.008034.0000	2019–2020 INTERNET – CHS	\$237.91
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	5457-7/2019	11000.2600.54416.0000.008036.0000	2019–2020 INTERNET –	\$237.91
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	5457-7/2019	13000.2700.54416.0000.008000.0000	2019–2020 INTERNET – TRANSPORTATION	\$237.91
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	7/1-7/31/19	11000.2600.54416.0000.008000.0000	2019–2020 – LONG DISTANCE AND LOCAL	\$31.54
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	7/1-7/31/19	11000.2600.54416.0000.008033.0000	2019–2020 – LONG DISTANCE AND LOCAL	\$15.39
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	7/1-7/31/19	11000.2600.54416.0000.008034.0000	2019–2020 – LONG DISTANCE AND LOCAL	\$0.00
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	7/1-7/31/19	11000.2600.54416.0000.008036.0000	2019–2020 – LONG DISTANCE AND LOCAL	\$15.38
41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	7/1-7/31/19	13000.2700.54416.0000.008000.0000	2019–2020 – LONG DISTANCE AND LOCAL	\$139.80

41916	07/10/2019	2001	BACA VALLEY TELEPHONE CO INC	7/1-7/31/19	31701.4000.54315.0000.008000.0000	FIRE ALARM EQUIPMENT	\$61.22
						Check Total:	\$1,452.88
41917	07/10/2019	2001	BENJAMIN A. VARGAS	BASEBALL - ALL STARS	22000.1000.53711.9000.008034.0000	REIMBURSE AUSTIN VARGAS FOR ALL STAR BASEBALL	\$155.87
						Check Total:	\$155.87
41918	07/10/2019	2001	BENNETT'S LLC	19-C37325	31701.4000.54315.0000.008000.0000	2019-2020 - MONTHLY CYLINDER RENTAL	\$21.65
						Check Total:	\$21.65
41919	07/10/2019	2001	CDWG INC	SWF3403	31900.4000.56118.0000.008000.0000	LOGTECH MEETUP W/ EXP MICS	\$2,955.54
						Check Total:	\$2,955.54
41920	07/10/2019	2001	E&M INTERNATIONAL, INC	83400	31701.4000.54315.0000.008033.0000	2019 -2020 - FIRE ALARM MONITORING AT CIMARRON	\$112.88
41920	07/10/2019	2001	E&M INTERNATIONAL, INC	83400	31701.4000.54315.0000.008036.0000	2019 -2020 - FIRE ALARM MONITORING AT CIMARRON	\$112.87
						Check Total:	\$225.75
41921	07/10/2019	2001	FES LLC	INV010382	31900.4000.53414.0000.008000.0000	2019-2020 - SOCS	\$1,500.00
						Check Total:	\$1,500.00
41922	07/10/2019	2001	JIVE COMMUNICATIONS, INC	IN6000283303	11000.2600.54416.0000.008000.0000	2019-2020 - VOIP SERVICE - ADMIN	\$150.00
41922	07/10/2019	2001	JIVE COMMUNICATIONS, INC	IN6000283303	11000.2600.54416.0000.008033.0000	2019-2020 - VOIP SERVICE - CES	\$167.86
41922	07/10/2019	2001	JIVE COMMUNICATIONS, INC	IN6000283303	11000.2600.54416.0000.008034.0000	2019-2020 - VOIP SERVICE - CHS	\$167.86
41922	07/10/2019	2001	JIVE COMMUNICATIONS, INC	IN6000283303	11000.2600.54416.0000.008034.0000	2019-2020 - VOIP SERVICE - CMS	\$150.00
41922	07/10/2019	2001	JIVE COMMUNICATIONS, INC	IN6000283303	11000.2600.54416.0000.008047.0000	2019-2020 - VOIP SERVICE - ENES	\$250.00
41922	07/10/2019	2001	JIVE COMMUNICATIONS, INC	IN6000283303	11000.2600.54416.0000.008048.0000	2019-2020 - VOIP SERVICE - ENMS	\$250.00
						Check Total:	\$1,135.72
41923	07/10/2019	2001	JODY MARTINEZ	7/8-7/9/19	11000.1000.53330.1010.008000.0000	MEAL REIMBURSEMENT - RAMS SUMMER REGIONAL	\$10.00
41923	07/10/2019	2001	JODY MARTINEZ	7/8-7/9/19	11000.1000.53330.1010.008000.0000	PARTIAL DAY PER DIEM	\$12.00
						Check Total:	\$22.00



41924	07/10/2019	2001	KIT CARSON ELECTRIC COOPERATIVE INC	5/1-6/1/19	11000.2600.54411.0000.008047.0000	2019-2020 - ENES ELECTRICITY	\$1,200.67
41924	07/10/2019	2001	KIT CARSON ELECTRIC COOPERATIVE INC	5/1-6/1/19	11000.2600.54411.0000.008048.0000	2019-2020 - ENMS ELECTRICITY	\$1,200.67
						Check Total:	\$2,401.34
41925	07/10/2019	2001	MOUNTAIN SUPPLY	1906-13978	31701.4000.54315.0000.008047.0000	2019-2020 -	\$95.46
41925	07/10/2019	2001	MOUNTAIN SUPPLY	1906-13978	31701.4000.54315.0000.008048.0000	2019-2020 -	\$95.46
						Check Total:	\$190.92
41926	07/10/2019	2001	NEW MEXICO ACTIVITIES ASSOCIATION	218100	11000.2200.53711.0000.008000.0000	2019-2020 MEMBERSHIP DUES, FEES AND	\$2,519.00
41926	07/10/2019	2001	NEW MEXICO ACTIVITIES ASSOCIATION	218170	11000.2200.53711.0000.008000.0000	2019-2020 MEMBERSHIP DUES CIMARRON MIDDLE	\$253.00
41926	07/10/2019	2001	NEW MEXICO ACTIVITIES ASSOCIATION	218186	11000.2200.53711.0000.008000.0000	2019-2020 MEMBERSHIP DUES & FEES EAGLE NEST	\$253.00
						Check Total:	\$3,025.00
41927	07/10/2019	2001	NEW MEXICO ENVIRONMENT DEPARTMENT	1045867	21000.3100.53711.0000.008000.0000	FOOD RETAIL RENEWAL FEE	\$200.00
						Check Total:	\$200.00
41928	07/10/2019	2001	NEW MEXICO ENVIRONMENT DEPT - LAS VEGAS	1046486	21000.3100.53711.0000.008000.0000	FOOD RETAIL RENEWAL FEE	\$200.00
						Check Total:	\$200.00
41929	07/10/2019	2001	NEW MEXICO SCHOOL BOARDS ASSOCIATION	19704	11000.2300.53711.0000.008000.0000	2019-2020 - NMSBA MEMBERSHIP DUES	\$1,725.65
						Check Total:	\$1,725.65
41930	07/10/2019	2001	NEW MEXICO SCHOOL SUPERINTENDENTS	2631	11000.2300.53711.0000.008000.0000	2019-2020 MEMBERSHIP DUES FOR NMSSA	\$100.00
41930	07/10/2019	2001	NEW MEXICO SCHOOL SUPERINTENDENTS	2631	11000.2300.53711.0000.008000.0000	2019-2020 YEARLY DUES FOR AASA	\$460.00
						Check Total:	\$560.00
41931	07/10/2019	2001	NMASBO	300000021	11000.2300.53711.0000.008000.0000	2019-2020 - DISTRICT MEMBERSHIP	\$500.00
						Check Total:	\$500.00
41932	07/10/2019	2001	NMCEL	94666	11000.2300.53711.0000.008000.0000	2019-2020 - ANNUAL MEMBERSHIP DUES	\$750.00
						Check Total:	\$750.00
41933	07/10/2019	2001	NORTHERN NEW MEXICO GAS COMPANY-AF	1000275	31701.4000.56118.0000.008034.0000	2019-2020 - PROPANE TANK FOR ACTIVITY BUS	\$500.00
						Check Total:	\$500.00
41934	07/10/2019	2001	PECOS VALLEY REC 8	949	31900.4000.56113.0000.008034.0000	DRIVER'S ED NM ONLINE	\$1,000.00
						Check Total:	\$1,000.00

41935	07/10/2019	2001	PITNEY BOWES GLOBAL FINANCIAL SERVICES	3309229248	31701.4000.54315.0000.008000.0000	2019-2020 - POSTAGE MACHINE LEASE	\$57.48
						Check Total:	\$57.48
41936	07/10/2019	2001	PROFESSIONAL AUTOMOTIVE LLC	060626	31701.4000.56118.0000.008000.0000	2019-2020 - CAR PARTS FOR DISTRICT VEHICLES	\$147.04
						Check Total:	\$147.04
41937	07/10/2019	2001	RECORDS ACE HARDWARE	301361	31701.4000.54315.0000.008000.0000	2019-2020 - CIMARRON MAINTENANCE & REPAIRS	\$185.94
						Check Total:	\$185.94
41938	07/10/2019	2001	SCHOOLOGY, INC	21298	31900.4000.56113.0000.008000.0000	SCHOOLOGY LMS: FLAT RATE ENTERPRISE	\$4,500.00
41938	07/10/2019	2001	SCHOOLOGY, INC	21298	31900.4000.56113.0000.008000.0000	ENTERPRISE ONBOARDING (IMPLEMENTATION FEE)	\$2,500.00
						Check Total:	\$7,000.00
41939	07/10/2019	2001	T-MOBILE USA, INC	5/21-6/20/19	31900.4000.54416.0000.008000.0000	2019-2020 - DISTRICT CELL PHONES	\$106.06
						Check Total:	\$106.06
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	128494	31701.4000.54315.0000.008000.0000	(2019-2020) CONTRACT YEAR (08/01/19-07/31/20)	\$1,493.42
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FIREWORX PREMIUM PAPER - CANARY	\$21.40
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	DELUXE COLORED PAPER - GREEN	\$44.45
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FIREWORX PREMIUM PAPER - RAT-A-TAT TAN	\$16.05
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FIREWORX PREMIUM PAPER - PUMPKIN GLOW	\$21.40
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FIREWORX PREMIUM PAPER - TURBULENT TURQUOISE	\$37.45
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	BUSINESS ENVELOPES	\$21.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FILE FOLDERS 1/3 CUT - YELLOW-LIGHT YELLOW	\$9.50
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FILE FOLDERS - 1/3 CUT - GREEN	\$21.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	CLASP ENVELOPES - 5 X 7 1/2	\$59.67
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	KRAFT CLASP ENVELOPE - 9 1/2 X 12 1/2	\$13.77
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FILE FOLDERS 1/3 CUT - BLUE/LIGHT BLUE	\$9.50

