



## Board of Education

Nancy Hooker, President; Megan M. Mitchell, Vice-President;  
Fox V. Guinn, Secretary; Bret E. Wier, Member; Kari M. Jaramillo, Member  
Adán Estrada, Superintendent

**Board of Education  
Regular Meeting**

**Wednesday  
August 19, 2020  
6:30 pm**

**In light of the public health emergency due to the Covid-19 virus Cimarron Municipal Schools is taking extra precautions with necessary meetings. All Board of Education meetings will be virtual meetings until the state restrictions regarding the spread of the virus are changed or rescinded by the governor. You may participate in the work of the Board of Education by joining via teleconference upcoming board meetings or emailing input, comments and questions to board members at [info@cimarronschools.org](mailto:info@cimarronschools.org). This input will be addressed at an upcoming meeting.**

**LIVE VIDEO ON CIMARRON MUNICIPAL SCHOOLS FACEBOOK PAGE**

**INTERACTIVE TELECONFERENCE**

**DIAL - 575-376-2445**

**DIAL - 901**

**DIAL - 1234**

### **Vision**

*To inspire our students to realize their  
individual potential in an ever-changing world*

### **Mission**

*Cimarron Municipal Schools will work hand-in-hand with our families  
and community to provide our students the experience of a safe and  
challenging educational environment through staff who know and nurture every child*

**Cimarron School District is a PREMIER school**



**with familia at its core**

# CIMARRON MUNICIPAL SCHOOLS

165 N. COLLISON AVE., CIMARRON NM, 87714  
(575) 376-2445 (575) 376-2442-FAX

## CIMARRON MUNICIPAL SCHOOLS BOARD OF EDUCATION REGULAR MEETING

### AGENDA

In light of the public health emergency due to the Covid-19 virus Cimarron Municipal Schools is taking extra precautions with necessary meetings. All Board of Education meetings will be virtual meetings until the state restrictions regarding the spread of the virus are changed or rescinded by the governor.

You may participate in the work of the Board of Education by joining via teleconference upcoming board meetings or emailing input, comments and questions to board members at [info@cimarronschools.org](mailto:info@cimarronschools.org). This input will be addressed at an upcoming meeting.

### LIVE VIDEO ON CIMARRON MUNICIPAL SCHOOLS FACEBOOK PAGE

### INTERACTIVE TELECONFERENCE

DIAL - 575-376-2445

DIAL - 901

DIAL – 1234

Wednesday, August 19, 2020  
6:30 pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider Approval of Agenda (Action)
- V. Consider Approval of Minutes (Action)
  - A. July 15, 2020 - Regular Board Meeting
- VI. Principal's Report – Eagle Nest Elementary/Middle School
  - A. Student and Staff Recognitions
  - B. Proficiency Data Review
- VII. Public Forum
- VIII. Google Classroom Security Presentation – Dmitri Calvert - Community Tech Solutions
- IX. Consider Approval of the SY 2020-2021 – Speech Therapy Contract (Discussion/Action)

- X. NMSBA Policy Service Advisory 208 – Student Attendance Supplement – 1<sup>st</sup> Reading (Discussion/Action)
- XI. Policy C-0600 – Evaluation of Superintendent – 1<sup>st</sup> Reading (Discussion/Action)
- XII. Policy A-0000 - District Mission and Belief Statement – 1<sup>st</sup> Reading (Discussion/Action)
- XIII. Policy D-2411 – Audits/Financial Monitoring – 1<sup>st</sup> Reading (Discussion/Action)
- XIV. NMSBA Policy Service Advisories 206 & 207 – Non-Discrimination – 2<sup>nd</sup> Reading (Discussion/Action)
- XV. Consider Approval of Consent Agenda Items (Discussion/Action)
  - A. Approval of the Disbursement Detail, Deposit Listing, Expenditure and Revenue Report, Budget Adjustments, Fund Cash Balance, Finance Memo, Investment Report, ACH Voucher Report and Bond Expense Report.
- XVI. School Board Report
- XVII. Superintendent’s Report
  - A. 2020-2021 School Year
  - B. Construction Report
  - C. Introduction of New Employees
  - D. Plans for Assessment Testing
  - E. Assessing Remote Learning
- XVIII. Next Regular School Board Meeting Agenda Items
- XIX. Adjournment

The next Regular School Board Meeting is scheduled for Wednesday, September 16, 2020; Meeting Time – 6:30 pm.

Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged. Public Comments and Observations regarding non-agenda items that fall within the purview of the Cimarron Board of Education are heard at this time. Comments regarding matters under litigation will not be allowed and no action will be taken on items presented but may be referred to staff or others. The School Board Members and Superintendent may travel together, however, no school business will be discussed or action taken.

This is an open meeting and the citizens of the Cimarron Municipal School District are invited to attend. Notice: Individuals with disabilities who need any form of auxiliary aid to attend or participate at this meeting are to contact the Superintendent at 575-376-2445 as soon as possible.

# CIMARRON MUNICIPAL SCHOOLS

165 N. COLLISON AVE., CIMARRON NM, 87714  
(575) 376-2445 (575) 376-2442-FAX

## CIMARRON MUNICIPAL SCHOOLS BOARD OF EDUCATION REGULAR MEETING

### AMENDED AGENDA

In light of the public health emergency due to the Covid-19 virus Cimarron Municipal Schools is taking extra precautions with necessary meetings. All Board of Education meetings will be virtual meetings until the state restrictions regarding the spread of the virus are changed or rescinded by the governor.

You may participate in the work of the Board of Education by joining via teleconference upcoming board meetings or emailing input, comments and questions to board members at [info@cimarronschools.org](mailto:info@cimarronschools.org). This input will be addressed at an upcoming meeting.

### ZOOM MEETING

[zoom.us](https://zoom.us)

Meeting ID: 863 2630 8610

Password: 3sXemx

Wednesday, July 15, 2020  
6:30 pm

- I. Call to Order
  - Mrs. Hooker called the meeting to order at 6:31 pm
- II. Pledge of Allegiance
- III. Roll Call
  - Mrs. Hooker, President; Mrs. Mitchell, Vice-President; Mr. Guinn, Secretary; Mr. Wier, Member Ms. Jaramillo, Member were present. There was a quorum.
- IV. Consider Approval of Agenda (Action)
  - Ms. Jaramillo made the motion to approve the July 15, 2020 Agenda. Mrs. Mitchell seconds the motion. The Board was polled: Mrs. Hooker, Aye; Mrs. Mitchell, Aye; Mr. Guinn, Aye; Mr. Wier, Aye; Ms. Jaramillo, Aye. The motion carries.
- V. Consider Approval of Minutes (Action)
  - A. June 17, 2020 - Regular Board Meeting
    - Mrs. Mitchell made the motion to approve the June, 17, 2020 Minutes. Ms. Mitchell seconds the motion. The Board was polled: Mrs. Hooker, Aye; Mrs. Mitchell, Aye; Mr. Guinn, Aye; Mr. Wier, Aye; Ms. Jaramillo, Aye. The motion carries.
- VI. Student and Staff Recognitions

VII. Public Forum

VIII. Audit/Finance Report

IX. Consider Approval of the State Re-entry Plan (Discussion/Action)

- Mr. Wier made the motion to approve State Re-entry Plan. Mrs. Mitchell seconds the motion. The Board was polled: Mrs. Hooker, Aye; Mrs. Mitchell, Aye; Mr. Guinn, Nay; Mr. Wier, Aye; Ms. Jaramillo, Aye. The motion carries.

X. Consider Approval of the SY 2020-2021 – OT Contract (Discussion/Action)

- Mrs. Mitchell made the motion to approve the OT Contract. Mr. Guinn seconds the motion. The Board was polled: Mrs. Hooker, Aye; Mrs. Mitchell, Aye; Mr. Guinn, Aye; Mr. Wier, Aye; Ms. Jaramillo, Aye. The motion carries.

XI. Consider Approval of the SY 2020-2021 – Physical Therapy Contract (Discussion/Action)

- Ms. Jaramillo made the motion to approve the Physical Therapy Contract. Mr. Wier seconds the motion. The Board was polled: Mrs. Hooker, Aye; Mrs. Mitchell, Aye; Mr. Guinn, Aye; Mr. Wier, Aye; Ms. Jaramillo, Aye. The motion carries.

XII. Consider Approval of the SY 2020-2021 – TVI Contract (Discussion/Action)

- Mr. Wier made the motion to approve the TVI Contract. Mr. Guinn seconds the motion. The Board was polled: Mrs. Hooker, Aye; Mrs. Mitchell, Aye; Mr. Guinn, Aye; Mr. Wier, Aye; Ms. Jaramillo, Aye. The motion carries.

XIII. Consider Approval of Moreno Valley High School 2020-2021 Budget (Discussion/Action)

- Mr. Guinn made the motion to approve the Moreno Valley High School 2020-2021 Budget. Ms. Jaramillo seconds the motion. The Board was polled: Mrs. Hooker, Aye; Mrs. Mitchell, Abstain; Mr. Guinn, Aye; Mr. Wier, Aye; Ms. Jaramillo, Aye. The motion carries.

XIV. NMSBA Policy Service Advisories 206 & 207 – Non-Discrimination – 1<sup>st</sup> Reading (Discussion/Action)

XV. NMSBA Policy Service Alert - July 2020 (Discussion/Action)

XVI. Consider Approval of Consent Agenda Items (Discussion/Action)

A. Approval of the Disbursement Detail, Deposit Listing, Expenditure and Revenue Report, Budget Adjustments, Fund Cash Balance, Finance Memo, Investment Report, ACH Voucher Report and Bond Expense Report.

- Ms. Jaramillo made the motion to approve the Consent Agenda. Mrs. Mitchell seconds the motion. The Board was polled: Mrs. Hooker, Aye; Mrs. Mitchell, Aye; Mr. Guinn, Aye; Mr. Wier, Aye; Ms. Jaramillo, Aye. The motion carries.

XVII. School Board Report

A. Acknowledge Christine Subratie was awarded the NMSBA Scholarship



Unlimited Teletherapy, LLC

Speech Language Services

Cost Proposal for the 2020-2021 school year

3 days per week

111 total days (based on 37 weeks of school)

Cost of Speech Language Services = 56,610.00 (does NOT include gross receipts tax)

GR tax is currently at 5.125%

GR cost = 2,901.26

Total Cost = 59,511.26

© 2020 by New Mexico School Boards Association

# ***POLICY SERVICES***

## ***ADVISORY***

Volume 18, Number 3

August 2020

### **CONTENTS**

Policy Advisory No. 208                      JE Supplement—Student Attendance Supplement

#### **Policy advisory discussion**

**Introductory Comments.** Policy Services finds it interesting that the Public Education Department (PED) has used the term "Guidance" to provide direction to school districts during the current pandemic when discussing schools returning to the provision of educational services. Without the weight of statutorily mandated rule making procedure it occurs to Policy Services that the recent guidance may not be legally enforceable direction, particularly when certain terms are used. For example, in the Remote Learning Models guidance, paragraph three, titled Attendance for Success Act: 2020-2021 IMPLEMENTATION recently distributed by PED the term *should* is used as in "attendance should be updated" and "revised policies should be adopted." This is an uncommon practice by PED and one that can either be interpreted to give wide discretion to school districts in providing for attendance, participation and engagement or be a means by which PED can be distanced for purposes of enforcing the recently enacted Attendance For Success Act. For purposes of this Advisory, the term "Guidance" will be considered to give wide discretion in each school district for the development of a supplemental set of its own policies and procedures for documenting and reporting attendance, participation and engagement while using remote learning models.

**Policy Advisory No. 208.** JE Supplement - Student Attendance Supplement. Due to the coronavirus pandemic and emergency circumstances therein, a supplement to current mandatory student attendance policies has been prepared for District consideration. The PED has provided Guidance for keeping attendance and

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

**New Mexico School Boards Association Policy Services**



following requirements of the Attendance for Success Act. The policy is written in general terms to accommodate a variety of technology platforms and measures that may be necessary for remote instruction reporting and record keeping. The policy should be considered only as an interim means of accomplishing the PED requirements as expressed in their Guidance documents for the Attendance for Success Act. This presentation and the information included are a compilation of materials from sources indicated in the attached List of References located following the suggested policy. Each district should feel free to modify or make changes to the suggested policy to meet their circumstances or beliefs as to accomplishing the necessary record keeping and reporting. In addition, each district should keep in mind there are three (3) other policies that must be submitted along with the JE Supplemental policy being suggested to meet the guidelines as posted by PED. These three (3) additional policies are JE - Student Attendance, JH - Student Absences and Excuses and JHB - Truancy / Chronic Absence. Be aware that if your attendance policy is in great detail it will not permit flexibility in interpretation. The detail should be in the administrative regulation indicating the procedural steps which is subject to modification by the Superintendent. There are no applicable guidelines in law, rule or policy that will serve as backup to the Districts election of methods. Attendance has always been determined by law and rule while grading and engagement have been matters based on subject matter, instructional methodology and teacher preference with some limits by policy. Note that engagement is the primary source of determining attendance in most of the suggestions.

**NOTICE:** The policy JE Supplement is intended as the Boards direction to the Superintendent to establish a process and procedure (a Superintendent's Regulation) for the attendance taking to be reported to the Public Education Department. Policy Services will properly code and name the regulation upon submission with either this recommended policy or a district determined policy.

### **Notifications and requests that should be considered**

Since each district is required to send all parents of students enrolled in school a copy of the districts attendance policies and procedures as well as publish them on the district web site, Policy services suggests this means be used to affirm whether the parent will agree to student remote attendance and if so the level of cooperation in validating attendance, participation and engagement. This would also be a good time to determine if the following are available in the student home or are needed for remote engagement of EACH student:

- access to high speed internet or wi fi;
- a computer, tablet, or phone with a camera and microphone running the

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

most recent version of its operating system;

- the most current version of one of the following web browsers - Google Chrome, Microsoft Internet Explorer, Safari, or Firefox;
- a current Google account or similar account of local determination;
- the most current version of the Google Hangouts application or similar application of local determination; or
- the most current version of Zoom Rooms software or similar meeting software of local determination.

Having the above information will assist in the provision of alternate instructional modes for those without the prerequisites and to assess what is needed to accommodate those who have need of supplements or aids to receive instruction.

Districts might want to assign teachers of students who are non-English speaking with a Pocket Talk device to assist in communicating with the students and their families. Prices range from \$130 to over \$500.

The District, upon being required to provide a remote learning environment due to the coronavirus pandemic, may supplement the current District policies with this document under the guidance given by the New Mexico Public Education Department. Given the variety of platforms available for remote instruction, and the difficulty of some students in their ability to access remote instruction as well as the broad spectrum of instructional methodology used in a grade range of pre-kindergarten through grade 12, the district may use a recommended set of alternative means for taking attendance and participation. This is particularly true for purposes of assessing chronic absence and reporting attendance to maintain compliance with the "Attendance for Success Act".

### **Future Concerns and information.**

The following is a list of policy issues the PED suggested in a recent virtual conference on July 30, 2020, with comments on each issue by Policy Services. Most of these suggestions have been considered in standard or recent policy recommendations or Alerts by Policy Services.

### **Policies suggested by PED**

**"On line student success and remote instruction"** – From this the PED appear to be referencing the attendance and implementation of the Attendance for Success Act. This also implies attendance in a remote circumstance. This is being considered in the Policy Services interpretation of the latest guidance on the Act by the supplemental policy.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

**New Mexico School Boards Association Policy Services**

**"Attendance and grading"** – Attendance is the policy item being considered in the preparation of the supplemental policy at this time. Grading is still a subject and teacher centered item. Current policy on grading will still apply if the District requires teacher determination of the grades. IKA Grading and Assessment Systems is the applicable policy and the regulation is the operant direction.

**"Cleaning and sanitization"** – A Policy Services Alert regarding GBGC-E - Employee Assistance exposure control plan for bloodborne pathogens, OSHA guidelines, sent out in May of 2020 provides a plan for cleaning and needed protective gear. Each District should supplement the protective gear required in GBGC-E with current Center for Disease Control (CDC) recommendations. Keep in mind that the term Bloodborne also includes body fluids, i.e. sweat, slobbers, spit and the like. See the May 2020 Alert from Policy Services.

**"Social and Emotional Learning and Well Being"** – This is tangential at best given that the instruction mode and method of observation is limited. If the suggestion falls in the health curriculum or food services area it is already covered by policy IHBC Programs for At Risk / Disadvantaged Students. Districts already have a health and wellness advisory council and a policy JL- Student Wellness that together with the cross referenced policies covers the social and emotional aspects that are indicated.

**"Technology Access for Students and Staff"** – Policy IJNDB, Use of Technology Resources in Instruction, covers the local system, protections, use and requirements of the local District technology uses. Policy EDC - Authorized Use of School Owned Materials and Equipment provides for loaning equipment and even has a form for tracking loaned computers etc.. The rest of the access will how to distribute equipment and establish the needed connections. That is a unique determination and one that can be put into a procedure or regulation only by the local District through an assessment of how to do so locally.

**"Food Services and Nutrition"** - JL- Student Wellness and a number of other policies found in the cross references of JL apply but the Federal Government authorization to allow student meals covers any issues related to remote feeding. Districts don't need to try to put limits on local efforts at distribution when distribution has already been determined and implemented locally.

**"Support for Vulnerable Student Populations"** – Vulnerable populations are already covered in at risk and disadvantaged programs in the IH section of the Policy Manual. (See policies IHB through IHBHD.) Adaptations to the policy application may be necessary, but that is not a matter for policy but for

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

instructional methodology based upon 504 programs or individual education programs while keeping cognizant of child protection issues through contacts.

**"Human Resources (Leave Policies, Support for Employees with Health Risks)"** Policy Services, in the July 10, 2020 Alert regarding the Families First Coronavirus Response Act, provided Districts with the information needed to make the necessary adjustments in the application of the Family and Medical Leave Act. District's current leave policies are mostly district driven so if it falls outside of FMLA, it is a locally determined leave issue. It is one the District would have to make Policy Services aware of rather than a policy issue for which Policy Services could recommend a general policy.

**REMEMBER THAT "revised policies should be adopted by school boards by September 30, 2020. Pursuant to the Attendance for Success Act (Section 6.D) schools will provide a copy of the attendance policy to all parents of students enrolled in the school, and the schools will publish the policy on the schools' website."**

**A copy of the web addresses and guidance that may affect the policy as referenced in the above discussions can be found at the end of this advisory.**

If you have any questions, call Policy Services at (505) 469-0193 and ask for Donn Williams, Policy Services Director or send an E-mail to [nmsbapolicy@cox.net].

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

**New Mexico School Boards Association Policy Services**

**J-0540** © **JE supplemental**  
**STUDENT ATTENDANCE Supplemental for REMOTE LEARNING**

The Superintendent is to assess the effectiveness of each of the following rubrics of participation and attendance based upon the currently available remote instruction capability within the District by grade and special circumstances, including teaching methodology and programmatic necessities. The rubrics which apply, for the purpose of reporting and implementing interventions required by the Attendance for Success Act, shall be selected in accord with the best instructional practices and circumstances available. They will be listed according to the grade or subject to which the rubric more specifically applies and will be used to submit reports on attendance and to determine chronic absence for purposes of intervention in so far as that is possible. All actions regarding implementation of the Attendance for Success Act following the identification of attendance or non attendance shall be considered by applying policy and procedures JEA and JHB.

Remote learning environments can be characterized by whether instruction is happening in real time (synchronously, as in a virtual classroom) or without real time interaction (asynchronously, as in viewing a video remotely or following a learning packet). These environments each present unique participation measurement hurdles that are also affected by the level of technology available. Specific measures may vary according to technological capacity and instructional design, below are some guiding principles:

- Students should have multiple opportunities to demonstrate their participation, potentially in any given instructional day.
- Measures should be easily tracked by teachers or administrators.
- To the extent possible, measures should readily indicate whether a student or group of students is engaging in remote learning content and activities.

**Tracking attendance and participation**

Taking attendance is still important for tracking who is participating and whether they are doing it synchronously or asynchronously. Below are listed some examples:

*Synchronous* (real time)

- Participation in conference or other individual phone calls
- Participation in video conferencing with staff or live virtual classroom

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

- Participation in interactive tutorial
- Participation in an online study group

*Asynchronous (not real time)*

- Text (including group text)
- E-mail with question or other student-initiated contact
- Packet pick ups and returns
- Submission of an assignment
- Posting in a discussion forum or online academic discussion with time-stamp
- Completion of online web forms or surveys

*General synchronous or asynchronous*

- Requiring a response. If you are doing a live class through Zoom or other architectures, you likely have the ability to create polls (The Zoom polling feature for meetings allows you to create single choice or multiple choice polling questions for your meetings). You can use this function to take attendance. Using live polls or questions is a good way to keep track of who can attend synchronously as well as who may be having a difficult time with the course content.
- Pre-class assessments. For live and asynchronous instruction, pre-class assessments or quizzes can be a good way to both record who is showing up to engage with course content as well as promote learning. Additionally, they are useful for gauging students' prior knowledge or the level of understanding with which they are approaching the week's instruction.
- Incorporate some kind of written reflection activity into the instruction. It breaks up the presentation, but also gives students an opportunity to engage more critically with the course content and give instructors a chance to check-in regarding whether students are thriving or struggling.

For students who are unable to complete online assignments or assessments, the district may furnish offline instructional resources like pre-loaded flash drives assigned to each student or work packets. In those instances, the student will submit the flash drive or packet to the teacher within 1 week of completing the assignment for grading. The school principal shall identify the approved offline resource that is available for the students or alternative non electronic means to be made available for remote instruction.

This Supplement to Policy JE is to provide interim suggestions for attendance taking for remote instruction and application of that attendance for purposes of applying policy JHB which implements the "Attendance for Success Act".

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

*Adopted:* date of manual adoption

LEGAL REF. 22-8-2 NMSA (1978)  
22-12A-9 NMSA  
22-12A-11 NMSA  
22-12A-12 NMSA  
6.10.8.7 NMAC  
6.10.8.8 NMAC  
6.10.8.9 NMAC  
6.10.8.10 NMAC

CROSS REF.: JE - Student Attendance  
JEA - Compulsory Attendance Ages  
JH - Student Absences and Excuses  
JHB - Truancy / Chronic Absence

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

**New Mexico School Boards Association Policy Services**

**REGULATION****REGULATION****STUDENT ATTENDANCE Supplemental for REMOTE LEARNING**

( Remote Learning Daily Attendance )

**The following should serve as an example only. It is not intended to be used as THE regulation for a school district. A Districts' regulation should reflect the best available method for describing the attendance information based upon the selected technology or other means of remote learning.**

Student attendance and daily participation remains a critical component of learning. This is particularly important in a remote learning environment. Parents should continue to call in to the school's attendance line to report absences.