41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FILE FOLDERS – 1/3 CUT – RED/LIGHT RED	\$9.50
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	STANDARD LAMINATED LABELING TAPE	\$31.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	COLOR CARDSTOCK	\$10.20
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	COLOR CARDSTOCK –	\$10.71
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	ASTROPARCHE CARDSTOCK	\$9.69
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FIREWORX PREMIUM PAPER – LUMINOUS LAVENDER	\$10.70
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	SELPSTICK NOTE PADS 3 X 3	\$6.30
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FULL STRIP STAPLER	\$26.25
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	ELECTRIC PENCIL SHARPNR	\$20.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	MAGIC TAPE	\$48.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	HEAVY DUTY TAPE	\$49.50
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FINE TIP PERMANENT	\$16.95
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	FLIP CHARTMARKER – BORAD BULLET TIP	\$5.61
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	R.S.V.P. STICK BALLPOINT PEN MEDIUM	\$3.45
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008047.0000	INSERTABLE BIG TAB DIVIDERS	\$1.90
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	INSERTABLE BIG TAB DIVIDERS	\$1.90
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	R.S.V.P. STICK BALLPOINT PEN MEDIUM	\$3.45
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FLIP CHARTMARKER – BORAD BULLET TIP	\$5.61
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FINE TIP PERMANENT	\$16.95
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	HEAVY DUTY TAPE	\$49.50
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	MAGIC TAPE	\$48.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES	133113	11000.1000.56118.1010.008048.0000	ELECTRIC PENCIL SHARPNR	\$20.00

41940	07/10/2019	2001	INC TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FULL STRIP STAPLER	\$26.25
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	SELPSTICK NOTE PADS 3 X 3	\$6.30
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FIREWORX PREMIUM PAPER – LUMINOUS LAVENDER	\$10.70
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	ASTROPARCHE CARDSTOCK	\$9.69
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	COLOR CARDSTOCK –	\$10.71
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	COLOR CARDSTOCK	\$10.20
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	STANDARD LAMINATED LABELING TAPE	\$31.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FILE FOLDERS – 1/3 CUT – RED/LIGHT RED	\$9.50
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FILE FOLDERS 1/3 CUT – BLUE/LIGHT BLUE	\$9.50
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	KRAFT CLASP ENVELOPE – 9 1/2 X 12 1/2	\$13.77
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	CLASP ENVELOPES – 5 X 7 1/2	\$59.67
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FILE FOLDERS – 1/3 CUT – GREEN	\$21.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FILE FOLDERS 1/3 CUT – YELLOW-LIGHT YELLOW	\$9.50
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	BUSINESS ENVELOPES	\$21.00
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FIREWORX PREMIUM PAPER – TURBULENT TURQUOISE	\$37.45
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FIREWORX PREMIUM PAPER – PUMPKIN GLOW	\$21.40
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FIREWORX PREMIUM PAPER – RAT-A-TAT TAN	\$16.05
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	DELUXE COLORED PAPER – GREEN	\$44.45
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133113	11000.1000.56118.1010.008048.0000	FIREWORX PREMIUM PAPER – CANARY	\$21.40
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133114	11000.2300.56118.0000.008000.0000	STORAGE BOXES	\$48.41
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133114	11000.2300.56118.0000.008000.0000	CLEAR PACKING TAPE	\$11.89

41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133986	31701.4000.54315.0000.008000.0000	(2019-2020) CONTRACT YEAR (08/01/19-07/31/20)	\$865.08	
41940	07/10/2019	2001	TASCOSA OFFICE MACHINES INC	133987	31701.4000.54315.0000.008000.0000	(2019-2020) CONTRACT YEAR (08/01/19-07/31/20)	\$1,493.42	
							Check Total:	\$4,982.12
41941	07/10/2019	2001	TYLER TECHNOLOGIES INC	025-259950	31701.4000.56118.0000.008000.0000	2019-2020 - SOFTWARE MAINTENANCE	\$30,012.34	
							Check Total:	\$30,012.34
41942	07/10/2019	2001	VILLAGE OF CIMARRON	6/1-6/30/19	11000.2600.54415.0000.008033.0000	2019-2020 - CES WATER	\$307.38	
41942	07/10/2019	2001	VILLAGE OF CIMARRON	6/1-6/30/19	11000.2600.54415.0000.008034.0000	2019-2020 - CHS WATER	\$386.37	
41942	07/10/2019	2001	VILLAGE OF CIMARRON	6/1-6/30/19	11000.2600.54415.0000.008036.0000	2019-2020 - CMS WATER	\$307.38	
41942	07/10/2019	2001	VILLAGE OF CIMARRON	6/1-6/30/19	13000.2700.54415.0000.008000.0000	2019-2020 - TRANSPORTATION	\$144.99	
41942	07/10/2019	2001	VILLAGE OF CIMARRON	6/1-6/30/19	31701.4000.54315.0000.008000.0000	2019-2020 - ADMIN SOLID WASTE	\$78.12	
41942	07/10/2019	2001	VILLAGE OF CIMARRON	6/1-6/30/19	31701.4000.54315.0000.008033.0000	2019-2020 - CES SOLID WASTE	\$78.12	
41942	07/10/2019	2001	VILLAGE OF CIMARRON	6/1-6/30/19	31701.4000.54315.0000.008034.0000	2019-2020 - CHS SOLID WASTE	\$78.12	
41942	07/10/2019	2001	VILLAGE OF CIMARRON	6/1-6/30/19	31701.4000.54315.0000.008036.0000	2019-2020 - CMS SOLID WASTE	\$78.12	
							Check Total:	\$1,458.60
41943	07/10/2019	2001	VILLAGE OF EAGLE NEST	5/29-6/25/19	11000.2600.54415.0000.008047.0000	2019-2020 - ENES WATER	\$266.02	
41943	07/10/2019	2001	VILLAGE OF EAGLE NEST	5/29-6/25/19	11000.2600.54415.0000.008048.0000	2019-20120 - ENMS WATER	\$266.02	
							Check Total:	\$532.04
41944	07/10/2019	2001	WHITTEN CONSTRUCTION	1548	31701.4000.54315.0000.008047.0000	2019-2020 - PUMP OUT GREASE TRAP AT ENEMS	\$175.74	
41944	07/10/2019	2001	WHITTEN CONSTRUCTION	1548	31701.4000.54315.0000.008048.0000	2019-2020 - PUMP OUT GREASE TRAP AT ENEMS	\$175.74	
							Check Total:	\$351.48
41945	07/10/2019	2001	WISCONSIN CENTER FOR EDUCATION RESEARCH	2708	11000.2100.55915.0000.008000.0000	ACCESS FOR ELLS 2.0 (ONLINE OR PAPER) TESTS	\$408.00	
							Check Total:	\$408.00
41946	07/10/2019	2001	ZIA NATURAL GAS COMPANY	5/31-7/1/19	11000.2600.54412.0000.008033.0000	2019-2020 - CES NATURAL GAS	\$74.67	
41946	07/10/2019	2001	ZIA NATURAL GAS COMPANY	5/31-7/1/19	11000.2600.54412.0000.008034.0000	2019-2020 - CHS NATURAL GAS	\$401.53	
41946	07/10/2019	2001	ZIA NATURAL GAS COMPANY	5/31-7/1/19	11000.2600.54412.0000.008036.0000	2019-2020 - CMS NATURAL GAS	\$74.68	

41946	07/10/2019	2001	ZIA NATURAL GAS COMPANY	5/31-7/1/19	13000.2700.54412.0000.008000.0000	2019-2020 - TRANSPORTATION NATURAL	\$43.35
						Check Total:	\$594.23
41949	07/11/2019		MORENO VALLEY HIGH SCHOOL	SEG JULY 2019	11000.0000.21100.0000.000000.0000	INTERGOVERNMENTAL ACCOUNTS PAYABLE	\$69,476.12
						Check Total:	\$69,476.12
41951	07/17/2019	2002	ACORN PETROLEUM INC.	958339	13000.2700.56212.0000.008000.0000	2019-2020 - DIESEL FUEL FOR TO AND FROM ROUTE	\$1,824.07
41951	07/17/2019	2002	ACORN PETROLEUM INC.	961585.	13000.2700.56212.0000.008000.0000	2019-2020 - DIESEL FUEL FOR TO AND FROM ROUTE	\$1,207.78
						Check Total:	\$3,031.85
41952	07/17/2019	2002	ALPINE LUMBER	52178792	31701.4000.54315.0000.008000.0000	2019-2020 -	\$94.17
						Check Total:	\$94.17
41953	07/17/2019	2002	AMAZON.COM CREDIT PLAN	886966675494	31701.4000.56118.0000.008047.0000	SHARK COMMERCIAL	\$80.00
41953	07/17/2019	2002	AMAZON.COM CREDIT PLAN	886966675494	31701.4000.56118.0000.008048.0000	SHARK COMMERCIAL	\$79.99
41953	07/17/2019	2002	AMAZON.COM CREDIT PLAN	965785348758	31701.4000.56118.0000.008047.0000	SHARK COMMERCIAL	\$5.17
41953	07/17/2019	2002	AMAZON.COM CREDIT PLAN	965785348758	31701.4000.56118.0000.008048.0000	SHARK COMMERCIAL	\$5.17
						Check Total:	\$170.33
41955	07/17/2019	2002	KAJEET, INC	INV8099	31900.4000.56118.0000.008000.0000	CUSTOM 2GB DATA PLAN - TAF	\$2,396.40
41955	07/17/2019	2002	KAJEET, INC	INV8099	31900.4000.56118.0000.008000.0000	TAF	\$165.35
41955	07/17/2019	2002	KAJEET, INC	INV8103	31900.4000.56118.0000.008000.0000	CUTOM 5GB DATA PLAN	\$539.64
41955	07/17/2019	2002	KAJEET, INC	INV8103	31900.4000.56118.0000.008000.0000	TAF	\$37.24
						Check Total:	\$3,138.63
41956	07/17/2019	2002	LIVING DESIGNS GROUP INC	2019-216	31701.4000.56118.0000.008000.0000	FACILITY MASTER PLAN	\$15,411.56
						Check Total:	\$15,411.56
41957	07/17/2019	2002	M.C. ELECTRIC INC	2263	31701.4000.54315.0000.008034.0000	REMOVAL & INSTALLATION OF LED LIGHT FIXTURES AT	\$2,793.00
						Check Total:	\$2,793.00
41958	07/17/2019	2002	NEW MEXICO ACTIVITIES ASSOCIATION	218286	22000.1000.53711.9000.008034.0000	NMAO INSURANCE FOR UMPIRE REGISTRATION	\$34.00
						Check Total:	\$34.00
41959	07/17/2019	2002	NEW MEXICO SCHOOL BOARDS ASSOCIATION	19795	11000.2300.55915.0000.008000.0000	NMSBA POLICY SERVICE (JULY, AUGUST, SEPTEMBER	\$1,155.00
						Check Total:	\$1,155.00
41960	07/17/2019	2002	PHOENIX MECHANICAL, LLC	7069093	31701.4000.54315.0000.008047.0000	LOCATE CLOG AND SNAKE DRAIN AT ENEMS CAFETERIA	\$882.70
41960	07/17/2019	2002	PHOENIX MECHANICAL, LLC	7069093	31701.4000.54315.0000.008048.0000	LOCATE CLOG AND SNAKE DRAIN AT ENEMS CAFETERAI	\$882.71
						Check Total:	\$1,765.41
41961	07/17/2019	2002	RECORDS ACE HARDWARE	301416	31701.4000.54315.0000.008000.0000	2019-2020 - CIMARRON MAINTENANCE & REPAIRS	\$63.99

41961	07/17/2019	2002	RECORDS ACE HARDWARE	301459	31701.4000.54315.0000.008000.0000	2019-2020 - CIMARRON MAINTENANCE & REPAIRS	\$24.27
41961	07/17/2019	2002	RECORDS ACE HARDWARE	301743	31701.4000.54315.0000.008000.0000	2019-2020 - CIMARRON MAINTENANCE & REPAIRS	\$94.98
						Check Total:	\$183.24
41962	07/17/2019	2002	RUSSELL'S ONE STOP	7/16/19	11000.2300.53711.0000.008000.0000	CES REGION MEETING	\$58.99
						Check Total:	\$58.99
41963	07/17/2019	2002	SPRINGER ELECTRIC COOPERATIVE INC	34897	11000.2600.54411.0000.008033.0000	2019-2020 - CES ELECTRICITY	\$538.51
41963	07/17/2019	2002	SPRINGER ELECTRIC COOPERATIVE INC	34897	11000.2600.54411.0000.008034.0000	2019-2020 - CHS ELECTRICITY	\$1,721.25
41963	07/17/2019	2002	SPRINGER ELECTRIC COOPERATIVE INC	34897	11000.2600.54411.0000.008036.0000	2019-2020 - CMS ELECTRICITY	\$538.50
41963	07/17/2019	2002	SPRINGER ELECTRIC COOPERATIVE INC	34897	13000.2700.54411.0000.008000.0000	2019-2020 - TRANSPORTATION DEPT	\$121.45
						Check Total:	\$2,919.71
41964	07/17/2019	2002	V2 VENTURES, LLC	000509250	31900.4000.56118.0000.008048.0000	SATELLITE INTERNET CHARGES - ENMS	\$34.40
41964	07/17/2019	2002	V2 VENTURES, LLC	000509252	31900.4000.56118.0000.008036.0000	SATELLITE INTERNET CHARGES - CMS & ENS	\$34.40
						Check Total:	\$68.80
41965	07/17/2019	2003	INTERNATIONAL BANK	7/19/19.	43000.5000.53414.0000.008000.0000	SEMI ANNUAL PAYING AGENT FEE	\$134.84
41965	07/17/2019	2003	INTERNATIONAL BANK	7/19/19.	43000.5000.58311.0000.008000.0000	PRINCIPAL DUE	\$285,000.00
41965	07/17/2019	2003	INTERNATIONAL BANK	7/19/19.	43000.5000.58322.0000.008000.0000	INTEREST DUE	\$8,200.00
						Check Total:	\$293,334.84
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	11000.1000.52710.0000.008000.0000	WORKERS COMP PREMIUM	\$29,688.00
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	11000.2100.52710.0000.008000.0000	WORKERS COMP PREMIUM	\$3,733.00
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	11000.2200.52710.0000.008033.0000	WORKS COMP PREMIUM	\$166.00
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	11000.2300.52710.0000.008000.0000	WORKERS COMP PREMIUM	\$1,616.00
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	11000.2400.52710.0000.008000.0000	WORKS COMP PREMIUM	\$2,809.00
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	11000.2500.52710.0000.008000.0000	WORKERS COMP PREMIUM	\$1,898.00
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	11000.2600.52710.0000.008000.0000	WORKER COMP PREMIUM	\$1,993.00
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	11000.2600.55200.0000.008000.0000	INSURANCE	\$145,428.00
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA	7/30/19	13000.2700.52710.0000.008000.0000	WORKERS COMP PREMIUM	\$3,893.00

			RISK						
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	13000.2700.55200.0000.008000.0000	INSURANCE		\$8,563.00	
41974	07/30/2019	2004	INTERNATIONAL BANK-NMPSIA RISK	7/30/19	21000.3100.52710.0000.008000.0000	WORKMANS COMP PREMIUM		\$366.00	
							Check Total:	\$200,153.00	
41975	07/30/2019		INTERNATIONAL BANK	V730709	43000.5000.53414.0000.008000.0000	OTHER SERVICES		\$135.54	
41975	07/30/2019		INTERNATIONAL BANK	V730709	43000.5000.58311.0000.008000.0000	BOND PRINCIPAL PAYMENT		\$236,050.00	
41975	07/30/2019		INTERNATIONAL BANK	V730709	43000.5000.58322.0000.008000.0000	BOND INTEREST PAYMENT		\$7,333.46	
							Check Total:	\$243,519.00	
							Bank Total:	\$903,044.16	

Manual Checks Recap

41949	07/11/2019	11436	MORENO VALLEY HIGH SCHOOL	MANUAL	11000.0000.21100.0000.000000.0000	INTERGOVERNMENTAL		\$69,476.12	
							Check Total:	\$69,476.12	
41975	07/30/2019	11437	INTERNATIONAL BANK	MANUAL	43000.5000.53414.0000.008000.0000	OTHER SERVICES		\$135.54	
41975	07/30/2019	11437	INTERNATIONAL BANK	MANUAL	43000.5000.58311.0000.008000.0000	BOND PRINCIPAL PAYMENT		\$236,050.00	
41975	07/30/2019	11437	INTERNATIONAL BANK	MANUAL	43000.5000.58322.0000.008000.0000	BOND INTEREST PAYMENT		\$7,333.46	
							Check Total:	\$243,519.00	
							Manual Checks Total:	\$312,995.12	

<u>Fund</u>	<u>Amount</u>
11000	\$275,575.28
13000	\$16,175.35
21000	\$766.00
22000	\$189.87
23403	\$1,195.32
31701	\$57,714.79
31900	\$15,769.03
43000	\$536,853.84
Fund Totals:	\$904,239.48

End of Report

Disbursements Grand Total: \$904,239.48



## Cimarron Municipal Schools

### Deposit Listing

Date: 07/01/2019-07/31/2019

#### ACTIVITIES BANK ACCOUNT

Deposit Number Date	Memo	Cash/Other	Checks/Credit	Deposit Total	
363035217 07/03/2019	CHS - LIFETOUCH	\$0.00	\$10.00	\$10.00	
363035218 07/03/2019	ENEMS - LIFETOUCH	\$0.00	\$180.40	\$180.40	
363035220 07/09/2019	MARLENE PITTMAN - ENEMS FUND RAISER	\$379.00	\$10.00	\$389.00	
<b>Total Deposits for Bank:</b>	<b>3</b>	<b>Total Amount:</b>	<b>\$379.00</b>	<b>\$200.40</b>	<b>\$579.40</b>

#### OPERATIONAL ACCOUNT

363035093 07/03/2019	UNITED STATES POSTAL SERVICE - RENT - JULY 2019	\$0.00	\$459.17	\$459.17	
363035094 07/02/2019	NMPED - 31700 - SB 9	\$0.00	\$26,963.00	\$26,963.00	
363035095 07/02/2019	NMPED - 14000 - INSTRUCTIONAL MATERIAL	\$0.00	\$1.00	\$1.00	
363035096 07/10/2019	SEG - OPERATIONAL - JULY 2019	\$0.00	\$433,792.00	\$433,792.00	
363035097 07/10/2019	NMPED - 27149 - PRE-K INITIATIVE	\$0.00	\$3,715.18	\$3,715.18	
363035098 07/10/2019	NMPED - 24106 - IDEA B ENTITLEMENT	\$0.00	\$8,617.65	\$8,617.65	
363035099 07/10/2019	NMPED - 24106 - IDEA B ENTITLEMENT	\$0.00	\$9,219.28	\$9,219.28	
363035100 07/10/2019	NMPED - 24106 - IDEA B ENTITLEMENT	\$0.00	\$8,681.84	\$8,681.84	
363035101 07/03/2019	USAC TREASURY	\$0.00	\$16,590.30	\$16,590.30	
363035102 07/12/2019	NMPED - 24132 - IDEA B	\$0.00	\$3,526.71	\$3,526.71	
363035103 07/12/2019	NMPED - 24132 - IDEA B	\$0.00	\$3,636.51	\$3,636.51	
363035104 07/16/2019	NMPED - 24101 - TITLE 1	\$0.00	\$8,803.96	\$8,803.96	
363035106 07/16/2019	NMPED - 24101 - TITLE 1	\$0.00	\$5,295.35	\$5,295.35	
363035107 07/17/2019	NMPED - 24109 - PRE-SCHOOL IDEA B	\$0.00	\$989.76	\$989.76	
363035108 07/30/2019	COLFAX COUNTY TREASURER - JUNE 2019 - DISTRIBUTION	\$0.00	\$33,011.74	\$33,011.74	
363035109 07/30/2019	UNITED STATES POSTAL SERVICE - AUGUST 2019 RENT	\$0.00	\$459.17	\$459.17	
363035110 07/23/2019	NMPED - 24101 - TITLE 1	\$0.00	\$5,301.46	\$5,301.46	
363035111 07/26/2019	USDA - MARY 2019	\$0.00	\$18,601.21	\$18,601.21	
363035112 07/23/2019	NMPED - 24132 - IDEA B	\$0.00	\$9,107.55	\$9,107.55	
363035113 07/23/2019	NMPED - 13000 - TRANSPORTATION - JULY 2019	\$0.00	\$41,934.00	\$41,934.00	
<b>Total Deposits for Bank:</b>	<b>20</b>	<b>Total Amount:</b>	<b>\$0.00</b>	<b>\$638,706.84</b>	<b>\$638,706.84</b>