Student attendance will be captured in the following ways, and will always be determined no later than 11:59 pm each night:

**For grades 4-12**

Every morning each student will be sent an e-mail, text to telephone or as otherwise individually arranged (this could be a predetermined code, or other medium) with a form that requires students to return the form (notice, information or other means) certifying that they are present in school for the day and ready to participate in their classes.

Students must also check in to each of their classes on the day that the class meets by 2:30 pm (the check in to be determined by instructions provided to the teacher). Attendance in a distance learning environment is defined as "engaged with the assigned material." This will be measured by the "check-in" assigned by the teacher, one for every class period that meets.

**For grades pre-K to 3**

Each student's parent or caregiver shall provide daily affirmation of the student's readiness and presence for instruction by a scheduled time indicated

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.



by the teacher. Each student will keep a portfolio of completed assignments to be returned to the teacher

Check-in's can be measured in a variety of ways, including:

- Participation in conference or other individual phone calls
- Participation in video conferencing with staff or live virtual classroom
- Participation in interactive tutorial
- Participation in an online study group
- Text (including group text)
- E-mail with question or other student-initiated contact
- Packet pick ups and returns
- Submission of an assignment
- Posting in a discussion forum or online academic discussion with time-stamp
- Completion of online web forms or surveys
- Requiring a response. If you are doing a live class through Zoom or other architectures, you likely have the ability to create polls (The Zoom polling feature for meetings allows you to create single choice or multiple choice polling questions for your meetings). You can use this function to take attendance. Using live polls or questions is a good way to keep track of who can attend synchronously as well as who may be having a difficult time with the course content.
- Pre-class assessments. For live and asynchronous instruction, pre-class assessments or quizzes can be a good way to both record who is showing up to engage with course content as well as promote learning. Additionally, they are useful for gauging students' prior knowledge or the level of understanding with which they are approaching the week's instruction.
- Incorporate some kind of written reflection activity into the instruction. It breaks up the presentation, but also gives students an opportunity to engage more critically with the course content and give instructors a chance to check-in regarding whether students are thriving or struggling.

**IMPORTANT:** "Check-in's" related to class assignments do not need to be done DURING the "class" time unless that is a part of the direction.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

## **GUIDANCE OR REFERENCES APPLICABLE TO THE POLICIES AND DISCUSSION**

Guidance from PED original guidance on Attendance for Success Act  
[https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED\\_SupportDoc\\_AttendanceforSuccessAct.pdf](https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_AttendanceforSuccessAct.pdf)

### **Latest change to PED guidance on Attendance for Success Act**

#### ***Remote Learning Models***

For schools that enter remote only instructional models as a result of an emergency, such as the COVID-19 pandemic, the school's attendance policies, along with the Attendance for Success Act, shall provide the basis for how attendance is taken. Attendance during periods of remote only instruction must continue to be taken and reported to the NMPED.

Student ability to participate in remote learning opportunities is inherently inequitable. While some students will have time, space, equipment and support to participate in instructional activities remotely, others will not. School policies on attendance must account for those inequities when providing for how student attendance in remote learning is determined. For instance, if attendance is taken during a synchronous online learning activity, students should have the opportunity to call in, participate in an asynchronous learning activity, or otherwise provide evidence of their engagement with the curriculum.

Attendance policies should be updated to include how attendance will be taken during periods of remote learning and the revised policies should be adopted by school boards or governing councils by September 30, 2020. Pursuant to the Attendance for Success Act (Section 6.D) schools will provide a copy of the attendance policy to all parents of students enrolled in the school, and the schools will publish the policy on the school's website.

Videos of attendance taking

<https://www.bing.com/videos/search?q=attendance+taking+for+remote+instruction&qpv=attendance+taking+for+remote+instruction&FORM=VDRE>

Attendance and engagement discussed

<https://engagedteaching.ucsd.edu/files/resources/attendance-and-engaging-students-remote-instruction.pdf>

tracking participation

<https://www.galenaparkisd.com/cms/lib/TX02217083/Centricity/Domain/116/Tracking%20Student%20Participation.pdf>

On line testing strategies for remote exams and participation

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

<https://cteresources.bc.edu/documentation/emergency-remote-instruction/assessing-learning/>

## **Remote Instruction Resources**

Include links to online instruction, databases of curriculum, lessons, videos, and more, all designed to assist parents, teachers and schools in delivering content in a remote learning environment.

- [Open Education Resources](#)
- [Curriki](#)
- [Eastern Michigan University Open Ed Resources](#)
- [GeoInquiries](#)
- [PBS Learning](#)
- [YouTube Learning](#)
- [National Geographic](#)
- [Illinois Online Network OER](#)
- [Imagine Learning](#) (ESOL Resource)
- [Scholastic Learning](#)
- [2Simple](#)
- [ABCmouse/Adventure Academy](#)
- [Alchemie](#)
- [American Chemical Society](#)
- [Boardmaker](#)
- [BookCreator](#)
- [BrainPop](#)
- [Breakout EDU](#)
- [Century](#)
- [Class Hook](#)
- [Conjuguemos](#)

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

- [Deck Toys](#)
- [Delta Math](#)
- [Discovery Education](#)
- [EduTogether](#)
- [FreeMath App](#)
- [Hippocampus](#)
- [Kami](#)
- [Khan Academy](#)
- [Libby](#)
- [Minecraft Education](#)
- [Newsela](#)
- [Parlay](#)
- [PenPal Schools](#)
- [Prodigy](#)
- [Smart Music](#)
- [Typing Club](#)
- [Vroom](#)
- [Waterford UPSTART](#)

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

**New Mexico School Boards Association Policy Services**

(Suggested additions in *italics* deletions in ~~strikethroughs~~)

C-0600 © CBI

## EVALUATION OF SUPERINTENDENT

The Board shall conduct a written summative evaluation of the Superintendent at least four times (Quarterly) each year as described below. The Board shall conduct quarterly formative evaluations of the Superintendent in the months of March, June and September with a formative and written summative evaluation of the Superintendent in December as described below. Evaluations are confidential and shall be conducted in executive session.

The evaluation(s) shall relate to the Superintendent's duties, responsibilities, and progress toward established goals. ***The summative evaluation shall periodically include a 360-degree feedback instrument at the agreement of the Superintendent and the Board.***

To enable the re-employment decision to be made in a timely manner, the completed written *summative* evaluation shall be presented to and discussed with the Superintendent in an executive session with the Board prior to any re-employment decision by the Board.

The Superintendent shall provide each member of the Board a copy of the evaluation instrument (C-0631) not later than November 30. The Board President shall schedule a meeting not later than December 31, when the Board will devote an executive session to the summative evaluation of the Superintendent's performance, to discuss working relationships between the Superintendent and the Board, and to review the Superintendent's contract (with the Superintendent present). Any meetings of the Board to compile evaluations, or meetings to discuss the evaluations with the Superintendent, shall be held in executive session. Board members shall have the opportunity to discuss with the Superintendent any item(s) on which the Board fails to achieve consensus.

A copy of any written evaluation shall be given to the Superintendent. If in disagreement with such evaluation, the Superintendent may respond in writing to the Board.

Upon the conclusion of the evaluation, the Board may determine whether any changes in the compensation and benefits or contract term of the Superintendent are warranted.

The evaluation and any comments by the Superintendent shall become a part of the Superintendent's confidential personnel file.

Adopted: date of manual adoption

*Amended: date of amendment*

LEGAL REF.: [22-5-4 NMSA](#)  
[22-5-14 NMSA](#)

CROSS REF.: [CBA](#) - Qualifications and Duties of Superintendent

A-0000 © A

DISTRICT MISSION AND

BELIEF STATEMENT

Vision: Building a Legacy of Excellence. ***To inspire our students to realize their individual potential in an ever-changing world.***

Mission: Cimarron Municipal Schools promote Excellent in Leadership through Continuous Improvement for Student Success. ***Cimarron Municipal Schools will work hand-in-hand with our families and community to provide our students the experience of a safe and challenging educational environment through staff who know and nurture every child.***

Adopted: Date of Adoption

### AUDITS/FINANCIAL MONITORING

Each program, instructional unit, and department shall prepare and maintain such financial records as are directed by the Superintendent. The documents shall be accurate and of essential sufficiency to enable the District to comply with all requirements for financial monitoring and audits, both internal and external.

In addition to special reviews that may be conducted as necessary, the District will comply with the following minimum requirements to demonstrate proper management of and accountability for its fiscal resources:

- Whenever the District's expenditure of federal financial assistance is five hundred thousand dollars (\$500,000) **seven hundred and fifty thousand dollars (\$750,000)** or more during a fiscal year, the District shall contract with an approved independent auditor to conduct an annual financial audit. The audit shall be performed in accordance with generally accepted auditing standards in compliance with the requirements of the federal Single Audit Act Amendments of 1996 and any implementing regulations of the Office of Management and Budget (OMB).

The Superintendent shall be promptly informed of any material deficiency that is discovered during a monitoring or auditing process.

# **POLICY SERVICES**

## **ADVISORY**

**Volume 18, Number 2**

**June 2020**

### **CONTENTS**

Policy Advisory No. 206	AC - Nondiscrimination /, Equal Opportunity
Policy Advisory No. 207	ACA - Nondiscrimination on the Basis of Sex
	ACA-RA - Nondiscrimination on the Basis of Sex
	ACA-RB - Nondiscrimination on the Basis of Sex
	ACA-E - Nondiscrimination on the Basis of Sex

### **Policy Advisory Discussion**

The Office of Civil Rights, Department of Education, announced the revision of Nondiscrimination on the Basis of Sex in Education, Part 106. The new regulations, revising 34 U.S.C. Part 106 (**\$106**) also known as Title IX regulations, are to go into effect August 14, 2020.

Policy Services is providing changes to policies, regulations and procedures so that each District can meet the deadline in the federal regulation for having a policy and grievance procedure/process in place. The new federal regulations not only change the definition of sexual harassment but in the opinion of Policy Services make it more difficult to prove sexual harassment for discipline or remedial purposes.

### **What needs to be done to comply?**



Under the revised Title IX regulation, the District has two (2) things to consider:

- When does a District have a responsibility, under Title IX, to take action?
- When a district does take action, what must it do?

The new federal regulations indicate that the District must have "actual knowledge" of sex discrimination, including sexual harassment. Notice to a Title IX Coordinator, or to an official with authority to institute corrective measures on the recipient's behalf, describes the point when a school has actual knowledge which triggers the school's response obligations. This is the jurisdictional issue.

The policy and regulations are interpretations of the actions required. ACA describes the steps for informing the District employees, students and the community at large. ACA-RA gives the procedure that must be adhered to and ACA-RB describes the process to meet a reasonable time period. In the previous Regulations the period to accomplish the process was sixty (60) days. The recommendations in this document can approach eighty (80) days. What is reasonable in a particular case may depend upon all the surrounding circumstances.

**Policy Advisory 206 - AC – Nondiscrimination / Equal Opportunity.** Policy and procedures for this change were revised to incorporate the Boards' direction to the Superintendent to appoint a compliance officer for nondiscrimination and equal opportunity including employment. The change cross references Policy ACA, Nondiscrimination on the Basis of Sex. Several minor changes were made to the grievance procedure:

- to indicate the compliance officer's responsibilities,
- to establish that remedial steps are to be instituted if responsibility is established,
- to point out the procedures for review, and
- to inform the complainant of corrective actions if taken..

**Policy Advisory No. 207 - ACA - Nondiscrimination on the Basis of Sex.** *ACA, ACA-RA, and ACA-RB are replacements for the former ACA policy and procedures that were titled "Sexual Harassment".*

Each District should adopt this advisory by August 14, 2020 per the requirement of the revisions of 34 C.F.R. Part 106 and the Superintendent should designate one or more Title IX Coordinators .

Next the District must:

- Give the notifications required by paragraph two (2) of policy ACA to the persons entitled to notice as listed therein.
- Inform all employees of their obligation to report any and all sex discrimination activity of which they are directly aware or are made aware to the Title IX Coordinator, Superintendent or Supervising Administrator of their work site as indicated in paragraph three (3) and four (4) of policy ACA.
- Publish the Policy on Nondiscrimination on the Basis of Sex in paragraph five (5) per the directions in paragraph six (6) of policy ACA.
- Adopt regulation ACA-RA and RB as the Grievance procedure and process. *[Note that though paraphrased to some extent, ACA-RA is an outline of the procedures required by § 106.45. and therefore represents a legal requirement.]*
- Publish and provide notice of the grievance procedures and processes for reporting sex discrimination including sexual harassment.
- Publish and provide information on how to report or file a grievance for sex discrimination.
- Publish and provide information on how to report or file a formal complaint on sexual harassment and how the District will respond.
- Review carefully the new definition for sexual harassment, which is the key to enforcement of sex discrimination in programs and activities in educational institutions.

Upon a report regarding sex discrimination or sexual harassment relayed to the Title IX Coordinator, the coordinator shall;

- promptly contact the complainant,
- discuss the availability of supportive measures as defined in § 106.30,
- consider the complainant's wishes with respect to supportive measures,
- inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and
- explain to the complainant the process for filing a formal complaint.

Application of the process and procedures should follow.

- A grievance must be processed by use of the procedures outlined in § 106.45. These procedures are found in ACA-RA.
- The federal regulations also indicate that a prompt and equitable solution to a grievance is to be provided. The time frames for resolution of reported sex discrimination or a formal complaint are provided in ACA-RB.

Districts should begin to update handbooks, application forms, web sites and other handouts for student, employees, parents and the public with the Policy on Nondiscrimination on the Basis of Sex, as described in the 6th paragraph of Policy ACA. Information required to be given to those who are to be noticed (see paragraph two (2) of ACA) should be included in those materials.

### **A few other issues encountered**

If the report or grievance is not about sex discrimination in the Districts' education services, employment, or programs as defined in the federal regulations, with the complainant participating or about to participate in those activities, then it does not fall under Title IX sex discrimination and should be routed to the Superintendent.

At one point § 106 asks the recipient District to select the standard of evidence to be used in determining responsibility. The selection is to be made between the civil standard "preponderance of evidence" and the criminal standard "clear and convincing evidence." Policy Services selected the civil standard of preponderance of the evidence. A preponderance of evidence standard may be the only evidentiary standard that treats both parties equally. The District may use the criminal standard if it prefers. Keep in mind, regarding the evidentiary issues, it is the institutions obligation to prove the case. Clear and convincing as an evidentiary standard is a very high standard to meet.

§ 106.44(a) indicates that "A recipient's response must treat complainants and respondents equitably by offering supportive measures as defined in § 106.30 to a complainant, and by following a grievance process that complies with § 106.45 before the imposition of any disciplinary sanctions or other actions that are not supportive measures as defined in § 106.30, against a respondent." This is interpreted to mean that recipient or District is to apply the grievance process and procedure found in ACA-RA to either a report of sex discrimination or a formal complaint of sexual harassment.

§ 106.44(b) then states that a response to a formal complaint must comply with § 106.45 and that with or without a formal complaint, a District must comply with § 106.44(a) which reinforces the use of § 106.45 in all cases. ACA-RA which contains the requirements of § 106.45 has several internal statements that indicate that certain parts only apply to responses to formal complaints. These conditions make

it difficult to say exactly what parts of § 106.45 as indicted in ACA-RA are to be followed in the case of a report of sex discrimination that is not a formal complaint or has been signed by the Title IX Coordinator.

The revised definition of sex harassment for purposes of Title IX in § 106.30 is very narrow and many of what used to be cases of sex discrimination in education programs will no longer fall under the newly coined and narrow definition in § 106.

According to a report from the Education Law Association (ELA) in a suit by 17 states in the U.S. District Court for the District of Columbia, the new Title IX federal regulations, "will reverse decades of effort to end the corrosive effect of sexual harassment on access to education."

Because of the current litigation, noted above, as well as the drastic change in definition of sexual harassment and extensive requirements for investigation of sexual harassment, Policy Services has been required to make a number of assessments regarding the application of the federal regulations and their implementation. The compliance instructions in the federal regulations are not clear on their face and have required a best effort at interpretation and establishment of understandable steps in meeting the mandates. Frankly, it is the policy opinion of Policy Services that there will be more litigation on a number of issues raised in the federal regulation revisions. Comments from others reviewing the changes have pointed out that many of the rules are intended for the required hearing procedures of higher education, not K-12 school districts. For this reason, Policy Services suggests that upon receipt of a report or formal grievance and following the Title IX Coordinators prompt response with supportive measures, consult legal counsel as the need is recognized. This recommendation is in an attempt to assist the District to avoid costs that may be required in litigation to clarify the intent and application of these federal regulations to K-12 schools and Districts.

**Materials of a legal nature in support of this advisory may be found following the text of the policies or at the websites cited.** If you have any questions, or requests call Policy Services at (505) 469-0193 or E-mail Dr. Donn Williams, Policy Services Director at [nmsbapolicy@cox.net].

**This Material is written for information only and is not intended as legal advice. Please consult your attorney if legal explanations are needed.**

---

# **Advisory 206**

**NONDISCRIMINATION / EQUAL OPPORTUNITY**

The Board is committed to a policy of nondiscrimination and equal opportunity in relation to race, color, religion, sex, sexual orientation, age, national origin, and disability. This policy will prevail in all matters concerning staff members, students, the public, educational programs and services, and individuals with whom the Board does business. The Superintendent will appoint the compliance officers and/or Title IX Coordinators.

All reports or grievances regarding discrimination in employment other than those regarding discrimination on the basis of sex should be directed to the Superintendent's office of compliance. All complaints or reports of discrimination on the basis of sex shall be directed to the Title IX Coordinator per policy ACA.

*Adopted:* date of manual adoption

LEGAL REF.: 22-31-1 et seq. NMSA, School Athletic Equity Act  
 28-1-2 NMSA *et seq.*  
 20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act  
 20 U.S.C. 1681, Education Amendments of 1972, Title IX  
 20 U.S.C. 1092(f)(6)(A)(v), Sexual Assault  
 20 U.S.C. 1703, Equal Employment Opportunity Act of 1972  
 29 U.S.C. 794, Rehabilitation Act of 1973, (Section 504)  
 34 U.S.C. 12291(a)(8), (10), (30) Domestic Violence, Dating Violence, Stalking  
 42 U.S.C. 2000, Civil Rights Act of 1964, Titles VI and VII  
 42 U.S.C. 12101 *et seq.*, Americans with Disabilities Act  
 34 CFR Part 106, Nondiscrimination on the basis of Sex in Education

CROSS REF.: ACA - Nondiscrimination on the Basis of Sex  
 GBA - Equal Employment Opportunity  
 GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members  
 GDQD - Discipline, Suspension, and Dismissal of Support Staff Members  
 IHBA - Special Instructional Programs and Accommodations for Disabled Students  
 JB - Equal Educational Opportunities

JII - Student Concerns, Complaints, and Grievances  
JJIB - Interscholastic Sports  
JK - Student Discipline  
JKD - Student Suspension/Expulsion  
KED - Public Concerns/Complaints about Facilities or  
Services

**REGULATION****REGULATION****NONDISCRIMINATION / EQUAL OPPORTUNITY****Compliance Officer**

The Superintendent shall appoint the compliance officer. Any person who feels unlawfully discriminated against or to have been the victim of unlawful discrimination in employment by an agent or employee of the District or who knows of such discrimination against another person should file a grievance with the Superintendent's Office. If the Superintendent or a compliance officer is the one alleged to have unlawfully discriminated, the grievance shall be filed with the President of the Board.

**Grievance Procedure**

The District is committed to investigating each grievance and to taking appropriate action on all confirmed violations of policy. The ~~Superintendent~~ compliance officer shall contact the complainant and gather information to complete the grievance report. Following completion of the district provided forms, the compliance officer shall have investigated and documented ~~complaints~~ grievances filed reported pursuant to this regulation as soon as reasonable. In investigating the grievance, ~~the Superintendent will maintain~~ confidentiality will be maintained to the extent reasonably possible. The ~~Superintendent~~ compliance officer shall also have investigated incidents of policy violation that are raised by the Board, even though no grievance has been made.

If, after the initial investigation, ~~the Superintendent has~~ there is reason to believe that a violation of policy has occurred, the ~~Superintendent~~ compliance officer shall have remedial steps instituted and have the steps reported to the complainant. If responsibility is found, the compliance officer may determine whether or not to hold an administrative hearing and/or to recommend bringing the matter before the Board to recommend institution of procedures in accord with due process, conduct and disciplinary policies.

If ~~the a teacher or an administrator is~~ person alleged to have violated policy ~~is a teacher or an administrator~~, the due process provisions of the District's Policy GCQF shall apply, ~~except that the supervising administrator may be assigned to conduct the hearing~~. In cases of serious misconduct, dismissal or suspension proceedings in accordance with policy may be initiated.



If ~~the a support staff employee is person~~ alleged to have violated policy is a support staff employee, the compliance officer may refer the matter Superintendent may follow for the purpose of due process and ~~impose~~ discipline under Policy GDQD if the evidence so warrants.

If the person alleged to have violated policy is a student, ~~the Superintendent may impose~~ discipline may be imposed in accordance with Policies JK and JKD.

If the Superintendent's investigation reveals no reasonable cause to believe policy has been violated, the ~~Superintendent~~ compliance officer shall have so inform the complaining party informed in writing.

### **Timelines**

The grievance must be filed within thirty (30) calendar days after the complaining party knew or should have known that there were grounds for a complaint/grievance.

Once the grievance report has been filed or reported using and the forms provided by the District filled in, so far as is possible, the ~~Superintendent~~ compliance officer shall require the immediate supervisor or site administrator to investigate and respond in writing to the complaining party within ~~five (5)~~ ten (10) working days.

If the complainant is not satisfied with the actions taken by the administration as indicated in the response and efforts to alleviate the discrimination alleged, the complainant ~~they~~ will have ten (10) days within which to submit a written objection, including a statement of the reason for their objection, to the Superintendent.

~~If the immediate supervisor or site administrator does not respond,~~ The Superintendent will have ten (10) additional working days to respond in writing to the complaining party regarding the objection.