**Cimarron Municipal Schools  
August 2019 Board Meeting**

**Budget Adjustment Request(BAR) Approvals/Cash Transfers**

<u>TYPE OF BAR</u>	<u>BAR#</u>	<u>ACCOUNT</u>	<u>JUSTIFICATION</u>
VOID	01		
MAINTENANCE	02	SB-9	MOVE TO CORRECT ACCOUNT #
MAINTENANCE	03	24154-TITLE II	BUDGET MAINTENANCE
MAINTENANCE	04	11000-OPERATIONAL	BUDGET MAINTENANCE
MAINTENANCE	05	11000-OPERATIONAL	BUDGET MAINTENANCE
MAINTENANCE	06	27149-PRE-K	BUDGET MAINTENANCE
INITIAL	07	25233-REAP	19-20-ALLOCATION
MAINTENANCE	08	11000-OPERATIONAL	BUDGET MAINTENANCE
INITIAL	09	27155-BREAKFAST	19-20-ALLOCATION
INITIAL	10	27109-INST MATERIALS	19-20-ALLOCATION
MAINTENANCE	11	13000-TRANSPORTATION	BUDGET MAINTENANCE
MAINTENANCE	12	24154-TITLE II	BUDGET MAINTENANCE
MAINTENANCE	13	25153-MEDICAID	BUDGET MAINTENANCE
MAINTENANCE	14	25233-REAP	BUDGET MAINTENANCE

**PLEASE SEE ATTACHED BARS FOR DETAILED INFORMATION**

**Bar Increases/Decreases:**

**\*\*\*REQUEST PERMISSION TO PROCESS BARS FOR 2019-20  
CARRYOVER FUNDS OR ANY FUND UPON RECEIPT OF PED NOTIFICATION  
OR ANY BAR APPROVED BY SUPERINTENDENT**

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0001-M  
Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

FLOWTHROUGH ONLY

Budget Period: 07/01/2019

To: 06/30/2020

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitlement IDEA-B	2100 Support Services-Students	52710 Workers Compensation Premium	0000 No Program	0000 No Job Class		\$50	\$50	
Sub Total						\$50		
Indirect Cost								
DOC. TOTAL						\$50		

Void/Disapproval Reason: DID NOT USE

Justification:

Maintenance -

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Lawana Whitten

8/12/2019 2:37:51 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0002-M  
 Fund Type: Flowthrough  
 Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	57311 Vehicles General	0000 No Program	0000 No Job Class	\$200,000	(\$200,000)		
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	57312 Buses	0000 No Program	0000 No Job Class		\$200,000	\$200,000	
Sub Total						\$0		
<b>Indirect Cost</b>								
<b>DOC. TOTAL</b>						\$0		

Justification:  
 MAINTENANCE

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0003-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwritten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>
Budget Period: 07/01/2019                      To:    06/30/2020
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24154 Teacher/ Principal Training & Recruiting	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K- 12) Programs	1411 Teachers- Grades 1-12	\$5,000	(\$5,000)		
24154 Teacher/ Principal Training & Recruiting	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$2,500	(\$200)	\$2,300	
24154 Teacher/ Principal Training & Recruiting	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K- 12) Programs	1711 Instructional Assistants- Grades 1-12		\$5,000	\$5,000	
24154 Teacher/ Principal Training & Recruiting	1000 instruction	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class		\$200	\$200	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**  
MAINTENANCE

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
Budget Adjustment Request

Doc. ID: 008-000-1920-0004-M  
Fund Type: General Fund / Capital  
Outlay / Debt Service

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
					Indirect Cost			
					DOC. TOTAL	\$0		

Justification:  
MAINTENANCE

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

*- 0 - until all salaries are complete & will  
move budget accordingly*

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0005-M

Fund Type: Direct Grant

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>
Budget Period: Jul 1 2019 12:00AM To: Jun 30 2020 12:00AM
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
					Indirect Cost			
					DOC. TOTAL	\$0		

Justification:  
MAINTENANCE

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

- D. until Salaries are complete & will move accordingly.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
Budget Adjustment Request**

Doc. ID: 008-000-1920-0006-1  
Fund Type: Flowthrough

Adjustment Type: increase

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27149.0000.43202 \$63,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27149 PreK Initiative	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1414 Teachers-Preschool (exclude Special Ed)	\$99,712	\$50,000	\$149,712	1.00
27149 PreK Initiative	1000 instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$5,200	\$1,000	\$6,200	
27149 PreK Initiative	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$725	\$1,000	\$1,725	
27149 PreK Initiative	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class	\$2,500	\$1,000	\$3,500	
27149 PreK Initiative	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$700	\$500	\$1,200	
27149 PreK Initiative	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$4,618	\$228	\$4,846	
27149 PreK Initiative	1000 Instruction	52314 Vision	0000 No Program	0000 No Job Class	\$200	\$150	\$350	
27149 PreK Initiative	1000 Instruction	52315 Disability	0000 No Program	0000 No Job Class	\$45	\$100	\$145	
27149 PreK Initiative	1000 Instruction	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class	\$50	\$22	\$72	
27149 PreK Initiative	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class		\$6,000	\$6,000	
Sub Total						\$60,000		1.00
Indirect Cost								
<b>DOC. TOTAL</b>						\$60,000		

**Justification:**

2ND ROUND FUNDING

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0007-1  
 Fund Type: Direct Grant  
 Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>
Budget Period: Jul 1 2019 12:00AM To: Jun 30 2020 12:00AM
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 25233.0000.44301 \$11,163

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25233 Rural Education Achievement Program	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class		\$9,801	\$9,801	
25233 Rural Education Achievement Program	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1217 Secretarial/Clerical/Technical Assistants	\$1,125	\$1,125	\$2,250	
25233 Rural Education Achievement Program	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$30	\$15	\$45	
25233 Rural Education Achievement Program	2100 Support Services-Students	52210 FICA Payments	0000 No Program	0000 No Job Class	\$75	\$40	\$115	
25233 Rural Education Achievement Program	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$25	\$2	\$27	
25233 Rural Education Achievement Program	2100 Support Services-Students	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$85	\$120	\$205	
25233 Rural Education Achievement Program	2100 Support Services-Students	52313 Dental	0000 No Program	0000 No Job Class	\$10	\$10	\$20	
25233 Rural Education Achievement Program	2100 Support Services-Students	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class		\$50	\$50	
Sub Total						\$11,163		
Indirect Cost								
<b>DOC. TOTAL</b>						\$11,163		

Justification:  
 19-20 ALLOCATION

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0008-1  
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.46100 \$16,590

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000	2800 Operation & Maintenance of Plant	55200 Property/Liability Insurance	0000 No Program	0000 No Job Class	\$162,516	\$16,590	\$179,106	
Sub Total						\$16,590		
Indirect Cost								
<b>DOC. TOTAL</b>						\$16,590		

**Justification:**

USAC-ERATE

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0009-IB  
Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27155,0000.43202                      \$1,141

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27155	3100 Food Services Operations	56116 Food	0000 No Program	0000 No Job Class		\$1,141	\$1,141	
					Sub Total	\$1,141		
					<b>Indirect Cost</b>			
					<b>DOC. TOTAL</b>	\$1,141		

Justification:

INITIAL BUDGET 19-20

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 006-000-1920-0000-B  
 Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27109.0000.43202 \$35,753

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27109	1000 Instruction	56112 Other Textbooks	1010 Regular Education (K-12) Programs	0000 No Job Class		\$35,753	\$35,753	
Sub Total						\$35,753		
<b>Indirect Cost</b>								
<b>DOC. TOTAL</b>						\$35,753		

**Justification:**

INITIAL ALLOCATION 19-20

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer. Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0011-M  
 Fund Type: Flowthrough  
 Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	1622 Bus Drivers	\$111,532	(\$11,801)	\$99,731	
13000 Pupil Transportation	2700 Student Transportation	52500 Unemployment Compensation	0000 No Program	0000 No Job Class	\$530	(\$530)		
13000 Pupil Transportation	2700 Student Transportation	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$16,889	\$3,000	\$19,889	
13000 Pupil Transportation	2700 Student Transportation	52313 Dental	0000 No Program	0000 No Job Class	\$1,196	\$100	\$1,296	
13000 Pupil Transportation	2700 Student Transportation	52314 Vision	0000 No Program	0000 No Job Class	\$198	\$100	\$298	
13000 Pupil Transportation	2700 Student Transportation	52315 Disability	0000 No Program	0000 No Job Class	\$16	\$200	\$216	
13000 Pupil Transportation	2700 Student Transportation	54415 Water/Sewage	0000 No Program	0000 No Job Class	\$1,500	\$480	\$1,980	
13000 Pupil Transportation	2700 Student Transportation	54416 Communication Services	0000 No Program	0000 No Job Class	\$2,700	\$3,400	\$6,100	
13000 Pupil Transportation	2700 Student Transportation	55200 Property/Liability Insurance	0000 No Program	0000 No Job Class	\$8,512	\$51	\$8,563	
13000 Pupil Transportation	2700 Student Transportation	56212 Diesel Fuel	0000 No Program	0000 No Job Class	\$30,257	\$5,000	\$35,257	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						\$0		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0012-M  
 Fund Type: Flowthrough  
 Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>
Budget Period: 07/01/2019 To: 06/30/2020 A. Approved Carryover: B. Total Current Year Allocation: D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24154 Teacher/ Principal Training & Recruiting	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K- 12) Programs	1411 Teachers- Grades 1-12	\$5,000	(\$250)	\$4,750	
24154 Teacher/ Principal Training & Recruiting	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$500	\$200	\$700	
24154 Teacher/ Principal Training & Recruiting	1000 Instruction	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class		\$50	\$50	
					Sub Total	\$0		
					Indirect Cost			
					<b>DOC. TOTAL</b>	\$0		

**Justification:**

MAINTENANCE

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE, Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0013-M  
Fund Type: Direct Grant  
Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25153 Title XIX MEDICAL D 3/21 Years	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1215 Registered Nurses	\$9,375	(\$550)	\$8,825	
25153 Title XIX MEDICAL D 3/21 Years	2100 Support Services-Students	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$1,700	\$250	\$1,950	
25153 Title XIX MEDICAL D 3/21 Years	2100 Support Services-Students	52313 Dental	0000 No Program	0000 No Job Class	\$68	\$75	\$143	
25153 Title XIX MEDICAL D 3/21 Years	2400 Support Services-School Administration	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$1,350	\$150	\$1,500	
25153 Title XIX MEDICAL D 3/21 Years	2400 Support Services-School Administration	52313 Dental	0000 No Program	0000 No Job Class	\$25	\$50	\$75	
25153 Title XIX MEDICAL D 3/21 Years	2400 Support Services-School Administration	52314 Vision	0000 No Program	0000 No Job Class	\$15	\$25	\$40	
Sub Total						\$0		
					<b>Indirect Cost</b>			
					<b>DOC. TOTAL</b>	\$0		

**Justification:**

MAINTENANCE

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-1920-0014-M  
 Fund Type: Direct Grant  
 Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lawana Whitten, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-376-2445

Email: lwhitten@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25233 Rural Education Achievem ent Program	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K- 12) Programs	1411 Teachers- Grades 1-12	\$6,536	(\$2,000)	\$4,536	
25233 Rural Education Achievem ent Program	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$2,000	\$2,000	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**

MAINTENANCE

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



# Cimarron Municipal Schools

## Fund Balances

Fiscal Year: 2019-2020

Month: July  
 Year: 2019  
 Fund Type:

Include Cash Balance

FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
11000	OPERATIONAL	\$93,469.95	\$384,605.86	(\$244,008.99)	\$0.00	\$234,066.82	\$64,502.16	\$169,564.66
13000	PUPIL TRANSPORTATION	\$14.59	\$41,934.00	(\$28,044.99)	\$0.00	\$13,903.60	\$13,916.88	(\$13.28)
14000	INSTRUCTIONAL MATERIALS	\$45,839.06	\$1.00	\$0.00	\$0.00	\$45,840.06	\$45,840.06	\$0.00
21000	FOOD SERVICES	\$29,036.40	\$18,601.21	(\$1,763.93)	\$0.00	\$45,873.68	\$45,873.68	\$0.00
22000	ATHLETICS	\$32,716.79	\$0.00	(\$189.87)	\$0.00	\$32,526.92	\$32,526.92	\$0.00
23100	CHS E-STORE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23200	ZANE CD SCHOLARSHIP	\$12,444.52	\$0.00	\$0.00	\$0.00	\$12,444.52	\$12,444.52	\$0.00
23201	CARDWELL SCHOLARSHIP CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23202	MASONIC SCHOLARSHIP	\$10,785.15	\$0.00	\$0.00	\$0.00	\$10,785.15	\$10,785.15	\$0.00
23400	CHS ANNUAL YEARBOOK	\$630.24	\$0.00	\$0.00	\$0.00	\$630.24	\$630.24	\$0.00
23401	ACTIVITY INTEREST	\$3,785.01	\$0.00	\$0.00	\$0.00	\$3,785.01	\$3,785.01	\$0.00
23402	CHS ART	\$1,651.69	\$0.00	\$0.00	\$0.00	\$1,651.69	\$1,651.69	\$0.00
23403	CHS RAM PRIDE BOOSTER CLUB	\$22,020.77	\$0.00	(\$1,195.32)	\$0.00	\$20,825.45	\$20,825.45	\$0.00
23404	JOHN/BEVERLY CARDWELL SCHOLARSHIP FUND	\$47,097.47	\$0.00	\$0.00	\$0.00	\$47,097.47	\$47,097.47	\$0.00
23405	JUAN MARTINEZ SCHOLARSHIP FUND	\$18,650.88	\$0.00	\$0.00	\$0.00	\$18,650.88	\$18,650.88	\$0.00
23406	CHS CHEERLEADERS	\$540.30	\$0.00	\$0.00	\$0.00	\$540.30	\$540.30	\$0.00
23407	FAMILY GROUP 6-8	\$2,824.18	\$0.00	\$0.00	\$0.00	\$2,824.18	\$2,824.18	\$0.00
23408	CEMOP	\$3,094.16	\$0.00	\$0.00	\$0.00	\$3,094.16	\$3,094.16	\$0.00
23409	CEMS YEARBOOK	\$947.62	\$0.00	\$0.00	\$0.00	\$947.62	\$947.62	\$0.00
23410	CEMS ACTIVITY	\$1,359.97	\$0.00	\$0.00	\$0.00	\$1,359.97	\$1,359.97	\$0.00
23411	CEMS ART	\$148.28	\$0.00	\$0.00	\$0.00	\$148.28	\$148.28	\$0.00
23412	CES PEEWEE BB	\$5.04	\$0.00	\$0.00	\$0.00	\$5.04	\$5.04	\$0.00
23413	CES 3-4 SCIENCE TEACHERS	\$65.90	\$0.00	\$0.00	\$0.00	\$65.90	\$65.90	\$0.00
23415	CHS CLASS OF 2022	\$0.56	\$0.00	\$0.00	\$0.00	\$0.56	\$0.56	\$0.00
23416	DISTRICT NURSE	\$2,065.17	\$0.00	\$0.00	\$0.00	\$2,065.17	\$2,065.17	\$0.00
23417	CHS CLASS OF 2020	\$4,957.77	\$0.00	\$0.00	\$0.00	\$4,957.77	\$4,957.77	\$0.00
23419	CHS CLASS OF 2021	\$2,180.45	\$0.00	\$0.00	\$0.00	\$2,180.45	\$2,180.45	\$0.00
23420	CHS CLASS OF 2018	\$146.44	\$0.00	\$0.00	\$0.00	\$146.44	\$146.44	\$0.00
23421	CHS CLASS OF 2019	\$825.29	\$0.00	\$0.00	\$0.00	\$825.29	\$825.29	\$0.00
23424	CMS STUDENT COUNCIL	\$668.51	\$0.00	\$0.00	\$0.00	\$668.51	\$668.51	\$0.00
23425	CMS 8TH GRADE DANCE	\$214.60	\$0.00	\$0.00	\$0.00	\$214.60	\$214.60	\$0.00
23426	ENEMS ACTIVITY	\$10,440.46	\$180.40	\$0.00	\$0.00	\$10,620.86	\$10,620.86	\$0.00
23427	ENEMS STAFF	\$80.39	\$0.00	\$0.00	\$0.00	\$80.39	\$80.39	\$0.00
23428	ENMS BARN FUND	\$18,707.59	\$0.00	\$0.00	\$0.00	\$18,707.59	\$18,707.59	\$0.00
23429	EN AQUAPONICS	\$35.18	\$0.00	\$0.00	\$0.00	\$35.18	\$35.18	\$0.00
23430	ENEMS ART PROGRAM	\$255.64	\$0.00	\$0.00	\$0.00	\$255.64	\$255.64	\$0.00
23431	ENEMS YEARBOOK	\$1,891.67	\$0.00	\$0.00	\$0.00	\$1,891.67	\$1,891.67	\$0.00
23432	EN VOCATIONAL ED	\$2.46	\$0.00	\$0.00	\$0.00	\$2.46	\$2.46	\$0.00
23433	TRAILS END RANCH	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	\$1,100.00	\$0.00
23434	ENMS STUDENT COUNCIL	\$1,707.86	\$0.00	\$0.00	\$0.00	\$1,707.86	\$1,707.86	\$0.00