If the Superintendent does not respond within the established time, then the complaining party may request in writing that the issue be brought before the Board. The Board will then review the record of the investigation and have thirty (30) days to respond to the complaining party in writing.

**EXHIBIT** **EXHIBIT**

**NONDISCRIMINATION / EQUAL OPPORTUNITY**

**COMPLAINT FORM**

(To be completed with the compliance officer as provided in AC-R)

**Please print:**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Secondary

Phone: \_\_\_\_\_

Best time to be reached: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**I wish to complain against:**

Name of person, school (department), program, or activity:

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

Specify your complaint by stating the problem as you see it. Describe the incident, the participants, the background to the incident, and any attempts you have made to solve the problem. Be sure to note relevant dates, times, and places.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

---

---

Date of the action against which you are complaining:\_\_\_\_\_

If there is anyone who could provide more information regarding this, please list name(s), address(es), and telephone number(s).

Name	Address	Telephone Number
------	---------	------------------

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**The projected solution**

Indicate what you think can and should be done to solve the problem. Be as specific as possible.

---

---

---

---

---

---

---

---

---

---

I certify that this information is correct to the best of my knowledge.

Complainant

\_\_\_\_\_  
Signature of Person Reporting or

*The compliance officer, as designated, shall give one (1) copy to the complainant and shall retain one (1) copy for the file.*

# **Advisory 207**

**NONDISCRIMINATION ON THE BASIS OF SEX**

The following is to comply with Title IX regulations found in 34 CFR Part 106 as revised in April of 2020 which is said to be designed to eliminate (with certain exceptions) discrimination on the basis of sex in any education program or activity receiving Federal financial assistance. An "education program or activity" includes locations, events, or circumstances over which the District exercised substantial control over both the respondent and the context in which the sexual harassment occurs.

The District shall notify applicants for employment, students, parents or legal guardians of elementary and secondary school students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district (persons entitled to notification), of the name or title, office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator.

Name: \_\_\_\_\_  
 Title            Title IX Coordinator  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 e-mail: \_\_\_\_\_

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report (such as reporting to any District employee). Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator.

*Any employee of the district is required to inform the Title IX Coordinator, Superintendent or the Supervising Administrator of their work site of any report made to them or any instance they observed regarding sexual discrimination or sexual harassment as soon as possible. Failure to do so may result in their being subject to disciplinary action.*

Policy on Nondiscrimination on the Basis of Sex. This School District does not discriminate on the basis of sex in the education programs or activities that it operates, and per Title IX and 34 CFR Part 106 will not discriminate in such a manner. The requirement not to discriminate in the education programs or activities extends to employment. Inquiries about the application of Title IX and 34 CFR Part 106 may be referred to the District's Title IX Coordinator, to the Assistant Secretary of the Office for Civil Rights, Department of Education, or both.

Publications. The District will prominently display the contact information required for the Title IX Coordinator and the policy found herein on its website and in each handbook or catalog that it makes available to persons entitled to notification. The District will not use or distribute a publication stating that the recipient treats applicants, students, or employees differently on the basis of sex except as such treatment is permitted by Title IX or 34 CFR Part 106.

Grievance procedure and process adoption. The District shall adopt, publish and provide notice of grievance procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that would be prohibited by 34 CFR Part 106 and a grievance process that complies with § 106.45 for a report of sex discrimination or a formal complaint. As defined in §106.30(a), a "Formal complaint means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the recipient investigate the allegation of sexual harassment." At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the District in which a formal complaint is filed.

The District must provide to persons entitled to a notification, notice of the grievance procedures and grievance process, including:

- how to report or file a grievance of sex discrimination,
- how to report or file a formal complaint of sexual harassment, and
- how recipient will respond.

For purposes of this policy and by citation, the definitions in 34 CFR 106.30(a), are adopted (see citations below under LEGAL REF.) For purposes of this policy and in accord with the definitions in 106.30(a), "sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

- (1) An employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct;

(2) Unwelcome conduct on the basis of sex determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity; or

(3) "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30)."

Upon receiving a report regarding sex discrimination or sexual harassment with or without a formal complaint, the Title IX Coordinator shall provide a response to complainant and respondent of non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge which provide supportive measures and which shall include, discussion of supportive measures and informing them of what is available without a formal complaint. The Title IX Coordinator is responsible for the implementation of supportive measures.

Upon the making of a report regarding sex discrimination or sexual harassment the Title IX Coordinator shall promptly contact the complainant to:

- discuss the availability of supportive measures as defined in § 106.30,
- consider the complainant's wishes with respect to supportive measures
- inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and
- explain to the complainant the process for filing a formal complaint.

Supportive measures as indicated above may include:

- counseling,
- extensions of deadlines or other course-related adjustments,
- modifications of work or class schedules,
- campus escort services,
- mutual restrictions on contact between the parties,
- changes in work or housing locations,
- leaves of absence,
- increased security and monitoring of certain areas of the campus, and



- administrative leave while a grievance is pending,
- emergency removal (following an individualized safety and risk analysis), and
- other similar measures.

In responding to a report or formal complaint the District must treat complainant and respondent equitably by offering both supportive measures.

The District must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

*Retaliation prohibition.* No recipient or other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or § 106, or because the individual has made a report or grievance, testified, assisted, or participated in or refused to participate in any manner in an investigation, proceeding, or hearing under this part. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or grievance of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX or this part, constitutes retaliation.

*Corrective measures.* A finding of responsibility will be a determination that the District or a person in the District has violated policy and actions to correct the discriminatory practice or change the behavior of those involved will be instituted. Remedies designed to restore or preserve equal access to the District's education program or activity will be provided by the District, if appropriate.

A substantiated report of sex discrimination or formal complaint finding responsibility against a staff member in the District shall subject such staff member to disciplinary action in accord with GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members or GDQD - Discipline, Suspension, and Dismissal of Support Staff Members.

A substantiated report of sex discrimination or formal complaint finding responsibility against a student in the District shall subject that student to disciplinary action, which may include the permissible penalties of JK - Student Discipline and/or JKD - Student Suspension/Expulsion.

*Adopted:* date of manual adoption

LEGAL REF.: 22-31-1 et seq. NMSA, School Athletic Equity Act  
28-1-2 NMSA *et seq.*, New Mexico Human Rights Act  
20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act  
20 U.S.C. 1681, Education Amendments of 1972, Title IX  
20 U.S.C. 1092(f)(6)(A)(v), Sexual Assault  
20 U.S.C. 1703, Equal Employment Opportunity Act of 1972  
29 U.S.C. 794, Rehabilitation Act of 1973, (Section 504)  
34 U.S.C. 12291(a)(8), (10), (30) Domestic Violence, Dating  
Violence, Stalking  
42 U.S.C. 2000, Civil Rights Act of 1964, Titles VI and VII  
42 U.S.C. 12101 *et seq.*, Americans with Disabilities Act  
34 CFR Part 106, Nondiscrimination on the basis of Sex in  
Education  
6.13.4.8 NMAC, Gender Equity in Sports

CROSS REF.: AC - Nondiscrimination/Equal Opportunity  
GBA - Equal Employment Opportunity  
GCQF - Discipline, Suspension, and Dismissal of  
Professional Staff Members  
GDQD - Discipline, Suspension, and Dismissal of  
Support Staff Members  
IHBA - Special Instructional Programs and  
Accommodations for Disabled Students  
JB - Equal Educational Opportunities  
JII - Student Concerns, Complaints, and Grievances  
JJIB - Interscholastic Sports  
JK - Student Discipline  
JKD - Student Suspension/Expulsion  
KED - Public Concerns/Complaints about Facilities or  
Services  
KFA - Public Conduct on School Property

**REGULATION****REGULATION****NONDISCRIMINATION ON THE BASIS OF SEX**

The procedures that follow are specified in 34 C.F.R. Part 106 at 106.45 as required by 106.44a and though listed as a regulation are federal regulations implementing Title IX of the Education Amendments of 1972 as amended. Therefore, this regulation is considered the same as a policy.

The following procedures apply to all reports and formal complaints of sexual harassment that may be received with the following exceptions for reports of sex discrimination that are not formal complaints :

- notice of the allegations,
- consolidation of formal complaints,
- dismissal of formal complaints,
- investigation of formal complaints, and
- any part of a noted procedure that is specified for a formal complaint.

**Discrimination on the basis of sex.**

A District's treatment of a complainant or a respondent in response to a report or formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX. For the purpose of addressing formal complaints of sexual harassment, the grievance process must comply with the following requirements. Any provisions, rules, or practices other than those required by § 106.45 as part of this grievance process for handling formal complaints of sexual harassment as defined in § 106.30, must apply equally to both parties.

**Basic Requirements**

A district's grievance process will:

- Treat complainants and respondents equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following this grievance process before the imposition of any disciplinary sanctions or other actions that are

not supportive measures as defined in § 106.30, against a respondent. Remedies will be designed to restore or preserve equal access to the District's education program or activity. Such remedies will include the same individualized services described in § 106.30 as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent;

- Require an objective evaluation of all relevant evidence - including both inculpatory and exculpatory evidence - and provide that credibility determinations may not be based on a person's status as a complainant, respondent, or witness;
- Any individual designated by a District as a Title IX Coordinator, investigator, decision-maker, or any person designated by a District to facilitate an informal resolution process, shall not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. The District will ensure that Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, receive training on how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. The District will ensure that decision-makers receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, as set forth in paragraph (b)(6) of § 106.45. The District also will ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence, as set forth in paragraph (b)(5)(vii) of § 106.45. Any materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, will not rely on sex stereotypes and shall promote impartial investigations and adjudications of formal complaints of sexual harassment;
- It is to be presumed that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process;
- Include reasonably prompt time frames for conclusion of the grievance process, including reasonably prompt time frames for filing and resolving appeals and informal resolution processes if the District offers informal resolution processes, and a process that allows for the temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law

enforcement activity; or the need for language assistance or accommodation of disabilities;

- Describe the range of possible disciplinary sanctions and remedies or list the possible disciplinary sanctions and remedies that the District may implement following any determination of responsibility;
- Use the preponderance of the evidence standard, apply the same standard of evidence for formal complaints against students as for formal complaints against employees, including faculty, and apply the same standard of evidence to all formal complaints of sexual harassment;
- Include the procedures and permissible bases for the complainant and respondent to appeal;
- Describe the range of supportive measures available to complainants and respondents; and
- Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

### **Notice of Allegations**

The following is required upon receipt of a formal complaint

- The District must provide the following written notice to the parties who are known:
  - Notice of the District's grievance process that complies with § 106.45, including any informal resolution process.
  - Notice of the allegations of sexual harassment potentially constituting sexual harassment as defined in § 106.30, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include if known:
    - ▲ the identities of parties involved in the incident,
    - ▲ the conduct allegedly constituting sexual harassment under § 106.30, and
    - ▲ the date and location of the alleged incident.
  - The written notice must include a statement that the respondent is presumed not responsible for the alleged conduct and that a

determination regarding responsibility is made at the conclusion of the grievance process.

- The written notice must inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, under paragraph (b)(5)(iv) of § 106.45, and may request to inspect and review evidence under paragraph (b)(5)(vi) of § 106.45.
- The written notice must inform the parties of any provision in the District's code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process. That information may be found at;
  - ▲ GBEB Standard II, GBEBB last sentence and GCQF Misconduct for Professional staff,
  - ▲ GDQD Categories of Misconduct for Support Staff,
  - ▲ JK for students.

If, in the course of an investigation, the District decides to investigate allegations about the complainant or respondent that are not included in the notice provided pursuant to paragraph (b)(2)(i)(B) of § 106.45, the District must provide notice of the additional allegations to the parties whose identities are known.

### **Dismissal of a formal complaint**

- The District must investigate the allegations in a formal complaint. If the conduct alleged in the formal complaint would not constitute sexual harassment as defined in § 106.30 even if proved, did not occur in the District's education program or activity, or did not occur against a person in the United States, then the District must dismiss the formal complaint with regard to that conduct for purposes of sexual harassment under Title IX or § 106. Such a dismissal does not preclude action under another provision of the District's code of conduct.
- The District may dismiss the formal complaint or any allegations therein, if at any time during the investigation or hearing: a complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein; or the respondent is no longer enrolled or employed by the District; or specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

- Upon a dismissal required or permitted pursuant to paragraph (b)(3)(i) or (b)(3)(ii) of § 106.45, the District must promptly send written notice of the dismissal and reasons therefor simultaneously to the parties.

### **Consolidation of formal complaints.**

The District may consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances. Where a grievance process involves more than one complainant or more than one respondent, references in § 106.45 to the singular "party," "complainant," or "respondent" include the plural, as applicable.

### **Investigation of Formal Complaints**

When investigating a formal complaint and throughout the grievance process, the District must:

- Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the District and not on the parties provided that the District cannot access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the District obtains that party's voluntary, written consent to do so for a grievance process under § 106.45 (if a party is not an "eligible student," as defined in 34 CFR 99.3, then the District must obtain the voluntary, written consent of a "parent," as defined in 34 CFR 99.3);
- Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
- Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;
- Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding; however, the District may establish restrictions regarding the

extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties;

- Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings with a party, with sufficient time for the party to prepare to participate;
- Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the District does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation.
  - Prior to completion of the investigative report, the District must send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report.
  - The District must make all such evidence available for the parties' inspection and review and at any hearing, give each party equal opportunity to refer to such evidence during the hearing, including for purposes of cross-examination; and
- Create an investigative report that fairly summarizes relevant evidence and, at least (ten)10 days prior to a hearing (if a hearing is required under § 106.45 or otherwise provided) or other time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

### **Alternative to Hearings**

The District's grievance process will not provide for a hearing.

- After the District has sent the investigative report to the parties pursuant to paragraph (b)(5)(vii) of § 106.45 and before reaching a determination regarding responsibility, the decision-maker(s) must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.



- Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

The decision-maker(s) must explain to the party proposing the questions any decision to exclude a question as not relevant.

### **Determination Regarding Responsibility**

The decision-maker(s), who cannot be the same persons as the Title IX Coordinator or the investigators, must issue a written determination regarding responsibility. To reach this determination, the decision-maker(s) must apply the standard of evidence described herein.

The written determination must include:

- Identification of the allegations potentially constituting sexual harassment as defined in § 106.30;
- A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
- Findings of fact supporting the determination;
- Conclusions regarding the application of the District's code of conduct to the facts;
- A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the District imposes on the respondent, and whether remedies designed to restore or preserve equal access to the District's education program or activity will be provided by the District to the complainant; and
- The District's procedures and permissible bases for the complainant and respondent to appeal if the District offers an appeal.

The District must provide the written determination to the parties simultaneously. The determination regarding responsibility becomes final either on the date that the District provides the parties with the written determination of the result of the

appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

The Title IX Coordinator is responsible for ensuring the implementation of any remedies.

### **Appeal**

The District must offer both parties an appeal from a determination regarding responsibility, and from the District's dismissal of a formal complaint or any allegations therein, on the following bases:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- The Title IX Coordinator, investigators, or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

The District may offer an appeal equally to both parties on additional bases.

As to all appeals, the District must:

- Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties;
- Ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator;
- Ensure that the decision-maker(s) for the appeal complies with the standards set forth in paragraph (b)(1)(iii) of § 106.45;
- Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;
- Issue a written decision describing the result of the appeal and the rationale for the result; and
- Provide the written decision simultaneously to both parties.

### **Informal Resolution**

The District may not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with § 106.45. Similarly, the District may not require the parties to participate in an informal resolution process under § 106.45 and may not offer an informal resolution process unless a formal complaint is filed.

At any time prior to reaching a determination regarding responsibility the District may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the District:

- Provides to the parties a written notice disclosing, the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations;
- Obtains the parties' voluntary, written consent to the informal resolution process; and
- Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

At any time prior to agreeing to a resolution:

- Any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint; and
- Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.

## **Recordkeeping**

The District must maintain for a period of seven (7) years records of :

- Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript required under paragraph (b)(6)(i) of § 106.45, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the District's education program or activity;
- Any informal resolution and the result therefrom;
- All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. The District must make these training materials publicly available on its website, or if the District does not maintain a website the District must

make these materials available upon request for inspection by members of the public; and

- For each response required under § 106.44, the District must create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the District must document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the District's education program or activity.

### **If the District does not provide a Complainant Supportive Measures**

If the District does not provide a complainant with supportive measures, then the District must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the District in the future from providing additional explanations or detailing additional measures taken.

**REGULATION** **REGULATION**

**NONDISCRIMINATION ON THE BASIS OF SEX**

**Compliance Officer**

The Title IX Coordinator shall be the compliance officer. Any person who feels unlawfully discriminated against or to have been the victim of unlawful discrimination by an agent or employee of the District or who knows of such discrimination against another person on the basis of sex should file a complaint with the Title IX Coordinator's Office using the following information.

Name:	
Title	Title IX Coordinator
Address:	
Phone:	
e-mail:	

**Grievance Procedure**

Any student or employee of the School District who believes he or she has been discriminated against, denied a benefit, or excluded from participation in any School District education program or activity on the basis of sex in violation of Board of Education Policy, may file a report of sex discrimination or a formal complaint with the Title IX Coordinator.

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment). Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator. A report may be made to any District employee and that employee shall make the report to the Title IX Coordinator within one (1) school day of receipt. Failure to make such a report upon it's receipt shall expose the employee to disciplinary action in accord with District policies.

The District is committed to investigating each report and to taking appropriate action on all confirmed violations of policy. The Title IX Coordinator shall have reports investigated and document those filed pursuant to this regulation as soon as

reasonable. In investigating the report, confidentiality will be maintained to the extent reasonably possible.

Upon receiving of a report regarding sex discrimination, which may include sexual harassment, with or without a formal complaint, the Title IX Coordinator shall have a response provided to complainant and respondent of non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, without fee or charge which provide supportive measures and which shall include, discussion of supportive measures and inform them of what is available without a formal complaint.

The Title IX Coordinator is responsible for implementation of supportive measures.

Upon the receipt of a report regarding sex discrimination or sexual harassment the Title IX Coordinator shall promptly contact the complainant to:

- discuss the availability of supportive measures,
- consider the complainant's wishes with respect to supportive measures,
- inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and
- explain to the complainant the process for filing a formal complaint (See ACA-E).

Supportive measures may include:

- counseling,
- extensions of deadlines or other course-related adjustments,
- modifications of work or class schedules,
- campus escort services,
- mutual restrictions on contact between the parties,
- changes in work or housing locations,
- leaves of absence,
- increased security and monitoring of certain areas of the campus, and
- administrative leave while a grievance is pending.

- emergency removal (following an individualized safety and risk analysis), and
- other similar measures.

The District must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX Coordinator shall contact the complainant and gather information to complete the grievance report. Following completion of the forms, the Title IX Coordinator shall cause an investigation and documentation of complaints filed pursuant to policy ACA and regulation ACA-RA in so far as it applies and as soon as is reasonable. In investigating the grievance, confidentiality will be maintained to the extent reasonably possible.

The Title IX Coordinator shall, upon the investigations drawing to a close and prior to completion of the investigative report, send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy

The parties shall have at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report.

After the District has sent the investigative report to the parties and before reaching a determination regarding responsibility, the Superintendent or decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.

The Superintendent or decision-maker shall upon upon having the investigative report completed, and if there is reason to believe that a violation of policy has occurred:

- provide a written determination which must include;
  - identification of the allegations potentially constituting sexual harassment,
  - a description of the procedural steps taken from the receipt of the formal complaint through the determination, including
    - ▲ any notifications to the parties.
    - ▲ interviews with parties and witnesses.

- ▲ site visits.
  - ▲ methods used to gather other evidence, and
  - ▲ hearings held.
- findings of fact supporting the determination.
- conclusions regarding the application of the District's code of conduct to the facts.
- a statement of, and rationale for, the result as to each allegation, including
  - ▲ a determination regarding responsibility.
  - ▲ any disciplinary sanctions the District imposes on the respondent.
  - ▲ whether remedies designed to restore or preserve equal access to the District's education program or activity will be provided by the District to the complainant.
- the District's procedures and permissible bases for the complainant and respondent to appeal if the District offers an appeal.

If the person alleged to have violated policy is a teacher or an administrator, the due process provisions of the District's Policy GCQF shall apply. In cases of serious misconduct, dismissal or suspension proceedings in accordance with policy may be initiated.

If the person alleged to have violated policy is a support staff employee, due process and discipline under Policy GDQD may apply if the evidence so warrants.

If the person alleged to have violated policy is a student, the discipline may be imposed in accordance with Policies JK and JKD.

## **Appeals**

The District shall offer both parties an appeal from a determination regarding responsibility, and from the District's dismissal of a formal complaint or any allegations therein, on the following bases:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and



- The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

### **Timelines (following the procedures found in ACA-RA)**

The discrimination report or a formal complaint must be filed within thirty (30) calendar days after the complaining party knew or should have known that there were grounds for a complaint/grievance.

Once the grievance report has been received, the grievance form provided by the District is to be completed within one (1) working day, if possible. The Title IX Coordinator shall require the immediate supervisor or site administrator to investigate and respond in writing to the complaining party within ten (10) working days of obtaining the information in the form ACA-E, so far as was possible.

If the complainant is not satisfied with the actions taken by the administration as indicated in the response and efforts to alleviate the discrimination alleged, the complainant will have ten (10) days within which to submit a written objection, including a statement of the reason for their objection, to the Superintendent.

The Superintendent will have ten (10) additional working days to respond in writing to the complaining party regarding the objection.

If the complainant or respondent is not satisfied with the Superintendent's response and efforts to alleviate the discrimination alleged, establish responsibility or dismiss any allegations, the complainant or respondent will have ten (10) days within which to submit a written objection to the Board based on one of the following:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

The Board will then review the record of the investigation and have thirty (30) days to respond to the complaining party in writing.

*Extension or Delay request*

Either the person who reported or the District may request a temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action.

**NONDISCRIMINATION ON THE BASIS OF SEX**

**GRIEVANCE FORM**

(To be filed with the Title IX compliance officer as provided in ACA-R)

Please print:

Name: \_\_\_\_\_  
\_\_\_\_\_

Date:

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Secondary  
\_\_\_\_\_

Phone:

Best time to be reached: \_\_\_\_\_

E-mail address: \_\_\_\_\_

I wish to complain against:

Name of person, school (department), program, or activity:

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

Specify your complaint by stating the problem as you see it. Describe the incident, the participants, the background to the incident, and any attempts you have made to solve the problem. Be sure to note relevant dates, times, and places.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

---

---

Date of the action against which you are complaining: \_\_\_\_\_

If there is anyone who could provide more information regarding this, please list name(s), address(es), and telephone number(s).