23435	EN PBIS COMMITTEE	\$519.98	\$0.00	\$0.00	\$0.00	\$519.98	\$519.98	\$0.00
23436	SNOW INDUSTRIES	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00
23440	CHS ACTIVITY	\$1,795.12	\$10.00	\$0.00	\$0.00	\$1,805.12	\$1,805.12	\$0.00
23442	CHS STUDENT COUNCIL	\$330.89	\$0.00	\$0.00	\$0.00	\$330.89	\$330.89	\$0.00
23445	CHS TEACHERS	\$471.64	\$0.00	\$0.00	\$0.00	\$471.64	\$471.64	\$0.00
23446	BAND-MUSIC PROGRAM	\$9,470.83	\$0.00	\$0.00	\$0.00	\$9,470.83	\$9,470.83	\$0.00
23448	SKI CLUB	\$26.93	\$0.00	\$0.00	\$0.00	\$26.93	\$26.93	\$0.00
23449	FFA	\$567.41	\$0.00	\$0.00	\$0.00	\$567.41	\$567.41	\$0.00
23450	CHS NATIONAL HONOR SOCIETY	\$297.91	\$0.00	\$0.00	\$0.00	\$297.91	\$297.91	\$0.00
23451	CHS RAMSHORN	\$1.25	\$0.00	\$0.00	\$0.00	\$1.25	\$1.25	\$0.00
23452	CHS RHOR	\$473.33	\$0.00	\$0.00	\$0.00	\$473.33	\$473.33	\$0.00
23454	CHS SHOP	\$6,841.55	\$0.00	\$0.00	\$0.00	\$6,841.55	\$6,841.55	\$0.00
23455	CHS LASER SHOP/BUSINESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23456	CHS DRAMA CLUB	\$1,294.87	\$0.00	\$0.00	\$0.00	\$1,294.87	\$1,294.87	\$0.00
23457	CHS SNACK PANTRY	\$86.90	\$0.00	\$0.00	\$0.00	\$86.90	\$86.90	\$0.00
23458	CEMS HALOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23460	ZANE SCHOLARSHIP	\$606.87	\$0.00	\$0.00	\$0.00	\$606.87	\$606.87	\$0.00
23461	STAFF EVENT DONATION	\$252.98	\$0.00	\$0.00	\$0.00	\$252.98	\$252.98	\$0.00
23463	ENEMS LIBRARY	\$794.65	\$0.00	\$0.00	\$0.00	\$794.65	\$794.65	\$0.00
23464	ENES K-2 TEACHERS	\$3,219.35	\$0.00	\$0.00	\$0.00	\$3,219.35	\$3,219.35	\$0.00
23465	ENES 3-5 TEACHERS	\$9,553.59	\$389.00	\$0.00	\$0.00	\$9,942.59	\$9,942.59	\$0.00
23470	EN TUTORING PROGRAM	\$2,130.22	\$0.00	\$0.00	\$0.00	\$2,130.22	\$2,130.22	\$0.00
23471	ENEMS CENTURY LINK	\$205.00	\$0.00	\$0.00	\$0.00	\$205.00	\$205.00	\$0.00
23479	CHS GRAPHIC ARTS	\$215.30	\$0.00	\$0.00	\$0.00	\$215.30	\$215.30	\$0.00
23481	CHS RAMS E-STORE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23482	CHS BROADCAST	\$395.75	\$0.00	\$0.00	\$0.00	\$395.75	\$395.75	\$0.00
23483	CHS DESIGN	\$6,809.01	\$0.00	\$0.00	\$0.00	\$6,809.01	\$6,809.01	\$0.00
23485	ENMS JUNIOR CHAMBER	\$1,795.82	\$0.00	\$0.00	\$0.00	\$1,795.82	\$1,795.82	\$0.00
23486	DISTRICT SAMS REWARDS	\$102.30	\$0.00	\$0.00	\$0.00	\$102.30	\$102.30	\$0.00
23487	WERC ENVIRONMENTAL DESIGN	\$230.83	\$0.00	\$0.00	\$0.00	\$230.83	\$230.83	\$0.00
23488	DISTRICT ATHLETICS	\$3,776.00	\$0.00	\$0.00	\$0.00	\$3,776.00	\$3,776.00	\$0.00
24101	TITLE I - IASA	\$18,631.88	\$30,132.89	\$0.00	\$0.00	\$48,764.77	\$48,764.77	\$0.00
24106	ENTITLEMENT IDEA-B	\$0.46	\$26,518.77	\$0.00	\$0.00	\$26,519.23	\$72,686.23	(\$46,167.00)
24109	PRESCHOOL IDEA-B	\$0.22	\$989.76	\$0.00	\$0.00	\$989.98	\$4,453.98	(\$3,464.00)
24118	FRESH FRUIT AND VEGETABLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24120	IDEA-B RISK POOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24132	IDEA-B RESULTS PLAN	\$0.11	\$16,270.77	\$0.00	\$0.00	\$16,270.88	\$42,020.88	(\$25,750.00)
24154	TEACHER/PRINCIPAL TRAINING & RECRUITING	\$123.65	\$0.00	\$0.00	\$0.00	\$123.65	\$10,860.65	(\$10,737.00)
24183	USAC EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,828.00	(\$20,828.00)
24189	TITLE IV	\$0.03	\$0.00	\$0.00	\$0.00	\$0.03	\$13,906.03	(\$13,906.00)
25153	TITLE XIX MEDICAID 3/21 YEARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25214	TEACHER QUALITY ENHANCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25233	RURAL EDUCATION ACHIEVEMENT PROGRAM	\$0.00	\$0.00	(\$236.43)	\$0.00	(\$236.43)	(\$236.43)	\$0.00
25250	SEG - FEDERAL STIMULUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26156	TURNER FOUNDATION	\$17,103.91	\$0.00	\$0.00	\$0.00	\$17,103.91	\$17,103.91	\$0.00
26179	A PLUS FOR ENERGY	\$870.56	\$0.00	\$0.00	\$0.00	\$870.56	\$870.56	\$0.00

27103	2009 DUAL CREDIT IM/HB2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27106	2010 GO BONDS STUDENT LIBRARY FUND SB1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27107	2012 GO BOND	\$0.80	\$0.00	\$0.00	\$0.00	\$0.80	\$5,101.80	(\$5,101.00)	
27114	CENTER FOR TEACHER EXCELLENCE PED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27125	EXCELLENCE IN TEACHING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27138	INCENTIVES FOR SCHOOL IMPR ACT PED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27149	PREK INITIATIVE	\$0.31	\$3,715.18	\$0.00	\$0.00	\$3,715.49	\$17,083.49	(\$13,368.00)	
27155	BREAKFAST FOR ELEM STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27171	2010 GOB IM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27181	"STEM" TEACHER INITIATIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27183	NM GROWN FVV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27195	TEACHERS HARD TO STAFF STIPEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28178	GEAR-UP CHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29102	PRIVATE DIR GRANTS (CATEGORICAL)	\$64,840.22	\$0.00	\$0.00	\$0.00	\$64,840.22	\$64,840.22	\$0.00	
31100	BOND BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31600	HB 33	\$1,984.60	\$0.00	\$0.00	\$0.00	\$1,984.60	\$1,984.60	\$0.00	
31700	STATE MATCH SB-9	\$0.00	\$26,963.00	\$0.00	\$0.00	\$26,963.00	\$56,926.00	(\$29,963.00)	
31701	CAPITAL IMPROVEMENTS SB-9	\$964,712.67	\$12,756.23	(\$57,842.35)	\$0.00	\$919,626.55	\$919,626.55	\$0.00	
31900	ED. TECHNOLOGY EQUIPMENT ACT	\$1,125,467.04	\$0.00	(\$15,769.03)	\$0.00	\$1,109,698.01	\$1,109,698.01	\$0.00	
41000	DEBT SERVICES	\$525,858.81	\$8,709.42	(\$87.09)	\$0.00	\$534,481.14	\$534,481.14	\$0.00	
43000	TOTAL ED. TECH. DEBT SERVICE SUBFUND	\$620,369.37	\$9,098.19	(\$536,944.82)	\$0.00	\$92,522.74	\$92,522.74	\$0.00	
	<b>Grand Total:</b>	<b>\$3,764,838.93</b>	<b>\$580,875.68</b>	<b>(\$886,082.82)</b>	<b>\$0.00</b>	<b>\$3,459,631.79</b>	<b>\$3,459,364.41</b>	<b>\$267.38</b>	

**End of Report**

## CIMARRON MUNICIPAL SCHOOLS

**To:** Board Members  
**From:** Lawana Whitten  
**Date:** August 1, 2019  
**Re:** Variance explanations for July, 2019

---

<b>11000 Operational</b>	Intra-Fund Loans paid that crossed fiscal years	<b>\$169,284.00</b>
<b>11000 Operational</b>	NMPSIA	<b>\$280.66</b>
<b>13000 Transportation</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$13.28)</b>
<b>24106 Entitlement IDEA B</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$46,167.00)</b>
<b>24109 Preschool IDEA B</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$3,464.00)</b>
<b>24132 IDEA-B</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$25,750.00)</b>
<b>24154 Title II</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$10,737.00)</b>
<b>24183</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$20,828.00)</b>
<b>24189 TITLE IV</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$13,906.00)</b>
<b>27107 GEO BOND</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$5,101.00)</b>
<b>27149 PRE-K</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$13,368.00)</b>
<b>31700 STATE MATCH</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$29,963.00)</b>

**Intra-fund Loans are loans from Operational to Federal and State & Local to be paid back once request for reimbursement (RFR) have been received.**

**Loans will be paid in full in this fiscal year (19-20) for last year (18-19) as RFR's were received in August.**

**It will show as a variance until the new year.**

# Cimarron Municipal Schools

## BOARD EXPENDITURE REPORT

Date:7/1/2019-7/31/2019

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
11000.0000.00000.0000.000000.0000	UNDESIGNATED	\$4,876,522.00	\$0.00	\$4,876,522.00	\$244,008.99	\$244,008.99	\$4,632,513.01	\$3,889,511.40	\$743,001.61	15.24%
	<b>FUND: OPERATIONAL - 11000</b>	<b>\$4,876,522.00</b>	<b>\$0.00</b>	<b>\$4,876,522.00</b>	<b>\$244,008.99</b>	<b>\$244,008.99</b>	<b>\$4,632,513.01</b>	<b>\$3,889,511.40</b>	<b>\$743,001.61</b>	<b>15.24%</b>
13000.0000.00000.0000.000000.0000	UNDESIGNATED	\$461,269.00	\$0.00	\$461,269.00	\$28,044.99	\$28,044.99	\$433,224.01	\$345,515.70	\$87,708.31	19.01%
	<b>FUND: PUPIL TRANSPORTATION - 13000</b>	<b>\$461,269.00</b>	<b>\$0.00</b>	<b>\$461,269.00</b>	<b>\$28,044.99</b>	<b>\$28,044.99</b>	<b>\$433,224.01</b>	<b>\$345,515.70</b>	<b>\$87,708.31</b>	<b>19.01%</b>
14000.0000.00000.0000.000000.0000	UNDESIGNATED	\$45,971.00	\$0.00	\$45,971.00	\$0.00	\$0.00	\$45,971.00	\$42,973.79	\$2,997.21	6.52%
	<b>FUND: INSTRUCTIONAL MATERIALS - 14000</b>	<b>\$45,971.00</b>	<b>\$0.00</b>	<b>\$45,971.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$45,971.00</b>	<b>\$42,973.79</b>	<b>\$2,997.21</b>	<b>6.52%</b>
21000.0000.00000.0000.000000.0000	UNDESIGNATED	\$273,486.00	\$0.00	\$273,486.00	\$1,763.93	\$1,763.93	\$271,722.07	\$41,715.72	\$230,006.35	84.10%
	<b>FUND: FOOD SERVICES - 21000</b>	<b>\$273,486.00</b>	<b>\$0.00</b>	<b>\$273,486.00</b>	<b>\$1,763.93</b>	<b>\$1,763.93</b>	<b>\$271,722.07</b>	<b>\$41,715.72</b>	<b>\$230,006.35</b>	<b>84.10%</b>
22000.0000.00000.0000.000000.0000	UNDESIGNATED	\$34,879.00	\$0.00	\$34,879.00	\$189.87	\$189.87	\$34,689.13	\$2,055.00	\$32,634.13	93.56%
	<b>FUND: ATHLETICS - 22000</b>	<b>\$34,879.00</b>	<b>\$0.00</b>	<b>\$34,879.00</b>	<b>\$189.87</b>	<b>\$189.87</b>	<b>\$34,689.13</b>	<b>\$2,055.00</b>	<b>\$32,634.13</b>	<b>93.56%</b>
24101.0000.00000.0000.000000.0000	UNDESIGNATED	\$126,318.00	\$0.00	\$126,318.00	\$0.00	\$0.00	\$126,318.00	\$47,305.86	\$79,012.14	62.55%
	<b>FUND: TITLE I - IASA - 24101</b>	<b>\$126,318.00</b>	<b>\$0.00</b>	<b>\$126,318.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$126,318.00</b>	<b>\$47,305.86</b>	<b>\$79,012.14</b>	<b>62.55%</b>
24106.0000.00000.0000.000000.0000	UNDESIGNATED	\$133,404.00	\$0.00	\$133,404.00	\$0.00	\$0.00	\$133,404.00	\$112,164.82	\$21,239.18	15.92%
	<b>FUND: ENTITLEMENT IDEA-B - 24106</b>	<b>\$133,404.00</b>	<b>\$0.00</b>	<b>\$133,404.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$133,404.00</b>	<b>\$112,164.82</b>	<b>\$21,239.18</b>	<b>15.92%</b>
24109.0000.00000.0000.000000.0000	UNDESIGNATED	\$11,294.00	\$0.00	\$11,294.00	\$0.00	\$0.00	\$11,294.00	\$12,602.53	(\$1,308.53)	-11.59%
	<b>FUND: PRESCHOOL IDEA-B - 24109</b>	<b>\$11,294.00</b>	<b>\$0.00</b>	<b>\$11,294.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,294.00</b>	<b>\$12,602.53</b>	<b>(\$1,308.53)</b>	<b>-11.59%</b>
24132.0000.00000.0000.000000.0000	UNDESIGNATED	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$2,464.22	\$17,535.78	87.68%
	<b>FUND: IDEA-B RESULTS PLAN - 24132</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$2,464.22</b>	<b>\$17,535.78</b>	<b>87.68%</b>
24154.0000.00000.0000.000000.0000	UNDESIGNATED	\$31,267.00	\$0.00	\$31,267.00	\$0.00	\$0.00	\$31,267.00	\$5,030.78	\$26,236.22	83.91%
	<b>FUND: TEACHER/PRINCIPAL TRAINING &amp; RECRUITING - 24154</b>	<b>\$31,267.00</b>	<b>\$0.00</b>	<b>\$31,267.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,267.00</b>	<b>\$5,030.78</b>	<b>\$26,236.22</b>	<b>83.91%</b>
24189.0000.00000.0000.000000.0000	UNDESIGNATED	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	0.00%
	<b>FUND: TITLE IV - 24189</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>0.00%</b>
25153.0000.00000.0000.000000.0000	UNDESIGNATED	\$52,408.00	\$0.00	\$52,408.00	\$0.00	\$0.00	\$52,408.00	\$13,187.51	\$39,220.49	74.84%
	<b>FUND: TITLE XIX MEDICAID 3/21 YEARS - 25153</b>	<b>\$52,408.00</b>	<b>\$0.00</b>	<b>\$52,408.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$52,408.00</b>	<b>\$13,187.51</b>	<b>\$39,220.49</b>	<b>74.84%</b>
25233.0000.00000.0000.000000.0000	UNDESIGNATED	\$9,696.00	\$0.00	\$9,696.00	\$236.43	\$236.43	\$9,459.57	\$17,752.43	(\$8,292.86)	-85.53%
	<b>FUND: RURAL EDUCATION ACHIEVEMENT PROGRAM - 25233</b>	<b>\$9,696.00</b>	<b>\$0.00</b>	<b>\$9,696.00</b>	<b>\$236.43</b>	<b>\$236.43</b>	<b>\$9,459.57</b>	<b>\$17,752.43</b>	<b>(\$8,292.86)</b>	<b>-85.53%</b>
26156.0000.00000.0000.000000.0000	UNDESIGNATED	\$17,744.00	\$0.00	\$17,744.00	\$0.00	\$0.00	\$17,744.00	\$75.00	\$17,669.00	99.58%
	<b>FUND: TURNER FOUNDATION - 26156</b>	<b>\$17,744.00</b>	<b>\$0.00</b>	<b>\$17,744.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,744.00</b>	<b>\$75.00</b>	<b>\$17,669.00</b>	<b>99.58%</b>
26179.0000.00000.0000.000000.0000	UNDESIGNATED	\$870.00	\$0.00	\$870.00	\$0.00	\$0.00	\$870.00	\$0.00	\$870.00	100.00%
	<b>FUND: A PLUS FOR ENERGY - 26179</b>	<b>\$870.00</b>	<b>\$0.00</b>	<b>\$870.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$870.00</b>	<b>\$0.00</b>	<b>\$870.00</b>	<b>100.00%</b>
27107.0000.00000.0000.000000.0000	UNDESIGNATED	\$6,388.00	\$0.00	\$6,388.00	\$0.00	\$0.00	\$6,388.00	\$0.00	\$6,388.00	100.00%
	<b>FUND: 2012 GO BOND - 27107</b>	<b>\$6,388.00</b>	<b>\$0.00</b>	<b>\$6,388.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,388.00</b>	<b>\$0.00</b>	<b>\$6,388.00</b>	<b>100.00%</b>
27149.0000.00000.0000.000000.0000	UNDESIGNATED	\$147,000.00	\$0.00	\$147,000.00	\$0.00	\$0.00	\$147,000.00	\$120,321.90	\$26,678.10	18.15%
	<b>FUND: PREK INITIATIVE - 27149</b>	<b>\$147,000.00</b>	<b>\$0.00</b>	<b>\$147,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,000.00</b>	<b>\$120,321.90</b>	<b>\$26,678.10</b>	<b>18.15%</b>
29102.0000.00000.0000.000000.0000	UNDESIGNATED	\$62,753.00	\$0.00	\$62,753.00	\$0.00	\$0.00	\$62,753.00	\$3,181.91	\$59,571.09	94.93%
	<b>FUND: PRIVATE DIR GRANTS (CATEGORICAL) - 29102</b>	<b>\$62,753.00</b>	<b>\$0.00</b>	<b>\$62,753.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$62,753.00</b>	<b>\$3,181.91</b>	<b>\$59,571.09</b>	<b>94.93%</b>
31100.0000.00000.0000.000000.0000	UNDESIGNATED	\$626.00	\$0.00	\$626.00	\$0.00	\$0.00	\$626.00	\$0.00	\$626.00	100.00%
	<b>FUND: BOND BUILDING - 31100</b>	<b>\$626.00</b>	<b>\$0.00</b>	<b>\$626.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$626.00</b>	<b>\$0.00</b>	<b>\$626.00</b>	<b>100.00%</b>
31600.0000.00000.0000.000000.0000	UNDESIGNATED	\$1,985.00	\$0.00	\$1,985.00	\$0.00	\$0.00	\$1,985.00	\$0.00	\$1,985.00	100.00%

	<b>FUND: HB 33 - 31600</b>	<b>\$1,985.00</b>	<b>\$0.00</b>	<b>\$1,985.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,985.00</b>	<b>\$0.00</b>	<b>\$1,985.00</b>	<b>100.00%</b>
31701.0000.00000.0000.000000.0000	UNDESIGNATED	\$1,785,024.00	\$0.00	\$1,785,024.00	\$57,842.35	\$57,842.35	\$1,727,181.65	\$311,237.87	\$1,415,943.78	79.32%
	<b>FUND: CAPITAL IMPROVEMENTS SB-9 - 31701</b>	<b>\$1,785,024.00</b>	<b>\$0.00</b>	<b>\$1,785,024.00</b>	<b>\$57,842.35</b>	<b>\$57,842.35</b>	<b>\$1,727,181.65</b>	<b>\$311,237.87</b>	<b>\$1,415,943.78</b>	<b>79.32%</b>
31900.0000.00000.0000.000000.0000	UNDESIGNATED	\$628,472.00	\$0.00	\$628,472.00	\$15,769.03	\$15,769.03	\$612,702.97	\$167,684.04	\$445,018.93	70.81%
	<b>FUND: ED. TECHNOLOGY EQUIPMENT ACT - 31900</b>	<b>\$628,472.00</b>	<b>\$0.00</b>	<b>\$628,472.00</b>	<b>\$15,769.03</b>	<b>\$15,769.03</b>	<b>\$612,702.97</b>	<b>\$167,684.04</b>	<b>\$445,018.93</b>	<b>70.81%</b>
41000.0000.00000.0000.000000.0000	UNDESIGNATED	\$1,044,267.00	\$0.00	\$1,044,267.00	\$87.09	\$87.09	\$1,044,179.91	\$0.00	\$1,044,179.91	99.99%
	<b>FUND: DEBT SERVICES - 41000</b>	<b>\$1,044,267.00</b>	<b>\$0.00</b>	<b>\$1,044,267.00</b>	<b>\$87.09</b>	<b>\$87.09</b>	<b>\$1,044,179.91</b>	<b>\$0.00</b>	<b>\$1,044,179.91</b>	<b>99.99%</b>
43000.0000.00000.0000.000000.0000	UNDESIGNATED	\$1,129,926.00	\$0.00	\$1,129,926.00	\$536,944.82	\$536,944.82	\$592,981.18	\$0.00	\$592,981.18	52.48%
	<b>FUND: TOTAL ED. TECH. DEBT SERVICE SUBFUND - 43000</b>	<b>\$1,129,926.00</b>	<b>\$0.00</b>	<b>\$1,129,926.00</b>	<b>\$536,944.82</b>	<b>\$536,944.82</b>	<b>\$592,981.18</b>	<b>\$0.00</b>	<b>\$592,981.18</b>	<b>52.48%</b>
<b>Grand Total:</b>		<b>\$10,911,569.00</b>	<b>\$0.00</b>	<b>\$10,911,569.00</b>	<b>\$884,887.50</b>	<b>\$884,887.50</b>	<b>\$10,026,681.50</b>	<b>\$5,144,780.48</b>	<b>\$4,881,901.02</b>	<b>44.74%</b>

End of Report

# NM State Treasurer's Office Investment Pool - LGIP

## August 2019

7/1/2019	2.363	
7/2/2019	2.394	
7/3/2019	2.386	
7/4/2019	Holiday	
7/5/2019	2.408	
7/8/2019	2.397	
7/9/2019	2.396	
7/10/2019	2.401	
7/11/2019	2.399	
7/12/2019	2.344	
7/15/2019	2.389	
7/16/2019	2.398	
7/17/2019	2.376	
7/18/2019	2.351	
7/19/2019	2.365	
7/22/2019	2.332	
7/23/2019	2.32	
7/24/2019	2.364	
7/25/2019	2.337	
7/26/2019	2.369	
7/29/2019	2.41	
7/30/2019	2.38	
Average	2.373	2.38

School District: Cimarron Municipal Schools  
 Charter Name:  
 Month/Quarter 06/30/2019