Name	Address	Telephone Number
------	---------	------------------

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The projected solution

Indicate what you think can and should be done to solve the problem. Be as specific as possible.

---

---

---

---

---

---

---

---

---

---

I certify that this information is correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Complainant

*The compliance officer, as designated in ACA, shall give one (1) copy to the complainant and shall retain one (1) copy for the file.*

~~SEXUAL HARASSMENT~~

~~All individuals associated with this District, including, but not necessarily limited to, the Board, the administration, the staff, and students, are expected to conduct themselves at all times so as to provide an atmosphere free from sexual harassment.~~

~~Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when made by a member of the school staff to a student or to another staff member, or when made by a student to another student where:~~

- ~~• Submission to such conduct is either explicitly or implicitly made a term or condition of an individual's employment or education; or~~
- ~~• Submission to or rejection of such conduct is used as a basis for employment or education decisions affecting such individual; or~~
- ~~• Such conduct has the purpose or effect of substantially interfering with an individual's educational or work performance, or creating an intimidating, hostile, or offensive employment or education environment.~~

~~Sexual harassment may include, but is not limited to:~~

- ~~• Suggestive or obscene letters, notes, invitations, derogatory comments, slurs, jokes, epithets, assault, touching, impeding or blocking movement, leering, gestures, or display of sexually suggestive objects, pictures, or cartoons.~~
- ~~• Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction between peers is not considered sexual harassment.)~~
- ~~• Implying or withholding support for an appointment, promotion, or change of assignment; suggesting that a poor performance report will be prepared; suggesting that probation will be failed; implying or actually withholding grades earned or deserved; or suggesting that a scholarship recommendation or college application will be denied.~~
- ~~• Coercive sexual behavior used to control, influence, or affect the career, salary, and/or work environment of another employee; or engaging in coercive sexual behavior to control, influence, or affect the educational opportunities, grades, and/or learning environment of a student.~~

~~§ Offering or granting favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassifications, etc., in exchange for sexual favors.~~

~~Anyone who is subject to sexual harassment, or who knows of the occurrence of such conduct, should inform the compliance officer, as provided in ACA R.~~

~~A substantiated charge against a staff member in the District shall subject such staff member to disciplinary action.~~

~~A substantiated charge against a student in the District shall subject that student to disciplinary action, which may include suspension or expulsion.~~

~~All matters involving sexual harassment complaints will remain confidential to the extent possible.~~

~~Adopted: date of manual adoption~~

~~LEGAL REF.: 22-31-1 et seq. NMSA, School Athletic Equity Act  
28-1-2 NMSA et seq., New Mexico Human Rights Act  
20 U.S.C. 1400 et seq., Individuals with Disabilities Education Act  
20 U.S.C. 1681, Education Amendments of 1972, Title IX  
20 U.S.C. 1092(f)(6)(A)(v), Sexual Assault  
20 U.S.C. 1703, Equal Employment Opportunity Act of 1972  
29 U.S.C. 794, Rehabilitation Act of 1973, (Section 504)  
34 U.S.C. 12291(a)(8), (10), (30) Domestic Violence, Dating  
Violence, Stalking  
42 U.S.C. 2000, Civil Rights Act of 1964, Titles VI and VII  
42 U.S.C. 12101 et seq., Americans with Disabilities Act  
34 CFR Part 106, Nondiscrimination on the basis of Sex in  
Education  
6.14.4.8 NMAC, Gender Equity in Sports~~

~~CROSS REF.: AC Nondiscrimination/Equal Opportunity  
ACA Nondiscrimination on the Basis of Sex  
GBA Equal Employment Opportunity  
GCQF Discipline, Suspension, and Dismissal of  
Professional Staff Members  
GDQD Discipline, Suspension, and Dismissal of  
Support Staff Members  
IHBA Special Instructional Programs and  
Accommodations for Disabled Students  
JB Equal Educational Opportunities  
JH Student Concerns, Complaints, and Grievances~~

~~JJIB – Interscholastic Sports~~  
~~JK – Student Discipline~~  
~~JKD – Student Suspension/Expulsion~~  
~~KED – Public Concerns/Complaints about Facilities or  
————— Services~~  
~~KFA – Public Conduct on School Property~~



**SEXUAL HARASSMENT****Compliance Officer**

~~The Superintendent shall be the compliance officer. Any person who feels unlawfully discriminated against or who has been the victim of unlawful discrimination by an agent or employee of the District or who knows of such discrimination against another person should file a complaint with the Superintendent. If the Superintendent is the one alleged to have unlawfully discriminated, the complaint shall be filed with the President of the Board.~~

**Complaint Procedure**

~~The District is committed to investigating each complaint and to taking appropriate action on all confirmed violations of policy. The Superintendent shall investigate and document complaints filed pursuant to this regulation as soon as reasonable. In investigating the complaint, the Superintendent will maintain confidentiality to the extent reasonably possible. The Superintendent shall also investigate incidents of policy violation that are raised by the Board, even though no complaint has been made.~~

~~If after the initial investigation the Superintendent has reason to believe that a violation of policy has occurred, the Superintendent shall determine whether or not to hold an administrative hearing and/or to recommend bringing the matter before the Board.~~

~~If the person alleged to have violated policy is a teacher or an administrator, the due process provisions of the District's Policy GCQF shall apply, except that the supervising administrator may be assigned to conduct the hearing. In cases of serious misconduct, dismissal or suspension proceedings in accordance with policy may be initiated.~~

~~If the person alleged to have violated policy is a support staff employee, the Superintendent may follow due process and impose discipline under Policy GDQD if the evidence so warrants. The Superintendent also may recommend a suspension without pay, recommend dismissal, or impose other appropriate discipline.~~

~~If the person alleged to have violated policy is a student, the Superintendent may impose discipline in accordance with Policies JK and JKD.~~

~~If the Superintendent's investigation reveals no reasonable cause to believe policy has been violated, the Superintendent shall so inform the complaining party in writing.~~

### **Timelines**

~~The complaint must be filed within thirty (30) calendar days after the complaining party knew or should have known that there were grounds for a complaint/grievance.~~

~~Once the written complaint has been filed using the forms provided by the District, the Superintendent shall require the immediate supervisor or site administrator to investigate and respond in writing to the complaining party within five (5) working days.~~

~~If the immediate supervisor or site administrator does not respond, the Superintendent will have ten (10) additional working days to respond in writing to the complaining party.~~

~~If the Superintendent does not respond within the established time, then the complaining party may request in writing that the issue be brought before the Board. The Board will then review the record of the investigation and have thirty (30) days to respond to the complaining party in writing.~~

## RELEVANT STATUTES, RULES AND CITATIONS

This is the web location of **34 C. F. R. Part 106** updated to June of 2020 but ***without the most current April revisions***:

**<https://www.ecfr.gov/cgi-bin/text-idx?SID=907704ed3f3ba678068e1dea42469923&mc=true&node=pt34.1.106&rgn=div5>**

This is the web location of **U.S.C.** referencing criminal actions related to sexual harassment in criminal code **U.S.C. 12291**:

**<https://www.govregs.com/uscode/34/12291>**

Following is are the ***revisions to new Title IX federal regulations*** used for development of these advisories:

For the reasons discussed in the preamble, the Secretary amends part 106 of title 34 of the Code of Federal Regulations as follows:

### **PART 106—NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION**

#### **PROGRAMS OR ACTIVITIES RECEIVING FEDERAL FINANCIAL ASSISTANCE**

1. The authority citation for part 106 continues to read as follows: Authority: 20 U.S.C. 1681 *et seq.*, unless otherwise noted.

2. Section 106.3 is amended by revising paragraph (a) to read as follows:

§106.3 Remedial and affirmative action and self-evaluation.

(a) *Remedial action.* If the Assistant Secretary finds that a recipient has discriminated against persons on the basis of sex in an education program or activity under this part, or otherwise violated this part, such recipient must take such remedial action as the Assistant Secretary deems necessary to remedy the violation, consistent with 20 U.S.C. 1682.

\* \* \* \* \*

3. Section 106.6 is amended by revising the section heading and adding paragraphs (d), (e), (f), (g), and (h) to read as follows:

§ 106.6 Effect of other requirements and preservation of rights.

\* \* \* \* \*

(d) *Constitutional protections.* Nothing in this part requires a recipient to:

(1) Restrict any rights that would otherwise be protected from government action by the First Amendment of the U.S. Constitution;

(2) Deprive a person of any rights that would otherwise be protected from government action under the Due Process Clauses of the Fifth and Fourteenth Amendments of the U.S. Constitution; or

(1)

(3) Restrict any other rights guaranteed against government action by the U.S. Constitution.

*(e) Effect of Section 444 of General Education Provisions Act (GEPA)/Family Educational Rights and Privacy Act (FERPA).* The obligation to comply with this part is not obviated or alleviated by the FERPA statute, 20 U.S.C. 1232g, or FERPA regulations, 34 CFR part 99.

*(f) Title VII of the Civil Rights Act of 1964.* Nothing in this part may be read in derogation of any individual’s rights under title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e *et seq.* or any regulations promulgated thereunder.

*(g) Exercise of rights by parents or guardians.* Nothing in this part may be read in derogation of any legal right of a parent or guardian to act on behalf of a “complainant,” “respondent,” “party,” or other individual, subject to paragraph (e) of this section, including but not limited to filing a formal complaint.

*(h) Preemptive effect.* To the extent of a conflict between State or local law and title IX as implemented by §§ 106.30, 106.44, and 106.45, the obligation to comply with §§ 106.30, 106.44, and 106.45 is not obviated or alleviated by any State or local law.

\*\*\*\*\*

4. Section 106.8 is revised to read as follows:

§ 106.8 Designation of coordinator, dissemination of policy, and adoption of grievance procedures.

*(a) Designation of coordinator.* Each recipient must designate and authorize at least one employee to coordinate its efforts to comply with its responsibilities under this part, which employee must be referred to as the “Title IX Coordinator.” The recipient must notify applicants

(a)

for admission and employment, students, parents or legal guardians of elementary and secondary school students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the recipient, of the name or title, office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator pursuant to this paragraph. Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person’s verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator.

*(b) Dissemination of policy—(1) Notification of policy.* Each recipient must notify persons entitled to a notification under paragraph (a) of this section that the recipient does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by title IX and this part not to discriminate in such a manner. Such notification

must state that the requirement not to discriminate in the education program or activity extends to admission (unless subpart C of this part does not apply) and employment, and that inquiries about the application of title IX and this part to such recipient may be referred to the recipient's Title IX Coordinator, to the Assistant Secretary, or both.

(2) *Publications.* (i) Each recipient must prominently display the contact information required to be listed for the Title IX Coordinator under paragraph (a) of this section and the policy described in paragraph (b)(1) of this section on its website, if any, and in each handbook

or catalog that it makes available to persons entitled to a notification under paragraph (a) of this section.

(ii) A recipient must not use or distribute a publication stating that the recipient treats applicants, students, or employees differently on the basis of sex except as such treatment is permitted by title IX or this part.

(c) *Adoption of grievance procedures.* A recipient must adopt and publish grievance procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that would be prohibited by this part and a grievance process that complies with § 106.45 for formal complaints as defined in § 106.30. A recipient must provide to persons entitled to a notification under paragraph (a) of this section notice of the recipient's grievance procedures and grievance process, including how to report or file a

complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the recipient will respond.

*(d) Application outside the United States.* The requirements of paragraph (c) of this section apply only to sex discrimination occurring against a person in the United States.

5. Section 106.9 is revised to read as follows:

§ 106.9 Severability.

If any provision of this subpart or its application to any person, act, or practice is held invalid, the remainder of the subpart or the application of its provisions to any person, act, or practice shall not be affected **thereby**.

6. Section 106.12 is amended by revising paragraph (b) to read as follows:

§ 106.12 Educational institutions controlled by religious organizations.

\*\*\*\*\*

*(b) Assurance of exemption.* An educational institution that seeks assurance of the exemption set forth in paragraph (a) of this section may do so by submitting in writing to the Assistant Secretary a statement by the highest ranking official of the institution, identifying the provisions of this part that conflict with a specific tenet of the religious organization. An institution is not required to seek assurance from the Assistant



Secretary in order to assert such an exemption. In the event the Department notifies an institution that it is under investigation for noncompliance with this part and the institution wishes to assert an exemption set forth in paragraph (a) of this section, the institution may at that time raise its exemption by submitting in writing to the Assistant Secretary a statement by the highest ranking official of the institution, identifying the provisions of this part which conflict with a specific tenet of the religious organization, whether or not the institution had previously sought assurance of an exemption from the Assistant Secretary.

\* \* \* \* \*

7. Add § 106.18 to subpart B to read as follows:

§ 106.18 Severability.

If any provision of this subpart or its application to any person, act, or practice is held invalid, the remainder of the subpart or the application of its provisions to any person, act, or practice shall not be affected **thereby**.

8. Add § 106.24 to subpart C to read as follows:

§ 106.24 Severability.

If any provision of this subpart or its application to any person, act, or practice is held invalid, the remainder of the subpart or the application of its provisions to any person, act, or practice shall not be affected **thereby**.

9. Add § 106.30 to subpart D to read as follows:

§ 106.30 Definitions.

(a) As used in this part:

*Actual knowledge* means notice of sexual harassment or allegations of sexual harassment to a recipient's Title IX Coordinator or any official of the recipient who has authority to institute corrective measures on behalf of the recipient, or to any employee of an elementary and secondary school. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the recipient with actual knowledge is the respondent. The mere ability or obligation to report sexual harassment or to inform a student about how to report sexual harassment, or having been trained to do so, does not qualify an individual as one who has authority to institute corrective measures on behalf of the recipient. "Notice" as used in this paragraph includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator as described in § 106.8(a).

*Complainant* means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

*Consent.* The Assistant Secretary will not require recipients to adopt a particular definition of consent with respect to sexual assault, as referenced in this section.

*Formal complaint* means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the recipient investigate the allegation of sexual harassment. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the recipient with which the formal complaint is filed. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information required to be listed for the Title IX Coordinator under § 106.8(a), and by any additional method designated by the recipient. As used in this paragraph, the phrase “document filed by a complainant” means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the recipient) that contains the complainant’s physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party under this part or under § 106.45, and must comply with the requirements of this part, including § 106.45(b)(1)(iii).

*Respondent* means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

*Sexual harassment* means conduct on the basis of sex that satisfies one or more of the following:

(1) An employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual’s participation in unwelcome sexual conduct;

(2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient’s education program or activity; or

(1)

(3) “Sexual assault” as defined in 20 U.S.C. 1092(f)(6)(A)(v), “dating violence” as defined in 34 U.S.C. 12291(a)(10), “domestic violence” as defined in 34 U.S.C. 12291(a)(8), or “stalking” as defined in 34 U.S.C. 12291(a)(30).

*Supportive measures* means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the recipient’s educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The recipient must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide

the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

(b) As used in §§ 106.44 and 106.45:

*Elementary and secondary school* means a local educational agency (LEA), as defined in the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act, a preschool, or a private elementary or secondary school.

*Postsecondary institution* means an institution of graduate higher education as defined in

§ 106.2(l), an institution of undergraduate higher education as defined in § 106.2(m), an institution of professional education as defined in § 106.2(n), or an institution of vocational education as defined in § 106.2(o).

10. Add § 106.44 to subpart D to read as follows:

§ 106.44 Recipient's response to sexual harassment.

(a) *General response to sexual harassment.* A recipient with actual knowledge of sexual harassment in an education program or activity of the recipient against a person in the United States, must respond promptly in a manner that is not deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances. For the purposes of this section, §§ 106.30,

and 106.45, “education program or activity” includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs, and also includes any building owned or controlled by a student organization that is officially recognized by a postsecondary institution. A recipient’s response must treat complainants and respondents equitably by offering supportive measures as defined in § 106.30 to a complainant, and by following a grievance process that complies with § 106.45 before the imposition of any disciplinary sanctions or other actions that are not supportive measures as defined in § 106.30, against a respondent. The Title IX Coordinator must promptly contact the complainant to discuss the availability of supportive measures as defined in § 106.30, consider the complainant’s wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint. The Department may not deem a

(a)

recipient to have satisfied the recipient’s duty to not be deliberately indifferent under this part based on the recipient’s restriction of rights protected under the U.S. Constitution, including the First Amendment, Fifth Amendment, and Fourteenth Amendment.

*(b) Response to a formal complaint.* (1) In response to a formal complaint, a recipient must follow a grievance process that complies with § 106.45. With or without a formal complaint, a recipient must comply with § 106.44(a).

(2) The Assistant Secretary will not deem a recipient's determination regarding responsibility to be evidence of deliberate indifference by the recipient, or otherwise evidence of discrimination under title IX by the recipient, solely because the Assistant Secretary would have reached a different determination based on an independent weighing of the evidence.

(c) *Emergency removal.* Nothing in this part precludes a recipient from removing a respondent from the recipient's education program or activity on an emergency basis, provided that the recipient undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

(d) *Administrative leave.* Nothing in this subpart precludes a recipient from placing a non-student employee respondent on administrative leave during the pendency of a grievance process that complies with § 106.45. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

(a)

11. Add § 106.45 to subpart D to read as follows:

§ 106.45 Grievance process for formal complaints of sexual harassment.

(a) *Discrimination on the basis of sex.* A recipient's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under title IX.

(b) *Grievance process.* For the purpose of addressing formal complaints of sexual harassment, a recipient's grievance process must comply with the requirements of this section. Any provisions, rules, or practices other than those required by this section that a recipient adopts as part of its grievance process for handling formal complaints of sexual harassment as defined in § 106.30, must apply equally to both parties.

(1) *Basic requirements for grievance process.* A recipient's grievance process must—

(i) Treat complainants and respondents equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following a grievance process that complies with this section before the imposition of any disciplinary sanctions or other actions that are not supportive measures as defined in § 106.30, against a respondent. Remedies must be designed to restore or preserve equal access to the recipient's education program or activity. Such remedies may include the same individualized services described in § 106.30 as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent;



(ii) Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person’s status as a complainant, respondent, or witness;

(i)

(iii) Require that any individual designated by a recipient as a Title IX Coordinator, investigator, decision-maker, or any person designated by a recipient to facilitate an informal resolution process, not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. A recipient must ensure that Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, receive training on the definition of sexual harassment in § 106.30, the scope of the recipient’s education program or activity, how to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. A recipient must ensure that decision-makers receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant’s sexual predisposition or prior sexual behavior are not relevant, as set forth in paragraph (b)(6) of this section. A recipient also must ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence, as set forth in paragraph (b)(5)(vii) of this section. Any materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, must not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints of sexual harassment;

(iv) Include a presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process;

(v) Include reasonably prompt time frames for conclusion of the grievance process, including reasonably prompt time frames for filing and resolving appeals and informal resolution processes if the recipient offers informal resolution processes, and a process that allows for the

(i) temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities;

(vi) Describe the range of possible disciplinary sanctions and remedies or list the possible disciplinary sanctions and remedies that the recipient may implement following any determination of responsibility;

(vii) State whether the standard of evidence to be used to determine responsibility is the preponderance of the evidence standard or the clear and convincing evidence standard, apply the same standard of evidence for formal complaints against students as for formal complaints against employees, including faculty, and apply the same standard of evidence to all formal complaints of sexual harassment;

(viii) Include the procedures and permissible bases for the complainant and respondent to

appeal;

(ix) Describe the range of supportive measures available to complainants and respondents; and

(x) Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

(2) *Notice of allegations*—(i) Upon receipt of a formal complaint, a recipient must provide the following written notice to the parties who are known:

(1)

(A) Notice of the recipient’s grievance process that complies with this section, including any informal resolution process.

(B) Notice of the allegations of sexual harassment potentially constituting sexual harassment as defined in § 106.30, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment under § 106.30, and the date and location of the alleged incident, if known. The written notice must include a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process. The written notice must inform the parties that they may

have an advisor of their choice, who may be, but is not required to be, an attorney, under paragraph (b)(5)(iv) of this section, and may inspect and review evidence under paragraph (b)(5)(vi) of this section. The written notice must inform the parties of any provision in the recipient's code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

(ii) If, in the course of an investigation, the recipient decides to investigate allegations about the complainant or respondent that are not included in the notice provided pursuant to paragraph (b)(2)(i)(B) of this section, the recipient must provide notice of the additional allegations to the parties whose identities are known.

(3) *Dismissal of a formal complaint*—(i) The recipient must investigate the allegations in a formal complaint. If the conduct alleged in the formal complaint would not constitute sexual harassment as defined in § 106.30 even if proved, did not occur in the recipient's education program or activity, or did not occur against a person in the United States, then the recipient

(1)

must dismiss the formal complaint with regard to that conduct for purposes of sexual harassment under title IX or this part; such a dismissal does not preclude action under another provision of the recipient's code of conduct.

(ii) The recipient may dismiss the formal complaint or any allegations therein, if at any time during the investigation or hearing: a complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any

allegations therein; the respondent is no longer enrolled or employed by the recipient; or specific circumstances prevent the recipient from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

(iii) Upon a dismissal required or permitted pursuant to paragraph (b)(3)(i) or (b)(3)(ii) of this section, the recipient must promptly send written notice of the dismissal and reason(s) therefor simultaneously to the parties.

(4) *Consolidation of formal complaints.* A recipient may consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances. Where a grievance process involves more than one complainant or more than one respondent, references in this section to the singular “party,” “complainant,” or “respondent” include the plural, as applicable.

(5) *Investigation of a formal complaint.* When investigating a formal complaint and throughout the grievance process, a recipient must—

(i) Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the recipient and not on the parties provided that the recipient cannot access, consider, disclose, or otherwise use a party’s records

(i)

that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the recipient obtains that party's voluntary, written consent to do so for a grievance process under this section (if a party is not an "eligible student," as defined in 34 CFR 99.3, then the recipient must obtain the voluntary, written consent of a "parent," as defined in 34 CFR 99.3);

(ii) Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;

(iii) Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;

(iv) Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding; however, the recipient may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties;

(v) Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;

(vi) Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal

(i)

complaint, including the evidence upon which the recipient does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation. Prior to completion of the investigative report, the recipient must send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report. The recipient must make all such evidence subject to the parties' inspection and review available at any hearing to give each party equal opportunity to refer to such evidence during the hearing, including for purposes of cross-examination; and

(vii) Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to a hearing (if a hearing is required under this section or otherwise provided) or other time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

(6) *Hearings.* (i) For postsecondary institutions, the recipient's grievance process must provide for a live hearing. At the live hearing, the decision-maker(s) must permit each

party's advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility. Such cross-examination at the live hearing must be conducted directly, orally, and in real time by the party's advisor of choice and never by a party personally, notwithstanding the discretion of the recipient under paragraph (b)(5)(iv) of this section to otherwise restrict the extent to which advisors may participate in the proceedings. At the request of either party, the recipient must provide for the live hearing to occur with the

(1)

parties located in separate rooms with technology enabling the decision-maker(s) and parties to simultaneously see and hear the party or the witness answering questions. Only relevant cross-examination and other questions may be asked of a party or witness. Before a complainant, respondent, or witness answers a cross-examination or other question, the decision-maker(s) must first determine whether the question is relevant and explain any decision to exclude a question as not relevant. If a party does not have an advisor present at the live hearing, the recipient must provide without fee or charge to that party, an advisor of the recipient's choice, who may be, but is not required to be, an attorney, to conduct cross-examination on behalf of that party. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to



prove consent. If a party or witness does not submit to cross-examination at the live hearing, the decision-maker(s) must not rely on any statement of that party or witness in reaching a determination regarding responsibility; provided, however, that the decision-maker(s) cannot draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions. Live hearings pursuant to this paragraph may be conducted with all parties physically present in the same geographic location or, at the recipient's discretion, any or all parties, witnesses, and other participants may appear at the live hearing virtually, with technology enabling participants simultaneously to see and hear each other. Recipients must create an audio

or audiovisual recording, or transcript, of any live hearing and make it available to the parties for inspection and review.

(ii) For recipients that are elementary and secondary schools, and other recipients that are not postsecondary institutions, the recipient's grievance process may, but need not, provide for a hearing. With or without a hearing, after the recipient has sent the investigative report to the parties pursuant to paragraph (b)(5)(vii) of this section and before reaching a determination regarding responsibility, the decision-maker(s) must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. With or without a hearing, questions and evidence about the complainant's sexual predisposition

or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker(s) must explain to the party proposing the questions any decision to exclude a question as not relevant.

(7) *Determination regarding responsibility.* (i) The decision-maker(s), who cannot be the same person(s) as the Title IX Coordinator or the investigator(s), must issue a written determination regarding responsibility. To reach this determination, the recipient must apply the standard of evidence described in paragraph (b)(1)(vii) of this section.

(ii) The written determination must include—

(A) Identification of the allegations potentially constituting sexual harassment as defined in § 106.30;

(A)

(B) A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;

(C) Findings of fact supporting the determination;

(D) Conclusions regarding the application of the recipient’s code of conduct to the facts;

(E) A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the recipient imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient’s education program or activity will be provided by the recipient to the complainant; and

(F) The recipient’s procedures and permissible bases for the complainant and respondent to appeal.

(iii) The recipient must provide the written determination to the parties simultaneously.

The determination regarding responsibility becomes final either on the date that the recipient provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

(iv) The Title IX Coordinator is responsible for effective implementation of any remedies.

(8) *Appeals.* (i) A recipient must offer both parties an appeal from a determination regarding responsibility, and from a recipient’s dismissal of a formal complaint or any allegations therein, on the following bases:

(A) Procedural irregularity that affected the outcome of the matter;

(A)

(B) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and

(C) The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

(ii) A recipient may offer an appeal equally to both parties on additional bases.

(iii) As to all appeals, the recipient must:

(A) Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties;

(B) Ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator;

(C) Ensure that the decision-maker(s) for the appeal complies with the standards set forth in paragraph (b)(1)(iii) of this section;

(D) Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;

(E) Issue a written decision describing the result of the appeal and the rationale for the result; and

(F) Provide the written decision simultaneously to both parties.

(9) *Informal resolution.* A recipient may not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with this section. Similarly, a recipient may not require the parties to

(1)

participate in an informal resolution process under this section and may not offer an informal resolution process unless a formal complaint is filed. However, at any time prior to reaching a determination regarding responsibility the recipient may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the recipient –

(i) Provides to the parties a written notice disclosing: the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, provided, however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;

(ii) Obtains the parties' voluntary, written consent to the informal resolution process;  
and

(iii) Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

(10) *Recordkeeping.* (i) A recipient must maintain for a period of seven years records of

–

(A) Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript required under paragraph (b)(6)(i) of this section, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;

(B) Any appeal and the result therefrom;

(C) Any informal resolution and the result therefrom; and

(A)

(D) All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. A recipient must make these training materials publicly available on its website, or if the recipient does not maintain a website the recipient must make these materials available upon request for inspection by members of the public.

(ii) For each response required under § 106.44, a recipient must create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the recipient must document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to

restore or preserve equal access to the recipient’s education program or activity. If a recipient does not provide a complainant with supportive measures, then the recipient must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.

12. Add § 106.46 to subpart D to read as follows:

§ 106.46 Severability.

If any provision of this subpart or its application to any person, act, or practice is held invalid, the remainder of the subpart or the application of its provisions to any person, act, or practice shall not be affected **thereby**.

13. Add § 106.62 to subpart E to read as follows:

§ 106.62 Severability.

If any provision of this subpart or its application to any person, act, or practice is held invalid, the remainder of the subpart or the application of its provisions to any person, act, or practice shall not be affected **thereby**.

14. Subpart F is revised to read as follows:

**Subpart F–Retaliation**

Sec.

106.71 Retaliation

106.72 Severability

## **Subpart F–Retaliation**

### **§ 106.71 Retaliation.**

(a) *Retaliation prohibited.* No recipient or other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by title IX or this part, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this part. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by title IX or this part, constitutes retaliation. The recipient must keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or

(a)

filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any



witness, except as may be permitted by the FERPA statute, 20 U.S.C. 1232g, or FERPA regulations, 34 CFR part 99, or as required by law, or to carry out the purposes of 34 CFR part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. Complaints alleging retaliation may be filed according to the grievance procedures for sex discrimination required to be adopted under § 106.8(c).

*(b) Specific circumstances.* (1) The exercise of rights protected under the First Amendment does not constitute retaliation prohibited under paragraph (a) of this section.

(2) Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this part does not constitute retaliation prohibited under paragraph (a) of this section, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

#### § 106.72 Severability.

If any provision of this subpart or its application to any person, act, or practice is held invalid, the remainder of the subpart or the application of its provisions to any person, act, or practice shall not be affected **thereby**.

15. Add subpart G to read as follows:

### **Subpart G – Procedures**

Sec.

106.81 Procedures

106.82 Severability

106.81

## **Subpart G – Procedures**

### § 106.81 Procedures.

The procedural provisions applicable to title VI of the Civil Rights Act of 1964 are hereby adopted and incorporated herein by reference. These procedures may be found at 34 CFR 100.6-100.11 and 34 CFR part 101. The definitions in § 106.30 do not apply to 34 CFR 100.6-

100.11 and 34 CFR part 101.

### § 106.82 Severability.

If any provision of this subpart or its application to any person, act, or practice is held invalid, the remainder of the subpart or the application of its provisions to any person, act, or practice shall not be affected **thereby**.

Subject Index to Title IX Preamble and Regulation [Removed]

16. Remove the Subject Index to Title IX Preamble and Regulation.

17. In addition to the amendments set forth above, in 34 CFR part 106, remove the parenthetical authority citation at the ends of §§ 106.1, 106.2, 106.3, 106.4, 106.5, 106.6, 106.7, , 106.11, 106.12, 106.13, 106.14, 106.15, 106.16, 106.17, 106.21, 106.22, 106.23, 106.31, 106.32, 106.33, 106.34, 106.35, 106.36, 106.37, 106.38, 106.39, 106.40, 106.41,

106.42, 106.43, 106.51, 106.52, 106.53, 106.54, 106.55, 106.56, 106.57, 106.58, 106.59,  
106.60, and 106.61.



8000 DISTRICT

8033 CES

8034 CHS

8036 CMS

8047 ENES

8048 ENMS

### Cimarron Municipal Schools

### Disbursement Detail Listing

Date: 07/01/2020 - 07/31/2020

#### OPERATIONAL

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
43125	07/08/2020	2151	M.C. ELECTRIC INC	2341	31701.4000.54315.0000.008000.0000	INSTALL COURTYARD RECEPTACLES	\$3,948.00
						Check Total:	\$3,948.00
43126	07/08/2020	2151	PECOS VALLEY REC 8	1112	31900.4000.56113.0000.008034.0000	DRIVER'S ED NM ONLINE	\$800.00
						Check Total:	\$800.00
43127	07/08/2020	2151	PHOENIX MECHANICAL, LLC	7073539	31701.4000.54315.0000.008047.0000	DEVELOPE QUOTE FOR INSTALLATION	\$194.66
43127	07/08/2020	2151	PHOENIX MECHANICAL, LLC	7073539	31701.4000.54315.0000.008048.0000	DEVELOPE QUOTE FOR INSTALLATION	\$194.65
						Check Total:	\$389.31
43128	07/08/2020	2151	VILLAGE OF CIMARRON	6/01-6/30-20	11000.2600.54415.0000.008033.0000	2020-2021 - CES WATER	\$75.17
43128	07/08/2020	2151	VILLAGE OF CIMARRON	6/01-6/30-20	11000.2600.54415.0000.008034.0000	2020-2021 - CHS WATER	\$471.98
43128	07/08/2020	2151	VILLAGE OF CIMARRON	6/01-6/30-20	11000.2600.54415.0000.008036.0000	2020-2021 - CMS WATER	\$75.17
43128	07/08/2020	2151	VILLAGE OF CIMARRON	6/01-6/30-20	13000.2700.54415.0000.008000.0000	2020-2021 - TRANSPORTATION	\$144.99
43128	07/08/2020	2151	VILLAGE OF CIMARRON	6/01-6/30-20	31701.4000.54315.0000.008000.0000	2020-2021 - ADMIN SOLID WASTE	\$78.12
43128	07/08/2020	2151	VILLAGE OF CIMARRON	6/01-6/30-20	31701.4000.54315.0000.008033.0000	2020-2021 - CES SOLID WASTE	\$78.12
43128	07/08/2020	2151	VILLAGE OF CIMARRON	6/01-6/30-20	31701.4000.54315.0000.008034.0000	2020-2021 - CHS SOLID WASTE	\$78.12
43128	07/08/2020	2151	VILLAGE OF CIMARRON	6/01-6/30-20	31701.4000.54315.0000.008036.0000	2020-2021 - CMS SOLID WASTE	\$78.12
						Check Total:	\$1,079.79
43129	07/08/2020	2151	VILLAGE OF EAGLE NEST	JUNE 2020	11000.2600.54415.0000.008047.0000	2020-2021 - ENES WATER	\$234.72
43129	07/08/2020	2151	VILLAGE OF EAGLE NEST	JUNE 2020	11000.2600.54415.0000.008048.0000	2020-2021 - ENMS WATER	\$234.73
						Check Total:	\$469.45

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
43136	07/20/2020		MORENO VALLEY HIGH SCHOOL	V139095	11000.0000.21100.0000.000000.0000	INTERGOVERNMENTAL ACCOUNTS PAYABLE	\$78,349.04
Check Total:							\$78,349.04
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	7/1-7/31/20	11000.2600.54416.0000.008000.0000	2020-2021 - LONG DISTANCE AND LOCAL	\$30.87
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	7/1-7/31/20	11000.2600.54416.0000.008033.0000	2020-2021 - LONG DISTANCE AND LOCAL	\$15.39
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	7/1-7/31/20	11000.2600.54416.0000.008034.0000	2020-2021 - LONG DISTANCE AND LOCAL	\$30.79
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	7/1-7/31/20	11000.2600.54416.0000.008036.0000	2020-2021 - LONG DISTANCE AND LOCAL	\$15.39
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	7/1-7/31/20	13000.2700.54416.0000.008000.0000	2020-2021 - LONG DISTANCE AND LOCAL	\$134.41
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	7/1-7/31/20	31701.4000.54315.0000.008000.0000	2020-2021 - FIRE ALARM EQUIPMENT	\$90.63
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	ENEMS - ENTRY DOOR	31701.4000.54315.0000.008047.0000	REPAIR ENTRY DOOR	\$160.00
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	ENEMS - ENTRY DOOR	31701.4000.54315.0000.008047.0000	RE-INSTALL ACCESS SOFTWARE	\$209.60
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	ENEMS - ENTRY DOOR	31701.4000.54315.0000.008048.0000	RE-INSTALL ACCESS SOFTWARE	\$160.00
43137	07/24/2020	2153	BACA VALLEY TELEPHONE CO INC	ENEMS - ENTRY DOOR	31701.4000.54315.0000.008048.0000	REPAIR ENTRY DOOR	\$160.00
Check Total:							\$1,007.08
43138	07/24/2020	2153	BENNETT'S LLC	20-C18228	31701.4000.54315.0000.008000.0000	2020-2021 - MONTHLY CYLINDER RENTAL	\$21.70
Check Total:							\$21.70
43139	07/24/2020	2153	CARQUEST RATON	5728-336084	31701.4000.54315.0000.008000.0000	2020-2021 - CAR PARTS AND FLUIDS	\$236.74
43139	07/24/2020	2153	CARQUEST RATON	5728-336085	31701.4000.54315.0000.008000.0000	BOBCAT SERVICE - AIR FILTER-HD	\$33.96
43139	07/24/2020	2153	CARQUEST RATON	5728-336085	31701.4000.54315.0000.008000.0000	BOBCAT SERVICE - AIR FILTER	\$28.24
43139	07/24/2020	2153	CARQUEST RATON	5728-336085	31701.4000.54315.0000.008000.0000	BOBCAT SERVICE - FUEL	\$19.15
43139	07/24/2020	2153	CARQUEST RATON	5728-336085	31701.4000.54315.0000.008000.0000	BOBCAT SERVICE - LUBE	\$9.75
Check Total:							\$327.84
43140	07/24/2020	2153	CLEAN HARBORS ENVIRONMENTAL SVC INC	1003335261	31701.4000.54315.0000.008034.0000	REMOVAL OF HAZARDOUS WASTE FROM CHEMISTRY	\$5,643.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
43140	07/24/2020	2153	CLEAN HARBORS ENVIRONMENTAL SVC INC	1003339818	31701.4000.54315.0000.008034.0000	DECON, LABOR &	\$4,648.82
						Check Total:	\$10,291.82
43141	07/24/2020	2153	E&M INTERNATIONAL, INC	84470	31701.4000.54315.0000.008033.0000	2020-2021 - FIRE ALARM MONITORING AT CIMARRON	\$70.00
43141	07/24/2020	2153	E&M INTERNATIONAL, INC	84470	31701.4000.54315.0000.008034.0000	2020-2021 - FIRE ALARM MONITORING AT CIMARRON	\$86.54
43141	07/24/2020	2153	E&M INTERNATIONAL, INC	84470	31701.4000.54315.0000.008036.0000	2020-2021 - FIRE ALARM MONITORING AT CIMARRON	\$70.00
						Check Total:	\$226.54
43142	07/24/2020	2153	JIVE COMMUNICATIONS, INC	IN6000815616	31900.4000.54416.0000.008000.0000	2020-2021 - VOIP SERVICE - ADMIN	\$188.84
43142	07/24/2020	2153	JIVE COMMUNICATIONS, INC	IN6000815616	31900.4000.54416.0000.008033.0000	2020-2021 - VOIP SERVICE - CES	\$188.83
43142	07/24/2020	2153	JIVE COMMUNICATIONS, INC	IN6000815616	31900.4000.54416.0000.008034.0000	2020-2021 - VOIP SERVICE - CHS	\$188.83
43142	07/24/2020	2153	JIVE COMMUNICATIONS, INC	IN6000815616	31900.4000.54416.0000.008036.0000	2020-2021 - VOIP SERVICE - CMS	\$188.83
43142	07/24/2020	2153	JIVE COMMUNICATIONS, INC	IN6000815616	31900.4000.54416.0000.008047.0000	2020-2021 - VOIP SERVICE - ENES	\$188.83
43142	07/24/2020	2153	JIVE COMMUNICATIONS, INC	IN6000815616	31900.4000.54416.0000.008048.0000	2020-2021 - VOIP SERVICE - ENMS	\$188.83
						Check Total:	\$1,132.99
43143	07/24/2020	2153	JOSE L PACHECO	SPRING 2020	13000.2700.55916.0000.008000.0000	2019-2020 BUS INSPECTIONS - SPRING 2020	\$429.34
						Check Total:	\$429.34
43144	07/24/2020	2153	KIT CARSON ELECTRIC COOPERATIVE INC	5/18-6/18/20	11000.2600.54411.0000.008047.0000	2020-2021 - ENES ELECTRICITY	\$44.46
43144	07/24/2020	2153	KIT CARSON ELECTRIC COOPERATIVE INC	5/18-6/18/20	11000.2600.54411.0000.008048.0000	2020-2021 - ENMS ELECTRICITY	\$44.47
						Check Total:	\$88.93
43145	07/24/2020	2153	MARY DORMAN	201221	13000.2700.53711.0000.008000.0000	REIMBURSEMENT FOR CDL PHYSICAL	\$110.00
						Check Total:	\$110.00
43146	07/24/2020	2153	NEW MEXICO ENVIRONMENT DEPARTMENT	1063872	21000.3100.53711.0000.008000.0000	FOOD RETAIL RENEWAL FEE	\$200.00
						Check Total:	\$200.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
43147	07/24/2020	2153	NEW MEXICO ENVIRONMENT DEPT - LAS VEGAS	1064184	21000.3100.53711.0000.008000.0000	FOOD RETAIL RENEWAL FEE	\$200.00
						Check Total:	\$200.00
43148	07/24/2020	2153	NEW MEXICO SCHOOL BOARDS ASSOCIATION	20545	11000.2300.55915.0000.008000.0000	NMSBA POLICY SERVICE (JULY, AUGUST, SEPTEMBER)	\$1,155.00
						Check Total:	\$1,155.00
43149	07/24/2020	2153	NMASBO	300000356	11000.2300.53711.0000.008000.0000	2021-2022 - DISTRICT MEMBERSHIP	\$500.00
						Check Total:	\$500.00
43150	07/24/2020	2153	PITNEY BOWES (POSTAGE)	METER REFILL 6/17/20	11000.2300.56118.0000.008000.0000	POSTAGE	\$503.50
						Check Total:	\$503.50
43151	07/24/2020	2153	PITNEY BOWES GLOBAL FINANCIAL SERVICES	3311580105	31701.4000.54315.0000.008000.0000	2020-2021 - POSTAGE MACHINE LEASE	\$57.48
						Check Total:	\$57.48
43152	07/24/2020	2153	SPRINGER ELECTRIC COOPERATIVE INC	38773	11000.2600.54411.0000.008033.0000	2020-2021 - CES ELECTRICITY	\$104.15
43152	07/24/2020	2153	SPRINGER ELECTRIC COOPERATIVE INC	38773	11000.2600.54411.0000.008034.0000	2020-2021 - CHS ELECTRICITY	\$1,143.24
43152	07/24/2020	2153	SPRINGER ELECTRIC COOPERATIVE INC	38773	11000.2600.54411.0000.008036.0000	2020-2021 - CMS ELECTRICITY	\$104.15
43152	07/24/2020	2153	SPRINGER ELECTRIC COOPERATIVE INC	38773	13000.2700.54411.0000.008000.0000	2020-2021 - TRANSPORTATION DEPT	\$133.29
						Check Total:	\$1,484.83
43153	07/24/2020	2153	T-MOBILE USA, INC	5/21-6/20/20	31900.4000.54416.0000.008000.0000	2020-2021 - DISTRICT CELL PHONES	\$113.77
						Check Total:	\$113.77
43154	07/24/2020	2153	TASCOSA OFFICE MACHINES INC	202272	11000.2300.56118.0000.008000.0000	EXPANDABLE FILE FOLDERS	\$4.50
43154	07/24/2020	2153	TASCOSA OFFICE MACHINES INC	202272	11000.2300.56118.0000.008000.0000	EXPANDABLE FOLDERS - 3 BOXES	\$45.00
43154	07/24/2020	2153	TASCOSA OFFICE MACHINES INC	203495	31701.4000.54315.0000.008000.0000	JULY 2020 BILLING	\$866.98
43154	07/24/2020	2153	TASCOSA OFFICE MACHINES INC	203639	11000.2300.56118.0000.008000.0000	RUBBER BANDS - ASSORTED SIZES	\$1.70
43154	07/24/2020	2153	TASCOSA OFFICE MACHINES INC	203639	11000.2300.56118.0000.008000.0000	AAA BATTERIES	\$15.49
43154	07/24/2020	2153	TASCOSA OFFICE MACHINES INC	204331	31701.4000.54315.0000.008000.0000	JULY 2020 BILLING	\$1,496.70
						Check Total:	\$2,430.37
43155	07/24/2020	2153	THE ART OF EDUCATION UNIVERSITY, LLC	269056	11000.1000.53330.1010.008000.0000	SUMMER 2020 NOW CONFERENCE	\$298.00
						Check Total:	\$298.00



Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
43156	07/24/2020	2153	WISCONSIN CENTER FOR EDUCATION RESEARCH	2919	11000.2100.55915.0000.008000.0000	ACCESS FOR ELLS 2.0 (ONLINE OR PAPER) TESTS	\$340.00
43156	07/24/2020	2153	WISCONSIN CENTER FOR EDUCATION RESEARCH	2919	11000.2100.55915.0000.008000.0000	3% ASSESSMENT CHARGE	\$10.20
Check Total:							\$350.20
43157	07/24/2020	2153	ZEARN, INC.	5120	31900.4000.56118.0000.008033.0000	2020-2021 - UNLIMITED SCHOOL ACCOUNT	\$1,250.00
43157	07/24/2020	2153	ZEARN, INC.	5120	31900.4000.56118.0000.008036.0000	2020-2021 - UNLIMITED SCHOOL ACCOUNT	\$1,250.00
Check Total:							\$2,500.00
43158	07/24/2020	2153	ZIA NATURAL GAS COMPANY	6/1-6/30/20	11000.2600.54412.0000.008033.0000	2020-2021 - CES NATURAL GAS	\$74.01
43158	07/24/2020	2153	ZIA NATURAL GAS COMPANY	6/1-6/30/20	11000.2600.54412.0000.008034.0000	2020-2021 - CHS NATURAL GAS	\$132.69
43158	07/24/2020	2153	ZIA NATURAL GAS COMPANY	6/1-6/30/20	11000.2600.54412.0000.008036.0000	2020-2021 - CMS NATURAL GAS	\$74.01
43158	07/24/2020	2153	ZIA NATURAL GAS COMPANY	6/1-6/30/20	13000.2700.54412.0000.008000.0000	2020-2021 - TRANSPORTATION NATURAL	\$34.75
Check Total:							\$315.46
43160	07/29/2020	2154	IN BANK	V302863	11000.1000.52710.0000.008000.0000	WORKERS COMPENSATION PREMIUM	\$32,008.00
43160	07/29/2020	2154	IN BANK	V302863	11000.2100.52710.0000.008000.0000	WORKERS COMPENSATION PREMIUM	\$3,856.00
43160	07/29/2020	2154	IN BANK	V302863	11000.2200.52710.0000.008033.0000	WORKERS COMPENSATION PREMIUM	\$172.00
43160	07/29/2020	2154	IN BANK	V302863	11000.2300.52710.0000.008000.0000	WORKERS COMPENSATION PREMIUM	\$1,645.00
43160	07/29/2020	2154	IN BANK	V302863	11000.2400.52710.0000.008000.0000	WORKERS COMPENSATION PREMIUM	\$2,822.00
43160	07/29/2020	2154	IN BANK	V302863	11000.2500.52710.0000.008000.0000	WORKERS COMPENSATION PREMIUM	\$1,621.00
43160	07/29/2020	2154	IN BANK	V302863	11000.2600.52710.0000.008000.0000	WORKERS COMPENSATION PREMIUM	\$1,972.00
43160	07/29/2020	2154	IN BANK	V302863	11000.2600.55200.0000.008000.0000	INSURANCE (OTHER THAN EMPLOYEE BENEFITS)	\$70,005.56
43160	07/29/2020	2154	IN BANK	V302863	13000.2700.52710.0000.008000.0000	WORKERS COMPENSATION PREMIUM	\$4,063.00

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
43160	07/29/2020	2154	IN BANK	V302863	13000.2700.55200.0000.008000.0000	BUS LIABILITY INSURANCE	\$8,277.00
43160	07/29/2020	2154	IN BANK	V302863	13000.2700.55200.0000.008000.0000	BUS INSPECTOR INSURANCE	\$62.00
43160	07/29/2020	2154	IN BANK	V302863	21000.3100.52710.0000.008000.0000	WORKERS COMPENSATION PREMIUM	\$386.00
Check Total:							\$126,889.56
Bank Total:							\$235,670.00

Manual Checks Recap

43136	07/20/2020	11452	MORENO VALLEY HIGH SCHOOL	MANUAL	11000.0000.21100.0000.000000.0000	INTERGOVERNMENTAL	\$78,349.04
Check Total:							\$78,349.04
Manual Checks Total:							\$78,349.04

Voided Checks

43135	07/20/2020	11452	MORENO VALLEY HIGH SCHOOL	VOID	11000.0000.21100.0000.000000.0000	VOID: CHECK PRINTED	\$78,349.04
Check Total:							\$78,349.04
Voided Checks Total:							\$78,349.04

<u>Fund</u>	<u>Amount</u>
11000	\$198,229.38
13000	\$13,388.78
21000	\$786.00
31701	\$18,719.08
31900	\$4,546.76
Fund Totals:	\$235,670.00

**End of Report**

Disbursements Grand Total: \$235,670.00

## Cimarron Municipal Schools

### Deposit Listing

Date: 07/01/2020 - 07/31/2020

#### ACTIVITIES

Deposit Number	Date	Memo	Cash/Other	Checks/Credit	Deposit Total
363035464	07/31/2020	QUAIL ROOST FOUNDATION - BARN DONATION	\$0.00	\$2,000.00	\$2,000.00
Total Deposits for Bank:		1	Total Amount:	\$0.00	\$2,000.00

#### OPERATIONAL

Deposit Number	Date	Memo	Cash/Other	Checks/Credit	Deposit Total
363035608	07/08/2020	NEW MEXICO FOUNDATION - DONATION	\$0.00	\$1,350.00	\$1,350.00
363035609	07/08/2020	HIGH PLAINS REGIONAL EDUCATION COOP - JUNE 2020	\$0.00	\$3,601.82	\$3,601.82
363035610	07/08/2020	UNITED STATES POSTAL SERVICE - JULY 2020	\$0.00	\$459.17	\$459.17
363035611	07/17/2020	NMPED - 24106 - ENTITLEMENT	\$0.00	\$27,292.04	\$27,292.04
363035612	07/20/2020	NMPED - 24101 - TITLE 1 - ESEA	\$0.00	\$62,448.62	\$62,448.62
363035613	07/09/2020	NMMPED - 24132 - RAMS	\$0.00	\$6,536.72	\$6,536.72
363035614	07/16/2020	NMPED - 24154 - TITLE II	\$0.00	\$5,346.85	\$5,346.85
363035615	07/20/2020	SEG - JULY 2020	\$0.00	\$455,691.00	\$455,691.00
363035616	07/23/2020	NMPED - 27126 - COMMUNITY SCHOOL PLANNING GRANT	\$0.00	\$28,383.85	\$28,383.85
363035617	07/24/2020	MR. & MRS. HARRY PATTERSON - DONATION	\$0.00	\$1,000.00	\$1,000.00
363035618	07/24/2020	CHARLES & CONSUELO HOWE	\$0.00	\$100.00	\$100.00
363035619	07/31/2020	COLFAX COUNTY TREASURER - JUNE DISTRIBUTION	\$0.00	\$39,780.45	\$39,780.45
363035620	07/31/2020	UNITED STATES POSTAL SERVICE - AUGUST RENT	\$0.00	\$459.17	\$459.17
363035621	07/28/2020	NMPED - 27107 - LIBRARY GO BOND	\$0.00	\$6,363.20	\$6,363.20
363035622	07/29/2020	USDA - MARCH ADJUSTMENT	\$0.00	\$247.52	\$247.52
363035623	07/29/2020	USDA - JUNE 2020	\$0.00	\$22,788.60	\$22,788.60
363035624	07/15/2020	BOKF - BOND REIMBURSEMENT	\$0.00	\$107,883.90	\$107,883.90
Total Deposits for Bank:		17	Total Amount:	\$0.00	\$769,732.91
Total Deposits:		18	Total Amount:	\$0.00	\$771,732.91

**End of Report**

## Cimarron Municipal Schools

Date: 7/1/2020 - 7/31/2020

### BOARD EXPENDITURE REPORT

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
11000.0000.00000.0000.000000.0000	UNDESIGNATED	\$5,058,777.00	\$0.00	\$5,058,777.00	\$160,326.21	\$160,326.21	\$4,898,450.79	\$3,868,313.48	\$1,030,137.31	20.36%
	<b>FUND: OPERATIONAL - 11000</b>	<b>\$5,058,777.00</b>	<b>\$0.00</b>	<b>\$5,058,777.00</b>	<b>\$160,326.21</b>	<b>\$160,326.21</b>	<b>\$4,898,450.79</b>	<b>\$3,868,313.48</b>	<b>\$1,030,137.31</b>	<b>20.36%</b>
13000.0000.00000.0000.000000.0000	UNDESIGNATED	\$426,913.00	\$0.00	\$426,913.00	\$25,359.86	\$25,359.86	\$401,553.14	\$327,197.38	\$74,355.76	17.42%
	<b>FUND: PUPIL TRANSPORTATION - 13000</b>	<b>\$426,913.00</b>	<b>\$0.00</b>	<b>\$426,913.00</b>	<b>\$25,359.86</b>	<b>\$25,359.86</b>	<b>\$401,553.14</b>	<b>\$327,197.38</b>	<b>\$74,355.76</b>	<b>17.42%</b>
14000.0000.00000.0000.000000.0000	UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,099.98	(\$15,099.98)	0.00%
	<b>FUND: INSTRUCTIONAL MATERIALS - 14000</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,099.98</b>	<b>(\$15,099.98)</b>	<b>0.00%</b>
21000.0000.00000.0000.000000.0000	UNDESIGNATED	\$253,607.00	\$0.00	\$253,607.00	\$368.53	\$368.53	\$253,238.47	\$71,533.32	\$181,705.15	71.65%
	<b>FUND: FOOD SERVICES - 21000</b>	<b>\$253,607.00</b>	<b>\$0.00</b>	<b>\$253,607.00</b>	<b>\$368.53</b>	<b>\$368.53</b>	<b>\$253,238.47</b>	<b>\$71,533.32</b>	<b>\$181,705.15</b>	<b>71.65%</b>
22000.0000.00000.0000.000000.0000	UNDESIGNATED	\$38,217.00	\$0.00	\$38,217.00	\$0.00	\$0.00	\$38,217.00	\$0.00	\$38,217.00	100.00%
	<b>FUND: ATHLETICS - 22000</b>	<b>\$38,217.00</b>	<b>\$0.00</b>	<b>\$38,217.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,217.00</b>	<b>\$0.00</b>	<b>\$38,217.00</b>	<b>100.00%</b>
24101.0000.00000.0000.000000.0000	UNDESIGNATED	\$109,989.00	\$0.00	\$109,989.00	\$0.00	\$0.00	\$109,989.00	\$81,851.76	\$28,137.24	25.58%
	<b>FUND: TITLE I - IASA - 24101</b>	<b>\$109,989.00</b>	<b>\$0.00</b>	<b>\$109,989.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$109,989.00</b>	<b>\$81,851.76</b>	<b>\$28,137.24</b>	<b>25.58%</b>
24106.0000.00000.0000.000000.0000	UNDESIGNATED	\$122,987.00	\$0.00	\$122,987.00	\$0.00	\$0.00	\$122,987.00	\$66,672.43	\$56,314.57	45.79%
	<b>FUND: ENTITLEMENT IDEA-B - 24106</b>	<b>\$122,987.00</b>	<b>\$0.00</b>	<b>\$122,987.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$122,987.00</b>	<b>\$66,672.43</b>	<b>\$56,314.57</b>	<b>45.79%</b>
24109.0000.00000.0000.000000.0000	UNDESIGNATED	\$12,217.00	\$0.00	\$12,217.00	\$0.00	\$0.00	\$12,217.00	\$0.00	\$12,217.00	100.00%
	<b>FUND: PRESCHOOL IDEA-B - 24109</b>	<b>\$12,217.00</b>	<b>\$0.00</b>	<b>\$12,217.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,217.00</b>	<b>\$0.00</b>	<b>\$12,217.00</b>	<b>100.00%</b>
24154.0000.00000.0000.000000.0000	UNDESIGNATED	\$30,680.00	\$0.00	\$30,680.00	\$0.00	\$0.00	\$30,680.00	\$0.00	\$30,680.00	100.00%
	<b>FUND: TEACHER/PRINCIPAL TRAINING &amp; RECRUITING - 24154</b>	<b>\$30,680.00</b>	<b>\$0.00</b>	<b>\$30,680.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,680.00</b>	<b>\$0.00</b>	<b>\$30,680.00</b>	<b>100.00%</b>
24189.0000.00000.0000.000000.0000	UNDESIGNATED	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
	<b>FUND: TITLE IV - 24189</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>100.00%</b>
25153.0000.00000.0000.000000.0000	UNDESIGNATED	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$25,054.70	\$4,945.30	16.48%
	<b>FUND: TITLE XIX MEDICAID 3/21 YEARS - 25153</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$25,054.70</b>	<b>\$4,945.30</b>	<b>16.48%</b>
25233.0000.00000.0000.000000.0000	UNDESIGNATED	\$10,850.00	\$0.00	\$10,850.00	\$0.00	\$0.00	\$10,850.00	\$7,761.06	\$3,088.94	28.47%
	<b>FUND: RURAL EDUCATION ACHIEVEMENT PROGRAM - 25233</b>	<b>\$10,850.00</b>	<b>\$0.00</b>	<b>\$10,850.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,850.00</b>	<b>\$7,761.06</b>	<b>\$3,088.94</b>	<b>28.47%</b>
26156.0000.00000.0000.000000.0000	UNDESIGNATED	\$22,154.00	\$0.00	\$22,154.00	\$0.00	\$0.00	\$22,154.00	\$5,752.52	\$16,401.48	74.03%
	<b>FUND: TURNER FOUNDATION - 26156</b>	<b>\$22,154.00</b>	<b>\$0.00</b>	<b>\$22,154.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,154.00</b>	<b>\$5,752.52</b>	<b>\$16,401.48</b>	<b>74.03%</b>
27107.0000.00000.0000.000000.0000	UNDESIGNATED	\$12,519.00	\$0.00	\$12,519.00	\$0.00	\$0.00	\$12,519.00	\$0.00	\$12,519.00	100.00%
	<b>FUND: 2012 GO BOND - 27107</b>	<b>\$12,519.00</b>	<b>\$0.00</b>	<b>\$12,519.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,519.00</b>	<b>\$0.00</b>	<b>\$12,519.00</b>	<b>100.00%</b>
27149.0000.00000.0000.000000.0000	UNDESIGNATED	\$140,000.00	\$0.00	\$140,000.00	\$0.00	\$0.00	\$140,000.00	\$131,060.30	\$8,939.70	6.39%
	<b>FUND: PREK INITIATIVE - 27149</b>	<b>\$140,000.00</b>	<b>\$0.00</b>	<b>\$140,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$140,000.00</b>	<b>\$131,060.30</b>	<b>\$8,939.70</b>	<b>6.39%</b>
29102.0000.00000.0000.000000.0000	UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,280.36	(\$1,280.36)	0.00%
	<b>FUND: PRIVATE DIR GRANTS (CATEGORICAL) - 29102</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,280.36</b>	<b>(\$1,280.36)</b>	<b>0.00%</b>
31100.0000.00000.0000.000000.0000	UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$323.63	\$323.63	(\$323.63)	\$729,233.90	(\$729,557.53)	0.00%
	<b>FUND: BOND BUILDING - 31100</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$323.63</b>	<b>\$323.63</b>	<b>(\$323.63)</b>	<b>\$729,233.90</b>	<b>(\$729,557.53)</b>	<b>0.00%</b>
31600.0000.00000.0000.000000.0000	UNDESIGNATED	\$6,570.00	\$0.00	\$6,570.00	\$0.00	\$0.00	\$6,570.00	\$0.00	\$6,570.00	100.00%
	<b>FUND: HB 33 - 31600</b>	<b>\$6,570.00</b>	<b>\$0.00</b>	<b>\$6,570.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,570.00</b>	<b>\$0.00</b>	<b>\$6,570.00</b>	<b>100.00%</b>
31701.0000.00000.0000.000000.0000	UNDESIGNATED	\$1,553,051.00	\$0.00	\$1,553,051.00	\$18,719.08	\$18,719.08	\$1,534,331.92	\$439,065.69	\$1,095,266.23	70.52%
	<b>FUND: CAPITAL IMPROVEMENTS SB-9 - 31701</b>	<b>\$1,553,051.00</b>	<b>\$0.00</b>	<b>\$1,553,051.00</b>	<b>\$18,719.08</b>	<b>\$18,719.08</b>	<b>\$1,534,331.92</b>	<b>\$439,065.69</b>	<b>\$1,095,266.23</b>	<b>70.52%</b>

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
31900.0000.00000.0000.000000.0000	UNDESIGNATED	\$562,666.00	\$0.00	\$562,666.00	\$4,546.76	\$4,546.76	\$558,119.24	\$234,597.31	\$323,521.93	57.50%
	<b>FUND: ED. TECHNOLOGY EQUIPMENT ACT - 31900</b>	<b>\$562,666.00</b>	<b>\$0.00</b>	<b>\$562,666.00</b>	<b>\$4,546.76</b>	<b>\$4,546.76</b>	<b>\$558,119.24</b>	<b>\$234,597.31</b>	<b>\$323,521.93</b>	<b>57.50%</b>
41000.0000.00000.0000.000000.0000	UNDESIGNATED	\$1,045,558.00	\$0.00	\$1,045,558.00	\$0.00	\$0.00	\$1,045,558.00	\$0.00	\$1,045,558.00	100.00%
	<b>FUND: DEBT SERVICES - 41000</b>	<b>\$1,045,558.00</b>	<b>\$0.00</b>	<b>\$1,045,558.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,045,558.00</b>	<b>\$0.00</b>	<b>\$1,045,558.00</b>	<b>100.00%</b>
43000.0000.00000.0000.000000.0000	UNDESIGNATED	\$1,085,442.00	\$0.00	\$1,085,442.00	\$498,320.75	\$498,320.75	\$587,121.25	\$0.00	\$587,121.25	54.09%
	<b>FUND: TOTAL ED. TECH. DEBT SERVICE SUBFUND - 43000</b>	<b>\$1,085,442.00</b>	<b>\$0.00</b>	<b>\$1,085,442.00</b>	<b>\$498,320.75</b>	<b>\$498,320.75</b>	<b>\$587,121.25</b>	<b>\$0.00</b>	<b>\$587,121.25</b>	<b>54.09%</b>
<b>Grand Total:</b>		<b>\$10,532,197.00</b>	<b>\$0.00</b>	<b>\$10,532,197.00</b>	<b>\$707,964.82</b>	<b>\$707,964.82</b>	<b>\$9,824,232.18</b>	<b>\$6,004,474.19</b>	<b>\$3,819,757.99</b>	<b>36.27%</b>

**End of Report**

# Cimarron Municipal Schools

Date: 7/1/2020 - 7/31/2020

## REVENUE REPORT

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
11000.0000.41110.0000.000000.0000	AD VALOREM TAXES - SCHOOL DISTRICT	(\$164,919.00)	\$0.00	(\$164,919.00)	(\$3,071.06)	(\$3,071.06)	(\$161,847.94)	\$0.00	(\$161,847.94)	98.14%
11000.0000.41113.0000.000000.0000	OIL AND GAS TAXES	(\$11,667.00)	\$0.00	(\$11,667.00)	(\$400.16)	(\$400.16)	(\$11,266.84)	\$0.00	(\$11,266.84)	96.57%
11000.0000.41500.0000.000000.0000	INTEREST INCOME	(\$22,000.00)	\$0.00	(\$22,000.00)	\$0.00	\$0.00	(\$22,000.00)	\$0.00	(\$22,000.00)	100.00%
11000.0000.41910.0000.000000.0000	RENTALS	(\$60,100.00)	\$0.00	(\$60,100.00)	(\$918.34)	(\$918.34)	(\$59,181.66)	\$0.00	(\$59,181.66)	98.47%
11000.0000.41923.0000.000000.0000	ADMINISTRATION - CATEGORICAL	(\$43,000.00)	\$0.00	(\$43,000.00)	\$0.00	\$0.00	(\$43,000.00)	\$0.00	(\$43,000.00)	100.00%
11000.0000.43101.0000.000000.0000	STATE EQUALIZATION GUARANTEE	(\$4,508,911.00)	\$0.00	(\$4,508,911.00)	(\$375,743.00)	(\$375,743.00)	(\$4,133,168.00)	\$0.00	(\$4,133,168.00)	91.67%
11000.0000.43120.0000.000000.0000	CHARTER SCHOOL ADMIN REVENUE	(\$19,187.00)	\$0.00	(\$19,187.00)	(\$1,598.96)	(\$1,598.96)	(\$17,588.04)	\$0.00	(\$17,588.04)	91.67%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$4,829,784.00)	\$0.00	(\$4,829,784.00)	(\$381,731.52)	(\$381,731.52)	(\$4,448,052.48)	\$0.00	(\$4,448,052.48)	92.10%
	<b>FUND: OPERATIONAL - 11000</b>	<b>(\$4,829,784.00)</b>	<b>\$0.00</b>	<b>(\$4,829,784.00)</b>	<b>(\$381,731.52)</b>	<b>(\$381,731.52)</b>	<b>(\$4,448,052.48)</b>	<b>\$0.00</b>	<b>(\$4,448,052.48)</b>	<b>92.10%</b>
13000.0000.43206.0000.000000.0000	TRANSPORTATION DISTRIBUTION	(\$426,913.00)	\$0.00	(\$426,913.00)	\$0.00	\$0.00	(\$426,913.00)	\$0.00	(\$426,913.00)	100.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$426,913.00)	\$0.00	(\$426,913.00)	\$0.00	\$0.00	(\$426,913.00)	\$0.00	(\$426,913.00)	100.00%
	<b>FUND: PUPIL TRANSPORTATION - 13000</b>	<b>(\$426,913.00)</b>	<b>\$0.00</b>	<b>(\$426,913.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$426,913.00)</b>	<b>\$0.00</b>	<b>(\$426,913.00)</b>	<b>100.00%</b>
21000.0000.41603.0000.000000.0000	FEES-ADULTS/FOOD SERVICES	(\$4,300.00)	\$0.00	(\$4,300.00)	\$0.00	\$0.00	(\$4,300.00)	\$0.00	(\$4,300.00)	100.00%
21000.0000.41604.0000.000000.0000	FEES-STUDENTS/FOOD SERVICES	(\$25,000.00)	\$0.00	(\$25,000.00)	(\$1,000.00)	(\$1,000.00)	(\$24,000.00)	\$0.00	(\$24,000.00)	96.00%
21000.0000.43215.0000.000000.0000	INTER GOVERNMENTAL CONTRACT REVENUE	(\$1,900.00)	\$0.00	(\$1,900.00)	\$0.00	\$0.00	(\$1,900.00)	\$0.00	(\$1,900.00)	100.00%
21000.0000.44500.0000.000000.0000	RESTRICTED GRANTS-IN-AID FROM THE FEDERAL	(\$214,896.00)	\$0.00	(\$214,896.00)	(\$23,036.12)	(\$23,036.12)	(\$191,859.88)	\$0.00	(\$191,859.88)	89.28%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$246,096.00)	\$0.00	(\$246,096.00)	(\$24,036.12)	(\$24,036.12)	(\$222,059.88)	\$0.00	(\$222,059.88)	90.23%
	<b>FUND: FOOD SERVICES - 21000</b>	<b>(\$246,096.00)</b>	<b>\$0.00</b>	<b>(\$246,096.00)</b>	<b>(\$24,036.12)</b>	<b>(\$24,036.12)</b>	<b>(\$222,059.88)</b>	<b>\$0.00</b>	<b>(\$222,059.88)</b>	<b>90.23%</b>
22000.0000.41701.0000.000000.0000	FEES - ACTIVITIES	(\$10,000.00)	\$0.00	(\$10,000.00)	\$0.00	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	100.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$10,000.00)	\$0.00	(\$10,000.00)	\$0.00	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	100.00%
	<b>FUND: ATHLETICS - 22000</b>	<b>(\$10,000.00)</b>	<b>\$0.00</b>	<b>(\$10,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$10,000.00)</b>	<b>\$0.00</b>	<b>(\$10,000.00)</b>	<b>100.00%</b>
24101.0000.44500.0000.000000.0000	RESTRICTED GRANTS-IN-AID FROM THE FEDERAL	(\$109,989.00)	\$0.00	(\$109,989.00)	(\$62,448.62)	(\$62,448.62)	(\$47,540.38)	\$0.00	(\$47,540.38)	43.22%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$109,989.00)	\$0.00	(\$109,989.00)	(\$62,448.62)	(\$62,448.62)	(\$47,540.38)	\$0.00	(\$47,540.38)	43.22%
	<b>FUND: TITLE I - IASA - 24101</b>	<b>(\$109,989.00)</b>	<b>\$0.00</b>	<b>(\$109,989.00)</b>	<b>(\$62,448.62)</b>	<b>(\$62,448.62)</b>	<b>(\$47,540.38)</b>	<b>\$0.00</b>	<b>(\$47,540.38)</b>	<b>43.22%</b>
24106.0000.44500.0000.000000.0000	RESTRICTED GRANTS-IN-AID FROM THE FEDERAL	(\$122,987.00)	\$0.00	(\$122,987.00)	(\$27,292.04)	(\$27,292.04)	(\$95,694.96)	\$0.00	(\$95,694.96)	77.81%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$122,987.00)	\$0.00	(\$122,987.00)	(\$27,292.04)	(\$27,292.04)	(\$95,694.96)	\$0.00	(\$95,694.96)	77.81%
	<b>FUND: ENTITLEMENT IDEA-B - 24106</b>	<b>(\$122,987.00)</b>	<b>\$0.00</b>	<b>(\$122,987.00)</b>	<b>(\$27,292.04)</b>	<b>(\$27,292.04)</b>	<b>(\$95,694.96)</b>	<b>\$0.00</b>	<b>(\$95,694.96)</b>	<b>77.81%</b>
24109.0000.44500.0000.000000.0000	RESTRICTED GRANTS-IN-AID FROM THE FEDERAL	(\$12,217.00)	\$0.00	(\$12,217.00)	\$0.00	\$0.00	(\$12,217.00)	\$0.00	(\$12,217.00)	100.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$12,217.00)	\$0.00	(\$12,217.00)	\$0.00	\$0.00	(\$12,217.00)	\$0.00	(\$12,217.00)	100.00%
	<b>FUND: PRESCHOOL IDEA-B - 24109</b>	<b>(\$12,217.00)</b>	<b>\$0.00</b>	<b>(\$12,217.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$12,217.00)</b>	<b>\$0.00</b>	<b>(\$12,217.00)</b>	<b>100.00%</b>
24132.0000.44500.0000.000000.0000	RESTRICTED GRANTS-IN-AID FROM THE FEDERAL	\$0.00	\$0.00	\$0.00	(\$6,536.72)	(\$6,536.72)	\$6,536.72	\$0.00	\$6,536.72	0.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	\$0.00	\$0.00	\$0.00	(\$6,536.72)	(\$6,536.72)	\$6,536.72	\$0.00	\$6,536.72	0.00%
	<b>FUND: IDEA-B RESULTS PLAN - 24132</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$6,536.72)</b>	<b>(\$6,536.72)</b>	<b>\$6,536.72</b>	<b>\$0.00</b>	<b>\$6,536.72</b>	<b>0.00%</b>