**PED Cash Report  
 for 2018-2019 Fiscal Year**

County: COLFAX  
 PED No.: 8

Previous Year	06/30/2018	OPERATIONAL	TEACHERAGE	TRANSPORTATION	INST. MATERIALS	FOOD SERVICES	ATHLETICS	NON-INSTRUCT.
Report ending date	06/30/2019	FUND	FUND	FUND	FUND	FUND	FUND	FUND
		11000	12000	13000	14000	21000	22000	23000
<b>Refer to "Instructions for PED Cash Report" for details on how to properly complete this form.</b>								
Total Cash Balance 06/30/2018	+OR-	255,751.94	0.00	4.35	42,040.76	47,630.75	21,378.95	0.00
Current Year Rev. to Date (Per Receipts Report-excluding Refunds & including any Deposits in Transit)	+	4,474,784.99	0.00	413,235.00	12,964.42	215,374.31	14,443.46	0.00
Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Resources to Date for Current Year 06/30/2019	=	4,730,536.93	0.00	413,239.35	55,005.18	263,005.06	35,822.41	0.00
Current Year Expenditures to Date Enter as a Minus (Per Expenditure Report)	-	(4,470,782.92)	0.00	(413,224.76)	(9,166.12)	(233,968.66)	(3,105.62)	0.00
Permanent Cash Transfers/Reversions * Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash	=	259,754.01	0.00	14.59	45,839.06	29,036.40	32,716.79	0.00
<b>Other Reconciling Items</b>								
Payroll Liabilities	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**Adjustments - Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECONCILED CASH BALANCE 06/30/2019	=	259,754.01	0.00	14.59	45,839.06	29,036.40	32,716.79	0.00
Total Outstanding Loans *** Provide Full Explanation on Last Page	+OR-	(166,284.00)	0.00	0.00	0.00	0.00	0.00	0.00
Total Ending Cash 06/30/2019	+OR-	93,470.01	0.00	14.59	45,839.06	29,036.40	32,716.79	0.00



School District: Cimarron Municipal Schools		<b>PED Cash Report</b>				County:	COLFAX	
Charter Name:		<b>for 2018-2019 Fiscal Year</b>				PED No.:	8	
Month/Quarter 06/30/2019		FEDERAL FLOWTHROUGH FUND 24000	FEDERAL DIRECT FUND 25000	LOCAL GRANTS FUND 26000	STATE FLOWTHROUGH FUND 27000	STATE DIRECT FUND 28000	LOCAL OR STATE FUND 29000	BOND BUILDING FUND 31100
Total Cash Balance 06/30/2018	=	(49,219.01)	0.00	17,644.28	(10,124.52)	0.00	41,853.17	1,364,953.72
Current Year Rev. to Date (Per Receipts Report-excluding Refunds & including any Deposits in Transit)	+	248,944.11	90,581.69	18,000.00	66,380.59	0.00	39,000.00	2,741.12
Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Resources to Date for Current Year 06/30/2019	=	199,725.10	90,581.69	35,644.28	56,256.07	0.00	80,853.17	1,367,694.84
Current Year Expenditures to Date Enter as a Minus (Per Expenditure Report)	-	(301,820.81)	(90,581.69)	(17,669.81)	(74,723.96)	0.00	(16,012.95)	(1,367,694.84)
Permanent Cash Transfers/Reversions * Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash	=	(102,095.71)	0.00	17,974.47	(18,467.89)	0.00	64,840.22	0.00
<b>Other Reconciling Items</b>								
Payroll Liabilities	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**Adjustments - Provide Full Explanation on Last Page	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECONCILED CASH BALANCE 06/30/2019	=	(102,095.71)	0.00	17,974.47	(18,467.89)	0.00	64,840.22	0.00
Total Outstanding Loans *** Provide Full Explanation on Last Page	+OR-	120,852.00	0.00	0.00	18,469.00	0.00	0.00	0.00
Total Ending Cash 06/30/2019	+OR-	18,756.29	0.00	17,974.47	1.11	0.00	64,840.22	0.00

School District: Cimarron Municipal Schools  
 Charter Name:  
 Month/Quarter 06/30/2019

**PED Cash Report  
 for 2018-2019 Fiscal Year**

County: COLFAX  
 PED No.: 8

		PUBLIC SCHOOL CAPITAL OUTLAY 31200	SPECIAL CAPITAL OUTLAY LOCAL 31300	SPECIAL CAPITAL OUTLAY STATE 31400	SPECIAL CAPITAL OUTLAY FEDERAL 31500	CAPITAL IMPROV. HB 33 31600	CAPITAL IMPROV. SB9- STATE 31700	CAPITAL IMPROV. SB9- LOCAL 31701
Total Cash Balance 06/30/2018	=	0.00	0.00	0.00	0.00	1,677.40	0.00	1,452,888.10
Current Year Rev. to Date (Per Receipts Report-excluding Refunds & including any Deposits in Transit)	+	0.00	0.00	0.00	0.00	310.30		759,244.87
Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Resources to Date for Current Year 06/30/2019	=	0.00	0.00	0.00	0.00	1,987.70	0.00	2,212,132.97
Current Year Expenditures to Date Enter as a Minus (Per Expenditure Report)	-	0.00	0.00	0.00	0.00	(3.10)	(26,963.00)	(1,247,420.30)
Permanent Cash Transfers/Reversions * Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash	=	0.00	0.00	0.00	0.00	1,984.60	(26,963.00)	964,712.67
<b>Other Reconciling Items</b>								
Payroll Liabilities	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**Adjustments - Provide Full Explanation on Last Page	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECONCILED CASH BALANCE 06/30/2019	=	0.00	0.00	0.00	0.00	1,984.60	(26,963.00)	964,712.67
Total Outstanding Loans *** Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	26,963.00	0.00
Total Ending Cash 06/30/2019	+OR-	0.00	0.00	0.00	0.00	1,984.60	0.00	964,712.67

School District: Cimarron Municipal Schools  
 Charter Name:  
 Month/Quarter 06/30/2019

**PED Cash Report  
 for 2018-2019 Fiscal Year**

County: COLFAX  
 PED No.: 8

		ENERGY EFFICIENCY 31800	ED. TECH EQUIP ACT 31900	PSCOC 20% FUND 32100	DEBT SERVICE FUND 41000	DEFERRED SICK LEAVE FUND 42000	ED TECH DEBT SERVICE FUND 43000	GRAND TOTAL ALL FUNDS
Total Cash Balance 06/30/2018	=	0.00	912,477.41	0.00	669,413.01	0.00	430,950.81	5,199,321.12
Current Year Rev. to Date (Per Receipts Report-excluding Refunds & including any Deposits in Transit)	+	0.00	512,037.74	0.00	520,472.67	0.00	536,157.25	7,924,672.52
Prior Year Warrants Voided	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Resources to Date for Current Year 06/30/2019	=	0.00	1,424,515.15	0.00	1,189,885.68	0.00	967,108.06	13,123,993.64
Current Year Expenditures to Date Enter as a Minus (Per Expenditure Report)	-	0.00	(341,288.11)	0.00	(664,026.87)	0.00	(304,498.69)	(9,582,952.21)
Permanent Cash Transfers/Reversions * Provide Full Explanation on Last Page	+OR-	0.00	42,240.00	0.00	0.00	0.00	(42,240.00)	0.00
Total Cash	=	0.00	1,125,467.04	0.00	525,858.81	0.00	620,369.37	3,541,041.43
<b>Other Reconciling Items</b>								
Payroll Liabilities	+	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**Adjustments - Provide Full Explanation on Last Page	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECONCILED CASH BALANCE 06/30/2019	=	0.00	1,125,467.04	0.00	525,858.81	0.00	620,369.37	3,541,041.43
Total Outstanding Loans *** Provide Full Explanation on Last Page	+OR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Ending Cash 06/30/2019	+OR-	0.00	1,125,467.04	0.00	525,858.81	0.00	620,369.37	3,541,041.43

School District: Cimarron Municipal Schools  
 Charter Name:  
 Month/Quarter 06/30/2019

**PED Cash Report  
 for 2018-2019 Fiscal Year**

COUNTY: COLFAX  
 PED No.: 8

B	C	D	E	F	G	H	I	J
		+	+	+OR-	+OR-	+		+OR-
From Bank Statements				Adjustments to Bank Statements		Adjusted Bank Balance	Description	Adjustment Amount
Account Name/Type	Bank	Statement Balance	Overnight Investments	Net Outstanding Items (Checks) Deposits	Outstanding Interbank transfers			
							From line 12 Grand Total All	3,541,041.43
Operational		72,554.74	0.00	(541,042.21)		(468,487.47)		0.00
Special Investements		2,944,703.98				2,944,703.98		0.00
Ed Tech Bond		447,175.46				447,175.46		0.00
Ed Tech CDs		612,649.46				612,649.46		0.00
Arbiter Sports		5,000.00				5,000.00		0.00
Activity		164,549.90	0.00	0.00	0.00	164,549.90	Activity Fund	164,549.90
<b>Totals</b>		<b>4,246,633.54</b>	<b>0.00</b>	<b>(541,042.21)</b>	<b>0.00</b>	<b>3,705,591.33</b>		<b>3,705,591.33</b>

0.00

Please provide Page 1 of each of your Bank Statement(s).

NOTE: Total Column H must equal total Column J

\* PERMANENT CASH TRANSFERS/REVERSIONS (LINE 6)

Please identify all cash transfers and reversions per school district general ledger. Enter the name or fund

FROM FUND	AMOUNT FROM	TO FUND	Explicit Explanation
31900	42,240.00	43000	As per auditor to transfer fees back to 31900

\*\* OTHER RECONCILING ITEMS (LINE 8 & 9)

Please identify all reconciling adjustments per school district general ledger. Enter the name or fund  
 Please list each transaction separately.

FROM FUND	AMOUNT FROM	TO FUND	Explicit Explanation
-----------	-------------	---------	----------------------

\*\*\* TOTAL OUTSTANDING LOANS (LINE 11)

Please identify all outstanding loans per school district general ledger. Enter the name or fund number on the FROM FUND and TO FUND columns.  
 Please list each transaction separately.

FROM FUND	AMOUNT FROM	TO FUND	Explicit Explanation
11000	(166,284.00)		
	120,852.00	24000	
	18,469.00	27000	
	26,963.00	31700	

I, hereby, certify that the information contained in this cash report reconciles to the General Ledger.

**Signature of Licensed Business Manager**

**Date**