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
24154.0000.44500.0000.000000.0000	RESTRICTED GRANTS-IN-AID FROM THE FEDERAL	(\$16,033.00)	\$0.00	(\$16,033.00)	(\$5,346.85)	(\$5,346.85)	(\$10,686.15)	\$0.00	(\$10,686.15)	66.65%
24154.0000.44504.0000.000000.0000	FEDERAL FLOWTHROUGH PRIOR YEAR	(\$14,647.00)	\$0.00	(\$14,647.00)	\$0.00	\$0.00	(\$14,647.00)	\$0.00	(\$14,647.00)	100.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$30,680.00)	\$0.00	(\$30,680.00)	(\$5,346.85)	(\$5,346.85)	(\$25,333.15)	\$0.00	(\$25,333.15)	82.57%
<b>FUND: TEACHER/PRINCIPAL TRAINING &amp; RECRUITING - 24154</b>		<b>(\$30,680.00)</b>	<b>\$0.00</b>	<b>(\$30,680.00)</b>	<b>(\$5,346.85)</b>	<b>(\$5,346.85)</b>	<b>(\$25,333.15)</b>	<b>\$0.00</b>	<b>(\$25,333.15)</b>	<b>82.57%</b>
24189.0000.44500.0000.000000.0000	RESTRICTED GRANTS-IN-AID FROM THE FEDERAL	(\$10,000.00)	\$0.00	(\$10,000.00)	\$0.00	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	100.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$10,000.00)	\$0.00	(\$10,000.00)	\$0.00	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	100.00%
	<b>FUND: TITLE IV - 24189</b>	<b>(\$10,000.00)</b>	<b>\$0.00</b>	<b>(\$10,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$10,000.00)</b>	<b>\$0.00</b>	<b>(\$10,000.00)</b>	<b>100.00%</b>
25153.0000.43214.0000.000000.0000	INTER GOV CONTRACTS	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$3,601.82)	(\$3,601.82)	(\$26,398.18)	\$0.00	(\$26,398.18)	87.99%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$3,601.82)	(\$3,601.82)	(\$26,398.18)	\$0.00	(\$26,398.18)	87.99%
	<b>FUND: TITLE XIX MEDICAID 3/21 YEARS - 25153</b>	<b>(\$30,000.00)</b>	<b>\$0.00</b>	<b>(\$30,000.00)</b>	<b>(\$3,601.82)</b>	<b>(\$3,601.82)</b>	<b>(\$26,398.18)</b>	<b>\$0.00</b>	<b>(\$26,398.18)</b>	<b>87.99%</b>
27107.0000.43202.0000.000000.0000	STATE FLOWTHROUGH GRANTS	\$0.00	\$0.00	\$0.00	(\$6,363.20)	(\$6,363.20)	\$6,363.20	\$0.00	\$6,363.20	0.00%
27107.0000.43204.0000.000000.0000	PRIOR YEAR BALANCES	(\$12,519.00)	\$0.00	(\$12,519.00)	\$0.00	\$0.00	(\$12,519.00)	\$0.00	(\$12,519.00)	100.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$12,519.00)	\$0.00	(\$12,519.00)	(\$6,363.20)	(\$6,363.20)	(\$6,155.80)	\$0.00	(\$6,155.80)	49.17%
	<b>FUND: 2012 GO BOND - 27107</b>	<b>(\$12,519.00)</b>	<b>\$0.00</b>	<b>(\$12,519.00)</b>	<b>(\$6,363.20)</b>	<b>(\$6,363.20)</b>	<b>(\$6,155.80)</b>	<b>\$0.00</b>	<b>(\$6,155.80)</b>	<b>49.17%</b>
27126.0000.43202.0000.000000.0000	STATE FLOWTHROUGH GRANTS	\$0.00	\$0.00	\$0.00	(\$28,383.85)	(\$28,383.85)	\$28,383.85	\$0.00	\$28,383.85	0.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	\$0.00	\$0.00	\$0.00	(\$28,383.85)	(\$28,383.85)	\$28,383.85	\$0.00	\$28,383.85	0.00%
	<b>FUND: COMMUNITY SCHOOLS PLANNING - 27126</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$28,383.85)</b>	<b>(\$28,383.85)</b>	<b>\$28,383.85</b>	<b>\$0.00</b>	<b>\$28,383.85</b>	<b>0.00%</b>
27149.0000.43202.0000.000000.0000	STATE FLOWTHROUGH GRANTS	(\$140,000.00)	\$0.00	(\$140,000.00)	\$0.00	\$0.00	(\$140,000.00)	\$0.00	(\$140,000.00)	100.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$140,000.00)	\$0.00	(\$140,000.00)	\$0.00	\$0.00	(\$140,000.00)	\$0.00	(\$140,000.00)	100.00%
	<b>FUND: PREK INITIATIVE - 27149</b>	<b>(\$140,000.00)</b>	<b>\$0.00</b>	<b>(\$140,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$140,000.00)</b>	<b>\$0.00</b>	<b>(\$140,000.00)</b>	<b>100.00%</b>
31100.0000.45110.0000.000000.0000	SALE OF BOND	\$0.00	\$0.00	\$0.00	(\$107,883.90)	(\$107,883.90)	\$107,883.90	\$0.00	\$107,883.90	0.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	\$0.00	\$0.00	\$0.00	(\$107,883.90)	(\$107,883.90)	\$107,883.90	\$0.00	\$107,883.90	0.00%
	<b>FUND: BOND BUILDING - 31100</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$107,883.90)</b>	<b>(\$107,883.90)</b>	<b>\$107,883.90</b>	<b>\$0.00</b>	<b>\$107,883.90</b>	<b>0.00%</b>
31600.0000.41110.0000.000000.0000	AD VALOREM TAXES - SCHOOL DISTRICT	\$0.00	\$0.00	\$0.00	(\$5.46)	(\$5.46)	\$5.46	\$0.00	\$5.46	0.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	\$0.00	\$0.00	\$0.00	(\$5.46)	(\$5.46)	\$5.46	\$0.00	\$5.46	0.00%
	<b>FUND: HB 33 - 31600</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$5.46)</b>	<b>(\$5.46)</b>	<b>\$5.46</b>	<b>\$0.00</b>	<b>\$5.46</b>	<b>0.00%</b>
31701.0000.41110.0000.000000.0000	AD VALOREM TAXES - SCHOOL DISTRICT	(\$824,203.00)	\$0.00	(\$824,203.00)	(\$13,336.30)	(\$13,336.30)	(\$810,866.70)	\$0.00	(\$810,866.70)	98.38%
31701.0000.41113.0000.000000.0000	OIL AND GAS TAXES	(\$46,669.00)	\$0.00	(\$46,669.00)	(\$1,600.63)	(\$1,600.63)	(\$45,068.37)	\$0.00	(\$45,068.37)	96.57%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$870,872.00)	\$0.00	(\$870,872.00)	(\$14,936.93)	(\$14,936.93)	(\$855,935.07)	\$0.00	(\$855,935.07)	98.28%
	<b>FUND: CAPITAL IMPROVEMENTS SB-9 - 31701</b>	<b>(\$870,872.00)</b>	<b>\$0.00</b>	<b>(\$870,872.00)</b>	<b>(\$14,936.93)</b>	<b>(\$14,936.93)</b>	<b>(\$855,935.07)</b>	<b>\$0.00</b>	<b>(\$855,935.07)</b>	<b>98.28%</b>
31900.0000.41500.0000.000000.0000	INTEREST INCOME	(\$10,000.00)	\$0.00	(\$10,000.00)	(\$653.33)	(\$653.33)	(\$9,346.67)	\$0.00	(\$9,346.67)	93.47%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$10,000.00)	\$0.00	(\$10,000.00)	(\$653.33)	(\$653.33)	(\$9,346.67)	\$0.00	(\$9,346.67)	93.47%
	<b>FUND: ED. TECHNOLOGY EQUIPMENT ACT - 31900</b>	<b>(\$10,000.00)</b>	<b>\$0.00</b>	<b>(\$10,000.00)</b>	<b>(\$653.33)</b>	<b>(\$653.33)</b>	<b>(\$9,346.67)</b>	<b>\$0.00</b>	<b>(\$9,346.67)</b>	<b>93.47%</b>
41000.0000.41110.0000.000000.0000	AD VALOREM TAXES - SCHOOL DISTRICT	(\$483,995.00)	\$0.00	(\$483,995.00)	(\$9,287.84)	(\$9,287.84)	(\$474,707.16)	\$0.00	(\$474,707.16)	98.08%
41000.0000.41113.0000.000000.0000	OIL AND GAS TAXES	(\$36,430.00)	\$0.00	(\$36,430.00)	(\$947.57)	(\$947.57)	(\$35,482.43)	\$0.00	(\$35,482.43)	97.40%
41000.0000.41500.0000.000000.0000	INTEREST INCOME	(\$900.00)	\$0.00	(\$900.00)	\$0.00	\$0.00	(\$900.00)	\$0.00	(\$900.00)	100.00%
	FUNCTION: REVENUE/BALANCE SHEET - 0000	(\$521,325.00)	\$0.00	(\$521,325.00)	(\$10,235.41)	(\$10,235.41)	(\$511,089.59)	\$0.00	(\$511,089.59)	98.04%
	<b>FUND: DEBT SERVICES - 41000</b>	<b>(\$521,325.00)</b>	<b>\$0.00</b>	<b>(\$521,325.00)</b>	<b>(\$10,235.41)</b>	<b>(\$10,235.41)</b>	<b>(\$511,089.59)</b>	<b>\$0.00</b>	<b>(\$511,089.59)</b>	<b>98.04%</b>

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
43000.0000.41110.0000.000000.0000	AD VALOREM TAXES - SCHOOL DISTRICT	(\$451,064.00)	\$0.00	(\$451,064.00)	(\$10,086.22)	(\$10,086.22)	(\$440,977.78)	\$0.00	(\$440,977.78)	97.76%
43000.0000.41113.0000.000000.0000	OIL AND GAS TAXES	(\$50,118.00)	\$0.00	(\$50,118.00)	(\$1,045.21)	(\$1,045.21)	(\$49,072.79)	\$0.00	(\$49,072.79)	97.91%
43000.0000.41500.0000.000000.0000	INTEREST INCOME	(\$1,500.00)	\$0.00	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
FUNCTION: REVENUE/BALANCE SHEET - 0000		(\$502,682.00)	\$0.00	(\$502,682.00)	(\$11,131.43)	(\$11,131.43)	(\$491,550.57)	\$0.00	(\$491,550.57)	97.79%
<b>FUND: TOTAL ED. TECH. DEBT SERVICE SUBFUND - 43000</b>		<b>(\$502,682.00)</b>	<b>\$0.00</b>	<b>(\$502,682.00)</b>	<b>(\$11,131.43)</b>	<b>(\$11,131.43)</b>	<b>(\$491,550.57)</b>	<b>\$0.00</b>	<b>(\$491,550.57)</b>	<b>97.79%</b>
<b>Grand Total:</b>		<b>(\$7,886,064.00)</b>	<b>\$0.00</b>	<b>(\$7,886,064.00)</b>	<b>(\$690,587.20)</b>	<b>(\$690,587.20)</b>	<b>(\$7,195,476.80)</b>	<b>\$0.00</b>	<b>(\$7,195,476.80)</b>	<b>91.24%</b>

**End of Report**



**Cimarron Municipal Schools  
August 2020 Board Meeting  
Budget Adjustment Request(BAR) Approvals/Cash Transfers**

<u>TYPE OF BAR</u>	<u>BAR#</u>	<u>ACCOUNT</u>	<u>JUSTIFICATION</u>
MAINTENANCE	4	11000 - OPERATIONAL	MAINTENANCE
MAINTENANCE	5	11000 - OPERATIONAL	MAINTENANCE
MAINTENANCE	6	13000 - TRANSPORTATION	MAINTENANCE
INITIAL BUDGET	7	14000 - INSTRUCTIONAL MAT.	INITIAL BUDGET
MAINTENANCE	8	21000 - FOOD SERVICES	MAINTENANCE
VOID	9	24106 - IDEA B	
TRANSFER	10	24106 - IDEA B	TRANSFER
MAINTENANCE	11	24106 - IDEA B	MAINTENANCE
MAINTENANCE	12	25153 - MAINTENANCE	MAINTENANCE
MAINTENANCE	13	25233 - REAP	MAINTENANCE
MAINTENANCE	14	27149 - PRE-K	MAINTENANCE
INITIAL BUDGET	15	31100 - BOND BUILDING	INITIAL BUDGET
VOID	16	31600 - HB-33	
TRANSFER	17	31600 - HB-33	TRANSFER
MAINTENANCE	18	31701 - SB-9	MAINTENANCE
MAINTENANCE	19	31900 - ED TECH	MAINTENANCE

**PLEASE SEE ATTACHED BARS FOR DETAILED INFORMATION**

**Bar Increases/Decreases:**

**\*\*\*REQUEST PERMISSION TO PROCESS BARS FOR 2020-2021  
CARRYOVER FUNDS OR ANY FUND UPON RECEIPT OF PED NOTIFICATION  
OR ANY BAR APPROVED BY SUPERINTENDENT**

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 008-000-2021-0004-M  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Maintenance

**Fiscal Year:** 2020-2021

**Entity Name:** Cimarron

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Mary Sciacca, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 5753762445

**Email:** msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	<b>Budget Period:</b> Jul 1 2020 12:00AM	<b>To:</b> Jun 30 2021 12:00AM
<b>A. Approved Carryover:</b> <b>B. Total Current Year Allocation:</b> <b>D. Total Funding Available:</b>		

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$293,222	(\$2,162)	\$291,060	
11000 Operational	1000 Instruction	52315 Disability	0000 No Program	0000 No Job Class	\$1,199	\$500	\$1,699	
11000 Operational	1000 Instruction	52710 Workers Compensation Premium	0000 No Program	0000 No Job Class	\$30,346	\$1,662	\$32,008	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0005-M  
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2020 12:00AM	To: Jun 30 2021 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000	2100 Support Services-Students	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$67,143	(\$1,000)	\$66,143	
11000	2300 Support Services-General Administration	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$12,490	(\$500)	\$11,990	
11000	2600 Operation & Maintenance of Plant	55200 Property/Liability Insurance	0000 No Program	0000 No Job Class	\$256,511	(\$9,847)	\$246,664	
11000	2100 Support Services-Students	52313 Dental	0000 No Program	0000 No Job Class	\$2,166	\$1,000	\$3,166	
11000	2300 Support Services-General Administration	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$14,220	\$5,752	\$19,972	
11000	2300 Support Services-General Administration	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$2,170	\$653	\$2,823	
11000	2300 Support Services-General Administration	52210 FICA Payments	0000 No Program	0000 No Job Class	\$6,336	\$1,853	\$8,189	
11000	2300 Support Services-General Administration	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$1,625	\$290	\$1,915	
11000	2300 Support Services-General Administration	52315 Disability	0000 No Program	0000 No Job Class	\$109	\$30	\$139	
11000	2300 Support Services-General Administration	53411 Auditing	0000 No Program	0000 No Job Class	\$30,000	\$500	\$30,500	
11000	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	1211 Coordinator/Subject Matter Specialist	\$23,500	\$126	\$23,626	
11000	2500 Central Services	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$12,603	\$1,084	\$13,687	
11000	2500 Central Services	52315 Disability	0000 No Program	0000 No Job Class	\$53	\$44	\$97	
11000	2600 Operation & Maintenance of Plant	52315 Disability	0000 No Program	0000 No Job Class	\$55	\$15	\$70	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**  
 Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0006-M  
Fund Type: Flowthrough  
Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>
Budget Period: 07/01/2020 To: 06/30/2021
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	1217 Secretarial/Clerical/Technical Assistants	\$20,675	(\$554)	\$20,121	
13000 Pupil Transportation	2700 Student Transportation	54311 Maintenance & Repair - Furniture/Fixtures/Equipment	0000 No Program	0000 No Job Class	\$8,000	(\$8,000)		
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	1114 Administrative Assistants	\$30,510	\$1	\$30,511	
13000 Pupil Transportation	2700 Student Transportation	52315 Disability	0000 No Program	0000 No Job Class	\$16	\$100	\$116	
13000 Pupil Transportation	2700 Student Transportation	52500 Unemployment Compensation	0000 No Program	0000 No Job Class	\$553	\$62	\$615	
13000 Pupil Transportation	2700 Student Transportation	54314 Maintenance & Repair - Buses	0000 No Program	0000 No Job Class		\$8,000	\$8,000	
13000 Pupil Transportation	2700 Student Transportation	55916 Bus Inspections	0000 No Program	0000 No Job Class	\$1,600	\$391	\$1,991	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0007-IB  
Fund Type: Flowthrough  
Adjustment Type: Initial Budget

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No  
Total Approved Budget (Flowthrough):

Contact: Mary Sciacca, Business Manager  
Phone: 5753762445  
Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2020	To: 06/30/2021
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 14000.0000.11111      \$34,140

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56107 Instructional Materials Credit - 50% Textbooks	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$26,488	\$26,488	
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56111 Instructional Materials Cash - 50% Textbooks	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$7,652	\$7,652	
Sub Total						\$34,140		
Indirect Cost								
<b>DOC. TOTAL</b>						\$34,140		

**Justification:**

Initial Budget

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 008-000-2021-0008-M  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Maintenance

**Fiscal Year:** 2020-2021

**Entity Name:** Cimarron

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Mary Sciacca, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 5753762445

**Email:** msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> Jul 1 2020 12:00AM	<b>To:</b> Jun 30 2021 12:00AM
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	52210 FICA Payments	0000 No Program	0000 No Job Class	\$1,629	(\$25)	\$1,604	
21000 Food Services	3100 Food Services Operations	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$3,718	\$25	\$3,743	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
Budget Adjustment Request

Doc. ID: 008-000-2021-0009-D  
Fund Type: Flowthrough  
Adjustment Type: Decrease

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2020	To: 06/30/2021
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
					Indirect Cost			
					DOC. TOTAL	\$0		

Void/Disapproval Reason: BAR needs to be a transfer instead.

**Justification:**

Decrease

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Approvals by Digital Signature**

Name	Role	Date
Mary Sciacca		8/11/2020 1:53:20 PM

Voided



Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0010-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2020	To: 06/30/2021
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitleme nt IDEA-B	1000 Instruction	51100 Salaries Expense	2000 Special Programs	1712 Instructional Assistants- Special Education	\$54,669	(\$23,376)	\$31,293	
24106 Entitleme nt IDEA-B	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	1217 Secretarial/Cleri cal/Technical Assistants	\$16,104	\$1	\$16,105	
24106 Entitleme nt IDEA-B	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$1,500	\$800	\$2,300	
24106 Entitleme nt IDEA-B	2200 Support Services-Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class		\$500	\$500	
24106 Entitleme nt IDEA-B	2500 Central Services	55912 Flowthrough Grants to Charters	0000 No Program	0000 No Job Class	\$12,614	\$22,075	\$34,689	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**

Transfer

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
Budget Adjustment Request**

Doc. ID: 008-000-2021-0011-M  
Fund Type: Flowthrough  
Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2020	To: 06/30/2021
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitlement IDEA-B	1000 Instruction	51100 Salaries Expense	2000 Special Programs	1412 Teachers-Special Education	\$21,123	(\$4,500)	\$16,623	
24106 Entitlement IDEA-B	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class	\$1,000	\$500	\$1,500	
24106 Entitlement IDEA-B	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$5,067	\$4,000	\$9,067	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						\$0		

**Justification:**  
Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0012-M  
 Fund Type: Direct Grant

Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2020 12:00AM	To: Jun 30 2021 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25153 Title XIX MEDICAL D 3/21 Years	2400 Support Services-School Administration	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$1,000	(\$1,000)		
25153 Title XIX MEDICAL D 3/21 Years	2100 Support Services-Students	52315 Disability	0000 No Program	0000 No Job Class		\$25	\$25	
25153 Title XIX MEDICAL D 3/21 Years	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	1211 Coordinator/Su bject Matter Specialist	\$10,071	\$54	\$10,125	
25153 Title XIX MEDICAL D 3/21 Years	2400 Support Services-School Administration	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$900	\$550	\$1,450	
25153 Title XIX MEDICAL D 3/21 Years	2400 Support Services-School Administration	52210 FICA Payments	0000 No Program	0000 No Job Class	\$550	\$100	\$650	
Sub Total						(\$271)		
Indirect Cost								
<b>DOC. TOTAL</b>						(\$271)		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0013-M  
 Fund Type: Direct Grant  
 Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2020 12:00AM	To: Jun 30 2021 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25233	Rural Education Achievement Program	2100 Support Services-Students	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$600	(\$115)	\$485
25233	Rural Education Achievement Program	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$30	\$20	\$50
25233	Rural Education Achievement Program	2100 Support Services-Students	52210 FICA Payments	0000 No Program	0000 No Job Class	\$75	\$50	\$125
25233	Rural Education Achievement Program	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$25	\$15	\$40
25233	Rural Education Achievement Program	2100 Support Services-Students	52313 Dental	0000 No Program	0000 No Job Class	\$10	\$15	\$25
25233	Rural Education Achievement Program	2100 Support Services-Students	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class		\$15	\$15
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0014-M  
 Fund Type: Flowthrough  
 Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msclacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>
Budget Period: 07/01/2020 To: 06/30/2021
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27149 PreK Initiative	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1414 Teachers-Preschool (exclude Special Ed)	\$69,066	(\$10,419)	\$58,647	
27149 PreK Initiative	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1714 Instructional Assistants Preschool	\$34,890	(\$1,131)	\$33,759	
27149 PreK Initiative	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$12,507	\$11,250	\$23,757	
27149 PreK Initiative	1000 Instruction	52313 Dental	0000 No Program	0000 No Job Class	\$1,020	\$150	\$1,170	
27149 PreK Initiative	1000 Instruction	52314 Vision	0000 No Program	0000 No Job Class	\$182	\$50	\$232	
27149 PreK Initiative	1000 Instruction	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class	\$61	\$100	\$161	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0015-IB

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Initial Budget

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	<b>Budget Period:</b> Jul 1 2020 12:00AM	<b>To:</b> Jun 30 2021 12:00AM
<b>A. Approved Carryover:</b>		
<b>B. Total Current Year Allocation:</b>		
<b>D. Total Funding Available:</b>		

Revenue 31100.0000.45110 \$4,000,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31100 Bond Building	4000 Capital Outlay	53414 Other Services	0000 No Program	0000 No Job Class		\$500,000	\$500,000	
31100 Bond Building	4000 Capital Outlay	54500 Construction Services	0000 No Program	0000 No Job Class		\$3,500,000	\$3,500,000	
Sub Total						\$4,000,000		
Indirect Cost								
<b>DOC. TOTAL</b>						\$4,000,000		

**Justification:**

Initial Budget

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
Budget Adjustment Request

Doc. ID: 008-000-2021-0016-M

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msclacca@cimarronschools.org

FLOWTHROUGH ONLY

Budget Period: Jul 1 2020 12:00AM

To: Jun 30 2021 12:00AM

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
					Indirect Cost			
					DOC. TOTAL	\$0		

Void/Disapproval Reason: BAR needs to be a transfer BAR.

Justification:

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name	Role	Date
Mary Sciacca		8/11/2020 3:38:33 PM

Voided

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0017-T

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Transfer

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>
Budget Period: Jul 1 2020 12:00AM      To: Jun 30 2021 12:00AM
A. Approved Carryover: B. Total Current Year Allocation: D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31600 Capital Improvem ents HB- 33	4000 Capital Outlay	54500 Construction Services	0000 No Program	0000 No Job Class	\$6,570	(\$160)	\$6,410	
31600 Capital Improvem ents HB- 33	2300 Support Services-General Administration	53712 County Tax Collection Costs	0000 No Program	0000 No Job Class		\$160	\$160	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$0</b>		

**Justification:**

Transfer

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0018-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	<b>Budget Period:</b> 07/01/2020	<b>To:</b> 06/30/2021
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	54500 Construction Services	0000 No Program	0000 No Job Class	\$460,000	(\$100,000)	\$360,000	
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	54315 Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	0000 No Program	0000 No Job Class	\$446,398	\$100,000	\$546,398	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						\$0		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 008-000-2021-0019-M

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: Cimarron

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mary Sciacca, Business Manager

Total Approved Budget (Flowthrough):

Phone: 5753762445

Email: msciacca@cimarronschools.org

<b>FLOWTHROUGH ONLY</b>	Budget Period: Jul 1 2020 12:00AM	To: Jun 30 2021 12:00AM
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

..

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31900 Ed. Technology Equipment Act	4000 Capital Outlay	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$264,666	(\$59,500)	\$205,166	
31900 Ed. Technology Equipment Act	4000 Capital Outlay	54416 Communication Services	0000 No Program	0000 No Job Class	\$6,000	\$9,500	\$15,500	
31900 Ed. Technology Equipment Act	4000 Capital Outlay	56113 Software	0000 No Program	0000 No Job Class	\$15,000	\$50,000	\$65,000	
Sub Total						\$0		
Indirect Cost								
<b>DOC. TOTAL</b>						\$0		

**Justification:**

Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

# Cimarron Municipal Schools

July 2020

## Fund Balance

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
11000	OPERATIONAL	\$208,993.46	\$381,731.52	(\$160,326.21)	\$0.00	\$430,398.77	\$341,487.55	\$88,911.22
13000	PUPIL TRANSPORTATION	\$0.00	\$0.00	(\$25,359.86)	\$0.00	(\$25,359.86)	(\$25,241.17)	(\$118.69)
14000	INSTRUCTIONAL MATERIALS	\$34,140.84	\$0.00	\$0.00	\$0.00	\$34,140.84	\$34,140.84	\$0.00
21000	FOOD SERVICES	\$55,410.34	\$24,036.12	(\$368.53)	\$0.00	\$79,077.93	\$79,077.93	\$0.00
22000	ATHLETICS	\$27,472.11	\$0.00	\$0.00	\$0.00	\$27,472.11	\$27,472.11	\$0.00
23200	ZANE CD SCHOLARSHIP	\$12,724.35	\$0.00	\$0.00	\$0.00	\$12,724.35	\$12,724.35	\$0.00
23201	CARDWELL SCHOLARSHIP CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23202	MASONIC SCHOLARSHIP	\$12,446.57	\$0.00	\$0.00	\$0.00	\$12,446.57	\$12,446.57	\$0.00
23400	CHS ANNUAL YEARBOOK	\$530.24	\$0.00	\$0.00	\$0.00	\$530.24	\$530.24	\$0.00
23401	ACTIVITY INTEREST	\$5,011.57	\$79.92	\$0.00	\$0.00	\$5,091.49	\$5,091.49	\$0.00
23402	CHS ART	\$1,417.75	\$0.00	\$0.00	\$0.00	\$1,417.75	\$1,417.75	\$0.00
23403	CHS RAM PRIDE BOOSTER CLUB	\$19,775.10	\$0.00	\$0.00	\$0.00	\$19,775.10	\$19,775.10	\$0.00
23404	JOHN/BEVERLY CARDWELL SCHOLARSHIP FUND	\$57,556.21	\$0.00	\$0.00	\$0.00	\$57,556.21	\$57,556.21	\$0.00
23405	JUAN MARTINEZ SCHOLARSHIP FUND	\$19,302.97	\$0.00	\$0.00	\$0.00	\$19,302.97	\$19,302.97	\$0.00
23406	CHS CHEERLEADERS	\$540.30	\$0.00	\$0.00	\$0.00	\$540.30	\$540.30	\$0.00
23407	FAMILY GROUP 6-8	\$6,052.95	\$0.00	\$0.00	\$0.00	\$6,052.95	\$6,052.95	\$0.00
23408	CEMOP	\$1,056.28	\$0.00	\$0.00	\$0.00	\$1,056.28	\$1,056.28	\$0.00
23409	CEMS YEARBOOK	\$812.12	\$0.00	\$0.00	\$0.00	\$812.12	\$812.12	\$0.00
23410	CEMS ACTIVITY	\$2,188.08	\$0.00	\$0.00	\$0.00	\$2,188.08	\$2,188.08	\$0.00
23411	CEMS ART	\$148.28	\$0.00	\$0.00	\$0.00	\$148.28	\$148.28	\$0.00
23412	CES PEEWEE BB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23413	CES 3-4 SCIENCE TEACHERS	\$65.90	\$0.00	\$0.00	\$0.00	\$65.90	\$65.90	\$0.00
23415	CHS CLASS OF 2022	\$1,093.06	\$0.00	\$0.00	\$0.00	\$1,093.06	\$1,093.06	\$0.00
23416	DISTRICT NURSE	\$1,920.10	\$0.00	\$0.00	\$0.00	\$1,920.10	\$1,920.10	\$0.00
23417	CHS CLASS OF 2020	\$5,960.41	\$0.00	\$0.00	\$0.00	\$5,960.41	\$5,960.41	\$0.00
23419	CHS CLASS OF 2021	\$6,031.52	\$0.00	\$0.00	\$0.00	\$6,031.52	\$6,031.52	\$0.00
23420	CHS CLASS OF 2018	\$146.44	\$0.00	\$0.00	\$0.00	\$146.44	\$146.44	\$0.00
23421	CHS CLASS OF 2019	\$825.29	\$0.00	\$0.00	\$0.00	\$825.29	\$825.29	\$0.00
23422	CHS CLASS OF 2023	\$487.00	\$0.00	\$0.00	\$0.00	\$487.00	\$487.00	\$0.00
23424	CMS STUDENT COUNCIL	\$593.80	\$0.00	\$0.00	\$0.00	\$593.80	\$593.80	\$0.00
23425	CMS 8TH GRADE DANCE	\$284.50	\$0.00	\$0.00	\$0.00	\$284.50	\$284.50	\$0.00
23426	ENEMS ACTIVITY	\$10,955.49	\$0.00	\$0.00	\$0.00	\$10,955.49	\$10,955.49	\$0.00
23427	ENEMS STAFF	\$80.39	\$0.00	\$0.00	\$0.00	\$80.39	\$80.39	\$0.00
23428	ENMS BARN FUND	\$13,704.11	\$2,000.00	\$0.00	\$0.00	\$15,704.11	\$15,704.11	\$0.00
23429	EN AQUAPONICS	\$35.18	\$0.00	\$0.00	\$0.00	\$35.18	\$35.18	\$0.00
23430	ENEMS ART PROGRAM	\$255.64	\$0.00	\$0.00	\$0.00	\$255.64	\$255.64	\$0.00
23431	ENEMS YEARBOOK	\$1,914.67	\$0.00	\$0.00	\$0.00	\$1,914.67	\$1,914.67	\$0.00
23432	EN VOCATIONAL ED	\$2.46	\$0.00	\$0.00	\$0.00	\$2.46	\$2.46	\$0.00
23433	TRAILS END RANCH	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	\$1,100.00	\$0.00
23434	ENMS STUDENT COUNCIL	\$1,897.92	\$0.00	\$0.00	\$0.00	\$1,897.92	\$1,897.92	\$0.00
23435	EN PBIS COMMITTEE	\$1,461.73	\$0.00	\$0.00	\$0.00	\$1,461.73	\$1,461.73	\$0.00



<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
27106	2010 GO BONDS STUDENT LIBRARY FUND SB1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27107	2012 GO BOND	\$0.00	\$6,363.20	\$0.00	\$0.00	\$6,363.20	\$12,726.40	(\$6,363.20)
27109	INSTRUCTIONAL MATERIALS-GAA 2019	\$0.95	\$0.00	\$0.00	\$0.00	\$0.95	\$0.95	\$0.00
27114	CENTER FOR TEACHER EXCELLENCE PED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27125	EXCELLENCE IN TEACHING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27126	COMMUNITY SCHOOLS PLANNING	\$0.00	\$28,383.85	\$0.00	\$0.00	\$28,383.85	\$56,767.70	(\$28,383.85)
27127	COMMUNITY SCHOOLS IMPLEMENTATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27130	FEMININE HYGIENE PRODUCTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27138	INCENTIVES FOR SCHOOL IMPR ACT PED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27149	PREK INITIATIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27155	BREAKFAST FOR ELEM STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$330.59	(\$330.59)
27171	2010 GOB IM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27181	"STEM" TEACHER INITIATIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27183	NM GROWN FVV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27195	TEACHERS HARD TO STAFF STIPEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28178	GEAR-UP CHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29102	PRIVATE DIR GRANTS (CATEGORICAL)	\$152,396.74	\$0.00	\$0.00	\$0.00	\$152,396.74	\$152,396.74	\$0.00
31100	BOND BUILDING	\$3,752,880.47	\$107,883.90	(\$323.63)	\$0.00	\$3,860,440.74	\$3,860,440.74	\$0.00
31600	HB 33	\$7,364.02	\$5.46	\$0.00	\$0.00	\$7,369.48	\$7,369.48	\$0.00
31700	STATE MATCH SB-9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31701	CAPITAL IMPROVEMENTS SB-9	\$1,044,403.31	\$14,936.93	(\$18,719.08)	\$0.00	\$1,040,621.16	\$1,040,621.16	\$0.00
31703	SB-9 STATE MATCH	\$12,973.00	\$0.00	\$0.00	\$0.00	\$12,973.00	\$12,973.00	\$0.00
31900	ED. TECHNOLOGY EQUIPMENT ACT	\$782,208.73	\$653.33	(\$4,546.76)	\$0.00	\$778,315.30	\$778,315.30	\$0.00
41000	DEBT SERVICES	\$542,317.62	\$10,235.41	\$0.00	\$0.00	\$552,553.03	\$552,553.03	\$0.00
43000	TOTAL ED. TECH. DEBT SERVICE SUBFUND	\$612,670.65	\$11,131.43	(\$498,320.75)	\$0.00	\$125,481.33	\$125,481.33	\$0.00
	Grand Total:	\$7,504,018.45	\$692,667.12	(\$707,964.82)	\$0.00	\$7,488,720.75	\$7,488,839.36	(\$118.61)

**End of Report**

## CIMARRON MUNICIPAL SCHOOLS

**To:** Board Members  
**From:** Mary Sciacca  
**Date:** August 1, 2020  
**Re:** Variance explanations for July 2020

---

<b>11000 Operational</b>	Intra-Fund Loans paid that crossed fiscal years	<b>\$88,911.22</b>
<b>13000 Transportation</b>	NMPSIA	<b>(\$118.69)</b>
<b>24101 Title I</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$13,683.85)</b>
<b>24106 Entitlement IDEA B</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$24,663.26)</b>
<b>24132 IDEA-B</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$6,536.72)</b>
<b>24154 Title II</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$5,347.85)</b>
<b>25153 MEDICAID</b>	NMPSIA	<b>\$0.08</b>
<b>25153 MEDICAID</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$3,601.90)</b>
<b>27107 GEO BOND</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$6,363.20)</b>
<b>27126 COMMUNITY SCHOOL</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$28,383.85)</b>
<b>27155 BREAKFAST FOR ELEMENTARY</b>	Intra-Fund Loans paid that crossed fiscal years	<b>(\$330.59)</b>

**Intra-fund Loans are loans from Operational to Federal and State & Local to be paid back once request for reimbursement (RFR) have been received.**

**Loans will be paid in full in this fiscal year (20-21) for last year (19-20) as RFR's were received in August.**

**It will show as a variance until the new year.**

# NM State Treasurer's Office Investment Pool - LGIP

## July 2020

7/1/2020		0.265
7/2/2020		0.268
7/3/2020	CLOSED	
7/6/2020		0.280
7/7/2020		0.280
7/8/2020		0.280
7/9/2020		0.279
7/10/2020		0.280
7/13/2020		0.253
7/14/2020		0.253
7/15/2020		0.253
7/16/2020		0.265
7/17/2020		0.254
7/20/2020		0.250
7/21/2020		0.250
7/22/2020		0.244
7/23/2020		0.243
7/24/2020		0.245
7/27/2020		0.244
7/28/2020		0.240
7/29/2020		0.247
7/30/2020		0.247
7/31/2020		0.243
Average	0.257	0.500

## Cimarron Municipal Schools

### Non-Check Batch Listing

Date: 07/01/2020 - 07/31/2020

7/28/2020	IN BANK	\$498,644.38	2157
7/15/2020	INTERNATIONAL BANK	\$12,699.98	4000
7/15/2020	INTERNATIONAL BANK-EFTPS	\$3,929.65	4001
7/30/2020	INTERNATIONAL BANK	\$12,699.98	4003
7/30/2020	INTERNATIONAL BANK-EFTPS	\$3,929.65	4004
7/30/2020	INTERNATIONAL BANK-403B COMMON REMITTER	\$482.50	4006
7/30/2020	EDUCATIONAL RETIREMENT BOARD	\$9,930.80	4007
7/30/2020	INTERNATIONAL BANK-RETIREE	\$1,198.90	4008
7/30/2020	NEW MEXICO TAXATION & REVENUE DEPT.	\$756.00	4009
7/30/2020	INTERNATIONAL BANK-NMPSIA	\$6,794.08	4010
	<b>Total</b>	<b>\$603,487.46</b>	





INDICATES PO'S THAT ARE CLOSED

PO#	BOND	PAID	ENCUMBRANCE	TOTAL	PO AMOUNT
20102	MODRELL SPERLING	\$ 21,905.78	\$ -	\$ 21,905.78	\$ 21,905.78
20026	IN BANK - BOKF, NA STIFEL	\$ 323.63	\$ -	\$ 323.63	\$ 323.63
	<b>TOTAL OTHER SERVICES</b>	<b>\$ 22,229.41</b>	<b>\$ -</b>	<b>\$ 54,052.54</b>	
1921101	CHS-STOVEN CONSTRUCTION 19-20	\$ 137,779.91	\$ -	\$ 137,779.91	\$ 543,256.64
20028	CHS-STOVEN CONSTRUCTION 20-21	\$ -	\$ 412,357.02	\$ 412,357.02	\$ 412,357.02
1920111	CHS-CES-LIVING DESIGNS GROUP	\$ 4,362.35	\$ 24,932.65	\$ 29,295.00	\$ 29,295.00
	<b>TOTAL BOND CHS</b>	<b>\$ 142,142.26</b>	<b>\$ 437,289.67</b>	<b>\$ 579,431.93</b>	
1920633	ENEMS-CES-LIVING DESIGNS GROUP 19-20	\$ 152,380.45	\$ -	\$ 152,380.45	\$ 164,071.48
20008	ENEMS-CES-LIVING DESIGNS GROUP 20-21	\$ -	\$ 261,085.88	\$ 261,085.88	\$ 261,085.88
1921052	ENEMS-TAOS LAND SERVICES-SURVEY	\$ 8,720.60	\$ -	\$ 8,720.60	\$ 8,820.00
1921149	ENEMS-JODY TRUJILLO	\$ -	\$ 166,265.45	\$ 166,265.45	\$ 166,265.45
20119	ENEMS-ABEYTA ENGINEERING-GRADING & DRAINAGE	\$ -	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00
	<b>TOTAL BOND ENEMS</b>	<b>\$ 161,101.05</b>	<b>\$ 438,851.33</b>	<b>\$ 599,952.38</b>	
	<b>Total BOND</b>	<b>\$ 325,472.72</b>	<b>\$ 876,141.00</b>	<b>\$ 1,233,436.85</b>	<b>\$ 1,618,880.88</b>

PO#	SB-9	PAID	ENCUMBRANCE	TOTAL	PO AMOUNT
	<b>TOTAL SB-9 CHS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL SB-9 ENEMS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL SB-9</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	<b>TOTAL OTHER SERVICES BOND</b>	<b>\$ 22,229.41</b>	<b>\$ -</b>	<b>\$ 54,052.54</b>
	<b>TOTAL BOND CHS</b>	<b>\$ 142,142.26</b>	<b>\$ 437,289.67</b>	<b>\$ 579,431.93</b>
	<b>TOTAL SB-9 CHS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
		<b>\$ 142,142.26</b>	<b>\$ 437,289.67</b>	<b>\$ 579,431.93</b>
	<b>TOTAL BOND ENEMS</b>	<b>\$ 161,101.05</b>	<b>\$ 438,851.33</b>	<b>\$ 599,952.38</b>
	<b>TOTAL SB-9 ENEMS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
		<b>\$ 161,101.05</b>	<b>\$ 438,851.33</b>	<b>\$ 599,952.38</b>
	<b>TOTAL PROJECT</b>	<b>\$ 325,472.72</b>	<b>\$ 876,141.00</b>	<b>\$ 1,233,436.85</b>
	TOTAL SB-9	\$ -	\$ -	\$ -
	TOTAL BOND	\$ 325,472.72	\$ 876,141.00	\$ 1,233,436.85
				<b>\$ 1,233,436.85</b>